



# Technical Review

## Minutes

Date: September 3, 2024

Meeting Room: L113

Zoom for Guests

2:00 pm – 4:00 pm

<b>1. Call to Order</b>	Sarah Barsness called the meeting to order at 2PM.
<b>2. Roll Call</b>	As follows:

Committee Officials	
<input checked="" type="checkbox"/>	David Williams .....VP of Academic Affairs
<input checked="" type="checkbox"/>	Lisa Abbott .....Curriculum Analyst
<input checked="" type="checkbox"/>	Claire Gover..... Meeting Secretary
Guests	
Guests	Title

Committee Members	
<input checked="" type="checkbox"/>	Sarah Barsness ..... Chair
<input checked="" type="checkbox"/>	Douglas Green ..... Applied Technology & Business
<input checked="" type="checkbox"/>	James Word ..... Mathematics and Sciences
<input checked="" type="checkbox"/>	Ashlie Lawson ..... Articulation Officer
<input checked="" type="checkbox"/>	Jose Cortes ..... Dean, Applied Technology and Business
<input checked="" type="checkbox"/>	Andrew Wesley ..... Assessment Coordinator
<input checked="" type="checkbox"/>	Laura Maghoney..... DE Coordinator

**3. Approval of Minutes**

<i>Approval of Minutes from: May 7, 2024</i>				
Motion:	Andrew Wesley			
Seconded by:	Doug Green			
Comments/Discussion/ Revisions:				
Final Resolution:	Yeses:	7	Noes:	0
	Abstentions:	0		
Motion Passed:	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>		

**4. Agenda Approval**

<i>Approval of the agenda will enact all matters listed under the Consent Items which are considered routine unless removed from the Consent Items by a Committee member.</i>				
Motion:				
Seconded by:				
Comments/Discussion/ Revisions:				
Final Resolution:	Yeses:		Noes:	
	Abstentions:			
Motion Passed:	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>		

**5. Consent Items**

(No vote – moving on to Curriculum Committee)		
<b>6a. General</b>		
There were no items in this section.		
<b>6b. Workload/Class Max</b>		
Course	Workload Committee Decision	Change

**6. Comments from the Public**

<i>Three minutes are allotted per person **</i>	
Name	Comments
There were no public comments	

**7. Information Items**

<i>No Action Required</i>	

**8. Action Items**

Change language in Catalog, COR, and Class Finder for Course Advisory to “Recommended Preparation” to help remove confusion for students.						
Clearer language will prevent students from taking the course (or preparation) if they already have the needed skills.						
Motion:	Doug Green motioned to use “Advisory (suggested preparation, not required)”					
Seconded by:	Andrew Wesley					
Comments/Discussion/Revisions:						
Final Resolution:	Yeses:	7	Noes:	0	Abstentions:	0
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

## 9. Geography

Rationale for proposals a:					
Curriculum Review. Danielle Wideman was unable to attend.					
DE needs to be completed unless she decides none of her classes will be DE Need to update the narratives, complete the Curriculum review checklist, and update textbooks.					
Motion on a-c:	Andrew motioned to table items 9 & 10				N/A <input type="checkbox"/>
Seconded by:	Doug Green				
Comments/Discussion/ Revisions:	Sarah will reach out to Danielle and provide a list of what she needs to do and remind her that she needs to be in touch with Laura and Ashley. TR wanted to inactivate GEOG006 but could not because the reason for inactivation was not specified.				
Final Resolution:	Yeses:	7	Noes:		Abstentions:
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>	

### 9a. Curriculum Review

		Notes
GEOG 001	Physical Geography	
GEOG 001L	Physical Geography Laboratory	
GEOG 002	Cultural Geography	
GEOG 004	World Geography	
GEOG 010	Introduction to Geographic Information Systems	

### 9b. Course Inactivation

		Notes
GEOG 006	California Geography	

### 9c. Curriculum Review -Program

		Notes
Geography AS-T		

# 10. Geology

Rationale for proposals a:						
Curriculum Review. Danielle Wideman was unable to attend.						
We do not have a Geology ADT currently. There is a program in the queue, with GEOL011 and 011L in creation. We do not want to inactive GEOL courses that are required for the program.						
Motion on a-b:	Tabled with item 9					N/A <input type="checkbox"/>
Seconded by:						
Comments/Discussion/Revisions:						
Final Resolution:	Yeses:		Noes:		Abstentions:	
Motion Passed:	Yes: <input type="checkbox"/>		No: <input type="checkbox"/>			

## 10a. Curriculum Review

		notes
GEOL 001	Physical Geology	
GEOL 002	Geology Laboratory	
GEOL 006	Earth Science	
GEOL 006L	Earth Science Laboratory	
GEOL 049	Geology Honors	

## 10b. Course Inactivation

		notes
GEOL 005	Geology of California	
GEOL 010	Introduction to Geographic Information Systems	

# 11. Mathematics

Rationale for proposals a:						
Curriculum Review. Faculty from Math were not in attendance. DE has not been done. Course descriptions are not inviting. Check for unit creep. Can we shift units resulting from AB705?						
Motion on a-c:	Doug Green moved to Table item 11.			N/A <input type="checkbox"/>		
Seconded by:	Andrew Wesley					
Comments/Discussion/Revisions:						
Final Resolution:	Yeses:	7	Noes:	0	Abstentions:	0
Motion Passed:	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>				

## 11a. Curriculum Review

MATH 002	College Algebra for Calculus
MATH 004	Precalculus and Trigonometry
MATH 011	Elementary Statistics
MATH 012	Mathematical Ideas
MATH 020	Analytic Geometry and Calculus I
MATH 021	Analytic Geometry and Calculus II
MATH 022	Analytic Geometry and Calculus III
MATH 023	Differential Equations
MATH 026	Mathematics and Engineering Problem Solving Using Matlab
MATH 030	Business Calculus I
MATH 031	Business Calculus II
MATH 040	Introduction to linear Algebra
MATH 049	Mathematics Honors
MATH 051	Trigonometry
MATH 055	Mathematical Concepts for Elementary School Teachers – Number Systems
MATH 311	Elementary Statistics Support

## 11b. Course Inactivation

		Notes
MATH 103	Plane Geometry	
MATH 104	Intermediate Algebra - Not ready to delete. It is listed as a prereq. Only offer to non-STEM majors	
MATH 112	Intermediate Algebra for Liberal Arts	
MATH 160	Math For Nursing School Students	
MATH 305	Prepare for Math Success	
MATH 310	Arithmetic	
MATH 320	Pre-Algebra	
MATH 330	Elementary Algebra - Pre-req for ECON, but we are not allowed to teach it.	
MATH 330A	Elementary Algebra Part I	
MATH 330B	Elementary Algebra, Part II	
MATH 500	Supervised Tutoring in MATH	
MATH 505	Supplemental Instruction: Math	

## 11c. Curriculum Review - Program

		Notes
Mathematics ADT		

<b>I. Report from Articulation Officer, Ashlie Lawson</b>	There were no items in this section.
<b>II. Report from Assessment Coordinator, Andrew Wesley</b>	There were no items in this section.
<b>III. Report from Curriculum Analyst, Lisa Abbott</b>	There were no items in this section.
<b>IV. Report from VP of Academic Affairs, David Williams</b>	There were no items in this section.
<b>V. Report from Curriculum Committee Chair, Sarah Barsness</b>	There were no items in this section.
<b>VI. Other</b>	There were no items in this section.
<b>VII. Open Discussion</b>	There were no items in this section.
<b>VIII. Adjournment</b>	<p>Since there are no items moving forward to the Curriculum Committee, the meeting on September 10 will be cancelled.</p> <p>Andrew Wesley moved to adjourn. Doug Green seconded. Meeting adjourned at 3:11 PM.</p>

**ALL MEETINGS WILL BE HELD STARTING AT 2:00 PM ON ZOOM AND IN PERSON LOCATION AS NOTED**

*\*\*Under the Bagley-Keene Act, a body does not have to listen to comments on matters that are not on the agenda or that were already considered in a public meeting where there was an opportunity to comment. Cal. Gov't Code § 11125.7(a).*

*Under the Brown Act, the public is entitled to comment on any matter within the subject matter jurisdiction of the legislative body, as well as any agenda item. Cal. Gov't Code § 54954.3(a). See Galbiso v. Orosi Pub. Util. Dist., 167 Cal. App. 4th 1063, 1080, 84 Cal. Rptr. 3d 788 (2008). Under the Brown Act, the legislative body does not have to listen to comments on items that are not within its subject matter jurisdiction. 78 Ops. Cal. Att'y Gen. 224 (1995). And, as under the Bagley-Keene Act, a legislative body under the Brown Act does not have to listen to comments on items that were already considered in a public meeting where there was an opportunity to comment. Cal. Gov't Code § 54954.3(a).*

*An agency may limit public comment on items described in the agenda to the time when those items are being considered. Olson v. Hornbrook Cmty. Servs. Dist., 33 Cal. App. 5th 502, 528, 245 Cal. Rptr. 3d 236 (March 26, 2019).*

*In addition, under both Acts, the body may adopt reasonable regulations to ensure that the above provisions are carried out, including but not limited to regulations limiting the total amount of time allocated to each individual speaker for public testimony or comment on particular issues. Cal. Gov't Code §§ 11125.7(b) (Bagley-Keene Act); 54954.3(b) (Brown Act). A legislative body of a local agency may regulate the time, place and manner for speech to ensure orderly discussion. Baca v. Moreno Valley Unified Sch. Dist., 936 F. Supp. 719 (C.D. Cal. 1996) (Brown Act); see, e.g., Ribakoff v. City of Long Beach, 27 Cal. App. 5th 150, 177, 238 Cal. Rptr. 3d 81 (2018) (rejecting plaintiff's First Amendment facial and as applied challenge to board's rule limiting public comment to three minutes); Olson, 33 Cal. App. 5th at 528 (holding limitation on public comment on agenda items to when those items are being considered was not an unreasonable regulation).*