

**SOLANO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

ADOPTED MINUTES
Wednesday, September 18, 2024

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, September 18, 2024, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Honeychurch.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Board President Honeychurch led those present in the pledge of allegiance to the United States of America.

3. ROLL CALL

Denis Honeychurch, J.D., President
Amanda Lopez-Lara, Vice President
Amber Cargo-Reed
Karimah Karah, J.D.
Rosemary Thurston
Quinten R. Voyce
A. Marie Young
Kellie Butler, Ph.D., Secretary
Sriya P. Srinivasan, Student Trustee

Absent:

Amanda Lopez-Lara
Quinten R. Voyce
Sriya P. Srinivasan

Others Present:

Sal Abbate, Director of Human Resources
Jon Cornelison, Vice President Information Technology
Lucky Lofton, Vice President of Bond
Lisa Neeley, Vice President of Student Services
Joshua Scott, Academic Senate
Susan Wheat, Vice President of Finance & Administration
David Williams, Vice President of Academic Affairs
Sandra Jude, Executive Coordinator

4. APPROVAL OF AGENDA

It was moved by Trustee Young and seconded by Trustee Thurston to approve the agenda as presented. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments from members of the public on Closed Session items.

6. CLOSED SESSION

President Honeychurch called the closed session to order at 6:33 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Salvatore Abbate, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation, Initiation of Litigation, and Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

7. RECONVENE REGULAR MEETING

Board President Honeychurch reconvened the meeting at 7:01 p.m.

8. REPORT OF ACTION IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and Initiation of Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

Maire Morinec, Director of Nursing gave the following comments:

Good evening,

My name is Maire Morinec, I have been an employee of the district for over 35 years, serving first as a faculty member in nursing, then as a dean for over 10 years and now, the director of nursing. I successfully managed millions of dollars in SWF and Perkins funds.

On Friday the 13th at 3 pm, I received an email from payroll stating that for the past 44 months, the district has incorrectly calculated my STRS contributions. They asked how I would like to repay the 10.25% or almost \$10,000. Would I like to do it in 2 months, 4 months or 6 months beginning with my September paycheck. They needed to know by tomorrow. There is no mention of how the district is going to reimburse me for the taxes that I already paid on these earnings. I requested a meeting and have waited over 3 days for a response—crickets. In addition, there was no apology in the initial email. Is this how we treat people here at Solano now?

When I was a dean, if I had screwed up an individual's pay or mis-reported grant funding, I would no longer have a job.

This error by the Fiscal Services department is unacceptable.

10. REPORTS (NO ACTION REQUIRED)

(a) Associated Students of Solano College (ASSC)

There is no report for ASSC.

(b) Academic Senate

There is no report for Academic Senate.

(c) College Governance Council

Superintendent-President Butler gave the following comments:

College Governance Council met August 28th and September 11th.

At the August meeting, there was a Budget presentation for FY 24/25 proposed budget, an IT update highlighting the progress made with Password resets, and a discussion of the upcoming accreditation visit next week on September 24-25.

(d) Superintendent-President

Dr. Butler gave the following report:

At the September 11 meeting:

- We received a Student Equity and Achievement Plan update highlighting the accomplishments of SEA Plan Phase I and II and upcoming plans this year for Phase III
 - Some Phase I and II highlights included the launch of the Black Falcon Success Program; the expansion of Basic Needs Support and the Academic Success and Tutoring Center (ASTC), relaunching X MESA (Mathematics, Engineering, Science Achievement).
 - We are in the 3rd year of the plan, Phase III; some highlights for this year are conducting a transportation survey to explore shuttle service between the campuses working with local transit authority; evaluating student orientation, academic standing, and graduation petition process; just to name a few
- (VP Neeley will present Student Services updates in a Study Session later this semester, and will share more details on some of these highlights)
- We also discussed updating the college's current shared governance policy, with the Community College League of CA, SCC Board Policy 2005. This will eventually come to the Board for approval.
- And there was a proposed naming of the Early Learning Center for faculty, Juwan Vartanian, former student and long-term employee who has richly contributed to the college and has had a substantial state-wide and national influence on the field of Early Learning. We will bring the naming to the Board for approval in October.

11. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Draft Minutes for the Board Meeting Held on September 4, 2024 (Pending Board Approval)

Human Resources

- (b) Employment 2024-2025, Page 6

Finance and Administration

- (c) Warrants, Page 11
- (d) Personal Services Agreements and Contracts Under \$50,000, Page 13
- (e) Disposition, Transfer or Trade-In of Campus Equipment, Page 15

Bond

- (f) Notice of Completion for Construction Services for the Fairfield Campus Gym AV Enhancement Project, Page 17
- (g) Notice of Completion for Construction Services for the Fairfield Campus Building 1400 AV Enhancement Project, Page 19

It was moved by Young and seconded by Trustee Thurston to approve the Consent Agenda as presented. The motion was passed unanimously.

12. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Human Resources

- (a) Resignation to Retire, Page 21

Justin Howell, Director of Information Technology gave the following statements regarding the retirement of James “Rich” Augustus:

I was a green network technician when I sat on the hiring committee for Rich. I was new, I didn't understand half the acronyms for the position I was hiring for. But he put me at ease from day 1, he knew his stuff, and was ready to learn, ready to work. And that was the start of a partnership that would endure for 17 years. He was either my trusted collaborator or my right-hand man for the majority of my career here. The many nights and weekends, sitting on the floor of a new network closet, patching and programming, knowing connectivity is the lifeblood of providing opportunity. We started as dedicated colleagues, and over time, we became steadfast allies, and eventually I had the pleasure to be his leader. When I ventured down the road to management, he was my support, my cheerleader, for all that I tried to accomplish. He constantly helped grow and educate every member of our department; he distributed knowledge, was a mentor to now multiple generations of people in our department. This is a prime example of an employee that cannot simply be replaced, but a legacy that must endure. I have my work cut out for me.

It was moved by Trustee Cargo-Reed and seconded by Trustee Thurston to approve the Resignation to Retire as presented. The motion was passed unanimously.

- (b) New Classified Manager Job Description: Director of Veterans and Military Services and Programs, Page 22

It was moved by Trustee Young and seconded by Trustee Thurston to approve the New Classified Manager Job Description: Director of Veterans and Military Services and Programs as presented. The motion was passed unanimously.

- (c) EEO Annual Certification, Page 28

It was moved by Trustee Thurston and seconded by Trustee Young to approve the EEO Annual Certification as presented. The motion was passed unanimously.

Bond

It was moved by Trustee Young and seconded by Trustee Thurston to approve Items 13.(d) through 13.(g) in one motion as presented. The motion was passed unanimously.

- (d) Contract Amendment #1 to HBI Inspections for Time Extension on Project Inspection Services for the Fairfield Campus B1400 Modernization Phase I – Roof Project, Page 51
- (e) Contract Award to HMR Architects for the Building 200 Shade Structure Replacement Project, Page 54
- (f) Approval of Contract Change Order #2 to Conti, LLC for the Fairfield Campus Building 1400 AV Enhancement Project, Page 56
- (g) Approval of Contract Change Order #2 to Conti, LLC for the Fairfield Campus Gym AV Enhancement Project, Page 60

Academic Affairs

- (h) Agreement with Hanover Research Council, LLC for Custom Research Membership, Page 64

It was moved by Trustee Thurston and seconded by Trustee Young to approve the Agreement with Hanover Research Council, LLC for Custom Research Membership as presented. The motion was passed unanimously.

Student Services

- (i) Resolution No. 24/25-07 Proclaiming September 15 – October 15, 2024 as Hispanic Heritage Month, Page 75

It was moved by Trustee Young and seconded by Trustee Thurston to approve Resolution No. 24/25-07 Proclaiming September 15 – October 15, 2024 as Hispanic Heritage Month as presented. The motion was passed unanimously by the following vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: Board President Honeychurch, Trustee Cargo-Reed, Trustee Karah,
Trustee Thurston, and Trustee Young

NOES: 0

ABSENT: Vice President Lopez-Lara, Trustee Voyce

ABSTAIN: 0

14. INFORMATION ITEMS – NO ACTION REQUIRED

15. ANNOUNCEMENTS

16. ITEMS FROM THE BOARD

17. CLOSED SESSION (CONTINUED IF NECESSARY)

18. RECONVENE REGULAR MEETING (IF NECESSARY)

19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

20. ADJOURNMENT

Moved by Trustee Young and seconded by Trustee Thurston to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:31 p.m.