

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: CHANGE ORDER #5 FOR MATRIX HG, INC. FOR THE  
FAIRFIELD CAMPUS BUILDING 1200 & BUILDING 300  
HYDRONIC VAULT REPAIR PROJECT

REQUESTED ACTION:

☐ Information OR ☒ Approval  
☐ Consent OR ☒ Non-Consent

**SUMMARY:** Board approval is requested for Change Order #5 to Matrix HG, Inc., for the Fairfield Campus Building 1200 & Building 300 Hydronic Vault Repair Project. On April 16, 2025, the Board approved an agreement with Matrix HG, Inc. for the Fairfield Campus Building 1200 & Building 300 Hydronic Vault Repair Project. *CONTINUED ON THE NEXT PAGE*

**STUDENT SUCCESS IMPACT:**

- ☐ Help our students achieve their educational, professional and personal goals  
☐ Basic skills education  
☐ Workforce development and training  
☐ Transfer-level education  
☒ Other: Provide infrastructure that supports classrooms or related College facilities

Ed. Code: NA Board Policy: NA Estimated Fiscal Impact: \$62,910.53 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION: ☒ APPROVAL ☐ DISAPPROVAL  
☐ NOT REQUIRED ☐ TABLE

Susan Wheet  
Vice President, Finance and Administration

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 864-7209

**TELEPHONE NUMBER**

Susan Wheet  
Vice President, Finance and Administration

**VICE PRESIDENT APPROVAL**

December 5, 2025

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

Kellie Sims Butler, Ph.D.  
Superintendent-President

December 17, 2025

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

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**SUMMARY:**

*CONTINUED FROM THE PREVIOUS PAGE*

During the process of construction and RFI/submittal review, the following changes needed to be made:

- COR 5.1: Field Instruction #02 was created in order to eliminate the high point air vents located in the landscaping area outside of Building 300. These vents represented a weak point in the underground piping system and led to multiple leaks on the Fairfield Campus. This work required demolishing a large section of concrete that envelopes these vents and re-routing the underground lines to dive below the existing utilities.
- COR 5.2: Per RFI #08, the Building 300 vault penetration minimum separations required the existing underground hydronic lines on the Building 400 side of the vault to be spread apart. As a result, it was necessary to add three (3) 45-degree offsets to the lines in order to achieve the required separation. This change included additional material costs for extra fittings, additional Thermacore insulation fitting kits, increased labor for extra welding, and additional labor for the added insulation fitting kits.

Following is a summary of the contract and impact of Change Order #5 if approved:

Original Contract Sum	\$ 811,542.00
Approved Change Orders	\$ 142,288.94
<i>Proposed Change Order #5</i>	<i>\$ 62,910.53</i>
<i>Proposed New Contract Amount</i>	<i>\$ 1,016,741.47</i>

The Board is asked to approve Change Order #5 to Matrix HG, Inc. in the amount of \$62,910.53.

The Change Order is available online at: <https://solano.edu/measureq/approved-contracts.php>