

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: NOTICE OF COMPLETION FOR CONSTRUCTION  
SERVICES FOR THE BOARDROOM TECHNOLOGY  
REPLACEMENT PROJECT**

**REQUESTED ACTION:**

Information OR  Approval  
 Consent OR  Non-Consent

**SUMMARY:** Board approval is requested for the Boardroom Technology Replacement Project Notice of Completion. On July 17, 2024, a contract in the amount of \$201,912.88 was awarded to One Workplace L. Ferrari, LLC, for the Fairfield Campus Boardroom Technology Replacement Project. The scope of work included the replacement of all Boardroom Audio and Visual equipment to support better audio and video capabilities.

The work on this project is complete, and, at this time, the District gives notice and certifies that:

- The project has been inspected and complies with the plans and specifications;
- The contractor has completed the work;
- The contract for the project is accepted and complete; and
- Upon Board approval a Notice of Completion will be filed with Solano County for the project.

**STUDENT SUCCESS IMPACT:**

- Help our students achieve their educational, professional and personal goals  
 Basic skills education  
 Workforce development and training  
 Transfer-level education  
 Other: Necessary documentation for completed construction

*Ed. Code: N/A Board Policy: N/A Estimated Fiscal Impact: \$0*

**SUPERINTENDENT'S RECOMMENDATION:**

APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Susan Wheat  
Vice President, Finance & Administration

**PRESENTER'S NAME**  
4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 864-7209

**TELEPHONE NUMBER**

Susan Wheat

Vice President, Finance & Administration

**VICE PRESIDENT APPROVAL**

April 2, 2026

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

**Kellie Sims Butler, Ph.D.**  
Superintendent-President

April 15, 2026

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

RECORDING REQUESTED BY:

When recorded mail to:

Susan Wheet  
Vice President, Finance & Administration  
Solano Community College District  
4000 Suisun Valley Road  
Fairfield, CA 94534

### Notice of Completion

*State/local governmental entity recording fee when document is for the benefit of the government entity – GC6103 (no fee)  
Must be recorded within 10 days after completion.*

In execution of this Notice, notice is hereby given that:

1. The undersigned is an owner or agent of an owner of the estate or interest stated below.
2. The name of the owner is Solano Community College District.
3. The address of the owner is 4000 Suisun Valley Road, Fairfield, CA 94534.
4. The nature of the estate or interest is: Solano Community College District in fee.
5. The name and addresses of all co-owners, if any, who hold any title or interest with the above-named owner in the property are:

NAMES

ADDRESSES

- 
6. Work of modernization on the property hereinafter described was completed on: 4/15/26
  7. The Project Name is: Board Room Technology Replacement Project
  8. DSA Number (if applicable): N/A
  9. The contractor for such work of modernization is: One Work Place L. Ferrari, LLC
  10. The name of the contractor's Surety Co. is: Atlantic Specialty Insurance Company
  11. The date of contract between the contractor and the above owner is: 7/17/24
  12. The street address of said property is: 4000 Suisun Valley Road, Fairfield, California 94534
  13. APN #: 0027-242-110
  14. The property on which said work of modernization was completed is in the City of Fairfield, County of Solano, State of California, and is described as follows: Replacement of audio visual equipment/system

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner – Kellie Sims Butler, Ph.D.  
Solano Community College District

### Verification

I, undersigned, say:

I am Jason Yi, Project Manager

(“President,” “Owner,” “Manager,” etc.)

Of the declarant of the foregoing completion; I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is correct and true.

Executed on \_\_\_\_\_, at Fairfield, California.

(City or Town where signed)