

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: CHANGE ORDER #4 FOR MATRIX HG, INC. FOR THE
FAIRFIELD CAMPUS BUILDING 1200 & BUILDING 300
HYDRONIC VAULT REPAIR PROJECT

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

Board approval is requested for Change Order #4 to Matrix HG, Inc., for the Fairfield Campus Building 1200 & Building 300 Hydronic Vault Repair Project. On April 16, 2025, the Board approved an agreement with Matrix HG, Inc. for the Fairfield Campus Building 1200 & Building 300 Hydronic Vault Repair Project.

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STUDENT SUCCESS IMPACT:

- ☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Provide infrastructure that supports classrooms or related College facilities

Ed. Code: NA Board Policy: NA Estimated Fiscal Impact: \$37,542.70 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION: ☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Susan Wheet
Vice President, Finance and Administration

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7209

TELEPHONE NUMBER

Susan Wheet
Vice President, Finance and Administration

VICE PRESIDENT APPROVAL

November 21, 2025

DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT

Kellie Sims Butler, Ph.D.
Superintendent-President

December 3, 2025

DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CHANGE ORDER #4 FOR MATRIX HG, INC. FOR THE
FAIRFIELD CAMPUS BUILDING 1200 & BUILDING 300
HYDRONIC VAULT REPAIR PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

During the process of construction and RFI/submittal review, the following changes needed to be made:

- COR 6: Due to noise requirements of the District-hosted Tennis Tournament, the District asked the Contractor to relocate their staging area. The Contractor also had to relocate their conex (storage container) box, all materials and fabrication set up to an alternate location on campus. There were also additional relocations associated with the Sand Volleyball Court Project as well as the underground gas leak investigation and repair. Each move included labor as well as cost for an outside company to move the conex.
- COR 7: Upon excavation of the underground piping running from the Building 300 vault to the Building 300 mechanical room, it was discovered that the existing concrete footing was not sufficient to provide a safe and structurally sound installation of the new underground piping in this area. The Consultant provided a framework for improving the structural integrity of the footing. The Contractor performed work that included doweling, formwork, rebar, and new concrete.

Following is a summary of the contract and impact of Change Order #4 if approved:

Original Contract Sum	\$ 811,542.00
Approved Change Orders	\$ 104,746.24
<i>Proposed Change Order #3</i>	<i>\$ 37,542.70</i>
<i>Proposed New Contract Amount</i>	<i>\$ 953,830.94</i>

The Board is asked to approve Change Order #4 to Matrix HG, Inc. in the amount of \$37,542.70 and a time extension through December 31, 2025.

The Change Order is available online at: <https://solano.edu/measureq/approved-contracts.php>



Change Order

Solano Community College District
4000 Suisun Valley Road
Fairfield, CA 94534
Tel: 707-864-7189 Fax: 707-646-7710

Kitchell CEM
4000 Suisun Valley Road, Building 1102
Fairfield, CA 94534

Change Order # 004
Project No.: 25-023
Date: 12/3/2025

DSA File No.: _____
DSA App. No.: _____

Project: **Solano Community College District**
Fairfield Campus
Building 1200 & Building 300 Hydronic Vault Repair Project

Salas O'Brien
305 South 11th, Street
San Jose, California, 95112

To: **Matrix HG Inc**
115 Mason Circle
Concord, CA 94520

The Contract is Changed as Follows:

Reference	Description	Total
Request for CO 4.1: Requested by: Performed by: Reason:	VOLLEYBALL COURT & TENNIS TOURNAMENT IMPACTS (COR #6) District Matrix HG, Inc. Due to noise requirements of the District hosted Tennis Tournament, the District asked the Contractor to relocate their staging area. The Contractor also had to relocate their conex box, all materials and fabrication set up to an alternate location on campus. There were also additional relocations associated with the Sand Volleyball Court Project as well as the underground gas leak investigation and repair. Each move included labor as well as cost for an outside company to move the conex.	\$14,334.40
Request for CO 4.2: Requested by: Performed by: Reason:	FIELD INSTRUCTION #2: BUILDING 300 FOOTING REPAIR (COR #7) District Matrix HG, Inc. Upon excavation of the underground piping running from the Building 300 vault to the Building 300 mechanical room, it was discovered that the existing concrete footing was not sufficient to provide a safe and structurally sound installation of the new underground piping in this area. The Consultant provided a framework for improving the structural integrity of the footing. The Contractor performed work that included doweling, formwork, rebar and new concrete.	\$23,208.30

TOTAL COST OF CHANGE ORDER

ADD \$37,542.70

DEDUCT \$0.00

FINAL CHANGE ORDER AMOUNT

\$37,542.70

Original Contract Sum:	\$	811,542.00
Total change By Previous Change Orders:	\$	104,746.24
Contract Sum Prior to This Change Order:	\$	916,288.24
Original Contract Sum will be Increased by This Change Order:		\$37,542.70
The New Contract Sum Including This Change Order Will Be:	\$	953,830.94
The New Contract Completion Date Will Be:		31-Dec-25
Contract Time Will be Changed by This Change Order:		42 Days
The Current Contract Completion Date is:		19-Nov-25

The undersigned Contractor approved the foregoing as to the changes, if any, to the Contract Price specified for each item, and as to the extension of time allowed, if any, for completion of the entire work as stated therein, and agrees to furnish all labor, materials and services and perform all work necessary to complete any additional work specified for the consideration stated therein. Submission of sums which have no basis in fact or which Contractor knows are false are at the sole risk of Contractor and may be a violation of the False Claims Act set forth under Government Code section 12650 et seq.

This change order is subject to approval by the governing board of this District and must be signed by the District. Until such time as this change order is approved by the District's governing board and executed by a duly authorized District representative, this change order is not effective and not binding.

It is expressly understood that the compensation and time, if any, granted herein represent a full accord and satisfaction for any and all time and cost impacts of the items herein, and Contractor waives any and all further compensation or time extension based on the items herein. The value of the extra work or changes expressly includes any and all of the Contractor's costs and expenses, and its subcontractors, both direct and indirect, resulting from additional time required on the project or resulting from delay to the project including without limitation, cumulative impacts. Any costs, expenses, damages or time extensions not included are deemed waived.

**PROJECT
MANAGER**

Andrew Gleeson
Kitchell
4000 Suisun Valley Road
Fairfield, CA 94534

Date: _____

DESIGN TEAM

Evan Sarver, PE
Salas O'Brien
305 South 11th, Street
San Jose, California, 95112

Date: _____

**DSA PROJECT
INSPECTOR**

Don Dumford
Optima Inspections Inc.
622 Paradise Court
Fairfield, CA 94533

Date: _____

CONTRACTOR

Matt Stimson
Matrix HG, Inc.
115 Mason Circle
Concord, CA 94520

Date: _____

OWNER

Susan Wheet
Vice President of Finance & Administration
Solano Community College District
4000 Suisun Valley Road
Fairfield, CA 94534

Date: _____