

**SOLANO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

ADOPTED MINUTES
Wednesday, August 21, 2024

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, August 21, 2024, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Honeychurch.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Board President Honeychurch led those present in the pledge of allegiance to the United States of America.

3. ROLL CALL

Denis Honeychurch, J.D., President
Amanda Lopez-Lara, Vice President
Amber Cargo-Reed
Karimah Karah, J.D.
Rosemary Thurston
Quinten R. Voyce
A. Marie Young
Kellie Butler, Ph.D., Secretary
Sriya P. Srinivasan, Student Trustee

Others Present:

Sal Abbate, Director of Human Resources
Jon Cornelison, Vice President Information Technology
Lucky Lofton, Vice President of Bond
Lisa Neeley, Vice President of Student Services
Joshua Scott, Academic Senate
Susan Wheet, Vice President of Finance & Administration
David Williams, Vice President of Academic Affairs
Sandra Jude, Executive Coordinator

4. APPROVAL OF AGENDA

It was moved by Trustee Voyce and seconded by Trustee Cargo-Reed to approve the agenda as presented. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments from members of the public on Closed Session items.

6. CLOSED SESSION

President Honeychurch called the closed session to order at 6:31 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Salvatore Abbate, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation, Initiation of Litigation, and Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

7. RECONVENE REGULAR MEETING

Board President Honeychurch reconvened the meeting at 7:10 p.m.

8. REPORT OF ACTION IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and Initiation of Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

There were no comments from members of the public.

10. REPORTS (NO ACTION REQUIRED)

(a) Associated Students of Solano College (ASSC)

Student Trustee Srinivasan reported that ASSC had their first meeting yesterday and it was good to see new faces. They are discussing new ideas to bring more interest in joining ASSC.

(b) Academic Senate

Joshua Scott, Academic Senate President, gave the following report:

- The semester is off to a great start. Convocation was fantastic, and we really appreciated Dr. Butler’s introduction and her sharing her story.
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During Flex, senators and administration met to discuss dual enrollment

- We are aware of the potential to improve student success metrics
- But we also want to ensure
 - Faculty are trained to work with minors/high school students
 - That we are able to still maintain the culture of the college for our adult students
 - The effort to expand dual enrollment is led by discipline experts in conversation with academic deans

We’ve also continued working to establish a department chair pilot

- Plan to elect chairs this semester
- Begin positions in January
 - Opportunity to increase community
 - Create contact person for departments
 - Liaison between faculty and administration
 - Provide mentoring
 - A contact and lead to work on program review, student centered scheduling, etc.

(c) College Governance Council

Superintendent-President Butler reported that CGC has not met this semester.

(d) Superintendent-President

Dr. Butler gave the following report:

We’ve had a successful Fall semester launch. We had a strong turnout for Flex and Convocation.

I was able to share my personal story and share 5 guiding principles that will hopefully guide our collective efforts here at Solano Community College as we empower our students for success.

1. Restoring Equitable Enrollment Access Post Covid
2. Ensuring Fiscal Sustainability
3. Achieving Equitable Student Success Outcomes
4. Prioritizing the Well-being of Students, Faculty, and Staff
5. Deepening Community Outreach and Engagement

The first week of classes was full of activities. I want to share gratitude for our faculty, staff, students and administrators for creating such an inviting welcome for our incoming students. It was full of positive energy! Our enrollments are looking good. As of Monday, our student headcount is 9,519. And VP Williams shared in a recent update that based on pre-covid numbers, our full-time equivalent student enrollment or FTES is up 5% compared to 2018 enrollment numbers. We still have a couple weeks until census, but things are looking good.

A few highlights from the beginning of the semester:

- We hosted several student welcomes: Falcon Welcome Day, Athletics Orientation and Welcome, the Black Student Orientation and Mixer, and the Black Students and Family BBQ.
- We even hosted a New Faculty Orientation and Welcome for our full-time faculty hires prior to Flex and Convocation.
- The college hosted a Welcome Back Pancake Breakfast, “Falcon Flapjacks” during the 1st week. It was a great time to connect with students and jumpstart their first week.
- The Vallejo and Vacaville Centers have also seen an increase in student traffic this semester.

11. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Draft Minutes for the Board Meeting Held on August 7, 2024 (Pending Board Approval)

Human Resources

- (b) Employment 2024-2025, Page 6

Finance and Administration

- (c) Warrants, Page 8
- (d) Personal Services Agreements and Contracts Under \$50,000, Page 10

(e) Disposition, Transfer or Trade-In of Campus Equipment, Page 11

It was moved by Thurston and seconded by Trustee Lopez-Lara to approve the Consent Agenda as presented. The motion was passed unanimously.

12. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Human Resources

(a) Resolution No. 24/25-03 Appoint the Official Representative to the North Bay Schools Insurance Authority, Page 16

It was moved by Trustee Cargo-Reed and seconded by Trustee Voyce to approve Resolution No. 24/25-03 Appoint the Official Representative to the North Bay Schools Insurance Authority as presented. The motion was passed unanimously by the following vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: Board President Honeychurch, Vice President Lopez-Lara,
Trustee Cargo-Reed, Trustee Karah, Trustee Thurston, Trustee Voyce,
and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

Finance and Administration

(b) Contract Agreement with Ron DuPratt Ford for Diesel Trucks, Page 18

It was moved by Trustee Thurston and seconded by Trustee Lopez-Lara to approve the Contract Agreement with Ron DuPratt Ford for Diesel Trucks as presented. The motion was passed unanimously.

(c) Approval of Revision to Board Policy 3700 Bookstores, and Sunset of Board Policy 3710 Income from Bookstores, Page 20

It was moved by Trustee Thurston and seconded by Trustee Cargo-Reed to approve the Approval of Revision to Board Policy 3700 Bookstores, and Sunset of Board Policy 3710 Income from Bookstores as presented. The motion was passed unanimously.

Bond

It was moved by Trustee Voyce and seconded by Trustee Thurston to approve Items 13.(d) and 13.(e) in one motion as presented. The motion was passed unanimously.

- (d) Contract Award to Optima Inspections Incorporated for Project Inspection Services for the Fairfield Campus Building 1400 Modernization Phase I – Door Project, Page 23
- (e) Contract Award to Arthulia, Inc. for Construction Services for the Building 1400 Modernization Phase I – Door Project, Page 25
- (f) Contract Award to Optima Inspections Incorporated for Project Inspection Services for the Fairfield Campus Building 1600 Modernization Project, Page 27

It was moved by Trustee Voyce and seconded by Trustee Lopez-Lara to approve the Contract Award to Optima Inspections Incorporated for Project Inspection Services for the Fairfield Campus Building 1600 Modernization Project as presented. The motion was passed unanimously.

Academic Affairs

- (g) Educational Assets Exchange of Helicopters Between Clover Park Technical College and Solano Community College with Transport Assistance from Cascade Airframe Repair, Inc., Page 29

It was moved by Trustee Cargo-Reed and seconded by Trustee Lopez-Lara to approve the Educational Assets Exchange of Helicopters Between Clover Park Technical College and Solano Community College with Transport Assistance from Cascade Airframe Repair, Inc. as presented. The motion was passed unanimously.

14. INFORMATION ITEMS – NO ACTION REQUIRED

- (a) Proposed 2024-2025 District Budgets, Page 33

15. ANNOUNCEMENTS

16. ITEMS FROM THE BOARD

Trustees Voyce and Cargo-Reed will be submitting a resolution for the next Board meeting.

- 17. CLOSED SESSION (CONTINUED IF NECESSARY)**
- 18. RECONVENE REGULAR MEETING (IF NECESSARY)**
- 19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)**
- 20. ADJOURNMENT**

Moved by Trustee Young and seconded by Trustee Thurston to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:53 p.m.