

Notice to interested candidates regarding application, process, and timeline:

Thank you for your interest in serving as an appointed member of the Board of Trustees of the Solano Community College District representing Trustee Area 7. The appointee will serve until the next regularly scheduled election, which is November 5, 2024.

Included below are details regarding the application materials and due date, the schedule for the selection process, and the date, time, and Zoom link for the candidate information session.

Application:

In order to be considered for appointment to the vacant position, all application materials must be received by the Superintendent-President's Office no later than **October 19, 2022 by 5:00pm**. Application materials may be sent by email to Sandra Therrien, Executive Coordinator: Alexandra.Therrien@solano.edu or delivered in person or by U.S. Mail to:
Solano Community College
4000 Suisun Valley Road, Bldg. 600
Fairfield, CA 94534
ATTN: S-P Office

Application materials must include the following:

1. A resume to include current and previous employment.
2. A written statement of qualifications for the Governing Board seat representing Trustee Area 7- Dixon, Vacaville, Winters.
 - The written statement should not exceed five double-spaced, typewritten pages, and include the following information:
 - Why the applicant is interested in Solano Community College
 - Why the applicant is interested in being appointed to the Governing Board
 - What the applicant considers to be five major issues confronting the District/College
 - Information on past and current public/civic involvement and service to the community
3. List of three references with current addresses and phone numbers.

Note: Application materials will become part of the District's public record.

Process and Timeline:

Each Board member will review all candidate application materials. A special meeting of the Board will be held virtually (on Zoom) **Wednesday, November 9, 2022 beginning at 6:30pm**. At the public meeting, applicants will be given three minutes for an opening statement to include a presentation of interest and qualifications, followed by ten minutes to answer questions from the Board. At the conclusion of the interviews, the Board will recommend a final selection by a majority vote of the Governing Board members and swear in the provisional Board member.

The Board shall, within ten days of the provisional appointment, post notices. The notices will

contain the name of the provisional appointee to the Board, date of appointment, and a statement that unless a petition calling for a special election is filed with the Superintendent of the Solano County Office of Education within 30 days of the date of the provisional appointment, it shall become an effective appointment.

The Board encourages applicants to review the Governing Board Policies (1000 series) at: [procedures/https://welcome.solano.edu/governing-board-1000/](https://welcome.solano.edu/governing-board-1000/)

In addition, applicants are encouraged to participate in the informational session scheduled for:

Monday, October 17, 2022 5:00-6:00pm via Zoom:

Join Zoom Meeting

<https://us06web.zoom.us/j/6026220682>

Meeting ID: 602 622 0682

Or call:

+16694449171,6026220682# US

+16699006833,,6026220682# US (San Jose)

At this session, we will provide general information about the district, the appointment process, and governing board responsibilities.

Information about the District can be found at our website: <https://welcome.solano.edu/>

Please contact Dr. Celia Esposito-Noy at celia.esposito-noy@solano.edu or by phone at (707) 863-7820 if you have questions about the position, application materials, or the selection process.