

**SOLANO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

ADOPTED MINUTES
Wednesday, January 15, 2025

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, January 15, 2025, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Honeychurch.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Board President Honeychurch led those present in the pledge of allegiance to the United States of America.

3. ROLL CALL

Denis Honeychurch, J.D., President
Amber Cargo-Reed, Vice President
Jacqui Nguyen Greer
Karimah Karah, J.D.
Rosemary Thurston
Quinten R. Voyce
A. Marie Young
Kellie Butler, Ph.D., Secretary
Sriya P. Srinivasan, Student Trustee

Others Present:

Sal Abbate, Director of Human Resources
Jon Cornelison, Vice President Information Technology
Lucky Lofton, Vice President of Bond
Lisa Neeley, Vice President of Student Services
Joshua Scott, Academic Senate
Susan Wheet, Vice President of Finance & Administration
David Williams, Vice President of Academic Affairs
Sandra Jude, Executive Coordinator

4. APPROVAL OF AGENDA

It was moved by Trustee Young and seconded by Trustee Thurston to approve the agenda as presented. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments from members of the public on Closed Session items.

6. CLOSED SESSION

President Honeychurch called the closed session to order at 6:33 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Salvatore Abbate, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation, Initiation of Litigation, and Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

7. RECONVENE REGULAR MEETING

Board President Honeychurch reconvened the meeting at 7:00 p.m.

8. REPORT OF ACTION IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and Initiation of Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

There were no comments from members of the public.

10. REPORTS (NO ACTION REQUIRED)

(a) Associated Students of Solano College (ASSC)

A member of ASSC reported there are many concerns about the school designation as a Sanctuary Campus. Trustee Voyce noted that the Board can not have discussions on public comments but the subject will be put on an upcoming agenda for discussion.

(b) Academic Senate

Joshua Scott, Academic Senate President gave the following report:

- We welcome Jim DeKloe as curriculum chair while Sarah Barsness is on sabbatical.
- Over convocation we met to discuss further strategies to build relationships with students (ASSC) and staff (CSEA and Local39) and want to continue to work to develop strong relationships amongst faculty, including working to facilitate difficult conversations in healthy ways.
- We also looked at resources for mixed status families and undocumented students, including board policy and administrative procedures (which will be coming to the Board after input from constituents). We are especially grateful for the leadership of Student Equity and Success Chair Com St. Germaine, Basic Needs Director Christina Rodriguez, and S/P Butler for their leadership and advocacy.
- We will be visiting our Vallejo campus on March 10th and Vacaville campus on Marth 24th.
- This semester we will explore some of the following topics: Guided Pathways, Dual Enrollment, our next Student Equity and Achievement (SEA) plan, our strategic plan, our integrated plan, and our department chair pilot.

(c) College Governance Council

Superintendent-President Butler reported that College Governance will hold its first meeting of the Spring 2025 semester next week on Wednesday, January 22nd.

(d) Superintendent-President

Dr. Butler gave the following report:

1. We had a lively Convocation last Friday. Trustees Cargo-Reed, Nguyen Greer, Thurston, Young and Voyce attended.

- a. Dr. Marcella Cuellar provided a compelling keynote address discussing What are HSIs and Why they Matter. We ended the day with a 1-hour workshop with Dr. Cuellar after lunch exploring ways that Solano can be intentional about pursuing the HSI designation.
2. Our spring semester enrollments are looking positive. Both our headcount and FTES are higher compared to spring 2024, with headcount at 8782 compared to 8498 this time last year and FTES at 3010 compared to 2919 last year this time.

11. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Draft Minutes for the Board Meeting Held on December 18, 2024 (Pending Board Approval)

Human Resources

- (b) Employment 2024-2025, Page 6

Finance and Administration

- (c) Warrants, Page 9
- (d) Personal Services Agreements and Contracts Under \$50,000, Page 11
- (e) Disposition, Transfer or Trade-In of Campus Equipment, Page 13

It was moved by Trustee Cargo-Reed and seconded by Trustee Nguyen Greer to approve the Consent Agenda as presented. The motion was passed unanimously.

12. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Human Resources

- (a) New Classified, CSEA Job Description: Art Lab Technician 2D, Page 16

It was moved by Trustee Thurston and seconded by Trustee Young to approve the New Classified, CSEA Job Description: Art Lab Technician 2D as presented. The motion was passed unanimously.

Finance and Administration

- (b) Material Order to Park Planet for Building 200 Shade Structures and Sandbox Project, Page 21

It was moved by Trustee Voyce and seconded by Trustee Cargo-Reed to approve the Material Order to Park Planet for Building 200 Shade Structures and Sandbox Project as presented. The motion was passed unanimously.

- (c) Managed Service Agreement Between Solano Community College and Triumph Protection Group to Provide Additional Public Safety Support, Page 27

It was moved by Trustee Young and seconded by Trustee Cargo-Reed to approve the Managed Service Agreement Between Solano Community College and Triumph Protection Group to Provide Additional Public Support as presented. The motion was passed unanimously.

It was moved by Trustee Thurston and seconded by Trustee Voyce to approve Items 13.(d) and 13.(e) in one motion as presented. The motion was passed unanimously.

- (d) Managed Service Agreement Between Solano Community College and Modern Campus USA, Inc. to Provide Website Support & Maintenance, Page 44
- (e) Managed Service Agreement Between Solano Community College and Modern Campus USA, Inc. to Provide Digital Library Services, Page 46

Bond

- (f) Approval to Reject All Formal Bids of Vallejo Autotech Vehicle Exhaust System Dyno Project, 25-016, Page 51

It was moved by Trustee Voyce and seconded by Trustee Nguyen Greer to approve the Approval to Reject All Formal Bids of Vallejo Autotech Vehicle Exhaust System Dyno Project as presented. The motion was passed unanimously.

- (g) Change Order #2 to DMR Builders for the Building 300 Modernization Project, Page 53

It was moved by Trustee Voyce and seconded by Trustee Thurston to approve the Change Order #2 to DMR Builders for the Building 300 Modernization Project as presented. The motion was passed unanimously.

- (h) Contract Award to EF Brett & Company Inc. for Construction Services for the Fairfield Campus Building 1600 Modernization Project, Page 56

It was moved by Trustee Voyce and seconded by Trustee Young to approve the Contract Award to EF Brett & Company, Inc. for Construction Services for the Fairfield Campus Building 1600 Modernization Project as presented. The motion was passed unanimously.

- (i) Ratification of Purchase Order to KI for FF&E for the Building 300 Modernization Project, Page 61

It was moved by Trustee Young and seconded by Trustee Nguyen Greer to approve the Ratification of Purchase Order to KI for FF&E for the Building 300 Modernization Project as presented. The motion was passed unanimously.

Academic Affairs

- (j) Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, A Subcommittee of the Academic Senate, Page 63

It was moved by Trustee Thurston and seconded by Trustee Cargo-Reed to approve the Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, A Subcommittee of the Academic Senate as presented. The motion was passed unanimously.

- (k) Agreement with the NurseTim Consultation Team at Wolters Kluwer, Page 67

It was moved by Trustee Cargo-Reed and seconded by Trustee Nguyen Greer to approve the Agreement with the NurseTim Consultation Team at Wolters Kluwer as presented. The motion was passed unanimously.

Technology Services

- (l) Approval of Statement of Work (SOW) with Ferrilli – IT Assessments, Page 70

It was moved by Trustee Voyce and seconded by Trustee Cargo-Reed to approve the Approval of Statement of Work (SOW) with Ferrilli – IT Assessments as presented. The motion was passed unanimously.

14. INFORMATION ITEMS – NO ACTION REQUIRED

- (a) Measure Q Quarterly Progress Update Report to the Governing Board, Page 85

15. ANNOUNCEMENTS

It was requested by the Board to bring SB24 an information item on a future agenda.

16. ITEMS FROM THE BOARD

17. CLOSED SESSION (CONTINUED IF NECESSARY)

18. RECONVENE REGULAR MEETING (IF NECESSARY)

19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

20. ADJOURNMENT

Moved by Trustee Young and seconded by Trustee Thurston to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:59 p.m.