



# Technical Review

## Minutes

Date: April 23, 2024

Meeting Room: L113 & Zoom for Guests

2:00 pm – 4:00 pm

<b>1. Call to Order</b>	The meeting was called to order by Sarah Barsness, Chair, at 2 PM
<b>2. Roll Call</b>	It was clarified that the Committee Chair only votes in case of a tie. Ashlie Lawson does not have a vote since she is currently Interim Dean of Counseling. Roll call is as follows:

Committee Officials	
<input checked="" type="checkbox"/>	David Williams ..... VP of Academic Affairs
<input checked="" type="checkbox"/>	Lisa Abbott .....Curriculum Analyst
<input checked="" type="checkbox"/>	Claire Gover..... Meeting Secretary
Guests	Title
Laura Maghoney	DE Coordinator
Rachel Smith	Faculty
*Terri Pearson-Bloom	Faculty
*Alison Bolton	Faculty
Ginger Cain	Faculty
Darla Williams	Faculty
*Robin Sytsma	Faculty
* Attended Virtually	

Committee Members	
<input checked="" type="checkbox"/>	Sarah Barsness ..... Chair
<input checked="" type="checkbox"/>	Douglas Green ..... Applied Technology & Business
<input checked="" type="checkbox"/>	James Word ..... Mathematics and Sciences
<input checked="" type="checkbox"/>	Ashlie Lawson ..... Articulation Officer
<input type="checkbox"/>	Jose Cortes ..... Dean, Applied Technology and Business
<input checked="" type="checkbox"/>	Andrew Wesley .....Assessment Coordinator

<b>3. Approval of Minutes</b>	Approval of Minutes from: March 19, 2024						
	Motion:	Andrew Wesley moved to approve					
	Seconded by:	Doug Green					
	Comments/Discussion/Revisions:						
	Final Resolution:	Yeses:	3	Noes:	0	Abstentions:	0
	Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

<b>4. Agenda Approval</b>	<i>Approval of the agenda will enact all matters listed under the Consent Items which are considered routine unless removed from the Consent Items by a Committee member.</i>						
	Motion:	Andrew Wesley moved to approve					
	Seconded by:	Doug Green					
	Comments/Discussion/Revisions:						
	Final Resolution:	Yeses:	3	Noes:	0	Abstentions:	0
	Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

**5. Consent Items**

(No vote – moving on to Curriculum Committee)		
<b>6a. General</b>		
There were no items in this section.		
<b>6b. Workload/Class Max</b>		
Course	Workload Committee Decision	Change
THEA 006	Approved	40 to 30
MUSC 008	Approved	60 to 30
MUSC 013	Approved	50 to 30

**6. Comments from the Public**

<i>Three minutes are allotted per person **</i>	
There was no public comment	

**7. Information Items**

<i>No Action Required</i>	

**8. Action Items**

There were no items in this section.						
Motion:						
Seconded by:						
Comments/Discussion/Revisions:						
Final Resolution:	Yeses:	0	Noes:	0	Abstentions:	0
Motion Passed:	Yes: <input type="checkbox"/>		No: <input type="checkbox"/>			

## 9. Communication Studies

Rationale for proposals a:						
<p>Terri Pearson-Bloom presented COMM item. These courses were updated based on CalGETC to ensure they are UC transferable and will articulate with no issues. COMM001 modifications were done by Terri. COMM002 and 006 were done by Doug Mungin.</p> <p>For COMM001, the course description and content were revised to include instructor supervised evaluated speeches with live audiences defined as one to many. Live virtual speeches are permitted giving flexibility for online students. Terri will add rationale for reduction in class size from 30 to 25 (allows enough time for students to deliver speaking requirement).</p>						
Motion on a:	Andrew Wesley motioned to move 9a to Curriculum Committee provided DE tab is updated for COMM002				N/A <input type="checkbox"/>	
Seconded by:	Doug Green					
Comments/Discussion/Revisions:	COMM002- if hybrid, Doug needs to update DE tab					
Final Resolution:	Yeses:	3	Noes:	0	Abstentions:	0
Motion Passed:	Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>			

### 9a. Course Modifications

		Notes
COMM 001	Introduction to Public Speaking	Description, Content, DE clarification
COMM 002	Fundamentals of Persuasive Speaking	Description, Content, DE clarification
COMM 006	Argumentation and Debate	Description, Content, DE clarification

## 10. Kinesiology

Rationale for proposals a:						
Darla Williams presented Kinesiology agenda items. KINE005A and 005 were created as non-credit, open entry/exit courses to allow students and staff a broader window of time to work out. Two adjacent rooms have been identified for these classes.						
Motion on a:	Andrew Wesley motioned to move 10a to Curriculum Committee provided course description is updated				N/A <input type="checkbox"/>	
Seconded by:	Doug Green					
Comments/Discussion/Revisions:	Darla will work with Lisa Abbott to wordsmith the course description.					
Final Resolution:	Yeses:	3	Noes:	0	Abstentions:	0
Motion Passed:	Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>			

### 10a. New Course

		Notes
KINE005A	Fitness and Wellness Center	
KINE005	Fitness and Wellness Center	

Rationale for proposals b:						
Curriculum Review						
Motion on b	Andrew Wesley motioned to move items 10b-d to Curriculum Committee provided that the DE sections are updated and include instructor-initiated interactions for all courses listed in item 10b.				N/A <input type="checkbox"/>	
Seconded by:	Doug Green					
Comments/Discussion/Revisions:	Ginger Cain will send back so DE sections can be updated.					
Final Resolution:	Yeses:	3	Noes:	0	Abstentions:	0
Motion Passed:	Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>			

### 10b. Curriculum Review

		Notes
KINE045C	Advanced First Aid and Emergency Care	
KINE021A	Archery - Beginning	
KINE021B	Archery - Intermediate	
KINE006E	Yoga - Beginning	
KINE011A	Body Conditioning - Beginning	
KINE011B	Body Conditioning - Intermediate	
KINE011X	Cardio Conditioning - Beginning	
KINE011Y	Cardio Conditioning - Intermediate	
KINE003X	Cardio Kickboxing - Beginning	
KINE003Y	Cardio Kickboxing - Intermediate	
KINE012X	Circuit Training - Beginning	
KINE012Y	Circuit Training - Intermediate	
KINE010A	Fitness For Life	
KINE040A	Introduction to Kinesiology	

KINE050A	Introduction to Sports Psychology	
KINE041A	Introduction to Sports Science	
KINE024A	Pickleball	
KINE006X	Pilates for Fitness - Beginning	
KINE006Y	Pilates for Fitness - Intermediate	
KINE013A	Resistance Band Training - Beginning	
KINE003A	Self Defense - Beginning	
KINE003B	Self-Defense - Intermediate	
KINE030A	Soccer - Indoor/Outdoor - Beginning	
KINE030B	Soccer - Intermediate	
KINE002D	Swim for Fitness - Beginning	
KINE002A	Swimming - Beginning	
KINE002B	Swimming - Intermediate	
KINE023Z	Tennis - Advanced	
KINE023X	Tennis - Beginning	
KINE023Y	Tennis - Intermediate	
KINE037A	Volleyball - Beginning	
KINE037B	Volleyball - Intermediate	
KINE012A	Weight Training - Beginning	
KINE012B	Weight Training - Intermediate	
KINE006F	Yoga - Intermediate	

**10c. Course Inactivation**

		Notes
KINEXX023A	Badminton - Beginning	
KINEXX023B	Badminton - Intermediate	
KINEXX036A	Basketball - Beginning	
KINEXX036B	Basketball - Intermediate	
KINEXX018Z	Elite Fitness Training - Advanced	
KINEXX018X	Elite Fitness Training - Beginning	
KINEXX019A	Fit Ball Training - Beginning	
KINEXX019B	Fit Ball Training - Intermediate	
KINEXX018A	Functional & Core Training - Beginning	
KINEXX018B	Functional & Core Training - Intermediate	
KINEXX025A	Golf - Beginning	
KINEXX025B	Golf - Intermediate	
KINEXX003D	Judo - Beginning	
KINEXX003E	Judo - Intermediate	
KINEXX013X	Step Aerobics - Beginning	

**10d. Program Modification**

		Notes
Kinesiology ADT		

# 11. Health Education

Rationale for proposals a:						
Curriculum Review. Darla Williams presented agenda item. Ensured HED001, 002, and 003 were updated for DE and possible CID. HED001 listed online sources in specifications. HED003 New C-ID description, content and objectives updates HED005 was created based on information from C-ID. Title is directly from C-ID. Goal is to offer course in Spring 2025. Eligibility for ENGL001 will be added as course advisory.						
Motion on a-c	Andrew Wesley motioned to forward items to Curriculum Committee					N/A <input type="checkbox"/>
Seconded by:	Doug Green					
Comments/Discussion/Revisions:						
Final Resolution:	Yeses:	3	Noes:	0	Abstentions:	0
Motion Passed:	Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>			

## 11a. Curriculum Review

		notes
HED001	Introduction to Public Health	
HED002	Health Education	
HED003	Women's Health	

## 11b. New Courses

		notes
HED005	Social Determinants of Health, Disparities and Equities	

## 11c. Program Modification

		notes
Public Health ADT		

## 12. Athletics

Rationale for proposals a:					
Darla Williams presented ATHL025. Update courses with unit/hour changes					
Motion on a:	Andrew Wesley motioned to move ATHL 025 to Curriculum Committee				N/A <input type="checkbox"/>
Seconded by:	Doug Green				
Comments/Discussion/Revisions:					
Final Resolution:	Yeses:	3	Noes:	0	Abstentions: 0
Motion Passed:	Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>		

### 12a. Modify Programs

		Notes
ATHL004A	Soccer - Women's Intercollegiate Off-Season (Spring)	TABLED
ATHL004B	Soccer - Women's Intercollegiate Pre-Season (Summer)	TABLED
ATHL025	Conditioning - Intercollegiate Athletics In-Season	Approved

### 13. Nutrition

Rationale for proposals a:					
<p>Curriculum Review. Robin Sytsma presented Nutrition items. Edits were made to course descriptions to eliminate redundancy. NUTR010 and NUTR012 were updated for DE and textbooks. NUTR010 class size was reduced from 50 to 35. NUTR010 was changed from variable to 1 credit.</p> <p>There are no prerequisites for any of these courses. All courses were changed from clearly occupational to possibly occupational.</p> <p>NUTR012 – minor edit to course description (removed “controversial” topics in nutrition). Course has not been offered in quite some time. We avoid having courses in catalog that we are not offering. Robin commits to offering NUTR012 in Spring 2025. Course is already transferable to CSU, but will need a textbook in order to be UC transferrable. Future consideration is to add a book on research methods to meet this criteria.</p> <p>NUTR054 is the same class as CDFS054 (cross-referenced). Robin reviewed/compared courses to ensure they match. No changes were made. The course is not required for NUTR degree, but it is required for CDFS transfer degree. May add CDFS054 to Nutrition ADT as optional.</p>					
Motion on a:	Andrew Wesley motioned to forward items to Curriculum Committee				N/A <input type="checkbox"/>
Seconded by:	Doug Green				
Comments/Discussion/Revisions:					
Final Resolution:	Yeses:	3	Noes:	0	Abstentions: 0
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>	

**13a. Curriculum Review**

		Notes
NUTR010	Nutrition	
NUTR012	Evaluating Current Topics in Nutrition	
NUTR054	Child Health, Safety, and Nutrition	



## 14. Digital Media Arts

Rationale for proposals a-c:						
Update Programs to simplify for student pathway and success. Rachel Smith presented DMA items. We are unable to offer all the DMA courses within a two-year cycle. VP Williams advised, for the time being, to mark courses inactive if they are not being taught so they are hidden from catalog. Rachel to provide a list of courses to inactivate.						
Motion on a-c:	Andrew Wesley motioned to forward items to Curriculum Committee provided updates are made					N/A <input type="checkbox"/>
Seconded by:	Doug Green					
Comments/Discussion/Revisions:	Need to complete DE tab for DMA010 and DMA062					
Final Resolution:	Yeses:	3	Noes:	0	Abstentions:	0
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

### 14a. Inactivate courses

DMA060	Principles of User Experience Design	
DMA061	Principles of User Interface Design	

### 14b. Modify Programs

	Notes
Digital Art Foundation (CA)	Removed from agenda/duplicate
Digital Design Foundation (CA)	Removed from agenda/duplicate
Graphic Design (CA)	
Graphic Design (AA)	
UI/UX Design (CA)	
Graphic Design Certificate of Achievement	Removed from agenda/duplicate

### 14c. Course Modifications

DMA010	Graphic Design – Beginning	Changes title from “1” to “Beginning”. Removed the word “mastering” from course description
DMA011	Graphic Design - Intermediate	Changed title from “2” to “Intermediate”
DMA062	UI/UX Design 1	Changed title from “1” to “Beginning”. Made CIS061 course advisory. Added user experience to course description. Textbook (2017) changed to classic. Will be offering course in F24 or S25.

<b>I. Report from Articulation Officer, Ashlie Lawson</b>	There were no items in this section.
<b>II. Report from Assessment Coordinator, Andrew Wesley</b>	There were no items in this section.
<b>III. Report from Curriculum Analyst, Lisa Abbott</b>	There were no items in this section.
<b>IV. Report from VP of Academic Affairs, David Williams</b>	There were no items in this section.
<b>V. Report from Curriculum Committee Chair, Sarah Barsness</b>	There were no items in this section.
<b>VI. Other</b>	There were no items in this section.
<b>VII. Open Discussion</b>	There were no items in this section.
<b>VIII. Adjournment</b>	Meeting adjourned at 2:06 PM

**ALL MEETINGS WILL BE HELD STARTING AT 2:00 PM ON ZOOM AND IN PERSON LOCATION AS NOTED**

*\*\*Under the Bagley-Keene Act, a body does not have to listen to comments on matters that are not on the agenda or that were already considered in a public meeting where there was an opportunity to comment. Cal. Gov't Code § 11125.7(a).*

*Under the Brown Act, the public is entitled to comment on any matter within the subject matter jurisdiction of the legislative body, as well as any agenda item. Cal. Gov't Code § 54954.3(a). See Galbiso v. Orosi Pub. Util. Dist., 167 Cal. App. 4th 1063, 1080, 84 Cal. Rptr. 3d 788 (2008). Under the Brown Act, the legislative body does not have to listen to comments on items that are not within its subject matter jurisdiction. 78 Ops. Cal. Att'y Gen. 224 (1995). And, as under the Bagley-Keene Act, a legislative body under the Brown Act does not have to listen to comments on items that were already considered in a public meeting where there was an opportunity to comment. Cal. Gov't Code § 54954.3(a).*

*An agency may limit public comment on items described in the agenda to the time when those items are being considered. Olson v. Hornbrook Cmty. Servs. Dist., 33 Cal. App. 5th 502, 528, 245 Cal. Rptr. 3d 236 (March 26, 2019).*

*In addition, under both Acts, the body may adopt reasonable regulations to ensure that the above provisions are carried out, including but not limited to regulations limiting the total amount of time allocated to each individual speaker for public testimony or comment on particular issues. Cal. Gov't Code §§ 11125.7(b) (Bagley-Keene Act); 54954.3(b) (Brown Act). A legislative body of a local agency may regulate the time, place and manner for speech to ensure orderly discussion. Baca v. Moreno Valley Unified Sch. Dist., 936 F. Supp. 719 (C.D. Cal. 1996) (Brown Act); see, e.g., Ribakoff v. City of Long Beach, 27 Cal. App. 5th 150, 177, 238 Cal. Rptr. 3d 81 (2018) (rejecting plaintiff's First Amendment facial and as applied challenge to board's rule limiting public comment to three minutes); Olson, 33 Cal. App. 5th at 528 (holding limitation on public comment on agenda items to when those items are being considered was not an unreasonable regulation).*