



Technical Review

Minutes

Date: May 7, 2024

Meeting Room: L113 & Zoom for Guests

2:00 pm – 4:00 pm

1. Call to Order	The meeting was called to order by Sarah Barsness, Chair, at 2:03 PM
2. Roll Call	It was motioned to allow Andrew Wesley to participate on Zoom. Motion passed. Jose Cortes arrived late due to a time conflict. Ashlie Lawson cannot vote while she is Interim Dean of Counseling. Roll call is as follows:

Committee Officials	
<input checked="" type="checkbox"/>	David Williams VP of Academic Affairs
<input checked="" type="checkbox"/>	Lisa AbbottCurriculum Analyst
<input checked="" type="checkbox"/>	Claire Gover..... Meeting Secretary

Committee Members	
<input checked="" type="checkbox"/>	Sarah Barsness Chair
<input checked="" type="checkbox"/>	Douglas Green Applied Technology & Business
<input checked="" type="checkbox"/>	James Word Mathematics and Sciences
<input checked="" type="checkbox"/>	Ashlie Lawson Articulation Officer
<input checked="" type="checkbox"/>	Jose Cortes Dean, Applied Technology and Business
<input checked="" type="checkbox"/>	Andrew Wesley * Assessment Coordinator

Guests	Title
Laura Maghoney	DE Coordinator
Isabel Anderson*	Faculty
Jeff Cardinal*	Faculty
Cody Vig	Research & Planning
Scott Parrish	Faculty
Sheila Hudson*	Dean, Health Sciences
*Attended via Zoom	

*Attended via Zoom

3. Approval of Minutes

Approval of Minutes from: April 23, 2024						
Motion:	Andrew Wesley moved to approve					
Seconded by:	Doug Green					
Comments/Discussion/Revisions:						
Final Resolution:	Yeses:	3	Noes:	0	Abstentions:	0
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

4. Agenda Approval

Approval of the agenda will enact all matters listed under the Consent Items which are considered routine unless removed from the Consent Items by a Committee member.						
Motion:	Doug Green moved to approve amended agenda					
Seconded by:	Andrew Wesley					
Comments/Discussion/Revisions:	Add to 9b: Multimedia Journalism (CA) Add item 13: Course Modifications ATHL 004A & ATHL 004B					
Final Resolution:	Yeses:	3	Noes:	0	Abstentions:	0
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

5. Consent Items

(No vote – moving on to Curriculum Committee)		
6a. General		
There were no items in this section.		
6b. Workload/Class Max		
Course	Workload Committee Decision	Change

6. Comments from the Public

<i>Three minutes are allotted per person **</i>	
Name	Comments
There were no comments from the public	

7. Information Items

<i>No Action Required</i>	

8. Action Items

Lisa Abbott reviewed the proposed Curriculum Committee Calendar 2024-2025. There was no action taken. Calendar is to be approved by Curriculum Committee next week.						
Motion:						
Seconded by:						
Comments/Discussion/Revisions:						
Final Resolution:	Yeses:	0	Noes:	0	Abstentions:	0
Motion Passed:	Yes: <input type="checkbox"/>		No: <input type="checkbox"/>			

9. Journalism

Rationale for proposals a-b						
Update course and create new certificates.						
Isabel Anderson presented agenda items.						
JOUR 011 was updated to meet IGETC in course outline. At first class will be offered F2F only, but still need to update with the current DE Addendum. Laura Maghoney will assist.						
Certificates are stackable.						
PLOs are similar but should not be identical. There are 8 currently. Andrew Wesley advised making them more concise and reducing the number to 4 or 5. Build on the Journalism PLOs to create the Multimedia PLOs. Wording in outcomes must be “demonstrate” not “develop”.						
To add DMA courses that are developed, these programs must go through Curriculum approval again as program modifications.						
Motion on a-b:	Doug Green motioned to move items to Curriculum					N/A <input type="checkbox"/>
Seconded by:	Andrew Wesley					
Comments/Discussion/Revisions:						
Final Resolution:	Yeses:	3	Noes:	0	Abstentions:	0
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

9a. Course Modifications

		Notes
JOUR 011	Introduction to Mass Communication	

9b. New Program

		Notes
Journalism (CA)	12-unit entry level certificate allows for freelance work. Since 12-units is not eligible for Financial Aid at 12-units includes JOUR 001 & 060 in Fall and JOUR 011 and 061 in Spring. All these courses are in the Multimedia Journalism CA	
Multimedia Journalism (CA)	24-unit . Allows for student to choose course from their specific focus/interest, counted in the 24-units. These students automatically get the Journalism CA	

10. Kinesiology

Rationale for proposals a-c.			
Curriculum Review Dean Sheila Hudson and Scott Parrish were present for this agenda item.			
11 courses need work in the DE section. The DE addendum needs to emphasize Regular and Substantive Interaction (RSI) between students and instructors. Faculty need to build in predictable, regularly scheduled interaction, not just class announcements. These courses are 21A, 21B, 11A, 6X, 6Y 3B, 30A, 30B, 2B, 12A, 12B. Dean Hudson will report back to the responsible faculty.			
Scott Parrish will complete the DE for 21A and 21B.			
Motion on a-c:	Andrew Wesley moved to forward items to Curriculum Committee provided DE is updated for courses marked below		N/A <input type="checkbox"/>
Seconded by:	Doug Green		
Comments/Discussion/Revisions:			
Final Resolution:	Yeses: 3	Noes: 0	Abstentions: 0
Motion Passed:	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	

10a. Curriculum Review

		Notes
KINE045C	Advanced First Aid and Emergency Care	
KINE021A	Archery - Beginning	DE Addendum /RSI
KINE021B	Archery - Intermediate	DE Addendum /RSI
KINE006E	Yoga - Beginning	
KINE011A	Body Conditioning - Beginning	DE Addendum /RSI
KINE011B	Body Conditioning - Intermediate	
KINE011X	Cardio Conditioning - Beginning	
KINE011Y	Cardio Conditioning - Intermediate	
KINE003X	Cardio Kickboxing - Beginning	
KINE003Y	Cardio Kickboxing - Intermediate	
KINE012X	Circuit Training - Beginning	
KINE012Y	Circuit Training - Intermediate	
KINE010A	Fitness For Life	
KINE040A	Introduction to Kinesiology	
KINE050A	Introduction to Sports Psychology	
KINE041A	Introduction to Sports Science	
KINE024A	Pickleball	
KINE006X	Pilates for Fitness - Beginning	DE Addendum /RSI
KINE006Y	Pilates for Fitness - Intermediate	DE Addendum /RSI
KINE013A	Resistance Band Training - Beginning	
KINE003A	Self Defense - Beginning	
KINE003B	Self-Defense - Intermediate	DE Addendum /RSI
KINE030A	Soccer - Indoor/Outdoor - Beginning	DE Addendum /RSI
KINE030B	Soccer - Intermediate	DE Addendum /RSI
KINE002D	Swim for Fitness - Beginning	
KINE002A	Swimming - Beginning	
KINE002B	Swimming - Intermediate	DE Addendum /RSI

KINE023Z	Tennis - Advanced	
KINE023X	Tennis - Beginning	
KINE023Y	Tennis - Intermediate	
KINE037A	Volleyball - Beginning	
KINE037B	Volleyball - Intermediate	
KINE012A	Weight Training - Beginning	DE Addendum /RSI
KINE012B	Weight Training - Intermediate	DE Addendum /RSI
KINE006F	Yoga - Intermediate	

10b. Course Inactivation

		Notes
KINEXX023A	Badminton - Beginning	
KINEXX023B	Badminton - Intermediate	
KINEXX036A	Basketball - Beginning	
KINEXX036B	Basketball - Intermediate	
KINEXX018Z	Elite Fitness Training - Advanced	
KINEXX018X	Elite Fitness Training - Beginning	
KINEXX019A	Fit Ball Training - Beginning	
KINEXX019B	Fit Ball Training - Intermediate	
KINEXX018A	Functional & Core Training - Beginning	
KINEXX018B	Functional & Core Training - Intermediate	
KINEXX025A	Golf - Beginning	
KINEXX025B	Golf - Intermediate	
KINEXX003D	Judo - Beginning	
KINEXX003E	Judo - Intermediate	
KINEXX013X	Step Aerobics - Beginning	

10c. Program Modification

		Notes
Kinesiology ADT		

11. Digital Media Arts

Rationale for proposals a-d:

Rachel Smith was not present. Sarah Barsness and Lisa Abbott reviewed these items. Programs were updated to simplify for student pathway and success.

11a: Per Laura Maghoney, DE is incomplete for all courses in 11a some have old DE form or new form, but blank. Per Ashlie Lawson, textbook updates are needed for DMA 011, 062, and 063.

11b: These courses are not essential to the program. Inactivated 60 and 61 because the content is already in 63 & 63.

11c: Updated unit changes made to several courses, as well as course#/title information, added new courses, adjusted PLOs, adjusted program description. After taking core courses, students have choice of two pathways (Graphic Design or UI/UX User Interface/User Experience some are 1-unit courses to be offered in 4-wks.

11d: This certificate is identical to the AA without the GE.

Per Andrew Wesley, Rachel needs to align PLOs/SLOs in both AA and CA.

Motion on a-d:	Doug Green moved to forward to curriculum provided all updates are complete	N/A <input type="checkbox"/>
Seconded by:	Andrew Wesley	
Comments/Discussion/Revisions:		
Final Resolution:	Yeses: 4	Noes: 0 Abstentions: 0
Motion Passed:	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>

11a.Course Modifications

Course ID	Course Title	Modification
DMA010	Graphic Design – Beginning	Update course description –update SAM code – update title, marked clearly occupational
DMA011	Graphic Design - Intermediate	Update title to intermediate, marked clearly occupational
DMA062	UI/UX Design - Beginning	Update title to beginning
DMA 063	UI/UX Design - Intermediate	Update title to intermediate

11b.Course Inactivation

Course ID	Course Title	Status
DMA060	Principles of User Experience Design	Inactivated
DMA061	Principles of User Interface Design	Inactivated
DMA 065	Exhibition Design	Inactivated
DMA 001	History of Visual Media	Inactivated
DMA 090	Digital Media Projects	Inactivated
DMA 091	Digital Media Portfolio	Inactivated
DMA 092	Social Media for Professionals	Inactivated

11c. Modify Programs

Program	Notes
Graphic and Interactive Design (AA)	

11d. New Programs

Program	Notes
Graphic and Interactive Design (CA)	

12. Philosophy

Rationale for proposals a:						
Sarah Barsness and Lisa Abbott presented the changes that were made to update course for C-ID. Course description: removed “western” philosophy. Learning outcomes: Updated with 3 new learning outcomes. Added ethical and “moral”. for C-ID. Verified course objectives are fine Content: In item III added “compare and contrast” competing ethical theories and added Natural Law to list of theories. In item IV formatted paragraph to bullet points/list which come right out of C-ID Faculty Michael Pelletti may bring the rest of the PHIL courses in the Fall.						
Motion on a:	Doug Green motioned to move to Curriculum					N/A <input type="checkbox"/>
Seconded by:	Jose Cortes					
Comments/Discussion/ Revisions:						
Final Resolution:	Yeses:	4	Noes:	0	Abstentions:	0
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

12a. Course Modification

		notes
PHIL 004	Introduction to Ethics	

13. Athletics

Rationale for proposals a:						
Jeff Cardinal and Dean Sheila Hudson were present for this agenda item. Intercollegiate teams are only allowed 175 contact hours per CARA between seasons. Jeff is requesting to make courses variable units to allow flexibility in scheduling. ATHL004A Requesting Spring to be 1.5 – 2 units ATHL004B Requesting Summer to be 1 – 1.5 units. Condense to 1 unit and start course later in the summer. Meets needs for students still in HS. Dean Hudson and VP Williams advised to set unit value. The faculty said he wanted to pull the courses for now for him to think about his options.						
Motion on a:						N/A <input type="checkbox"/>
Seconded by:						
Comments/Discussion/ Revisions:						
Final Resolution:	Yeses:		Noes:		Abstentions:	
Motion Passed:	Yes:	<input type="checkbox"/>	No:	<input type="checkbox"/>		

13a. Course Modification

		notes
ATHL 004A	Off-Season Intercollegiate Women’s Soccer	
ATHL 004B	Pre-Season Women’s Intercollegiate Soccer	

I. Report from Articulation Officer, Ashlie Lawson	There were no items in this section.
II. Report from Assessment Coordinator, Andrew Wesley	There were no items in this section.
III. Report from Curriculum Analyst, Lisa Abbott	There were no items in this section.
IV. Report from VP of Academic Affairs, David Williams	There were no items in this section.
V. Report from Curriculum Committee Chair, Sarah Barsness	Sarah recently attended the Non-Credit Institute Conference and will provide a report at the Curriculum Meeting next week.
VI. Other	There were no items in this section.
VII. Open Discussion	There were no items in this section.
VIII. Adjournment	Meeting adjourned at 3:47 PM

ALL MEETINGS WILL BE HELD STARTING AT 2:00 PM ON ZOOM AND IN PERSON LOCATION AS NOTED

***Under the Bagley-Keene Act, a body does not have to listen to comments on matters that are not on the agenda or that were already considered in a public meeting where there was an opportunity to comment. Cal. Gov't Code § 11125.7(a).*

Under the Brown Act, the public is entitled to comment on any matter within the subject matter jurisdiction of the legislative body, as well as any agenda item. Cal. Gov't Code § 54954.3(a). See Galbiso v. Orosi Pub. Util. Dist., 167 Cal. App. 4th 1063, 1080, 84 Cal. Rptr. 3d 788 (2008). Under the Brown Act, the legislative body does not have to listen to comments on items that are not within its subject matter jurisdiction. 78 Ops. Cal. Att'y Gen. 224 (1995). And, as under the Bagley-Keene Act, a legislative body under the Brown Act does not have to listen to comments on items that were already considered in a public meeting where there was an opportunity to comment. Cal. Gov't Code § 54954.3(a).

An agency may limit public comment on items described in the agenda to the time when those items are being considered. Olson v. Hornbrook Cmty. Servs. Dist., 33 Cal. App. 5th 502, 528, 245 Cal. Rptr. 3d 236 (March 26, 2019).

In addition, under both Acts, the body may adopt reasonable regulations to ensure that the above provisions are carried out, including but not limited to regulations limiting the total amount of time allocated to each individual speaker for public testimony or comment on particular issues. Cal. Gov't Code §§ 11125.7(b) (Bagley-Keene Act); 54954.3(b) (Brown Act). A legislative body of a local agency may regulate the time, place and manner for speech to ensure orderly discussion. Baca v. Moreno Valley Unified Sch. Dist., 936 F. Supp. 719 (C.D. Cal. 1996) (Brown Act); see, e.g., Ribakoff v. City of Long Beach, 27 Cal. App. 5th 150, 177, 238 Cal. Rptr. 3d 81 (2018) (rejecting plaintiff's First Amendment facial and as applied challenge to board's rule limiting public comment to three minutes); Olson, 33 Cal. App. 5th at 528 (holding limitation on public comment on agenda items to when those items are being considered was not an unreasonable regulation).