



# Technical Review

## Minutes

Date: March 5, 2024

B100 Computer Lab and Zoom for Guests

2:00 pm – 4:00 pm

<b>1. Call to Order</b>	Meeting was called to order by Sarah Barsness at 2:13 when quorum was reached.
<b>2. Roll Call</b>	Ashlie Lawson, Interim Dean of Counseling is currently a non-voting member. Roll is as follows:

Committee Officials	
<input checked="" type="checkbox"/>	David Williams ..... VP of Academic Affairs
<input checked="" type="checkbox"/>	Lisa Abbott ..... Curriculum Analyst
<input checked="" type="checkbox"/>	Claire Gover ..... Meeting Secretary
Guests	
	Title
Laura Maghoney	DE Coordinator
*Christine Mani	Faculty
*Adam Iqueda	Faculty
*Amanda Morrison	Faculty
*Heather Watson Perez	Faculty
*Zoom	

Committee Members	
<input checked="" type="checkbox"/>	Sarah Barsness ..... Chair
<input checked="" type="checkbox"/>	Douglas Green ..... Applied Technology & Business
<input checked="" type="checkbox"/>	James Word ..... Mathematics and Sciences
<input checked="" type="checkbox"/>	Ashlie Lawson ..... Articulation Officer
<input type="checkbox"/>	Jose Cortes ..... Dean, Applied Technology and Business
<input type="checkbox"/>	Andrew Wesley ..... Assessment Coordinator

**3. Approval of Minutes**

<i>Approval of Minutes from: November 28, 2023</i>						
Motion:	Doug Green					
Seconded by:	James Word					
Comments/Discussion/Revisions:						
Final Resolution:	Yeses:	3	Noes:	0	Abstentions:	0
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

**4. Agenda Approval**

<i>Approval of the agenda will enact all matters listed under the Consent Items which are considered routine unless removed from the Consent Items by a Committee member.</i>						
Motion:	James Word					
Seconded by:	Doug Green					
Comments/Discussion/Revisions:	We will change order based on faculty present					
Final Resolution:	Yeses:	3	Noes:	0	Abstentions:	0
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

**5. Consent Items**

(No vote – moving on to Curriculum Committee)		
<b>6a. General</b>		
<b>6b. Workload/Class Max</b>		
Course	Workload Committee Decision	Change
OT 054A	Approved	37 to 30
OT 054B	Approved	37 to 30
OT 162	Approved	40 to 30
HUMN 003	Approved	60 to 30
THEA 001	Denied - Reducing class max for a program gateway class stalls growth and reduces funnel into the program.	50 to 25
THEA 002	Denied - Reducing class max for a program gateway class stalls growth and reduces funnel into the program.	30 to 20
THEA 006	Denied - Reducing class max for a program gateway class stalls growth and reduces funnel into the program.	40 to 25
THEA 009	Approved	40 to 25
THEA 013	Denied - Reducing class max for a program gateway class stalls growth and reduces funnel into the program.	35 to 25
THEA 040	Approved	30 to 25
DRFT 058	Approved	15 to 24

**6. Comments from the Public**

<i>Three minutes are allotted per person **</i>	
Name	Comments
There were no comments from the public.	

**7. Information Items**

<i>No Action Required</i>	
There were no items in this section.	

**8. Action Items**

ART 042A	DE					
Local General Education						
Motion:	Doug Green motioned to move item to Curriculum Committee once updates are made					
Seconded by:	James Word					
Comments/Discussion/Revisions:	Sarah will reach out to Jeanne Lorenz t update DE section.					
Final Resolution:	Yeses:	3	Noes:	0	Abstentions:	0
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

## 9. American Sign Language

Rationale for proposals a:					
Update Requisites from ASL 0003 to ASL 053 is because this course ASL 054 is aligned with ASL 057. ASL 053, Introduction to Interpreting, is an introductory course that discusses the field of sign language interpreting as well as the various techniques and skills needed to interpret from English to ASL and from ASL to English. ASL 054 and 057 are both courses where those skills and techniques are applied. Students not only observe real working interpreters but also attempt to interpret basic-level material themselves. The skills that are studied and acquired in ASL 053 are then put into practice in ASL 054 and 057.					
Motion on a:	Doug Green motioned to move item to Curriculum Committee				N/A <input type="checkbox"/>
Seconded by:	James Word				
Comments/Discussion/Revisions:					
Final Resolution:	Yeses:	3	Noes:	0	Abstentions: 0
Motion Passed:	Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>		

### 9a. Modified Courses:

	Requisite	notes
ASL054	Change from 003 to 053	

## 10. Emergency Medical Services

Rationale for proposals a:						
Adam Iqueda described modifications to course. Included language in specifications tab regarding due dates for student requirements so instructors are aware. This is not student facing. Students are made aware of the requirements during orientation and in syllabus prior to start of term.						
Motion on a:	Doug Green motioned to move item to Curriculum Committee provided suggested revisions are made				N/A <input type="checkbox"/>	
Seconded by:	James Word					
Comments/Discussion/Revisions:	Adam will edit syntax of course description and add that students who pass this class are eligible to take the National Registry EMT (Basic) Exam as required by California for certification.					
Final Resolution:	Yeses:	3	Noes:	0	Abstentions:	0
Motion Passed:	Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>			

### 10a. Modified Courses

		Notes
EMS 112	Emergency Medical Technician (Basic)	

# 11. Humanities

<b>Rationale for proposals a:</b>						
Heather Watson-Perez was present to describe these modifications. Interdisciplinary Course. Min quals show Humanities and English, but course can possibly be taught by faculty in other areas. Modification and Class max						
Motion on a:	Doug Green motioned to move item to Curriculum Committee provided suggested revisions are made				N/A <input type="checkbox"/>	
Seconded by:	James Word					
Comments/Discussion/Revisions:	Heather will change Content to a list (currently reads more like objectives). Needs the new DE form.					
Final Resolution:	Yeses:	3	Noes:	0	Abstentions:	0
Motion Passed:	Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>			

## 11a. Modified Courses

		notes
HUMN003	Journey in a Multicultural Landscape	

## 12. Philosophy

Rationale for proposals a-b:						
Curriculum Review						
Motion on a-b:	James Word motioned we TABLE item.					N/A <input type="checkbox"/>
Seconded by:	Doug Green.					
Comments/Discussion/Revisions:	Michael Pelletti not present to discuss these items. There are comments throughout that need to be addressed. See comments from Andrew Wesley on SLOs, John Perez on DE.					
Final Resolution:	Yeses:	3	Noes:	0	Abstentions:	0
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

### 12a. Modified Courses: Curriculum Review

		Notes
PHIL001	Introduction to Critical Thinking and Reasoning	
PHIL003	Introduction to Philosophy	
PHIL004	Introduction to Ethics	
PHIL006	Introduction to Political Philosophy	
PHIL400	Bioethics	
PHIL001	Introduction to Critical Thinking and Reasoning	

### 12b. Inactivate Courses

		Notes
PHIL005	Critical Thinking: The Philosophic Grounds of Literacy	

### 13. Theatre Arts

Rationale for proposals a:						
Title changes. Description, DE, title. Changed title “advanced” to “Special Topics”.						
Motion on a:	Doug Green motioned to move to Curriculum provided suggested revisions are made					N/A <input type="checkbox"/>
Seconded by:	James Word					
Comments/Discussion/Revisions:	Needs to complete new DE form even if taught in this modality during emergency only. This is also opportunity to add more to course descriptions					
Final Resolution:	Yeses:	3	Noes:	0	Abstentions:	0
Motion Passed:	Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>			

**13a. Modified Courses:  
Curriculum Review**

THEA148A	Special Topics in Theatre: For Actors	
THEA148B	Special Topics in Theatre: Technical Theatre	
THEA148C	Special Topics in Theatre: Costuming	
THEA148D	Special Topics in Theatre: Management and Direction	

## 14. Ethnic Studies

<b>Amanda Morrison was present to represent ETHN. Rationale for proposals a:</b>					
Course updates. Included List C: Ethnic Studies Adjacent.					
Motion on a:	James Word motioned to move to Curriculum provided suggested revisions are made				N/A <input type="checkbox"/>
Seconded by:	Doug Green				
Comments/Discussion/Revisions:	Amanda will update PLOs before curriculum. Lisa will be in touch regarding narrative.				
Final Resolution:	Yeses:	3	Noes:	0	Abstentions: 0
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>	

**14a.  
Modified  
Programs**

	Notes
Ethnic Studies AD-T	Removed from Agenda. Possible launch in Spring 2026
Ethnic Studies AA	



## 15. Political Science

<b>Rationale for proposals a:</b>						
ADT creation for Law pathway. We received a grant for Pathway to Law School Program and ADT is requirement of grant. Ashile Lawson said this is ready to move to Curriculum.						
Motion on a:	James Word motioned to move this to Curriculum					N/A <input type="checkbox"/>
Seconded by:	Doug Green					
Comments/Discussion/ Revisions:						
Final Resolution:	Yeses:	3	Noes:	0	Abstentions:	0
Motion Passed:	Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>			

### 15a. New Program

	Notes
Law, Public Policy, and Society	

<b>I. Report from Articulation Officer, Ashlie Lawson</b>	There were no items in this section.
<b>II. Report from Assessment Coordinator, Andrew Wesley</b>	There were no items in this section.
<b>III. Report from Curriculum Analyst, Lisa Abbott</b>	There were no items in this section.
<b>IV. Report from VP of Academic Affairs, David Williams</b>	There were no items in this section.
<b>V. Report from Curriculum Committee Chair, Sarah Barsness</b>	There were no items in this section.
<b>VI. Other</b>	There were no items in this section.
<b>VII. Open Discussion</b>	There were no items in this section.
<b>VIII. Adjournment</b>	Meeting adjourned at 4:07 PM

**ALL MEETINGS WILL BE HELD STARTING AT 2:00 PM ON ZOOM AND IN PERSON LOCATION AS NOTED**

*\*\*Under the Bagley-Keene Act, a body does not have to listen to comments on matters that are not on the agenda or that were already considered in a public meeting where there was an opportunity to comment. Cal. Gov't Code § 11125.7(a).*

*Under the Brown Act, the public is entitled to comment on any matter within the subject matter jurisdiction of the legislative body, as well as any agenda item. Cal. Gov't Code § 54954.3(a). See Galbiso v. Orosi Pub. Util. Dist., 167 Cal. App. 4th 1063, 1080, 84 Cal. Rptr. 3d 788 (2008). Under the Brown Act, the legislative body does not have to listen to comments on items that are not within its subject matter jurisdiction. 78 Ops. Cal. Att'y Gen. 224 (1995). And, as under the Bagley-Keene Act, a legislative body under the Brown Act does not have to listen to comments on items that were already considered in a public meeting where there was an opportunity to comment. Cal. Gov't Code § 54954.3(a).*

*An agency may limit public comment on items described in the agenda to the time when those items are being considered. Olson v. Hornbrook Cmty. Servs. Dist., 33 Cal. App. 5th 502, 528, 245 Cal. Rptr. 3d 236 (March 26, 2019).*

*In addition, under both Acts, the body may adopt reasonable regulations to ensure that the above provisions are carried out, including but not limited to regulations limiting the total amount of time allocated to each individual speaker for public testimony or comment on particular issues. Cal. Gov't Code §§ 11125.7(b) (Bagley-Keene Act); 54954.3(b) (Brown Act). A legislative body of a local agency may regulate the time, place and manner for speech to ensure orderly discussion. Baca v. Moreno Valley Unified Sch. Dist., 936 F. Supp. 719 (C.D. Cal. 1996) (Brown Act); see, e.g., Ribakoff v. City of Long Beach, 27 Cal. App. 5th 150, 177, 238 Cal. Rptr. 3d 81 (2018) (rejecting plaintiff's First Amendment facial and as applied challenge to board's rule limiting public comment to three minutes); Olson, 33 Cal. App. 5th at 528 (holding limitation on public comment on agenda items to when those items are being considered was not an unreasonable regulation).*