

**SOLANO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

ADOPTED MINUTES

Wednesday, September 4, 2024

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, September 4, 2024, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Honeychurch.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Board President Honeychurch led those present in the pledge of allegiance to the United States of America.

3. ROLL CALL

Denis Honeychurch, J.D., President
Amanda Lopez-Lara, Vice President
Amber Cargo-Reed
Karimah Karah, J.D.
Rosemary Thurston
Quinten R. Voyce
A. Marie Young
Kellie Butler, Ph.D., Secretary
Sriya P. Srinivasan, Student Trustee

Others Present:

Sal Abbate, Director of Human Resources
Jon Cornelison, Vice President of Technology Services
Lucky Lofton, Vice President of Bond
Lisa Neeley, Vice President of Student Services
Susan Wheat, Vice President of Finance & Administration
David Williams, Vice President of Academic Affairs
Sandra Jude, Executive Coordinator

The following edits and clarifications should be noted in the agenda:

Agenda Item 12.(c) Contract with Unlimited Security Specialists, Inc. to Provide Unarmed Security Services has been pulled from the Non-Consent agenda items.

4. APPROVAL OF AGENDA

It was moved by Trustee Thurston and seconded by Trustee Voyce to approve the agenda as amended.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments from members of the public on Closed Session items.

6. CLOSED SESSION

President Honeychurch called the closed session to order at 6:31 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Salvatore Abbate, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

7. RECONVENE REGULAR MEETING

Board President Honeychurch reconvened the meeting at 7:00 p.m.

8. REPORT OF ACTION IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and Initiation of Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

There were no comments from members of the public.

10. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Draft Minutes for the Meeting Held on August 21, 2024 (Pending Board Approval)

Human Resources

- (b) Employment 2024-2025, Page 6

Finance and Administration

- (c) Personal Services Agreements and Contracts Under \$50,000, Page 8
(d) Donations, Page 10

It was moved by Thurston and seconded by Trustee Voyce to approve the Consent Agenda as presented. The motion was passed unanimously.

11. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

12. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Governing Board

- (a) Resolution No. 24/25-05 Recognizing Prisoner of War and Missing in Action Recognition Day, Page 13

It was moved by Trustee Voyce and seconded by Trustee Cargo-Reed to approve Resolution No. 24/25-05 Recognizing Prisoner of War and Missing in Action Recognition Day as presented. The motion was passed unanimously with the following vote:

AYES: Board President Honeychurch, Vice President Lopez-Lara,
Trustee Cargo-Reed, Trustee Karah, Trustee Thurston, Trustee Voyce,
and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

Human Resources

(b) Resignation to Retire, Page 15

Sal Abbate gave the following comments regarding the retirement of Tracy Vest:

President Honeychurch and Trustees,

I am honored to speak today on behalf of Tracy Vest, who has been an integral part of Solano Community College for over 8 years. It is with mixed emotions that I share the news of her decision to retire from her position as a Human Resources and Fiscal Executive Assistant.

During her tenure here, Tracy has consistently demonstrated exemplary dedication, professionalism, and a deep commitment to our institution's mission and students.

Beyond her professional contributions, Tracy has been a valued colleague, known for her collaborative spirit, and unwavering integrity. She has earned the respect of her peers and has been a source of inspiration to many within our community.

As Tracy embarks on this new chapter in her life, she leaves behind a lasting legacy that will continue to resonate within Solano Community College and beyond. Her dedication has set a standard of excellence that we will strive to uphold in the years to come.

On behalf of Solano Community College, I extend our heartfelt gratitude to Tracy for her years of service, commitment, and unwavering dedication to our mission. Her presence will be deeply missed, but her impact will endure as a testament to her remarkable contributions to our institution. May she enjoy this next chapter of her life with the same enthusiasm and passion that she brought to her work here.

It was moved by Trustee Thurston and seconded by Trustee Cargo-Reed to approve the Resignation to Retire as presented. The motion was passed unanimously.

Finance and Administration

(c) Contract with Unlimited Security Specialists, Inc. to Provide Unarmed Security Services, Page 16

This item was removed from the Non-Consent agenda.

- (d) Lease Addendum MOU for Additional Swing Space at 220 Campus Lane – Fall 2024, Page 24

It was moved by Trustee Young and seconded by Trustee Lopez-Lara to approve the Lease Addendum MOU for Additional Swing Space at 220 Campus Lane – Fall 2024 as presented. The motion was passed unanimously.

- (e) Public Hearing and Adoption of the 2024-2025 District Budgets, Page 30

It was moved by Trustee Young and seconded by Trustee Lopez-Lara to approve the Public Hearing and Adoption of the 2024-2025 District Budgets as presented. The motion was passed unanimously.

Bond

- (f) Resolution No. 24/25-04 Adopting Prequalification Process for Prime Contractors Pursuant to Public Contract Code Section 20651.5 for the Building 1600 Modernization Project, Page 60

It was moved by Trustee Voyce and seconded by Trustee Cargo-Reed to approve Resolution No. 24/25-04 Adopting Prequalification Process for Prime Contractors Pursuant to Public Contract Code Section 20651.5 for the Building 1600 Modernization Project as presented. The motion was passed unanimously with the following vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: Board President Honeychurch, Vice President Lopez-Lara,
Trustee Cargo-Reed, Trustee Karah, Trustee Thurston, Trustee Voyce,
and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

Academic Affairs

- (g) Ambulance Simulator Sole Source Provider – Simulator Solutions, Page 87

It was moved by Trustee Thurston and seconded by Trustee Cargo-Reed to approve the Ambulance Simulator Sole Source Provider – Simulator Solutions as presented. The motion was passed unanimously.

(h) Purchase of Instructional Medical Equipment from Dia Medical Solutions, Inc., Page 90

It was moved by Trustee Thurston and seconded by Trustee Voyce to approve the Purchase of Instructional Medical Equipment from Dia Medical Solutions, Inc. as presented. The motion was passed unanimously.

Student Services

(i) Strata Information Group, Inc. 12 Months CRM Contract Implementation, Page 94

It was moved by Trustee Cargo-Reed and seconded by Trustee Lopez-Lara to approve the Strata Information Group, Inc. 12 Months CRM Contract Implementation as presented. The motion was passed unanimously.

(j) Resolution No. 24/25-06 Proclaiming the Fourth Week of September as Historically Black Colleges and Universities (HBCUs) Week, Page 97

It was moved by Trustee Young and seconded by Trustee Thurston to approve Resolution No 24/25-06 Proclaiming the Fourth Week of September as Historically Black Colleges and Universities (HBCUs) Week as presented. The motion was passed unanimously with the following vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: Board President Honeychurch, Vice President Lopez-Lara,
Trustee Cargo-Reed, Trustee Karah, Trustee Thurston, Trustee Voyce,
and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

13. INFORMATION ITEMS – NO ACTION REQUIRED

(a) EEO Annual Certification, Page 100

14. ANNOUNCEMENTS

Student Trustee Srinivasan announced that ASSC had their Club Rush today, which was very successful. ASSC will be hosting a Presidential Watch Party on campus next week.

15. ITEMS FROM THE BOARD

Cargo-Reed thank you to A. Marie for attending the Black Student Mixer, and congratulated her on the Woman of the Year award.

16. CLOSED SESSION (CONTINUED IF NECESSARY)

17. RECONVENE REGULAR MEETING (IF NECESSARY)

18. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

19. ADJOURNMENT

Moved by Trustee Young and seconded by Trustee Thurston to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:31 p.m.