

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: MEMBERS OF THE GOVERNING BOARD

SUBJECT: CONSENT CALENDAR - HUMAN RESOURCES

REQUESTED ACTION: APPROVAL

EMPLOYMENT 2024-2025

Temporary Change in Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Robert Nunez	From Outreach Specialist to Interim Outreach Supervisor	03/01/25 - 06/30/25

Short-Term/Temporary/Substitute

<u>Name</u>	<u>Assignment</u>	<u>Fund/Grant</u>	<u>Effective</u>	<u>Amount</u>
Janice Ivie	Orientation/Onboarding-Adjunct Faculty	General Fund	03/06/25 - 05/30/25	\$66.95/Hour.
Allison Jimenez	Orientation/On-boarding-Adjunct Faculty Nursing	General Fund	02/06/25 - 06/30/25	\$57.74/Hour.
Jessica Marcucci	Orientation/On-boarding-Adjunct Faculty Nursing	General Fund	01/10-25 - 05/30/25	\$57.74/Hour.
Margaret Ott	Orientation/On-boarding-Adjunct Faculty Nursing	General Fund	03/06/25 - 05/30/25	\$57.74/Hour.
Michael Reilly	Keyboard Player	General Fund	02/15/25 - 05/25/25	\$1,500.00 Lump Sum
Otis Ward	Custodian	General Fund	03/06/25 – 06/30/25	\$18.00/Hour.

District Resignation

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Shaunte Hill	Supervisor, ASTC 6 months of service with SCC.	02/28/2025

Salvatore Abbate
Human Resources

March 07, 2025

Date Submitted

Kellie Sims Butler, Ph.D.
Superintendent-President

March 19, 2025

Date Approved

AGENDA ITEM 11.(c)
MEETING DATE March 19, 2025

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: WARRANTS – FEBRUARY 2025

REQUESTED ACTION:

☐ Information OR ☒ Approval
☒ Consent OR ☐ Non-Consent

SUMMARY:

Run Date	Type		Check Numbers	Total Amount
2/10/2025	AP	Vendor Payments	11130871 - 11130977	\$369,119.80
2/10/2025	CP	Vendor Payments	11130978 - 11130979	\$699.57
2/10/2025	QD	Vendor Payments	11130980 - 11130980	\$6,076.50
2/10/2025	QE	Vendor Payments	11130981 - 11130982	\$61,979.00
2/10/2025	SR	Vendor Payments	11130983 - 11131662	\$210,857.37
2/12/2025	AP	Vendor Payments	11131663 - 11131738	\$299,338.20
2/12/2025	QD	Vendor Payments	11131739 - 11131739	\$3,045.00
2/12/2025	QE	Vendor Payments	11131740 - 11131741	\$4,330.00
2/12/2025	QF	Vendor Payments	11131742 - 11131744	\$2,532.98

CONTINUED ON NEXT PAGE:

SUPERINTENDENT'S RECOMMENDATION:

☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Susan Wheet
Vice President, Finance and Administration

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7209

TELEPHONE NUMBER

Susan Wheet, Finance and Administration

VICE PRESIDENT APPROVAL

March 19, 2025

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Kellie Sims Butler Ph.D.
Superintendent-President

March 19, 2025

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: WARRANTS – FEBRUARY 2025

REQUESTED ACTION:

<input type="checkbox"/> Information	OR	<input checked="" type="checkbox"/> Approval
<input checked="" type="checkbox"/> Consent	OR	<input type="checkbox"/> Non-Consent

SUMMARY:

Run Date	Type		Check Numbers	Total Amount
2/20/2025	AP	Vendor Payments	11131745 - 11131811	\$618,378.43
2/20/2025	QD	Vendor Payments	11131812 - 11131813	\$9,478.75
2/20/2025	QE	Vendor Payments	11131814 - 11131818	\$101,346.54
2/20/2025	QF	Vendor Payments	11131819 - 11131820	\$235,107.12
2/28/2025	AP	Vendor Payments	11131821 - 11131942	\$631,068.95
2/28/2025	QE	Vendor Payments	11131943 - 11131947	\$16,368.90
Total Vendor Payments				\$2,569,727.11

Bank Code Glossary:

AP – General Fund account (Unrestricted and Restricted Funds)
CP – Capital Projects Fund account (Fund 41)
QC – Measure Q Series C account (Fund 42, Series C)
QD – Measure Q Series D account (Fund 42, Series D)
QE – Measure Q Series E account (Fund 42, Series E)
QF – Measure Q Series F account (Fund 42, Series F)
RF – Revolving Fund account (Unrestricted and Restricted Funds)
SR – Student Refunds (Unrestricted and Restricted Funds)

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: MEMBERS OF THE GOVERNING BOARD

**SUBJECT: PERSONAL SERVICES AGREEMENTS AND CONTRACTS
UNDER \$50,000**

REQUESTED ACTION:

<input type="checkbox"/> Information	OR	<input checked="" type="checkbox"/> Approval
<input checked="" type="checkbox"/> Consent	OR	<input type="checkbox"/> Non-Consent

PERSONAL SERVICES AGREEMENTS

**Academic Affairs
David Williams, Vice President**

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Amount</u>
Robert Nadler	Vendor will be the percussionist for the Spring 2025 musical "Head over Heels."	03/19/2025 to 06/01/2025	Not to Exceed \$1,600.00
Isaac Carter	Vendor will be the guitar player for the Spring 2025 musical "Head over Heels."	03/19/2025 to 06/01/2025	Not to Exceed \$1,600.00

**Student Services
Lisa Neeley, Vice President**

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Amount</u>
Kayleigh Fulcher	Vendor will do the rework of the ASSC logo	03/06/2025 to 03/06/2025	Not to Exceed \$250.00
Liberty Pierson	Vendor will provide artwork for exhibit at the campus art gallery	02/13/2025 to 03/31/2025	Not to Exceed \$2,000.00

CONTRACT SERVICES AGREEMENTS

**Academic Affairs
David Williams, Vice President**

<u>Name</u>	<u>Description</u>	<u>Effective</u>	<u>Amount</u>
West Coast Intercollegiate Soccer Official Association	Vendor will provide game officials for the Spring 2025 Soccer Season	03/01/2025 to 06/30/2025	Not to Exceed \$430.00

SOLANO COMMUNITY COLLEGE
 FINANCE & ADMINISTRATION CONSENT CALENDAR
 Governing Board Meeting
 September 21, 2022
 Page 2

Finance & Administration
Susan Wheet, Vice President

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Amount</u>
One Workplace	Vendor will provide cubicle reconfiguration for Business Services	03/19/2025 to 06/30/2025	Not to Exceed \$6,273.83
Brian Bedford	Vendor will provide executive coaching services	03/01/2025 to 06/30/2025	Not to Exceed \$3,000.00

Susan Wheet
 Vice President,
 Finance & Administration

March 7, 2025

Date Submitted

Kellie Sims Butler
 Superintendent-President

March 19, 2025

Date Approved

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: MEMBERS OF THE GOVERNING BOARD

SUBJECT: DISPOSITION, TRANSFER OR TRADE-IN OF CAMPUS EQUIPMENT

REQUESTED ACTION:

☐ **Information** **OR** ☒ **Approval**
☒ **Consent** **OR** ☐ **Non-Consent**

In compliance with the 81000 series of the California Education Code for appropriate disposition methods and/or restrictions, staff is requesting approval of authorizing the disposal the equipment identified below which are unsatisfactory for retention and no longer suitable for school use.

SUMMARY:

<u>Asset Number</u>	<u>Description</u>	<u>Location</u>	<u>Original Value</u>
Various	Items from Bldg 300 Remodel	Bldg 300	U/K
28812	Chattanooga compression unit	Athletics	U/K

Acceptance of this disposal is recommended at this time.

STUDENT SUCCESS IMPACT:

- ☒ Help our students achieve their educational, professional and personal goals
- ☐ Basic skills education
- ☐ Workforce development and training
- ☐ Transfer-level education
- ☐ Other: _____

<i>Government Code:</i>	<i>Board Policy: 3350</i>	<i>Estimated Fiscal Impact: N/A</i>
SUPERINTENDENT'S RECOMMENDATION:	<input checked="" type="checkbox"/> APPROVAL <input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> DISAPPROVAL <input type="checkbox"/> TABLE

Susan Wheet
Vice President,
Finance & Administration

Kellie Sims Butler
Superintendent-President

March 7, 2025

Date Submitted

March 19, 2025

Date Approved



Solano Community College District Disposition, Transfer or Trade-In College Equipment

It is requested that the equipment inventory records for the listed equipment be adjusted as follows:

(Check only one)

If you have items that fall into more than one category, please prepare a separate sheet for items in each category.

- ☐ Returned to vendor (attach to yellow copy of approved form) ☐ Transfer to (Location) Bldg. No. , Room No.
- ☐ Lost or stolen (attach copy of theft report form)
- ☐ To be donated, auctioned as surplus or properly disposed
- ☒ To be destroyed or broken up for parts
- ☐ Trade-in or sale in lieu of trade-in list P.O. number and vendor

Comment: no longer works

Asset No.	Description	For Surplus Items Only	
		Building No.	Room No.
28812	chattanooga intermit. compression unit & tubing		

Note:

Action Performed by Kristin Olson Date: 3/6/25

Division or Organizational Unit: Athletics / Sports Medicine

Approved by: Alison Aubert Date: 3/10/25
Unit Manager or Division Dean

For District Facilities Office Use

For Surplus Items:

Board authorization to sell _____

Invoice/receipt number and date _____

Distribution: District Director of Facilities, Duplicate for your files, Fixed Asset Disposition and Trade-in



(Check only one)

☐ Returned to vendor (attach to yellow copy of approved form) ☐ Transfer to (Location) Bldg. No. _____, Room No. _____
☐ Lost or stolen (attach copy of theft report form)
☐ To be sold as surplus
☒ To be destroyed or broken up for parts
☐ Trade-in or sale in lieu of trade-in list P.O. number and vendor

Comment:	
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Asset No.	Description	For Surplus Items Only	
		Building No.	Room No.
Various	Utility Carts - quantity (14)	300	Misc.
Various	Telescope Tri-Pods - quantity (3)	300	301
N/A	Futon - frame and cushion	300	303
N/A	President's Sit and Reach Scale	300	303
N/A	Metal File Cabinet	300	Corridor
Various	Wooden Student Chairs - quantity (42)	300	303
N/A	Plastic Upholstered Chair	300	303
N/A	Wood Side Table	300	303
N/A	Wood Chair	300	303

Action Performed by: Andrew Gleeson Date 3/19/25

Division or Organizational Unit: Facilities

Approved by: _____ Date _____

Unit Manager or Division Dean

For District Facilities Office Use

Distribution: District Director of Facilities, Duplicate for your files, Fixed Asset Disposition and Trade-in

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: NOTICE OF COMPLETION FOR CONSTRUCTION
SERVICES FOR THE VALLEJO CAMPUS VALLEJO
CENTER SECURITY ENHANCEMENT PROJECT

REQUESTED ACTION:

☐ Information OR ☒ Approval
☒ Consent OR ☐ Non-Consent

SUMMARY:

Board approval is requested for the Vallejo Campus Center Security Enhancement Project Notice of Completion. On January 17, 2024, a contract for the amount of \$460,900 was awarded to Net Electric, Inc. for the Vallejo Campus Vallejo Center Security Enhancement Project. The scope of work included additional cameras in the parking area, new license plate reader with pole-mounted lighting, installation of emergency phones, and lighting improvements on the Vallejo Campus.

The work on this project is complete, and at this time the District gives notice and certifies that:

- The project has been inspected and complies with the plans and specifications;
- The contractor has completed the work;
- The contract for the project is accepted and complete; and
- Upon Board approval a Notice of Completion will be filed with Solano County for the project.

STUDENT SUCCESS IMPACT:

- ☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Necessary documentation for completed construction

Ed. Code: N/A	Board Policy: N/A	Estimated Fiscal Impact: \$0
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SUPERINTENDENT'S RECOMMENDATION: ☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Lucky Lofton
V.P., Facilities & Executive Bonds Manager

PRESENTER'S NAME
4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Lucky Lofton
V.P., Facilities & Executive Bonds Manager

VICE PRESIDENT APPROVAL

March 7, 2025

DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT

Kellie Sims Butler, Ph.D.
Superintendent-President

March 19, 2025

DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

RECORDING REQUESTED BY:

When recorded mail to:

Lucky Lofton, V.P, Facilities & Executive Bonds Manager
Solano Community College District
4000 Suisun Valley Road
Fairfield, CA 94534

Notice of Completion

*State/local governmental entity recording fee when document is for the benefit of the government entity – GC6103 (no fee)
Must be recorded within 10 days after completion*

In execution of this Notice, notice is hereby given that:

1. The undersigned is an owner or agent of an owner of the estate or interest stated below.
2. The name of the owner is Solano Community College District.
3. The address of the owner is 4000 Suisun Valley Road, Fairfield, CA 94534.
4. The nature of the estate or interest is: Solano Community College District in fee.
5. The name and addresses of all co-owners, if any, who hold any title or interest with the above-named owner in the property are:

NAMES

ADDRESSES

6. Work of modernization on the property hereinafter described was completed on: 3/19/2025
7. The Project Name is: Vallejo Center Security Enhancement Project
8. DSA Number (if applicable): 02-121581
9. The contractor for such work of modernization is: Net Electric, Inc.
10. The name of the contractor's Surety Co. is: The Ohio Casualty Insurance Company
11. The date of contract between the contractor and the above owner is: 01/17/2024
12. The street address of said property is: 545 Columbus Parkway, Vallejo, California 94591
13. APN #: 0081-800-340
14. The property on which said work of modernization was completed is in the City of Vallejo, County of Solano, State of California, and is described as follows: Security enhancements including: additional cameras in parking area, new license plate reader with pole-mounted lighting, installation of emergency phones, lighting improvements.

Date

Signature of Owner – Dr. Kellie Sims Butler, Ph.D.
Solano Community College District

Verification

I, undersigned, say:

I am Jason Yi, Project Manager

("President," "Owner," "Manager," etc.)

Of the declarant of the foregoing completion; I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is correct and true.

Executed on _____, at Fairfield, California.
(City or Town where signed)

AGENDA ITEM 13.(a)
MEETING DATE March 19, 2025

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: BOARD POLICY 5175 RESPONDING TO INQUIRIES OF
IMMIGRATION**

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY: Solano Community College is committed to a safe, inclusive campus by protecting personal information and limiting its use strictly as allowed by law. The policy discourages non-enforcement collaborations with immigration agencies, provides guidance on handling immigration enforcement encounters, and outlines support measures for affected students, faculty, and staff. It also ensures that community members are not deterred from reporting crimes or cooperating with Public Safety due to fears about immigration status, fostering a safe campus environment focused on the educational excellence of all students. The policy complies with legal mandates such as AB 21 and SB 54.

STUDENT SUCCESS IMPACT:

- ☒ Help students achieve their educational, professional, and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☐ Other: _____

Ed. Code: Board Policy: 66093, 66093.3(h), and 68076

Estimated Fiscal Impact: N/A

SUPERINTENDENTS RECOMMENDATION:

☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Kellie Sims Butler, Ph.D.
Superintendent-President

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7299

TELEPHONE NUMBER

VICE PRESIDENT APPROVAL

March 6, 2025

DATE SUBMITTED TO

Kellie Sims Butler, Ph.D.
Superintendent-President

March 19, 2025

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

SOLANO COMMUNITY COLLEGE DISTRICT

RESPONDING TO INQUIRIES OF IMMIGRATION STATUS, CITIZENSHIP STATUS, AND NATIONAL ORIGIN INFORMATION 5175

POLICY: Solano Community College is proud of the diversity of its students and employees and strives to foster a campus community that is safe, inclusive, and welcoming for everyone. The College is committed to protecting community members from intimidation, unfair investigations, and loss of opportunity.

Because of our commitment to all members of our campus community, the College will:

- limit access to personal information about students, faculty, and staff to the limits of the law;
- discourage collaboration with immigration agencies for nonenforcement activities;
- advise students, faculty and staff with respect to what to do if an individual learns of immigration enforcement activity on Solano Community College campuses or encounters immigration officers attempting to execute a federal immigration order on campus;
- instruct the College Department of Public Safety as to how to respond to immigration enforcement actions;
- instruct the Superintendent/President or their designee as to how to support any student, faculty, or staff person who may be the subject of an immigration order or inquiry on campus; and
- otherwise comply with AB 21.

Moreover, Solano Community College is dedicated to promoting an environment where no members of our community are hesitant or afraid to come forward to report crimes and/or otherwise cooperate with our Department of Public Safety because of their immigration status, including fear of intervention by U.S. Immigration and Customs Enforcement agency (ICE). The Department of Public Safety is not an immigration enforcement agency, and the College will not enter into agreements with local law enforcement agencies, or any other federal agency for the enforcement of federal immigration law, unless required by law. Moreover, the Department of Public Safety complies with The California Values Act, SB 54.

REFERENCES Education Code Sections 66093, 66093.3(h), and 68076; Title 5, Section 41905; SB 54 (2017-18); AB 21 (2017-18)

GOVERNING BOARD REVIEW: February XX, 2025

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: CHANGE ORDER #3 TO NET ELECTRIC, INC. FOR THE
VALLEJO CAMPUS VALLEJO CENTER SECURITY
ENHANCEMENT PROJECT

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

Board approval is requested for Change Order #3 to the contract with Net Electric, Inc., the general contractor for the Vallejo Campus Vallejo Center Security Enhancement Project. On January 17, 2024, the Board approved a contract with Net Electric, Inc. for the above-mentioned project. On June 5, 2024, and October 16, 2024, the Board approved Change Orders #1 and #2 to extend the contract completion date.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- ☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Renovating existing instructional space and equipment.

Ed. Code: N/A Board Policy: N/A Estimated Fiscal Impact: -\$29,612.00 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION: ☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Lucky Lofton
VP, Facilities & Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Lucky Lofton
VP, Facilities & Executive Bonds Manager

VICE PRESIDENT APPROVAL

March 7, 2025

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Kellie Sims Butler, Ph.D.
Superintendent-President

March 19, 2025

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CHANGE ORDER #3 TO NET ELECTRIC, INC. FOR THE
VALLEJO CAMPUS VALLEJO CENTER SECURITY
ENHANCEMENT PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Construction activities have concluded on the project. This Change Order is for a time extension of the contract date as well as a credit for unused Owner's Allowance funds to be returned to the District.

Following is a summary of the contract and impact of Change Order #3 if approved:

\$ 460,900.00	Original Contract Amount
\$ 0.00	Prior Approved Change Orders
<u>\$ -29,612.00</u>	<i>Proposed Change Order #3</i>
\$ 431,288.00	Proposed New Contract Amount

The Board is asked to approve Change Order #3 to Net Electric, Inc. in the amount of -\$29,612.00 and to approve the time extension through March 19, 2025.

This document is available online at: <https://welcome.solano.edu/measureq/approved-contracts/>



Change Order

Solano Community College District

4000 Suisun Valley Road
Fairfield, CA 94534
Tel: 707-864-7189 Fax: 707-646-7710

KITCHELL CEM

4000 Suisun Valley Road, Building 1102
Fairfield, CA 94534

Change Order # **003**
Project No.: 23-008
Date: 3/19/2025

DSA File No.: 48-C1
DSA App. No.: 02-121581

Project: **Solano Community College District**
Vallejo Campus
Vallejo Center Security Enhancement Project

HMR Architects
2130 21st Street
Sacramento, CA 95818

To: **Net Electric, Inc.**
P.O. Box 992
San Leandro, CA 94577

The Contract is Changed as Follows:

COR No.

OA Credit for unused Owner's Allowance funds to be returned to the District.
CREDIT

(\$29,612.00)

TOTAL COST OF CHANGE ORDER

ADD \$0.00

DEDUCT **(\$29,612)**

FINAL CHANGE ORDER AMOUNT

(\$29,612.00)

Original Contract Sum:	\$	460,900.00
Total change By Previous Change Orders:	\$	-
Contract Sum Prior to This Change Order:	\$	460,900.00
Original Contract Sum will be decreased by This Change Order:		(\$29,612.00)
The New Contract Sum Including This Change Order Will Be:	\$	431,288.00
The New Contract Completion Date Will Be:		19-Mar-25
Contract Time Will be Changed by This Change Order:		78 Days
The Current Contract Completion Date is:		31-Dec-24

The undersigned Contractor approved the foregoing as to the changes, if any, to the Contract Price specified for each item, and as to the extension of time allowed, if any, for completion of the entire work as stated therein, and agrees to furnish all labor, materials and services and perform all work necessary to complete any additional work specified for the consideration stated therein. Submission of sums which have no basis in fact or which Contractor knows are false are at the sole risk of Contractor and may be a violation of the False Claims Act set forth under Government Code section 12650 et seq.

This change order is subject to approval by the governing board of this District and must be signed by the District. Until such time as this change order is approved by the District's governing board and executed by a duly authorized District representative, this change order is not effective and not binding.

It is expressly understood that the compensation and time, if any, granted herein represent a full accord and satisfaction for any and all time and cost impacts of the items herein, and Contractor waives any and all further compensation or time extension based on the items herein. The value of the extra work or changes expressly includes any and all of the Contractor's costs and expenses, and its subcontractors, both direct and indirect, resulting from additional time required on the project or resulting from delay to the project including without limitation, cumulative impacts. Any costs, expenses, damages or time extensions not included are deemed waived.

**PROJECT
MANAGER**

 Andrew Gleeson
 Kitchell CEM
 4000 Suisun Valley Road
 Fairfield, CA 94534

Date: _____

DESIGN TEAM

 Kim Demongey
 HMR Architects
 2130 21st Street
 Sacramento, CA 95818

Date: _____

**DSA PROJECT
INSPECTOR**

 Jim Girard
 Optima Inspections, Inc.
 622 Paradise Court
 Fairfield, CA 94533

Date: _____

CONTRACTOR

 Nathan Tyler
 Net Electric, Inc.
 P.O. Box 992
 San Leandro, CA 94577

Date: _____

OWNER

 Lucky Lofton
 V.P., Facilities and Executive Bonds Manager
 Solano Community College District

Date: _____

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: CHANGE ORDER #1 TO ARTHULIA, INC. FOR
CONSTRUCTION SERVICES FOR FAIRFIELD CAMPUS
B1400 MODERNIZATION PHASE 1 DOOR PROJECT

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

Board approval is requested for Change Order #1 to the contract with Arthulia, Inc., the general contractor for the B1400 Modernization Project. On August 21, 2024, the Board approved a contract with Arthulia, Inc. for the above-mentioned project.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- ☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Renovating existing instructional space and equipment.

Ed. Code: N/A Board Policy: N/A Estimated Fiscal Impact: \$0 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION:

☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Lucky Lofton
VP, Facilities & Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Lucky Lofton
VP, Facilities & Executive Bonds Manager

VICE PRESIDENT APPROVAL

March 7, 2025

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Kellie Sims Butler, Ph.D.
Superintendent-President

March 19, 2025

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CHANGE ORDER #1 TO ARTHULIA, INC. FOR
CONSTRUCTION SERVICES FOR FAIRFIELD CAMPUS
B1400 MODERNIZATION PHASE 1 DOOR PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

The contractor experienced a material delay with the delivery of the new door hardware for the project. Change Order #1 extends the contract time to July 15, 2025, with completed installation by April 30, 2025.

Following is a summary of the contract and impact of the Change Order if approved:

\$ 330.000.00	Original Contract Amount
\$ 0.00	Prior Approved Change Orders
<u>\$ 0.00</u>	Proposed Change Order #1
\$ 330.000.00	Proposed New Contract Amount

The Board is asked to approve this no-cost contract Change Order #1 to Arthulia, Inc., for a time extension through July 15, 2025, to allow for full project close-out, including financial close-out. It is anticipated work will be completed by April 30, 2025.

This document is available online at: <https://welcome.solano.edu/measureq/approved-contracts/>



Change Order

Solano Community College District
4000 Suisun Valley Road
Fairfield, CA 94534
Tel: 707-864-7189

Kitchell CEM
4000 Suisun Valley Road, Building 1102
Fairfield, CA 94534

Change Order No. 01
Project No.: 25-007
Date: March 19, 2025

DSA File No.: 48-C1
DSA App. No.: 02-122165

Project: **Solano Community College District
B1400 Modernization Phase 1 Door**

To: **Arthulia, Inc.**
423 Broadway #601
Millbrae, CA 94030

The Contract is Changed as Follows:

Item No.

- 01.1 Article 4 of the Agreement is hereby revised to extend the Time for Completion to July 15, 2025. It is further agreed that all work will be completed by April 30, 2025, at which point the effect of Liquidated Damages will commence. The remaining time is reserved for purposes of project and financial closeout.

	\$0.00
	\$0.00

TOTAL COST OF CHANGE ORDER

ADD \$0.00
DEDUCT \$0.00

FINAL CHANGE ORDER AMOUNT

\$0.00

Original Contract Sum:	\$	330,000.00
Total Change By Previous Change Orders:	\$	-
Contract Sum Prior to This Change Order:	\$	330,000.00
Original Contract Sum will be Increased by This Change Order:	\$	-
The New Contract Sum Including This Change Order Will Be:	\$	330,000.00
The Original Contract Completion Date:		31-Dec-24
Contract Time Will be Changed by This Change Order:		196 days
The Current Contract Completion Date is:		15-Jul-25



Change Order

PROJECT
MANAGER: Kitchell CEM
4000 Suisun Valley Road, Building 1102
Fairfield, CA 94534

ARCHITECT OF
RECORD HMR Architects
2130 21st Street
Sacramento, CA 95818

CONTRACTOR: Arthulia, Inc.
423 Broadway #601
Millbrae, CA 94030

OWNER: Lucky Lofton
V.P. Facilities & Executive Bonds Manager
Solano Community College District

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: CONTRACT AMENDMENT #4 TO OPTONY INC. FOR
ADDITIONAL PROFESSIONAL SERVICES FOR THE
DISTRICT'S SOLAR ENERGY PROJECT

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

On April 21, 2021, the Board approved a professional services contract to Optony Inc. for renewable energy consultant services for the District's Solar Energy Project. On October 20, 2021, March 1, 2023, and October 18, 2023, the Board approved Amendments #1, #2, and #3 respectively to increase the professional services agreement with Optony Inc. for additional services needed to complete the project.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- ☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Renovating existing instructional space and equipment.

Ed. Code: N/A Board Policy: N/A Estimated Fiscal Impact: \$27,100.00 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION: ☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Lucky Lofton
V.P., Facilities and Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Lucky Lofton
V.P., Facilities and Executive Bonds Manager

VICE PRESIDENT APPROVAL

March 7, 2025

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Kellie Sims Butler, Ph.D.
Superintendent-President

March 19, 2025

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AMENDMENT #4 TO OPTONY INC. FOR
ADDITIONAL PROFESSIONAL SERVICES FOR THE
DISTRICT'S SOLAR ENERGY PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Board approval is now requested to award Amendment #4 to Optony Inc. for additional renewable energy consultant services needed for the Solar Energy Project and to extend the term of the Agreement.

Additional consultant services are needed due to an extended construction duration. Ongoing project delays due to pending reviews and approvals from Pacific Gas & Electric Company (PG&E) have extended the completion of this project. This additional scope of work is in addition to the original scope of the Consultant.

\$ 119,375.00 Original Contract Amount
\$ 29,370.00 Approved Amendment #1
\$ 31,300.00 Approved Amendment #2
\$ 54,450.00 Approved Amendment #3
\$ 27,100.00 Proposed Amendment #4
\$ 261,595.00 Proposed New Contract Amount

The Board is asked to approve this contract Amendment #4 to Optony Inc. in an amount not to exceed \$27,100.00 and to extend the contract term through June 30, 2025.

This document is available online at: <https://welcome.solano.edu/measureq/approved-contracts/>

AMENDMENT #4 TO AGREEMENT

PARTIES

This **FOURTH** Amendment to Agreement ("Amendment") is entered into between **Solano Community College District** ("District") and **Optony Inc.** ("Consultant"), (collectively the "Parties").

RECITALS

WHEREAS, District and Consultant entered into a Consulting Services Agreement ("Agreement"), dated April 21, 2021, for renewable energy services related to the District's **Solar Energy Project** ("Project"); and

WHEREAS, District and Consultant previously amended the Agreement on October 20th, 2021 (*Amendment #1*) for additional renewable energy services related to the District's **Solar Energy Project** ("Project"); and

WHEREAS, District and Consultant previously amended the Agreement on March 1, 2023 (*Amendment #2*) for additional renewable energy services related to the District's **Solar Energy Project** ("Project"); and

WHEREAS, District and Consultant previously amended the Agreement on October 18, 2023 (*Amendment #3*) for additional renewable energy services related to the District's **Solar Energy Project** ("Project"); and

WHEREAS, District and Consultant agree to amend the Agreement to modify the services performed for the District's **Solar Energy Project** ("Project"); and

NOW THEREFORE, in consideration of the mutual promises and covenants set forth above and contained herein, District and Consultant agree as follows:

AGREEMENT

1. Section 1. Term of the Agreement is amended to read:
1. Term. Consultant shall commence providing services under this Agreement on April 21, 2021, and will diligently perform as required and complete performance by June 30, 2025, unless this Agreement is terminated and/or otherwise cancelled prior to that time.
2. Section 3. Compensation of the Agreement is amended to read:
3. Compensation. District agrees to pay the Consultant for services satisfactorily rendered pursuant to this Agreement a total fee not-to-exceed **Two-Hundred Sixty-One Thousand, Five Hundred Ninety-Five Dollars and Zero Cents (\$261,595.00)**. This fee is a total of the April 21, 2021 Agreement in the amount of \$119,375.00, Amendment #1 in the amount of \$29,370.00, Amendment #2 in the amount of \$31,300.00, Amendment #3 in the amount of \$54,450.00, and Amendment #4 in the amount of \$27,100.00. District shall pay Consultant according to the following terms and conditions:
 - 3.1. Payment for the Work shall be made for all undisputed amounts based upon the delivery of the work product as determined by the District. Payment shall be made within thirty (30) days after the Consultant submits an invoice to the District for Work actually completed and after the District's written

approval of the Work, or the portion of the Work for which payment is to be made.

3.2. Feasibility Study (Phase 1):	\$15,875
3.3. RFP/Q Preparation and Management (Phase 1):	\$17,100
3.4. Contracting Support (Phase 1):	\$19,825
3.5. Design Review (Phase 1):	\$19,175
3.6. Construction Phase Services (Phase 1):	\$47,400
3.7. RFP/Q Preparation and Management (Phase 2):	\$14,100
3.8. Contracting Support (Phase 2):	\$ 9,475
3.9. Design Review (Phase 2):	\$ 5,795
3.10. Task 3 Contracting Support (Amend. #2):	\$17,350
3.11. Design Review (Amend. #2):	\$13,950
3.12. Task 4 Design Review (Amend. #3):	\$10,350
3.13. Task 5 Construction Phase Services (Amend. #3)	\$44,100
3.14. Task 5 Construction Phase Services (Amend. #4)	\$27,100

3. Exhibit A description of the scope of work shall be amended to include the following:

Scope of work includes additional renewable energy consultant services needed due to ongoing PG&E review and approval delays.

4. Except as set forth in this Amendment, all provisions of the Agreement and any previous extension(s) and/or amendment(s) thereto shall remain unchanged, in full force and effect, and are reaffirmed. This Amendment shall control over any inconsistencies between it and the Agreement and/or any previous extension(s) and/or amendment(s).

5. Consultant acknowledges and agrees that this Amendment shall not be binding on the Parties until and unless the Solano Community College District's Governing Board approves this Amendment.

IN WITNESS WHEREOF, the parties hereto have accepted and agreed to this Amendment on the dates indicated below.

Dated: _____, 2025

Dated: _____, 2025

**SOLANO COMMUNITY COLLEGE
DISTRICT**

OPTONY INC.

By: _____

By: _____

Print Name: Lucky Lofton
Print Title: V.P., Facilities and Executive
Bonds Manager

Print Name: _____
Print Title: _____

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AMENDMENT #2 TO OPTIMA
INSPECTIONS INC. FOR ADDITIONAL PROJECT
INSPECTION SERVICES FOR THE CENTRAL PLANT
REPLACEMENT PROJECT**

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

On June 7, 2023, the Board approved a professional services contract to Optima Inspections Inc. for Division of the State Architect (DSA) Project Inspector Services for the District's Central Plant Replacement Project.

Board approval is now requested for Amendment #2 to increase the professional services fee and to extend the duration of the Agreement with Optima Inspections Inc. for additional inspection services needed for this project.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- ☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Renovating existing instructional space and equipment.

Ed. Code: NA Board Policy: NA Estimated Fiscal Impact: \$16,159 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION:

☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Lucky Lofton
VP, Facilities & Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Lucky Lofton
VP, Facilities & Executive Bonds Manager

VICE PRESIDENT APPROVAL

March 7, 2025

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Kellie Sims Butler, Ph.D.
Superintendent-President

March 19, 2025

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AMENDMENT #2 TO OPTIMA
INSPECTIONS INC. FOR ADDITIONAL PROJECT
INSPECTION SERVICES FOR THE CENTRAL PLANT
REPLACEMENT PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

The project duration and inspection effort has been greater than originally anticipated. Additional inspection services are required in order to keep the project moving forward and inspect additional emergency hydronic vault repairs. This additional scope of work is beyond the original scope of the Consultant.

Agreement Summary:

\$ 11,400.00	Original Contract Amount
\$ 51,300.00	Approved Amendment #1
<u>\$ 16,159.00</u>	<i>Proposed Amendment #2</i>
\$ 78,859.00	<i>Proposed New Contract Amount</i>

The Board is asked to approve this contract Amendment #2 to Optima Inspections Inc. in an amount not to exceed \$16,159.00 and to extend the contract term to May 31, 2025.

This document is available online at: <https://welcome.solano.edu/measureq/approved-contracts/>

AMENDMENT #2 TO AGREEMENT

PARTIES

This **SECOND** Amendment to Agreement ("Amendment") is entered into between **Solano Community College District** ("District") and **Optima Inspections Inc.** ("Consultant"), (collectively the "Parties").

RECITALS

WHEREAS, District and Consultant entered into a Consulting Services Agreement ("Agreement"), dated June 7, 2023, for Division of the State Architect (DSA) Project Inspection Services related to the District's **Central Plant Replacement Project** ("Project"); and

WHEREAS, District and Consultant previously amended the Agreement on July 17, 2024, for additional Division of the State Architect (DSA) Project Inspection Services related to the District's **Central Plant Replacement Project** ("Project"); and

NOW THEREFORE, in consideration of the mutual promises and covenants set forth above and contained herein, District and Consultant agree as follows:

AGREEMENT

1. Section 2. Term of the Agreement is amended to read:

2. Term. Consultant shall commence providing services under this Agreement on June 7, 2023, and will diligently perform as required and complete performance by May 31, 2025, unless this Agreement is terminated and/or otherwise cancelled prior to that time.

- Additional inspection fees are through April 30, 2025. Extension through May 31, 2025, will cover project closeout.

2. Section 4. Compensation of the Agreement is amended to read:

4. Compensation. District agrees to pay the Consultant for services satisfactorily rendered pursuant to this Agreement a total fee not-to-exceed **Seventy-Eight Thousand, Eight Hundred Fifty-Nine Dollars and 00/100 (\$78,859.00)**. This fee is a total of the June 7, 2023, Agreement in the amount of \$11,400.00, Amendment #1 in the amount of \$51,300.00, and Amendment #2 in the amount of \$16,159.00. District shall pay Consultant according to the following terms and conditions:

4.1. Payment for the Work shall be made for all undisputed amounts based upon the delivery of the work product as determined by the District. Payment shall be made within thirty (30) days after the Consultant submits an invoice to the District for Work actually completed and after the District's written approval of the Work, or the portion of the Work for which payment is to be made.

4.2 The itemized invoice shall reflect the hours spent by the Consultant in performing its Services pursuant to this Agreement. The Services shall be performed at the hourly billing rates included in **Exhibit "B"**.

4.3 If Consultant works at more than one site, Consultant shall invoice for each site separately.

4.4 Consultant shall only be paid for the time and effort needed to complete

the actual scope of services required for this project, which may be less than the total amount noted in Section "4. Compensation". If the total amount noted is not needed to complete the scope of services, any remaining balance shall be retained by the District.

- 3. Except as set forth in this Amendment, all provisions of the Agreement and any previous extension(s) and/or amendment(s) thereto shall remain unchanged, in full force and effect, and are reaffirmed. This Amendment shall control over any inconsistencies between it and the Agreement and/or any previous extension(s) and/or amendment(s).
- 4. Consultant acknowledges and agrees that this Amendment shall not be binding on the Parties until and unless the Solano Community College District's Governing Board approves this Amendment.

IN WITNESS WHEREOF, the parties hereto have accepted and agreed to this Amendment on the dates indicated below.

Dated: _____, 2025

Dated: _____, 2025

SOLANO COMMUNITY COLLEGE DISTRICT

OPTIMA INSPECTIONS INC.

By: _____

By: _____

Print Name: Lucky Lofton
Print Title: Vice President of Facilities
Executive Bond Manager

Print Name: _____
Print Title: _____

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD TO AIR & LUBE SYSTEMS, INC.
FOR CONSTRUCTION OF THE VALLEJO AUTOTECH
VEHICLE EXHAUST SYSTEM-DYNO PROJECT**

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

Board approval is requested for award of a contract to Air & Lube Systems, Inc. for the Vallejo Autotech Vehicle Exhaust System Dyno Project. This project consists of upgrades to the existing vehicle exhaust systems in several spaces.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- ☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Renovate instructional space and update equipment.

Ed. Code: NA Board Policy: NA Estimated Fiscal Impact: \$311,253.80 Measure Q /PPIS FUNDS

SUPERINTENDENT'S RECOMMENDATION:

☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Lucky Lofton
V.P., Facilities and Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7260

TELEPHONE NUMBER

Lucky Lofton
V.P., Facilities and Executive Bonds Manager

VICE PRESIDENT APPROVAL

March 7, 2025

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Kellie Sims Butler, Ph.D.
Superintendent-President

March 19, 2025

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD TO AIR & LUBE SYSTEMS, INC.
FOR CONSTRUCTION OF THE VJ AUTOTECH VEHICLE
EXHAUST SYSTEM-DYNO PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Sealed bids for this project were due on February 20, 2025. A total of three (3) General Contractors submitted bids for the VJ Autotech Vehicle Exhaust Project.

Bids received were as follows:

<u>CONTRACTOR</u>	<u>BASE BID</u>	<u>OWNER'S ALLOWANCE</u>	<u>TOTAL BID AMOUNT</u>
Air & Lube Systems	\$283,958.00	\$28,295.80	\$311,253.80
RBH Construction	\$291,597.00	\$29,160.00	\$320,757.00
Pro-Ex Construction	\$311,100.00	\$31,100.00	\$342,100.00

It was determined that Air & Lube Systems, Inc. submitted the lowest responsible and responsive bid. It is recommended that the Board award a contract to Air & Lube Systems, Inc. for the Total Bid Amount of \$311,253.80

The agreement is available online at: <https://welcome.solano.edu/measureq/approved-contracts/>

DOCUMENT 00 51 00

NOTICE OF AWARD

Dated: **MARCH 19TH, 2025**

To: **AIR & LUBE SYSTESM, INC.** (Contractor)

8353 DEMETRE AVE, SACRAMENTO, CA 95828

From: Governing Board ("Board") of the Solano Community College District ("District")

Re: **VJ AUTOTECH VEHICLE EXHAUST SYSTEM-DYNO PROJECT**, Project
No. **25-016** ("Project").

Contractor has been awarded the Contract for the above referenced Project on **MARCH 19TH, 2025**, by action of the District's Board.

The Contract Price is **THREE HUNDRED ELEVEN THOUSAND AND TWO HUNDRED FIFTY THREE DOLLARS AND 80/100 (\$311,253.80)**. and includes an Owner's Allowance.

Three (3) copies of each of the Contract Documents (except Drawings) accompany this Notice of Award. Three (3) sets of the Drawings will be delivered separately or otherwise made available. Additional copies are available at cost of reproduction.

You must comply with the following conditions precedent within **SEVEN (7)** calendar days of the date of this Notice of Award.

The Contractor shall execute and submit the following documents by 5:00 p.m. of the **SEVENTH (7th)** calendar day following the date of the Notice of Award.

- a. Agreement: To be executed by successful Bidder. Submit three (3) copies, each bearing an original signature.
- b. Escrow of Bid Documentation: This must include all required documentation. See document titled Escrow Bid Documentation for more information.
- c. Performance Bond (100%): On the form provided in the Contract Documents and fully executed as indicated on the form.
- d. Payment Bond (Contractor's Labor & Material Bond) (100%): On the form provided in the Contract Documents and fully executed as indicated on the form.
- e. Insurance Certificates and Endorsements as required.
- f. Workers' Compensation Certification.
- g. Prevailing Wage and Related Labor Requirements Certification.

- h. Disabled Veteran Business Enterprise Participation Certification.
- i. Drug-Free Workplace Certification.
- j. Tobacco-Free Environment Certification.
- k. Hazardous Materials Certification.
- l. Lead-Based Materials Certification.
- m. Sex Offender Registration Act Certification.
- n. Roof Project Certification: From Contractor, Material Manufacturer and/or Vendor.
- o. Registered Subcontractors List: Must include Department of Industrial Relations (DIR) registration number of each subcontractor for all tiers.

Failure to comply with these conditions within the time specified will entitle District to consider your bid abandoned, to annul this Notice of Award, and to declare your Bid Security forfeited, as well as any other rights the District may have against the Contractor.

After you comply with those conditions, District will return to you one fully signed counterpart of the Agreement.

SOLANO COMMUNITY COLLEGE DISTRICT

BY: _____

NAME: _____

TITLE: _____

END OF DOCUMENT

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: CONTRACT AWARD TO NINYO & MOORE FOR
MATERIAL TESTING AND SPECIAL INSPECTION
SERVICES FOR THE VALLEJO AUTOTECH VEHICLE
EXHAUST SYSTEM PROJECT

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

Board approval is requested to award a professional services contract to Ninyo & Moore for Division of State Architect (DSA) Material Testing and Special Inspection Services for the Autotech Vehicle Exhaust System Project on the Vallejo Campus. The scope of work of this contract includes providing all offsite/onsite material testing and special inspections as required by DSA for all construction activities for the Project.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- ☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Renovate instructional space and update equipment.

Ed. Code: NA Board Policy: NA Estimated Fiscal Impact: \$4,972.00 Measure Q/PPIS Funds

SUPERINTENDENT'S RECOMMENDATION: ☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Lucky Lofton
V.P., Facilities and Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7260

TELEPHONE NUMBER

Lucky Lofton
V.P., Facilities and Executive Bonds Manager

VICE PRESIDENT APPROVAL

March 7, 2025

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Kellie Sims Butler, Ph.D.
Superintendent-President

March 19, 2025

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD TO NINYO & MOORE FOR
MATERIAL TESTING AND SPECIAL INSPECTION
SERVICES FOR THE VALLEJO AUTOTECH VEHICLE
EXHAUST SYSTEM PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Proposals were solicited from all firms in the Board Approved Pool of Material Testing and Special Inspections firms. The District received a total of one (1) proposal for this service.

Based on qualifications and the proposed scope of work, Ninyo & Moore's proposal is considered to be the best value for this project.

The Board is asked to approve a professional services contract to Ninyo & Moore in the amount not to exceed \$4,972.00.

The agreement is available online at: <https://welcome.solano.edu/measureq/approved-contracts/>

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD TO OPTIMA INSPECTIONS
INCORPORATED FOR PROJECT INSPECTION
SERVICES FOR THE VALLEJO AUTOTECH VEHICLE
EXHAUST SYSTEM PROJECT**

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

Board approval is requested to award a professional services contract to Optima Inspections Incorporated for Division of State Architect (DSA) Inspection Services for the Autotech Vehicle Exhaust System Project on the Vallejo Campus. The scope of work of this contract includes providing onsite inspections of all construction and administrative documentation as required by DSA.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- ☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Renovate instructional space and update equipment.

Ed. Code: NA Board Policy: NA Estimated Fiscal Impact: \$31,900.00 Measure Q/PPIS FUNDS

SUPERINTENDENT'S RECOMMENDATION:

☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Lucky Lofton
V.P., Facilities and Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7260

TELEPHONE NUMBER

Lucky Lofton
V.P., Facilities and Executive Bonds Manager

VICE PRESIDENT APPROVAL

March 7, 2025

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Kellie Sims Butler, Ph.D.
Superintendent-President

March 19, 2025

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD TO OPTIMA INSPECTIONS
INCORPORATED FOR PROJECT INSPECTION SERVICES
FOR THE VALLEJO AUTOTECH VEHICLE EXHAUST
SYSTEM PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Proposals were solicited from all firms in the Board Approved DSA Project Inspector Services Pool. The District received a total of two (2) proposal for this service. Based on qualifications and the proposed scope of work, Optima Inspections Incorporated's proposal is considered to be the best value for this Project.

The Board is asked to approve a professional services contract to Optima Inspection Services in the amount not to exceed \$31,900.00.

The agreement is available online at: <https://welcome.solano.edu/measureq/approved-contracts/>

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: REQUEST FOR APPROVAL OF CURRICULUM ITEMS AS
SUBMITTED BY THE CURRICULUM COMMITTEE, A
SUBCOMMITTEE OF THE ACADEMIC SENATE**

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

During the Spring 2025 semester, the Solano Community College Curriculum Committee, a subcommittee of the Academic Senate, approved the following curriculum-related items. The approval of the Governing Board is requested as required by Title 5, Chapter 6, Subchapter 2, beginning with §55100.

STUDENT SUCCESS IMPACT:

- ☒ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☒ Transfer-level education
☐ Other: _____

Ed. Code: Title 5, Chapter. 6, Subchapter 2, beginning with §55100
Estimated Fiscal Impact: N/A

Board Policy: 6100

SUPERINTENDENT'S RECOMMENDATION:

☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

David Williams, Ph.D.
Vice President, Academic Affairs

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7102

TELEPHONE NUMBER

David Williams, Ph.D.
Vice President, Academic Affairs

VICE PRESIDENT APPROVAL

March 5, 2025

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

KELLIE SIMS BUTLER, Ph.D.
Superintendent-President

March 19, 2025

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

SOLANO COMMUNITY COLLEGE

REQUEST FOR APPROVAL OF CURRICULUM COMMITTEE CURRICULUM ACTIVITIES

During the Spring 2025 semester, the Solano Community College Curriculum Committee, a subcommittee of the Academic Senate, approved the following curriculum-related items. The approval of the Governing Board is requested as required by Title 5, Chapter 6, Subchapter 2, beginning with §55100.

CONSENT ITEM

GENERAL		
THERE ARE NO ITEMS IN THIS SECTION.		

WORKLOAD/CLASS MAX		
COURSE	CHANGE	CC Approval
NONE		

ACTION ITEM

Item	Reason for Item	CC Approval
THERE ARE NO ITEMS IN THIS SECTION.		

NEW COURSE

Course		CC Approval
JOUR 061	News Production and Publication IV	3/11/25
NURS 071D	Nursing Dosage Calculations	3/11/25

COURSE MODIFICATION

Course	Title	Modification	CC Approval
ARTH 025	African, Oceanic, Ancient and Indigenous American Art	Update to content, SLOs	3/11/25
JOUR 060	News Production and Publication I	Update hours	3/11/25
JOUR 061	News Production and Publication II	Update hours	3/11/25
JOUR 062	News Production and Publication III	Reactivate to allow students to work on newspaper	3/11/25
NURS 071A	Foundations of Nursing I	Updates for BRN – Active Fall 25	3/11/25
NURS 071S	Nursing Skills Lab I	Updates for BRN – Active Fall 25	3/11/25
NURS 072B	Maternal/Newborn Nursing	Updates for BRN – Active Fall 25	3/11/25
NURS 072S	Nursing Skills Lab II	Updates for BRN – Active Fall 25	3/11/25
NURS 073A	Medical/Surgical and Geriatric Nursing I	Updates for BRN – Active Fall 26	3/11/25
NURS 073B	Psychiatric and Mental Health Nursing	Updates for BRN – Active Spring 26	3/11/25
NURS 073S	Nursing Skills Lab III	Updates for BRN – Active Fall 26	3/11/25
NURS 074A	Medical/Surgical Nursing II	Updates for BRN – Active Fall 26	3/11/25

NURS 074B	Pediatric Nursing	Updates for BRN – Active Fall 25	3/11/25
NURS 074S	Nursing Skills Lab IV	Updates for BRN – Active Fall 26	3/11/25
WELD 140	Gas Tungsten Arc Welding – Pipe/Structural	Update content	3/11/25

COURSE INACTIVATION

Course	CC Approval
NURS 065 Role Transition in Practice – Fall 2025	3/11/25
NURS 073 Issues and Leadership in Healthcare – Fall 2026	3/11/25

CURRICULUM REVIEW - COURSE

Course	CC Approval
NURS 111 Medical Terminology – Active Fall 25	3/11/25
NURS 052 Pharmacology for Nursing – Active Fall 25	3/11/25

CURRICULUM REVIEW - PROGRAM

Program	CC Approval
There are no items in this section.	

NEW PROGRAM

Program	CC Approval
THERE ARE NO ITEMS IN THIS SECTION.	

PROGRAM MODIFICATION

Program	Modification	
Nursing, Registered (AS)		3/11/25

PROGRAM INACTIVATION

Program	CC Approval
THERE ARE NO ITEMS IN THIS SECTION.	