



Technical Review

Minutes

Date: September 5, 2023

Meeting Room: L113

2:00 pm – 4:00 pm

1. Call to Order	The meeting was called to order at 2:09PM by Sarah Barsness, Chair.
2. Roll Call	As follows:

Committee Officials	
<input checked="" type="checkbox"/>	David WilliamsVP of Academic Affairs
<input checked="" type="checkbox"/>	*Lisa Abbott Curriculum Analyst
<input checked="" type="checkbox"/>	Claire Gover..... Meeting Secretary
Guests	Title

Committee Members	
<input checked="" type="checkbox"/>	Sarah Barsness Chair
<input checked="" type="checkbox"/>	Douglas Green Applied Technology & Business
<input checked="" type="checkbox"/>	James Word Mathematics and Sciences
<input checked="" type="checkbox"/>	Ashlie Lawson Articulation Officer
<input checked="" type="checkbox"/>	Jose Cortes Dean, Applied Technology and Business
<input checked="" type="checkbox"/>	Andrew Wesley Assessment Coordinator
*ATTENDED VIRTUALLY	

3. Approval of Minutes	<i>Approval of Minutes from: May 9, 2023</i>				
	Motion:	Andrew Wesley moved to approve minutes with item 13 comments and resolution added			
	Seconded by:	Doug Green			
	Comments/Discussion/Revisions:	Item 13 (HORT) of draft minutes were missing the comments and final resolution. Comments will reflect what was needed in eLumen for item to move forward to Curriculum as well as final resolution.			
	Final Resolution:	Yeses:	3	Noes: 0	Abstentions: 1
	Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>

4. Agenda Approval	<i>Approval of the agenda will enact all matters listed under the Consent Items which are considered routine unless removed from the Consent Items by a Committee member.</i>	
	Motion:	Doug Green
	Seconded by:	Andrew Wesley
	Comments/Discussion/Revisions:	Sarah Barsness will call a meeting of the Workload Committee to review Workload items in 6b as well as MUSC 008 and 013. She will request that the Workload Committee have a recommendation in time for the 10/17/23 Curriculum Committee Meeting. Workload items are introduced through the Curriculum Committee, then reviewed by the Workload Committee. The recommendation of the Workload Committee is presented to the Curriculum Committee for approval, then the Schedulers can make the changes in workload.

Final Resolution:	Yeses: 5	Noes:	Abstentions:
Motion Passed:	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	

5. Consent Items

<i>Approval of the agenda will enact all matters listed under the Consent Items which are considered routine unless removed from the Consent Items by a Committee member.</i>		
5a. General		
5b. Workload/Class Max		
Course	Rationale:	Change
DANC 004G, 010A, 010B, 011A	See attached.	30 to 25
FTV 011	This is a class that addresses complicated and sometimes contentious issues that require in-depth, interactive discussions. However, substantive discussions and meaningful interactions with students are impossible with 50 students in the class. Additionally, the class is too large for small group work or individual student presentations. There are also very few classrooms on campus that can accommodate classes this large and that are also appropriate to teach film.	50 to 35
FTV 010	Substantive discussions and meaningful interactions with students are impossible with 60 students in the class. Additionally, the class is too large for small group work or individual student presentations. There are also very few classrooms on campus that can accommodate classes this large and that are also appropriate to teach film.	50 to 35

6. Comments from the Public

<i>Three minutes are allotted per person **</i>
There were no comments from the public. Comments

7. Information Items	No Action Required
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8. Action Items	No Action Required						
	Motion a-b:						
	Seconded by:						
	Comments/Discussion/Revisions:						
	Final Resolution:	Yeses:	0	Noes:	0	Abstentions:	0
	Motion Passed:	Yes:	<input type="checkbox"/>	No:	<input type="checkbox"/>		

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|---|---|
| <p>I. Report from Articulation Officer, Ashlie Lawson</p> | <p>There were no items in this section.</p> |
| <p>II. Report from Assessment Coordinator, Andrew Wesley</p> | <p>There were no items in this section.</p> |
| <p>III. Report from Curriculum Analyst, Lisa Abbott</p> | <p>There were no items in this section.</p> |
| <p>IV. Report from VP of Academic Affairs, David Williams</p> | <p>There were no items in this section.</p> |
| <p>V. Report from Curriculum Committee Chair, Sarah Barsness</p> | <p>There were no items in this section.</p> |
| <p>VI. Other</p> | <p>There are no items for Curriculum Committee next week. The 9/12/23 meeting will be canceled.</p> <p>James Word will reach out to Sandra Diehl to assist with tasks for HORT curriculum. Curriculum is part of FT faculty work. David Williams said we may need to check with HORT adjuncts to see if they have time to do this work (since Sandra does not) and offer a stipend.</p> |
| <p>VII. Open Discussion</p> | <p>Doug Green asked for the process of adding a math course to the local GE, area D. Specifically, he would like to add IT151. Per Ashlie Lawson he should work on assigning it to a transfer pathway.</p> |
| <p>VIII. Adjournment</p> | <p>Jose Cortes moved to adjourn. It was seconded by Andrew Wesley. Meeting adjourned at 3:23PM.</p> |

ALL MEETINGS WILL BE HELD STARTING AT 2:00 PM ON ZOOM AND IN PERSON LOCATION AS NOTED

***Under the Bagley-Keene Act, a body does not have to listen to comments on matters that are not on the agenda or that were already considered in a public meeting where there was an opportunity to comment. Cal. Gov't Code § 11125.7(a).*

Under the Brown Act, the public is entitled to comment on any matter within the subject matter jurisdiction of the legislative body, as well as any agenda item. Cal. Gov't Code § 54954.3(a). See Galbiso v. Orosi Pub. Util. Dist., 167 Cal. App. 4th 1063, 1080, 84 Cal. Rptr. 3d 788 (2008). Under the Brown Act, the legislative body does not have to listen to comments on items that are not within its subject matter jurisdiction. 78 Ops. Cal. Att'y Gen. 224 (1995). And, as under the Bagley-Keene Act, a legislative body under the Brown Act does not have to listen to comments on items that were already considered in a public meeting where there was an opportunity to comment. Cal. Gov't Code § 54954.3(a).

An agency may limit public comment on items described in the agenda to the time when those items are being considered. Olson v. Hornbrook Cmty. Servs. Dist., 33 Cal. App. 5th 502, 528, 245 Cal. Rptr. 3d 236 (March 26, 2019).

In addition, under both Acts, the body may adopt reasonable regulations to ensure that the above provisions are carried out, including but not limited to regulations limiting the total amount of time allocated to each individual speaker for public testimony or comment on particular issues. Cal. Gov't Code §§ 11125.7(b) (Bagley-Keene Act); 54954.3(b) (Brown Act). A legislative body of a local agency may regulate the time, place and manner for speech to ensure orderly discussion. Baca v. Moreno Valley Unified Sch. Dist., 936 F. Supp. 719 (C.D. Cal. 1996) (Brown Act); see, e.g., Ribakoff v. City of Long Beach, 27 Cal. App. 5th 150, 177, 238 Cal. Rptr. 3d 81 (2018) (rejecting plaintiff's First Amendment facial and as applied challenge to board's rule limiting public comment to three minutes); Olson, 33 Cal. App. 5th at 528 (holding limitation on public comment on agenda items to when those items are being considered was not an unreasonable regulation).



Course Class Maximum Change Request Form

Workload Committee

Course:	Title:	Date:
DANC 004G/DANC 10A/10B DANC 11A	Dance Choreography, Beginning and Intermediate Ballroom, Beginning Hip Hop	5/18/23

Rationale:

Currently there are 16 dance activity courses and one new intermediate course to make it 17 dance activity courses. Most of these courses have had a class maximum of 25 for many years now. There are only 4 courses that have a 30-class maximum. The new course of 11B from last fall was passed through the curriculum committee for a 25 maximum.

The rationale to change the last few courses from 30 to 25 is to align with all other dance classes and to align better with the AA Dance degree program. It can help to ensure a higher success rate for students, it will help for the relatively new degree that started during Covid and to ensure a successful program.

A class maximum of 25 allows for more room for the dancers to move while doing non-locomotive standing and floor stretching/movements, to moving in the room, and moving across the floor in locomotive type movements. It allows for more space, it allows for better dancer safety while constantly moving in space performing all the various genres of dance techniques and movements. It also allows for more room and safety in bringing out the ballet barres into the room. It will help students to focus better on technique and not worry about injuring another student while performing repetitive large movements. The students will have less body restrictions with their movements. The ballet barres can be used in all styles of dance that is offered at the college. Ballet barres are a functional tool to be used in the student development of flexibility, balance, posture, various upper and lower body techniques, core and strengthening work.

A class maximum of 25 allows for more in-depth class discussions, it enhances better learning while divided into smaller groups for course work and projects. It will enhance better learning for the student while performing and reviewing class video work and will allow for better engagement among students. The instructor will be able to better assist students in smaller groups while working on class routines/choreography and other class work.

A class maximum of 25 is more appropriate for the dance courses.

\Workload Committee Decision

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