



# Technical Review

## Minutes

Date: November 26, 2024

Meeting Room: L113 and Zoom for Guests

1:00 pm – 3:00 pm

1. **Call to Order** | The meeting was called to order at 2:03PM by Sarah Barsness, Chair.
2. **Roll Call** | As follows:

Committee Officials (Non-voting)	
<input checked="" type="checkbox"/> David Williams.....	VP of Academic Affairs
<input checked="" type="checkbox"/> Lisa Abbott.....	Curriculum Analyst
<input checked="" type="checkbox"/> Claire Gover.....	Meeting Secretary
Guests	
*Danielle Widemann	GEOG and GEOL
Melissa Reeve	ENGL
Randy Robertson	MATH
Alison Aubert	KINE
*on Zoom	

Committee Members (Voting)	
<input checked="" type="checkbox"/> Sarah Barsness.....	Chair
<input checked="" type="checkbox"/> Doug Green.....	Career & Technical Ed
<input checked="" type="checkbox"/> James Word .....	Math & Science
<input checked="" type="checkbox"/> Ashlie Lawson.....	Articulation Officer
<input checked="" type="checkbox"/> Jose Cortes .....	Dean
<input checked="" type="checkbox"/> Andrew Wesley.....	Assessment Coordinator
<input checked="" type="checkbox"/> Laura Maghoney.....	DE Coordinator

### 3. Approval of Minutes

Approval of Minutes from: October 29, 2024					
Motion:	Andrew Wesley				
Seconded by:	Doug Green				
Comments/Discussion/ Revisions:					
Final Resolution:	Yeses:	6	Noes:		Abstentions:
Motion Passed:	Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>		

### 4. Agenda Approval

Approval of the agenda will enact all matters listed under the Consent Items which are considered routine unless removed from the Consent Items by a Committee member.					
Motion:	Andrew Wesley				
Seconded by:	Doug Green				
Comments/Discussion/ Revisions:					
Final Resolution:	Yeses:	6	Noes:		Abstentions:
Motion Passed:	Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>		

**5. Consent Items**

(No vote – moving on to Curriculum Committee)			
<b>5a. General</b>			
There were no items in this section.			
<b>5b. Workload/Class Max</b>			
Course	Rationale	Workload Committee Decision	Change
	There were no items in this section.		

**6. Comments from the Public**

<i>Three minutes are allotted per person **</i>	
Name	Comments
There were no items in this section.	

**7. Information Items**

<i>No Action Required</i>
There were no items in this section.

**8. Action Items**

		Motion:			Seconded by:		
There were no items in this section.							
Comments/Discussion/Revisions:							
Final Resolution:	Yeses:	0	Noes:	0	Abstentions:	0	
Motion Passed:	Yes: <input type="checkbox"/>			No: <input type="checkbox"/>			

## 9. English

Rationale for proposals:					
Inactivate course. Melissa Reeve was present to discuss items.					
Motion on a:	Andrew Wesley recommended move to Curriculum so long as DE addendum Q2 is completed.				N/A <input type="checkbox"/>
Seconded by:	Jose Cortes				
Comments/Discussion/Revisions:					
Final Resolution:	Yeses:	6	Noes:		Abstentions:
Motion Passed:	Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>		

### 9a. Course Inactivation

		Notes
ENGL 001X	College Composition with Support	Deactivated due to CCN

### 9b. Course Modification

Ashlie motioned to Add to agenda, Jose second		Notes
ENGL 001E	College Composition for Non-native English Speakers	Made changes to align with ENGLC1000 (unlink LR010 and take research component out of the SLOs). This class is already articulated, no change in course # or title. Revisions were made to course description. Kept as 5-unit due to additional support for native language. Needs Q2 in DE Addendum.

## 10. Geography

### Rationale for proposals:

Curriculum Review.

Danielle Widemann was present to review items.

All lectures are in person or 100% online. Labs are either 100% in-person or hybrid.

Adding hybrid allows for flexibility.

Exams in person, everything else online.

Some UCs will not accept fully online labs, but will accept hybrid (with physical lab work done in person)

Motion on a-c:	Andrew Wesley moved to forward all items except for GEOG002, 004, and 010 to the Curriculum Committee				N/A <input type="checkbox"/>
Seconded by:	Doug Green				
Comments/Discussion/ Revisions:					
Final Resolution:	Yeses:	6	Noes:		Abstentions:
Motion Passed:	Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>		

#### 10a. Curriculum Review

		Notes
GEOG 001	Physical Geography	Updated by Danielle
GEOG 001L	Physical Geography Laboratory	Updated by Danielle
GEOG 002	Cultural Geography	Tabled
GEOG 004	World Geography	Tabled
GEOG 010	Introduction to Geographic Information Systems	Tabled

#### 10b. Course Inactivation

		Notes
GEOG 006	California Geography	Offered often but low enrollment. Social science class. Not required for GEOG degree

#### 10c. Curriculum Review -Program

		Notes
Geography AS-T		

## 11. Geology

### Rationale for proposals:

#### Curriculum Review

Danielle Widemann was present to review items.

Andrew has worked with Danielle on student learning outcomes. They are fine.

Laura Maghoney reviewed for DE and provided feedback. See below.

Motion on a-b:	Andrew Wesley moved to forward items to Curriculum Committee so long as updates for DE are completed and curriculum review is completed for GEOG 005.				N/A <input type="checkbox"/>
Seconded by:	Doug Green				
Comments/Discussion/Revisions:					
Final Resolution:	Yeses:	6	Noes:		Abstentions:
Motion Passed:	Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>		

#### 11a. Curriculum Review

		notes
GEOL 001	Physical Geology	DE Addendum - Answer Q4 for hybrid. Give examples as to what's taught in person and what's taught online
GEOL 002	Geology Laboratory	Hybrid and in-person. Need to remove "online"
GEOL 006	Earth Science	Make Hybrid. DE form needed
GEOL 006L	Earth Science Laboratory	Hybrid and in-person
GEOL 049	Geology Honors	Only in person. Need to add independent study as modality

#### 11b. Course Inactivation

		notes
GEOL 005	Geology of California	This was removed from agenda as a course inactivation. Danielle will do curriculum review and will add DE. This needs to be done by 12/3 curriculum committee mtg. Course will be taught in person, online & hybrid.
GEOL 010	Introduction to Geographic Information Systems	This course GEOG 010, and was never meant to be listed as GEOL 010.

## 12. Mathematics

### Rationale for proposals:

#### Curriculum Review

Randy Robertson was present to review items.

Per Laura, all DE components are good, updated by Will Martinelli. Per Ashlie, articulation is good. Per Andrew, outcomes are fine, no issues.

Students may need guidance from a counselor to select appropriate course.

There are challenges with students' success in Math. We are removing courses we can no longer offer, yet haven't added new strategies to strengthen math support. Did the Math Program review result in changes to the curriculum or pedagogy? Did it identify ways to improve student success?

#### Options:

Offer short, non-credit support modules on difficult topics and concepts. Students have voiced a need for more support.

STATS support class should be added to align as much as possible with STATC1000. Need to determine course # per naming convention. If basic skills, we should keep in 300s. With CCN, a support course can have an "S" (i.e. STAT1000S). Might embed into STATSC1000. Ashlie to send Randy the guidelines for embedding.

Motion on a-c:	Doug Green moved to forward items to Curriculum Committee				N/A <input type="checkbox"/>
Seconded by:	Jose Cortes				
Comments/Discussion/Revisions:					
Final Resolution:	Yeses:	6	Noes:		Abstentions:
Motion Passed:	Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>		

### 12a. Curriculum Review

		Notes
MATH 002	College Algebra for Calculus	
MATH 004	Precalculus and Trigonometry	Students can complete and go right into Math 020
MATH 011	Elementary Statistics	Being replaced by STATSC1000
MATH 012	Mathematical Ideas	
MATH 020	Analytic Geometry and Calculus I	
MATH 021	Analytic Geometry and Calculus II	
MATH 022	Analytic Geometry and Calculus III	
MATH 023	Differential Equations	
MATH 026	Mathematics and Engineering Problem Solving Using Matlab	
MATH 030	Business Calculus I	
MATH 031	Business Calculus II	
MATH 040	Introduction to linear Algebra	
MATH 049	Mathematics Honors	

MATH 051	Trigonometry	
MATH 055	Mathematical Concepts for Elementary School Teachers – Number Systems	
MATH 311	Elementary Statistics Support	

**12b. Course Inactivation**

		Notes
MATH 103	Plane Geometry	
MATH 104	Intermediate Algebra	
MATH 112	Intermediate Algebra for Liberal Arts	Deactivate and possibly bring back after reassessing as non-credit course.
MATH 160	Math For Nursing School Students	
MATH 305	Prepare for Math Success	
MATH 310	Arithmetic	
MATH 320	Pre-Algebra	
MATH 330	Elementary Algebra	
MATH 330A	Elementary Algebra Part I	
MATH 330B	Elementary Algebra, Part II	
MATH 500	Supervised Tutoring in MATH	
MATH 505	Supplemental Instruction: Math	

**12c. Curriculum Review - Program**

	Notes
Mathematics ADT	

## 13. Criminal Justice

### Rationale for proposals:

New course and Program

Ashlie Lawson presented this item. New course/program is based on AB89 which requires that every sworn peace officer have a degree in modern policing. Must also be 21yrs of age or older. Course is based on CCC model curriculum. CJ020 addresses ethical reasoning specific to law enforcement, use of force and offers strategies for better communication with the community.

Course/program to be effective F2025. There is no community college that offers this program locally.

Motion on a-b:	Andrew Wesley moved to forward items to Curriculum Committee				N/A <input type="checkbox"/>
Seconded by:	Jose Cortes				
Comments/Discussion/ Revisions:					
Final Resolution:	Yeses:	6	Noes:		Abstentions:
Motion Passed:	Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>		

#### 13a. New Course

		Notes
CJ 020	Ethics and Moral Reasoning in Criminal Justice	

#### 13b. New Program

		Notes
Modern Policing		



## 14. Kinesiology

Rationale for proposals:						
Add workload to KINE 005 and 505 Alison Aubert was present to review these items. Adding workload to staff the center. Changes are to units and hours. Tech Review decided that KINE005 Fitness Center should be CAT III since not much prep is needed.						
Motion on a:	Doug Green moved to forward items to Curriculum Committee				N/A <input type="checkbox"/>	
Seconded by:	James Word					
Comments/Discussion/Revisions:						
Final Resolution:	Yeses:	6	Noes:		Abstentions:	
Motion Passed:	Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>			

### 14a. Course Modification

		Notes
KINE 005/505	Add CAT II workload to courses	Determined to be CAT III since very little preparation is needed.

## 15. Ethnic Studies

### Rationale for proposals a-b:

Updates per GE Ethnic Studies denial notes; change to title  
 Maria Isip Bautista created ETHN003 based on other approved courses. Ashlie Lawson explained that changes were made based on the C-ID reviewer's feedback. They included minor edits in description, title to add "Asian Pacific American Studies".

Laura reviewed for DE. We cannot change SLOs

Motion on a-b:	Andrew Wesley moved to forward to Curriculum Committee				N/A <input type="checkbox"/>
Seconded by:	Doug Green				
Comments/Discussion/ Revisions:					
Final Resolution:	Yeses:	6	Noes:		Abstentions:
Motion Passed:	Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>		

#### 15a. Course Modification

		notes
ETHN 003	Introduction to Asian Pacific American Studies	

#### 15b. New Course

		notes
ETHN 004	Introduction to African American Studies	Will include cultural content. Will not be duplicative of HIST course.

## 16. Communication Studies

<b>Rationale for proposals a:</b>					
Ashlie Lawson explained that updates were made per C-ID reviewer notes to align with C-ID and maintain approval. Added methods of evaluation, objectives, ethical interpersonal communication Only taught in person.					
Motion on a:	Andrew Wesley moved to forward to Curriculum Committee				N/A <input type="checkbox"/>
Seconded by:	Doug Green				
Comments/Discussion/ Revisions:					
Final Resolution:	Yeses:	6	Noes:		Abstentions:
Motion Passed:	Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>		

### 16a. Course Modification

		notes
COMM 010	Interpersonal Communication	

<b>I. Report from Assessment Coordinator, Andrew Wesley</b>	There were no items in this section.
<b>II. Report from Distance Education Coordinator, Laura Maghoney</b>	There were no items in this section.
<b>III. Report from Curriculum Analyst, Lisa Abbott</b>	There were no items in this section.
<b>IV. Report from Articulation Officer, Ashlie Lawson</b>	There were no items in this section.
<b>V. Report from VP of Academic Affairs, David Williams</b>	There were no items in this section.
<b>VI. Report from Curriculum Committee Chair, Sarah Barsness</b>	There were no items in this section.
<b>VII. Other</b>	There were no items in this section.
<b>VIII. Open Discussion</b>	There were no items in this section.
<b>IX. Adjournment</b>	There being no further business, the meeting adjourned at 3:56PM.

**ALL MEETINGS WILL BE HELD STARTING AT 2:00 PM ON FAIRFIELD CAMPUS IN ROOM L113 AND ON ZOOM UNLESS OTHERWISE NOTED**

*\*\*Under the Bagley-Keene Act, a body does not have to listen to comments on matters that are not on the agenda or that were already considered in a public meeting where there was an opportunity to comment. Cal. Gov't Code § 11125.7(a).*

*Under the Brown Act, the public is entitled to comment on any matter within the subject matter jurisdiction of the legislative body, as well as any agenda item. Cal. Gov't Code § 54954.3(a). See Galbiso v. Orosi Pub. Util. Dist., 167 Cal. App. 4th 1063, 1080, 84 Cal. Rptr. 3d 788 (2008). Under the Brown Act, the legislative body does not have to listen to comments on items that are not within its subject matter jurisdiction. 78 Ops. Cal. Att'y Gen. 224 (1995). And, as under the Bagley-Keene Act, a legislative body under the Brown Act does not have to listen to comments on items that were already considered in a public meeting where there was an opportunity to comment. Cal. Gov't Code § 54954.3(a).*

*An agency may limit public comment on items described in the agenda to the time when those items are being considered. Olson v. Hornbrook Cmty. Servs. Dist., 33 Cal. App. 5th 502, 528, 245 Cal. Rptr. 3d 236 (March 26, 2019).*

*In addition, under both Acts, the body may adopt reasonable regulations to ensure that the above provisions are carried out, including but not limited to regulations limiting the total amount of time allocated to each individual speaker for public testimony or comment on particular issues. Cal. Gov't Code §§ 11125.7(b) (Bagley-Keene Act); 54954.3(b) (Brown Act). A legislative body of a local agency may regulate the time, place and manner for speech to ensure orderly discussion. Baca v. Moreno Valley Unified Sch. Dist., 936 F. Supp. 719 (C.D. Cal. 1996) (Brown Act); see, e.g., Ribakoff v. City of Long Beach, 27 Cal. App. 5th 150, 177, 238 Cal. Rptr. 3d 81 (2018) (rejecting plaintiff's First Amendment facial and as applied challenge to board's rule limiting public comment to three minutes); Olson, 33 Cal. App. 5th at 528 (holding limitation on public comment on agenda items to when those items are being considered was not an unreasonable regulation).*