

AGENDA ITEM 13.(c)
MEETING DATE November 5, 2025

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: CHANGE ORDER #3 FOR MATRIX HG, INC. FOR THE
FAIRFIELD CAMPUS BUILDING 1200 & BUILDING 300
HYDRONIC VAULT REPAIR PROJECT

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

Board approval is requested for Change Order #3 to Matrix HG, Inc., for the Fairfield Campus Building 1200 & Building 300 Hydronic Vault Repair Project. On April 16, 2025, the Board approved an agreement with Matrix HG, Inc. for the Fairfield Campus Building 1200 & Building 300 Hydronic Vault Repair Project. CONTINUE TO THE NEXT PAGE.

STUDENT SUCCESS IMPACT:

- ☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Provide infrastructure that supports classrooms or related College facilities

Ed. Code: NA Board Policy: NA Estimated Fiscal Impact: \$78,301.72 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION: ☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Susan Wheet
Vice President, Finance and Administration

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7209

TELEPHONE NUMBER

Susan Wheet
Vice President, Finance and Administration

VICE PRESIDENT APPROVAL

October 24, 2025

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Kellie Sims Butler, Ph.D.
Superintendent-President

November 5, 2025

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CHANGE ORDER #3 FOR MATRIX HG, INC. FOR THE
FAIRFIELD CAMPUS BUILDING 1200 & BUILDING 300
HYDRONIC VAULT REPAIR PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

During the process of construction and RFI/Submittal review, the following changes needed to be made:

- COR 9: Due to unexpected delays on the project, it was determined that temporary heating would be required at Buildings 300 and 400 in order to ensure the temperatures in these buildings remains at a comfortable level. This work will ensure the heating demand for the buildings will be met during the remaining duration of construction. If temporary heating is required beyond the two-month period agreed upon in this Change Order, it will be at the expense of the Contractor.
- COR 11: Upon examination of the current conditions of the underground piping at the Building 300 Vault, it was determined that the Bid Alternat #1C: Vault #3 West scope of work was not necessary to complete the project. This portion of the contract amount will be converted to Owner's Allowance.
- COR 12 & 13: Upon examination of the current conditions of the underground piping at the Building 1200 Vault, it was determined that only a portion (approx. 20%) of the Bid Alternate #1E: Vault #7 West scope of work was necessary to complete the project. Additionally, it was determined that two (2) of the anchor blocks shown on the project drawings would not be required. The non-executed portion of the contract amount (\$10,635.00) for the Bid Alternate #1E: Vault #7 West and the anchor block scope reduction (\$4,500.00) will be added to the existing Owner's Allowance. The revised total Owner's Allowance is \$265,135.00.

Following is a summary of the contract and impact of Change Order #3 if approved:

Original Contract Sum	\$ 811,542.00
Approved Change Orders	\$ 26,444.52
<i>Proposed Change Order #3</i>	<u><i>\$ 78,301.72</i></u>
<i>Proposed New Contract Amount</i>	<i>\$ 916,288.24</i>

The Board is asked to approve Change Order #3 to Matrix HG, Inc. in the amount of \$78,301.72.

The Change Order is available online at: <https://solano.edu/measureq/approved-contracts.php>



Change Order

Solano Community College District
4000 Suisun Valley Road
Fairfield, CA 94534
Tel: 707-864-7189 Fax: 707-646-7710

Kitchell CEM
4000 Suisun Valley Road, Building 1102
Fairfield, CA 94534

Change Order # 003
Project No.: 25-023
Date: 11/5/2025

DSA File No.: _____
DSA App. No.: _____

Project: **Solano Community College District**
Fairfield Campus
Building 1200 & Building 300 Hydronic Vault Repair Project

Salas O'Brien
305 South 11th, Street
San Jose, California, 95112

To: **Matrix HG Inc**
115 Mason Circle
Concord, CA 94520

The Contract is Changed as Follows:

Reference	Description	Total
Request for CO 3.1: Requested by: Performed by: Reason:	TEMPORARY HEATING FOR BUILDING'S 300 & 400 (COR #9) District Matrix HG, Inc. Due to unexpected delays on the project, it was determined that temporary heating would be required at Building's 300 & 400 in order to ensure the temperatures in these buildings remains at a comfortable level. This work will ensure the heating demand for the buildings will be met during the remaining duration of construction. If temporary heating is required beyond the two-month period agreed upon in this Change Order, it will be at the expense of the Contractor.	\$99,233.72
Request for CO 3.2: Requested by: Reason:	DEDUCT NON-EXECUTED BID ALTERNATE #1C: VAULT #3 WEST (COR #11) District Upon examination of the current conditions of the underground piping at the Building 300 Vault, it was determined that the Bid Alternat #1C: Vault #3 West scope of work was not necessary to complete the project. This will be deducted from the contract.	(\$20,932.00)
Request for CO 3.3: Requested by: Reason:	CONVERT NON-EXECUTED BID ALTERNATE #1E: VAULT #7 WEST & REMOVED ANCHOR BLOCK SCOPE TO OWNERS ALLOWANCE (COR #12 & #13) District Upon examination of the current conditions of the underground piping at the Building 1200 Vault, it was determined that only a portion (approx. 20%) of the Bid Alternat #1E: Vault #7 West scope of work was necessary to complete the project. Additionally, it was determined that 2 of the anchor blocks shown on the project drawings would not be required. The non-executed portion of the contract amount (\$10,635.00) for the Bid Alternate #1E; Vault #7 West and the anchor block scope reduction (\$4,500.00) will be added to the existing Owner's Allowance. The revised total Owner's Allowance is \$265,135.00.	\$0.00

TOTAL COST OF CHANGE ORDER

ADD \$99,233.72
DEDUCT (\$20,932.00)

FINAL CHANGE ORDER AMOUNT

\$78,301.72

Original Contract Sum:	\$	811,542.00
Total change By Previous Change Orders:	\$	26,444.52
Contract Sum Prior to This Change Order:	\$	837,986.52
Original Contract Sum will be Increased by This Change Order:		\$78,301.72
The New Contract Sum Including This Change Order Will Be:	\$	916,288.24
The New Contract Completion Date Will Be:		19-Nov-25
Contract Time Will be Changed by This Change Order:		0 Days
The Current Contract Completion Date is:		19-Nov-25

Change Order 003
Building 1200 Building 300 Vault Repair Project
Matrix HG, Inc.

The undersigned Contractor approved the foregoing as to the changes, if any, to the Contract Price specified for each item, and as to the extension of time allowed, if any, for completion of the entire work as stated therein, and agrees to furnish all labor, materials and services and perform all work necessary to complete any additional work specified for the consideration stated therein. Submission of sums which have no basis in fact or which Contractor knows are false are at the sole risk of Contractor and may be a violation of the False Claims Act set forth under Government Code section 12650 et seq.

This change order is subject to approval by the governing board of this District and must be signed by the District. Until such time as this change order is approved by the District's governing board and executed by a duly authorized District representative, this change order is not effective and not binding.

It is expressly understood that the compensation and time, if any, granted herein represent a full accord and satisfaction for any and all time and cost impacts of the items herein, and Contractor waives any and all further compensation or time extension based on the items herein. The value of the extra work or changes expressly includes any and all of the Contractor's costs and expenses, and its subcontractors, both direct and indirect, resulting from additional time required on the project or resulting from delay to the project including without limitation, cumulative impacts. Any costs, expenses, damages or time extensions not included are deemed waived.

**PROJECT
MANAGER**

Andrew Gleeson
Kitchell
4000 Suisun Valley Road
Fairfield, CA 94534

Date: _____

DESIGN TEAM

Evan Sarver, PE
Salas O'Brien
305 South 11th, Street
San Jose, California, 95112

Date: _____

**DSA PROJECT
INSPECTOR**

Don Dumford
Optima Inspections Inc.
622 Paradise Court
Fairfield, CA 94533

Date: _____

CONTRACTOR

Matt Stimson
Matrix HG, Inc.
115 Mason Circle
Concord, CA 94520

Date: _____

OWNER

Susan Wheet
Vice President of Finance & Administration
Solano Community College District
4000 Suisun Valley Road
Fairfield, CA 94534

Date: _____