



Technical Review

Minutes

Date: November 14, 2023

Meeting Room: L113

Zoom Option for Guests

2:00 pm – 4:00 pm

1. Call to Order	Meeting was called to order at 2:05PM by Sarah Barsness, Chair
2. Roll Call	Committee members and officials attended in person. Guests opted to attend virtually. Ashlie Lawson is non-voting member as she is Interim Dean of Counseling. Roll call is as follows:

Committee Officials	
<input checked="" type="checkbox"/>	David WilliamsVP of Academic Affairs
<input checked="" type="checkbox"/>	Lisa AbbottCurriculum Analyst
<input checked="" type="checkbox"/>	Claire Gover..... Meeting Secretary
Guests	Title
Laura Maghoney	DE Coordinator, Spr24

Committee Members	
<input checked="" type="checkbox"/>	Sarah Barsness Chair
<input checked="" type="checkbox"/>	Douglas Green Applied Technology & Business
<input checked="" type="checkbox"/>	James Word Mathematics and Sciences
<input checked="" type="checkbox"/>	Ashlie Lawson Articulation Officer
<input checked="" type="checkbox"/>	Jose Cortes Dean, Applied Technology and Business
<input checked="" type="checkbox"/>	Andrew WesleyAssessment Coordinator

3. Approval of Minutes	Approval of Minutes from: October 24, 2023						
	Motion:	Andrew Wesley					
	Seconded by:	Doug Green					
	Comments/Discussion/Revisions:						
	Final Resolution:	Yeses:	4	Noes:	0	Abstentions:	0
	Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

4. Agenda Approval	<i>Approval of the agenda will enact all matters listed under the Consent Items which are considered routine unless removed from the Consent Items by a Committee member.</i>						
	Motion:	Doug Green					
	Seconded by:	Andrew Wesley					
	Comments/Discussion/Revisions:	We did not have faculty representation from KINE or SPMD, but it was decided to proceed with agenda as-is to see how much can be completed.					
	Final Resolution:	Yeses:	4	Noes:	0	Abstentions:	0
	Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

5. Consent Items

<i>Approval of the agenda will enact all matters listed under the Consent Items which are considered routine unless removed from the Consent Items by a Committee member.</i>		
6a. General		
There were no Items in this section		
6b. Workload/Class Max		
Course	Rationale:	Change
There were no Items in this section		

6. Comments from the Public

<i>Three minutes are allotted per person **</i>	
Name	Comments
There were no Items in this section	

7. Information Items

<i>No Action Required</i>
There were no Items in this section

8. Action Items

There were no Items in this section						
Motion:						
Seconded by:						
Comments/Discussion/ Revisions:						
Final Resolution:	Yeses:	0	Noes:	0	Abstentions:	0
Motion Passed:	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>				

9. Kinesiology

Rationale for proposals a-b:						
Curriculum Review						
Motion on a-b:	Andrew Wesley motioned to table all items in item 9.					N/A <input type="checkbox"/>
Seconded by:	James Word					
Comments/Discussion/Revisions:	Ginger Can was unable to attend this meeting due to an appointment. Other KINE faculty did not attend. In eLumen, it appears that faculty rolled these courses. Many are incomplete. Sarah Barsness will follow up with Ginger and ask that they finish up. They need to consider deactivations of courses not being offered. Curriculum review should emerge from the program review. What changes are being made base on program review/self-evaluation?					
Final Resolution:	Yeses:	5	Noes:	0	Abstentions:	0
Motion Passed:	Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>			

9a. Modified Courses: Curriculum Review

53 courses in KINE – 32 proposals		Requisite	Last offered, did it run?	CC tab filled out?	Notes
KINE002A	Swimming - Beginning	No	2023-Spr, yes	No	Needs textbooks
KINE002B	Swimming - Intermediate	Adv.-KINE 002A	2023-Spr, yes	No	
KINE002D	Swim for Fitness - Beginning	no	2022-Sum, yes	No	
KINE003A	Self Defense - Beginning	no	2023-Fall, yes	yes	
KINE003B	Self-Defense - Intermediate	Adv. KINE 003A	2023-Fall, yes	yes	
KINE003X	Cardio Kickboxing - Beginning	no	2017-Fall, yes	yes	
KINE003Y	Cardio Kickboxing – Intermediate	Adv. KINE 003X	Never	yes	Update description to reflect intm.
KINE006E	Fundamentals of Yoga		2023-Fall	Yes	Title and description are redundant. Suggest updating title to reflect other KINE courses
KINE006F	Intermediate Yoga	Adv. KINE 006E	2023-Fall	yes	Description is lacking. Suggest updating title to reflect other KINE courses
KINE006X	Pilates for Fitness - Beginning	No	2023-Fall, yes	Yes	
KINE006Y	Pilates for Fitness - Intermediate	Adv. KINE 006X	2023-Fall, yes	Yes	
KINE010A	Fitness For Life	no	2023-Fall, yes		

KINE011A	Body Conditioning - Beginning	No	2023-Fall, yes	No	
KINE011B	Body Conditioning - Intermediate	Adv. KINE 011A	2023-Fall, yes	No	
KINE011X	Cardio Conditioning - Beginning	No	2022-Fall, yes 2023-Spr, no	No	
KINE011Y	Cardio Conditioning - Intermediate	Adv. KINE 011X	2022-Fall, yes 2023-Spr, no	No	
KINE012A	Weight Training - Beginning	No	2023-Fall, yes	No	
KINE012B	Weight Training - Intermediate	Adv. KINE 012A	2023-Fall, yes	No	
KINE012X	Circuit Training - Beginning	No	2022-Spr Yes	yes	
KINE012Y	Circuit Training - Intermediate	No	2022-Spr Yes	yes	
KINE013A	Resistance Band Training - Beginning	no	2023-Sum, Yes	Yes	
KINE013X	Step Aerobics - Beginning	No	2018-Spr, No 2015-Sum, No Not sure!	Yes	
KINE021A	Archery - Beginning	No	2023-Fall, yes	No	
KINE021B	Archery - Intermediate	Adv. KINE 021A	2023-Fall, yes	No	
KINE037A	Volleyball - Beginning	No	2019-spr, no 2018-spr, yes	yes	
KINE037B	Volleyball - Intermediate	Adv. KINE 037A	2018-spr, yes	yes	
KINE040A	Introduction to Kinesiology	No	2023-Fall, yes	No	
KINE041A	Introduction to Sports Science	no	2024-Spr	No	
KINE045C	Advanced First Aid and Emergency Care		2024-Spr	Description: What exam? Is it in class or external? Is the exam the same title as the certification?	
KINE 045C description rewrite suggestion: An instruction of proper techniques to administer emergency care to the injured and ill with a focus on advanced first aid and emergency care, cardiopulmonary resuscitation (CPR), and the use of an Automatic External Defibrillator (AED) for infants, children, and adults. Upon successful completion of the appropriate exam the student will be eligible for certification in First Responder First Aid and CPR. (see note above)					
KINE050A	Introduction to Sports Psychology		2024-Spr	no	

These courses do not have proposals created for Curriculum Review.					
018A	Functional and Core Training – Beg		2021-Fall	No	
018B	Functional and Core Training - Int		Never		
018X	Elite Fitness Training - Beg		2015-Fall		
018Z	Elite Fitness Training - Beg		never		
019A	Fit Ball Training - Beg		2015-Spring 2018-Fall		
019B	Fit Ball Training - Int		never		
023A	Badminton - Beg		2017-Spr		
023B	Badminton – Int		2016-Spr		
023X	Tennis – Beginning		2015-Spr 2021-Fall		
023Y	Tennis - Int		2015-Spr 2021-Fall		
023Z	Tennis – Adv		2016 - Fall		
025A	Golf – Beginning		2019-Spr		
025B	Golf – Intm		never		
030A	Indoor/Outdoor Soccer		2019-Spr		
030B	Soccer intm		2019-Spr		
032A	Baseball – Beg		2017-Fall		
032X	Softball – Beg		2014-Fall		
036A	Basketball – Beg		2020-spr		
036B	Basketball -Intm		2020-Spr		
042A	Prin of Fitness/Sport Training		2022-Spr		

**9b.
Inactivate
Courses:**

KINEXX003D	Judo - Beginning
KINEXX003E	Judo - Intermediate

10. Sports Medicine

Rationale for proposals a:						
Curriculum Review						
Motion on a:	Andrew Wesley moved to forward 10a to Curriculum provided discussed revisions are made.					N/A <input type="checkbox"/>
Seconded by:	Doug Green					
Comments/Discussion/Revisions:	All courses should be "possibly" occupational, minimum qualifications for courses must be revised for accuracy, clarity and consistency.					
Final Resolution:	Yeses:	5	Noes:	0	Abstentions:	0
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

10a. Modified Courses: Curriculum Review

		Requisite	Last offered, did it run?	CC tab filled out?	notes
SPMD054	Care and Prevention of Athletic Injuries		2023-Fall, yes	yes	
SPMD055A	Sports Medicine-Athletic Training Practicum Fall Sports		2023-Fall, yes	yes	
SPMD055B	Sports Medicine-Athletic Training Practicum Spring Sports		2023-Spr, yes	yes	
SPMD056A	Sports Medicine-Athletic Training Practicum Fall Sports 2	SPMD055A	2023-Fall, yes	yes	
SPMD056B	Sports Medicine-Athletic Training Practicum Spring Sports 2	SPMD056A	2023-Spr, yes	yes	
SPMD071	Back Care and Injury Management		2023-Fall. Yes	Yes	

11. Counseling

Rationale for proposals a-c:					
Update course with Prefix and programs to reflect changes					
Motion on a-b:	Andrew Wesley moved to forward 11a & 11b to Curriculum provided revisions are made.				N/A <input type="checkbox"/>
Seconded by:	Doug Green				
Comments/Discussion/Revisions:	11a: COUN015 and COUN062 are missing from 11a and should be added. CC tab needs to be filled out for COUN005 and COUNC008 11b: Ashlie will ask faculty to push courses through in order for them to be deactivated.				
Final Resolution:	Yeses:	5	Noes:		Abstentions:
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>	

11a. Modified Courses: Curriculum Review

		Requisite	Last offered, did it run?	CC tab filled out?	notes
COUN005	Career-Life Planning		2023 fall	no	Description, Change content to be less like outcomes, add Modalities to Specifications, Fill out DE
COUN006	University Transfer Success		2023	Yes	Change content to be less like outcomes
COUN007	Student Life Success		2023 fall	yes	Same as above
COUN008	Math, Engineering and Science Achievement (MESA) Enrichment		never	no	Change content to be less like outcomes, add Modalities to Specifications, Fill out DE
COUN023	Psychology for Modern Life		201760-plan to offer Spring 24	yes	
COUN064	Human Services and Social Work Seminar		Every Spring only		Change content to be less like outcomes
COUN064P	Human Services and Social Work Practicum		Every Spring only	yes	

11b. Inactivate Courses:

These courses are still at stage 1	
COUN058	Life Management
COUN064B	Practicum II
COUN065P	Human Services and Social Work Practicum II
COUN091	Foundations for College Success
COUN098	Performance Psychology

COUN102A	Time Management & Goal Setting
COUN102B	Test Anxiety and Memory
COUN102C	Study Systems
COUN103	Disability Success
COUN310	Transition to College for Students with Disabilities
COUN510	Assessment/Orientation/Planning

I. Report from Articulation Officer, Ashlie Lawson	There were no items in this section.
II. Report from Assessment Coordinator, Andrew Wesley	There were no items in this section.
III. Report from Curriculum Analyst, Lisa Abbott	There were no items in this section.
IV. Report from VP of Academic Affairs, David Williams	There were no items in this section.
V. Report from Curriculum Committee Chair, Sarah Barsness	There were no items in this section.
VI. Other	There were no items in this section.
VII. Open Discussion	There was discussion on the two Interdisciplinary Studies AA degrees: 1) Science and Quantitative Reasoning and 2) Wellness and Self Development, as well as the Liberal Studies (AA). What is the significance of these degrees? Are there benefits to our graduates? How are our students selecting these degrees? Are some students being steered towards these degree paths? Is there something we need to change?
VIII. Adjournment	Meeting adjourned at 3:56PM

ALL MEETINGS WILL BE HELD STARTING AT 2:00 PM ON ZOOM AND IN PERSON LOCATION AS NOTED

***Under the Bagley-Keene Act, a body does not have to listen to comments on matters that are not on the agenda or that were already considered in a public meeting where there was an opportunity to comment. Cal. Gov't Code § 11125.7(a).*

Under the Brown Act, the public is entitled to comment on any matter within the subject matter jurisdiction of the legislative body, as well as any agenda item. Cal. Gov't Code § 54954.3(a). See Galbiso v. Orosi Pub. Util. Dist., 167 Cal. App. 4th 1063, 1080, 84 Cal. Rptr. 3d 788 (2008). Under the Brown Act, the legislative body does not have to listen to comments on items that are not within its subject matter jurisdiction. 78 Ops. Cal. Att'y Gen. 224 (1995). And, as under the Bagley-Keene Act, a legislative body under the Brown Act does not have to listen to comments on items that were already considered in a public meeting where there was an opportunity to comment. Cal. Gov't Code § 54954.3(a).

An agency may limit public comment on items described in the agenda to the time when those items are being considered. Olson v. Hornbrook Cmty. Servs. Dist., 33 Cal. App. 5th 502, 528, 245 Cal. Rptr. 3d 236 (March 26, 2019).

In addition, under both Acts, the body may adopt reasonable regulations to ensure that the above provisions are carried out, including but not limited to regulations limiting the total amount of time allocated to each individual speaker for public testimony or comment on particular issues. Cal. Gov't Code §§ 11125.7(b) (Bagley-Keene Act); 54954.3(b) (Brown Act). A legislative body of a local agency may regulate the time, place and manner for speech to ensure orderly discussion. Baca v. Moreno Valley Unified Sch. Dist., 936 F. Supp. 719 (C.D. Cal. 1996) (Brown Act); see, e.g., Ribakoff v. City of Long Beach, 27 Cal. App. 5th 150, 177, 238 Cal. Rptr. 3d 81 (2018) (rejecting plaintiff's First Amendment facial and as applied challenge to board's rule limiting public comment to three minutes); Olson, 33 Cal. App. 5th at 528 (holding limitation on public comment on agenda items to when those items are being considered was not an unreasonable regulation).