

**SOLANO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

ADOPTED MINUTES
Wednesday, March 20, 2024

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, March 20, 2024, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Honeychurch.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Board President Honeychurch led those present in the pledge of allegiance to the United States of America.

3. ROLL CALL

Denis Honeychurch, J.D., President
Amanda Lopez-Lara, Vice President
Amber Cargo-Reed
Karimah Karah, J.D.
Rosemary Thurston
Quinten R. Voyce
A. Marie Young
Celia Esposito-Noy, Ed.D., Secretary
Sriya P. Srinivasan, Student Trustee

Others Present:

Lucky Lofton, Vice President of Bond
Lisa Neeley, Vice President of Student Services
Joshua Scott, Academic Senate
Susan Wheet, Vice President of Finance & Administration
David Williams, Vice President of Academic Affairs
Sandra Therrien, Executive Coordinator

4. APPROVAL OF AGENDA

It was moved by Trustee Young and seconded by Trustee Voyce to approve the agenda as presented. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments from members of the public on Closed Session items.

6. CLOSED SESSION

President Honeychurch called the closed session to order at 6:40 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Salvatore Abbate, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation, Initiation of Litigation, and Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

7. RECONVENE REGULAR MEETING

President Honeychurch reconvened the Regular Meeting at 7:07 p.m.

8. REPORT OF ACTION IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken. The Board held Conference with Legal Counsel – Anticipated Litigation and Initiation of Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

Brian Travis, DPS, announced the implementation of the SCC Fix-A-Falcon Bulb Replacement Program which offers the following:

- Program will replace traffic citations with repair vouchers for broken bulbs on vehicles.

- Transforms potential confrontations into opportunities for productive and equitable interactions.
- Strengthens public trust between Solano College and the community it serves.
- Program ensures safer vehicles on the road.
- Prevents the penalization of low-income students for vehicle equipment related issues.
- Win-Win for everyone.
- Repair costs will be paid from our parking fund account.

10. **REPORTS (NO ACTION REQUIRED)**

(a) Associated Students of Solano College (ASSC)

Student Trustee Sriya Srinivasan gave the following report:

- March Event hosted by ASSC called "History in Healing": combining both Black History Month and Women's History Month, allowing a space for students, clubs, and the public to observe the culture of others and to destigmatize conversion surrounding culture **(Note: Just found out this morning that this event was canceled due to low sign-ups, ASSC will focus on planning a Met Gala for April)**
- The ASSC Spring Election Calendar, available for students both physically (in the Student Life Office) and digitally
- ASSC is supporting the opening of the Repro Health Center (set to open on April 17th)
- The Meditation Room is open for students observing Ramadan

(b) Academic Senate

Academic Senate President, Joshua Scott gave the following report:

Good evening. Here are some of the things the Senate has been up to over the past year:

- We our Revised Academic Freedom Policy to focus on “freedom in the classroom in discussing their subject, full freedom of research and in the publication of the results, and the freedom from institutional censorship or discipline in their extramural speech.”
- We received recommendations from the AI in the classroom taskforce: language for faculty handbook, student handbook, and language regarding syllabus, giving faculty freedom to choose what extent they use AI, as well as consequences. PD recommendations
- We Vallejo last week, student panel, wonderful presentation from Brandon and the staff. We want to continue to bring resources to the centers and offer schedules that allow students to complete popular pathways without having to drive/ride bus from one campus to another

- We wrote a [Resolution](#) supporting documented dreamers. And I was asked to read it to the Board.

(c) College Governance Council

Superintendent-President Esposito-Noy gave the following report:

- The CGC reviewed the application for the naming of the Baseball Club House in honor of Bobby Campo and Family and supported the request at our last meeting.
- We also reviewed the recommendations from Interact, the company we hired to assist with marketing and image development.

(d) Superintendent-President

Dr. Esposito-Noy gave the following report:

- VP Lisa Neeley was recognized on March 8th by the CCC Women’s Caucus as the first recipient of their Rising Star Award. The award was presented during the celebration of International Women’s Day at LA Mission College
- In early April, Dr. Tony Zitko will join our PTK faculty and students for the annual Catalyst Convention where he will receive the Distinguished Faculty Award for his work with PTK. As you know, we have one of the largest if not the largest incarcerated PTK membership. Credit goes to Tony and PTK advisors LaNae Jaimez and Michael Wyly.
- Congratulations to student trustee Srinivasan who received the Violet Richardson Award from Soroptimist International of Central Solano County this week at their annual awards luncheon. We’ve provided copies of the article from the Daily Republic.
- And kudos to our Men’s Baseball who is off to a strong start with a 3-1 record in the BVC (Second Place) and an overall record of 13-9. The Falcons are on pace for a CCCAA Play off by mid-May. There is a game this Saturday afternoon and during that time we will also honor Bobby Campo and Family.

11. **CONSENT AGENDA – ACTION ITEMS**

Superintendent-President

- (a) Draft Minutes for the Board Meeting Held on March 6, 2024 (Pending Board Approval)

Human Resources

- (b) Employment 2023-2024, Page 6

Finance and Administration

- (c) Warrants, Page 8
- (d) Personal Services Agreements and Contracts Under \$50,000, Page 10
- (e) Disposition, Transfer or Trade-In of Campus Equipment, Page 12

It was moved by Trustee Young and seconded by Trustee Cargo-Reed to approve the Consent Agenda as presented. The motion was passed unanimously.

12. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Approval of Revisions to Board Policy 1025 Regular and Other Types of Board Meetings, Page 17

It was moved by Trustee Thurston and seconded by Trustee Voyce to approve the Approval of Revisions to Board Policy 1025 Regular and Other Types of Board Meetings as presented. The motion was passed unanimously.

- (b) Approval of Space/Room Naming Nomination: Bobby Campo, Page 20

It was moved by Trustee Cargo-Reed and seconded by Trustee Young to approve the Approval of Space/Room Naming Nomination: Bobby Campo as presented. The motion was passed unanimously.

Human Resources

- (c) Resignation to Retire, Page 26

Jose Cortes, Interim Dean of Applied Technology & Business, gave the following comments regarding the retirement of Kevin Anderson:

Kevin Anderson's journey at Solano Community College began in 1994 when he joined us as an adjunct instructor. His passion for teaching and his dedication to our students quickly became evident, leading to his transition to full-time faculty in 1998. Over the years, Kevin has been an

integral part of our academic community, leaving a significant mark on the lives of countless students and colleagues alike.

In addition to his role as an instructor, Kevin served as the Academic Senate President in 2000. Kevin has been deeply involved in the governance and advocacy efforts of our college community. He served as the Grievance Chair for the Solano College Faculty Association and was the President of the African American Staff Association and member of the Minority Coalition, advocating for diversity, inclusion, and cultural awareness within our college community.

Kevin's commitment to education extended beyond the traditional classroom setting. He was also actively involved in the Rising Scholars Program, where he taught business courses at CMF, working with our justice-impacted students. His dedication to providing educational opportunities to all individuals exemplifies his belief in the transformative power of education.

One of Kevin's colleagues, CIS instructor Jeanette McCarthy, articulated his impact on our college by saying, "He has a wealth of experience and institutional history. His colleagues regularly consulted him for help with a variety of issues. He was always eager to provide support and kind in all of his interactions." Additionally, fellow CIS instructor John Urrutia added, "Kevin's students love him, and his approach to teaching is exemplary. I am proud to consider Kevin a friend over these many years and I wish him well in his retirement."

As Kevin transitions into retirement, I extend my heartfelt gratitude for his support during my transition into the role as interim dean in the division. His knowledge of institutional history, and experience as the previous interim dean, has helped me navigate this new responsibility. I will miss hearing Kevin teaching as I walk through the hallway of the 500 building. His energy and passion for teaching are infectious. His dedication to his craft and his students will leave a lasting impression on all of us who had the pleasure of working with him. As he begins this new chapter, I wish him all the best, confident that his legacy of heartfelt support and dedication to our students will continue to resonate within our college.

VP David Williams gave the following comments from the Nursing Department on the retirement of Debbie Dorrough:

From Dr. Sheila Hudson, Dean of Health Sciences:

Since she was hired in 2012, Debbie Dorrough has played a vital role in the Nursing program at Solano Community College. She has spent many years as a dedicated instructor for Nursing Simulation and Skills and recently served as Assistant Director for Nursing. Debbie's commitment to the Nursing program and its students was never more evident than during the aftermath of the COVID pandemic. When local hospitals began restricting access to outside groups as COVID cases surged, Debbie worked closely with the program Director and Nursing faculty to help secure alternative clinical opportunities for our Nursing students. This made it

possible for our students to continue their studies with minimal interruption while many other Nursing programs around the state and nation were, unfortunately, forced to pause or close down for long periods of time.

Our students describe Debbie as caring and committed, and her colleagues value her friendship and support. Over the years, Debbie has been instrumental in preparing countless students to become skilled and compassionate nurses. Thank you, Debbie, for teaching our students well. Congratulations on your upcoming retirement!

From Myra Kargbo, Nursing Faculty Member:

Debbie will be greatly missed! I enjoyed working with her over the years!

From Stephen Lepera, Director of Simulation and Allied Health Programs:

Debbie, your unwavering dedication, expert guidance, and infectious positivity have made you an irreplaceable part of our team. Your presence has not only shaped our success but also brightened our days. As we bid farewell to this chapter, we're filled with gratitude for the countless memories and lessons you've shared with us. Here's to your new adventure in retirement – may it be as joyous and fulfilling as you've made our time together. Thank you, Debbie, for being more than a colleague; you've been a cherished friend and inspiration to us all.

From Elizabeth Freed, Nursing Faculty Member:

It has been a great pleasure working with my fellow Solano Community College Nursing Program graduate over the past 10 years!

From Wanda Butters, Nursing Faculty Member:

Debbie, when I came into this position, you embraced my hunger for knowledge and taught me. I am truly going to miss my next-door neighbor in the office. I will miss your presence and your willingness to teach your students in a very welcoming atmosphere. Good luck on your retirement. You are loved.

Trustee Rosemary Thurston gave the following comments regarding the Kevin Anderson:
It was my privilege to teach with Kevin in our division. He is an excellent and caring professor who is admired and respected by all of his students. He will be missed by all of our professors and students who had the privilege of knowing him. We will miss you, Kevin, but wish you a very happy retirement.

It was moved by Trustee Thurston and seconded by Trustee Young to approve the Resignation to Retire as presented. The motion was passed unanimously.

(d) 2024-2025 Classified Work Calendar, Page 27

It was moved by Trustee Thurston and seconded by Trustee Cargo-Reed to approve the 2024-2025 Classified Work Calendar as presented. The motion was passed unanimously.

(e) Solano Community College District Equal Employment Opportunity Plan 2023-2026, Page 29

It was moved by Trustee Lopez-Lara and seconded by Trustee Young to approve the Solano Community College District Equal Employment Opportunity Plan 2023-2026 as presented. The motion was passed unanimously.

(f) Updated Classified, CSEA Job Description: Early Learning Center Assistant, Page 30

It was moved by Trustee Thurston and seconded by Trustee Young to approve the Updated Classified, CSEA Job Description: Early Learning Center Assistant as presented. The motion was passed unanimously.

(g) Updated Classified, CSEA Job Description: Childcare Food Program Technician, Early Learning Center, Page 35

It was moved by Trustee Cargo-Reed and seconded by Trustee Thurston to approve the Updated Classified, CSEA Job Description: Childcare Food Program Technician, Early Learning Center as presented. The motion was passed unanimously.

Finance and Administration

(h) Statement of Work Between Solano Community College District and Clifton, Larson, Allen LLP for District and Bond Audit Services, Page 39

It was moved by Trustee Lopez-Lara and seconded by Trustee Thurston to approve the Statement of Work Between Solano Community College District and Clifton, Larson, Allen LLP for District and Bond Audit Services as presented. The motion was passed unanimously.

Bond

It was moved by Trustee Lopez-Lara and seconded by Trustee Voyce to approve Items 13.(i) and 13.(j) in one motion as presented. The motion was passed unanimously.

(i) Contract Award to 19six Architects for Consultant Services on the Fairfield Campus Sand Volleyball Project, Page 55

- (j) Contract Award to Ninyo & Moore for Material Testing & Special Inspection Services for the Quad Water Conservation Project, Page 57

Academic Affairs

- (k) Clinical Experience Agreement Between Solano Community College and Vacaville Convalescent and Rehabilitation Center, Page 59

It was moved by Trustee Cargo-Reed and seconded by Trustee Voyce to approve the Clinical Experience Agreement Between Solano Community College and Vacaville Convalescent and Rehabilitation Center as presented. The motion was passed unanimously.

- (l) MOU with Touro University California for Guaranteed Interview in the Doctor of Osteopathic Medicine or Pharmacy Programs, or Admission to the ADN to MSN Program, Page 69

It was moved by Trustee Young and seconded by Trustee Cargo-Reed to approve the MOU with Touro University California for Guaranteed Interview in the Doctor of Osteopathic Medicine or Pharmacy Programs, or Admission to the ADN to MSN Program as presented. The motion was passed unanimously.

Student Services

- (m) TimelyCare Contract Renewal 2024-2026, Page 74

It was moved by Trustee Cargo-Reed and seconded by Trustee Young to approve the TimelyCare Contract Renewal 2024-2026 as presented. The motion was passed unanimously.

Technology

- (n) California Multiple Award Schedule (CMAS) Between the District and Experis to Provide Professional Consulting and Recruitment Services, Page 77

It was moved by Trustee Lopez-Lara and seconded by Trustee Voyce to approve the California Multiple Award Schedule (CMAS) Between the District and Experis to Provide Professional Consulting and Recruitment Services as presented. The motion was passed unanimously.

14. INFORMATION ITEMS – NO ACTION REQUIRED

15. ANNOUNCEMENTS

Trustee Voyce congratulated the Solano Speech & Debate Team for their win at the California Community College Forensics Association State Championship. The Team won Bronze in the large school division this year.

Student Trustee Srinivasan, who received two Bronze awards, said the event was a lot of fun and the Team is now preparing to go to the national championship tournament in April.

16. ITEMS FROM THE BOARD

17. CLOSED SESSION (CONTINUED IF NECESSARY)

18. RECONVENE REGULAR MEETING (IF NECESSARY)

19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

20. ADJOURNMENT

Moved by Trustee Young and seconded by Trustee Thurston to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 8:02 p.m.