

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: MEMBERS OF THE GOVERNING BOARD**

**SUBJECT: PERSONAL SERVICES AGREEMENTS AND CONTRACTS  
UNDER \$50,000**

**REQUESTED ACTION:**

<input type="checkbox"/> Information	OR	<input checked="" type="checkbox"/> Approval
<input checked="" type="checkbox"/> Consent	OR	<input type="checkbox"/> Non-Consent

**CONTRACT SERVICES AGREEMENTS**

**Finance and Administration  
Susan Wheat, Vice President**

<u>Name</u>	<u>Description</u>	<u>Fund</u>	<u>Effective</u>	<u>Amount</u>
ATI Disaster Recovery Services	Vendor to provide a deep cleaning of all rooms adjacent to the cafeteria.	Facilities	03/03/24-03/05/24	Not to Exceed \$28,849.31

**PERSONAL SERVICES AGREEMENTS**

**Academic Affairs  
David Williams, Vice President**

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Amount</u>
Katreena Alder	Will provide a Zoom workshop on digital media and identity-based perception, discussing her thesis work analyzing black films.	09/19/24-03/19/24	Not to Exceed \$200.00
Decide2Inspire LLC	Will conduct three 90-minute workshops called A Long Talk Tuesdays via Zoom for colleges center for educational excellence, with an additional in person workshop to be scheduled.	02/27/24-05/23/24	Not to Exceed \$15,000.00
Elaine Herrick	Will provide one-on-one in double bass at the rate of \$50 per hour for a maximum of eight hours for one student	02/21/24-05/23/24	Not to Exceed \$400.00
Rosalinda Mancillas	Will facilitate two digital workshops for Digital Media Arts students.	03/06/24-03/26/24	Not to Exceed \$200.00
Michele Monica Rivard	Will provide one-on-one vocal training for four students at the rate of \$50 per hour for a maximum of eight hours per student	02/21/24-05/23/24	Not to Exceed \$1,600.00

**Student Services**  
**Lisa Neeley, Vice President**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective</u></b>	<b><u>Amount</u></b>
Blue Peace Fieldwork, LLC	Will present RPA+ and on-going classes for Foster Kinship Care Education. Each class is \$200, for up to 12 classes,	03/20/24-06/30/24	Not to Exceed \$2,400.00
Mia Brown	Panel presenter for Black History Month DEI Professionals Career Panel.	02/28/24-02/28/24	Not to Exceed \$500.00
LaSandra Hunt	Panel presenter for Black History Month DEI Professionals Career Panel.	02/28/24-02/28/24	Not to Exceed \$500.00
Mick Penn	Panel moderator for Black History Month DEI Professionals Career Panel.	02/28/24-02/28/24	Not to Exceed \$500.00
Leah Pimentel	Panel presenter for Black History Month DEI Professionals Career Panel.	02/28/24-02/28/24	Not to Exceed \$500.00
Jade Vega	Visiting art installation	03/01/24-04/12/24	Not to Exceed \$2,000.00

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**Susan Wheet**  
Vice President,  
Finance & Administration

February 23, 2024

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**Date Submitted**

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**Celia Esposito-Noy, Ed.D.**  
Superintendent-President

March 6, 2024

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**Date Approved**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: MEMBERS OF THE GOVERNING BOARD**

**SUBJECT: DISPOSITION, TRANSFER OR TRADE-IN OF CAMPUS EQUIPMENT**

**REQUESTED ACTION:**

☐ Information    OR    ☒ Approval  
☒ Consent    OR    ☐ Non-Consent

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In compliance with the 81000 series of the California Education Code for appropriate disposition methods and/or restrictions, staff is requesting approval of authorizing the disposal the equipment identified below which are unsatisfactory for retention and no longer suitable for school use.

**SUMMARY:**

<u>Asset Number</u>	<u>Description</u>	<u>Location</u>	<u>Original Value</u>
Unknown	Toziers E-1688 Printer and copy machine	Fairfield	Unknown

Acceptance of this disposal is recommended at this time.

**STUDENT SUCCESS IMPACT:**

- ☒ Help our students achieve their educational, professional and personal goals  
☐ Basic skills education  
☐ Workforce development and training  
☐ Transfer-level education  
☐ Other: \_\_\_\_\_

<i>Government Code:</i>	<i>Board Policy: 3350</i>	<i>Estimated Fiscal Impact: N/A</i>
<b>SUPERINTENDENT'S RECOMMENDATION:</b>	<input checked="" type="checkbox"/> <b>APPROVAL</b> <input type="checkbox"/> <b>NOT REQUIRED</b>	<input type="checkbox"/> <b>DISAPPROVAL</b> <input type="checkbox"/> <b>TABLE</b>

**Susan Wheet**  
Vice President,  
Finance & Administration

**Celia Esposito-Noy, Ed.D.**  
Superintendent-President

February 23, 2024

**Date Submitted**

March 6, 2024

**Date Approved**

SOLANO COMMUNITY COLLEGE DISTRICT

Disposition, Transfer or Trade-In of College Equipment

It is requested that the equipment inventory records for the listed equipment be adjusted as follows:  
(check only one reason)

- ☐ Returned to vendor (attach to yellow copy of approved form)  
☐ Lost or stolen (attach copy of theft report form)  
☐ To be sold as surplus  
☐ To be destroyed or broken up for parts  
☐ Trade-in or sale in lieu of trade-in list P.O. number and vendor

☒ Transfer to (location)

Bldg No. \_\_\_\_\_ Room No. \_\_\_\_\_

Comment Please remove the printer + coin machine and place it in storage

Asset No.	Description	For Surplus Items Only	
		Building No.	Room No.
	Printer & Copy Machine- Toziers E1688		

Action Performed by \_\_\_\_\_ Date \_\_\_\_\_

Division or Organizational Unit Student Development

Approved by Denise Martinez  
Unit Manager or Division Dean

Distribution :

Original to District Director of Facilities  
Duplicate for your files

For District Facilities Office Use

For Surplus Items:

Board authorization to sell \_\_\_\_\_

Invoice/receipt number and date \_\_\_\_\_

Fixed Asset - 02  
8.00

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: NOTICE OF COMPLETION FOR CONSTRUCTION  
SERVICES FOR THE ANNEX HVAC AND ROOFING  
PROJECT**

**REQUESTED ACTION:**

☐ Information OR ☒ Approval  
☒ Consent OR ☐ Non-Consent

**SUMMARY:**

Board approval is requested for the Annex HVAC & Roofing Project Notice of Completion. On September 9, 2022, a Contract was awarded to Arntz Builders, Inc.

The work on this project is complete, and at this time the District gives notice and certifies that:

- The project has been inspected and complies with the plans and specifications;
- The contractor has completed the work;
- The contract for the project is accepted and complete; and
- Upon Board approval a Notice of Completion will be filed with Solano County for the project.

**STUDENT SUCCESS IMPACT:**

- ☐ Help our students achieve their educational, professional and personal goals  
☐ Basic skills education  
☐ Workforce development and training  
☐ Transfer-level education  
☒ Other: Necessary documentation for completed construction

<i>Ed. Code:</i> NA	<i>Board Policy:</i> NA	<i>Estimated Fiscal Impact:</i> \$0
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**SUPERINTENDENT'S RECOMMENDATION:** ☒ APPROVAL ☐ DISAPPROVAL  
☐ NOT REQUIRED ☐ TABLE

Lucky Lofton  
Vice President, Facilities & Executive Bonds Manager

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 863-7855

**TELEPHONE NUMBER**

Lucky Lofton  
Vice President, Facilities & Executive Bonds Manager

**VICE PRESIDENT APPROVAL**

February 23, 2024

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

March 6, 2024

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

When recorded mail to:

Lucky Lofton, Vice President, Facilities & Executive Bonds Manager  
Solano Community College District  
4000 Suisun Valley Road  
Fairfield, CA 94534

## Notice of Completion

*State/local governmental entity recording fee when document is for the benefit of the government entity – GC6103 (no fee)  
Must be recorded within 10 days after completion*

In execution of this Notice, notice is hereby given that:

1. The undersigned is an owner or agent of an owner of the estate or interest stated below.
2. The name of the owner is Solano Community College District.
3. The address of the owner is 4000 Suisun Valley Road, Fairfield, CA 94534.
4. The nature of the estate or interest is: Solano Community College District in fee.
5. The name and addresses of all co-owners, if any, who hold any title or interest with the above-named owner in the property are:

NAMES

ADDRESSES

- 
6. Work of modernization on the property hereinafter described was completed on: 3/6/2024
  7. The Project Name is: Vacaville Annex HVAC & Roofing Project
  8. DSA Number (if applicable): #02-119811, File #48-C1
  9. The contractor for such work of modernization is: Arntz Builders, Inc.
  10. The name of the contractor's Surety Co. is: Great American Insurance Company
  11. The date of contract between the contractor and the above owner is: 9/7/2022
  12. The street address of said property is: 2000 North Village Parkway, Vacaville, CA 95688
  13. APN #: 0133-180-160
  14. The property on which said work of modernization was completed is in the City of Vacaville, County of Solano, State of California, and is described as follows: Demolition and replacement of 10 new Roof Top Units and existing built-up roofing membrane with a TPO System.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner – Celia Esposito-Noy, Ed. D.  
Solano Community College District

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## Verification

I, undersigned, say:

I am \_\_\_\_\_

("President," "Owner," "Manager," etc.)

Of the declarant of the foregoing completion; I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is correct and true.

Executed on \_\_\_\_\_, at \_\_\_\_\_, California.

(City or Town where signed)

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: MEMBERS OF THE GOVERNING BOARD**

**SUBJECT: CONSENT CALENDAR - HUMAN RESOURCES**

**REQUESTED ACTION: APPROVAL**

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**EMPLOYMENT 2023-2024**

**Regular Assignment**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective</u></b>
Joshua Calilan	Technology Specialist	03/07/2024
Norma Alcantar Magana	Account Clerk	03/07/2024

**Out of Class Assignment**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective</u></b>
Kelsi Mundell	Information Analyst	01/03/24 – 12/31/24

**Short-Term/Temporary/Substitute**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Fund/Grant</u></b>	<b><u>Effective</u></b>	<b><u>Amount</u></b>
Guy Brookshire	Peer Online Course Reviewer	SEA	01/16/24-05/23/24	\$69.35/hr.
Ferdinanda Florence	Peer Online Course reviews	SEA	08/14/23-12/15/23	\$1,500.00 (lump sum)
Amanda Greene	Peer Online Course Reviewer	SEA	01/16/24-05/23/24	\$78.90/hr.
Joe Randall	Special Project	Strong Workforce	03/07/24-05/24/24	\$26.00/hr.
Guadarrama				
Nathan Hudack	Grounds Maintenance Technician	General	03/07/24-06/30/24	\$16.00/hr.

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Salvatore Abbate  
Human Resources

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February 23, 2024  
**Date Submitted**

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Celia Esposito-Noy, Ed.D.  
Superintendent-President

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March 6, 2024  
**Date Approved**

**Short-Term/Temporary/Substitute (continued)**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Fund/Grant</u></b>	<b><u>Effective</u></b>	<b><u>Amount</u></b>
Isaac Lendway	Journey level Assistant – Fire	General	03/07/24-06/30/24	\$26.00/hr.
Laura Maghoney	Peer Online Course reviews	SEA	08/14/23-12/15/23	\$1,500.00 (lump sum)
Kamber Sta Maria	Counselor/Coordinator – NextUp	NextUp	01/11/24-05/23/24	\$74.13/hr.
Jacqlyn Vetter	Peer Online Course Reviewer	SEA	01/16/24-05/23/24	\$64.65/hr.



SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: CONTRACT AWARD TO SCHREDER & BRANDT MFG.  
INC. FOR CONSTRUCTION SERVICES FOR THE  
FAIRFIELD CAMPUS QUAD WATER CONSERVATION  
PROJECT

**REQUESTED ACTION:**

☐ Information OR ☒ Approval  
☐ Consent OR ☒ Non-Consent

**SUMMARY:**

Board approval is requested for award of a contract to Schreder & Brandt Mfg. Inc. for the Fairfield Campus Quad Water Conservation Project. This project consists of the modernization of the quad area South of the new Library/Learning Center (LLRC) building. The revised quad design consists of a design that prioritizes water conservation, sustainability, and minimal maintenance strategies.

*CONTINUED ON THE NEXT PAGE*

**STUDENT SUCCESS IMPACT:**

- ☐ Help our students achieve their educational, professional and personal goals  
☐ Basic skills education  
☐ Workforce development and training  
☐ Transfer-level education  
☒ Other: Renovate instructional space and update equipment.

*Ed. Code: NA Board Policy: NA Estimated Fiscal Impact: \$2,243,350.00 Measure Q Funds*

**SUPERINTENDENT'S RECOMMENDATION:**

☒ APPROVAL ☐ DISAPPROVAL  
☐ NOT REQUIRED ☐ TABLE

Lucky Lofton  
V.P., Facilities and Executive Bonds Manager

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 863-7260

**TELEPHONE NUMBER**

Lucky Lofton  
V.P., Facilities and Executive Bonds Manager

**VICE PRESIDENT APPROVAL**

February 23, 2024

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

March 6, 2024

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT AWARD TO SCHREDER & BRANDT MFG. INC. FOR CONSTRUCTION SERVICES FOR THE FAIRFIELD CAMPUS QUAD WATER CONSERVATION PROJECT**

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**SUMMARY:**

*CONTINUED FROM THE PREVIOUS PAGE*

Sealed bids for this project were due on February 21, 2024. The District received a total of three (3) bids for the Quad Water Conservation Project.

Bids received were as follows;

<u>CONTRACTOR</u>	<u>BASE BID</u>	<u>TOTAL BID AMOUNT</u>
Schreder & Brandt Mfg. Inc.	\$ 1,647,000.00	\$ 2,243,350.00
Arthulia, Inc.	\$ 1,900,000.00	\$ 2,545,000.00
Pro Builders Inc.	\$ 1,928,000.00	\$ 2,410,400.00

\*Total Bid Amount includes Bid Alternate 001 & 002 – Exterior Furniture, Fixtures, & Equipment (Sheet L0.01)

\*Total Bid Amount includes a 5% Owners Allowance.

It was determined that Schreder & Brandt Mfg., Inc. submitted the lowest responsible and responsive Base Bid. It is recommended that the Board award a contract to Schreder & Brandt Mfg., Inc. for the Total Bid Amount of \$2,243,350.00.

The agreement is available online at <http://www.solano.edu/measureq/planning.php>

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT AMENDMENT #2 TO APEX TESTING  
LABORATORIES INC. FOR ADDITIONAL MATERIAL  
TESTING & SPECIAL INSPECTION SERVICES FOR THE  
EARLY LEARNING CENTER PROJECT**

**REQUESTED ACTION:**

☐ Information OR ☒ Approval  
☐ Consent OR ☒ Non-Consent

**SUMMARY:**

On October 19, 2022 the Board approved a professional services contract to Apex Testing Laboratories Inc. for Division of State Architect (DSA) Material Testing & Special Inspection services for the District's Early Learning Center Project. The Board subsequently approved Amendment #1 to this contact on October 4, 2023.

*CONTINUED ON THE NEXT PAGE*

**STUDENT SUCCESS IMPACT:**

- ☐ Help our students achieve their educational, professional and personal goals  
☐ Basic skills education  
☐ Workforce development and training  
☐ Transfer-level education  
☒ Other: Renovating existing instructional space and equipment.

*Ed. Code: NA Board Policy: NA Estimated Fiscal Impact: \$10,553.30 Measure Q Funds*

**SUPERINTENDENT'S RECOMMENDATION:**

☒ APPROVAL ☐ DISAPPROVAL  
☐ NOT REQUIRED ☐ TABLE

Lucky Lofton  
VP, Facilities & Executive Bonds Manager

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 863-7855

**TELEPHONE NUMBER**

Lucky Lofton  
VP, Facilities & Executive Bonds Manager

**VICE PRESIDENT APPROVAL**

February 23, 2024

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

March 6, 2024

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT AMENDMENT #2 TO APEX TESTING  
LABORATORIES INC. FOR ADDITIONAL MATERIAL  
TESTING & SPECIAL INSPECTION SERVICES FOR THE  
EARLY LEARNING CENTER PROJECT**

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**SUMMARY:**

*CONTINUED FROM THE PREVIOUS PAGE*

Board approval is now requested for Amendment #2 to increase the professional services fee and to extend the duration of the Agreement with Apex Testing Laboratories Inc. for additional inspection services needed for the completion of the project.

Unforeseen delays have increased the project schedule and have required additional inspections in order to keep the project moving forward. This additional scope of work is beyond the original scope of the Consultant. This amendment also extends the completion term of the project.

Agreement Summary:

\$ 37,953.00 Original Contract Amount  
\$ 17,680.60 Approved Amendment #1  
\$ 10,553.30 Proposed Amendment #2  
\$ 66,186.90 Proposed New Contract Amount

The Board is asked to approve this contract Amendment #2 to Apex Testing Laboratories Inc. in an amount not to exceed \$10,553.00 and to extend the duration of the contract term.

The agreement is available online at <http://www.solano.edu/measureq/planning.php>

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: APPROVAL OF CONTRACT CHANGE ORDER #1 TO  
CONTI, LLC FOR THE FAIRFIELD CAMPUS B1400 AV  
ENHANCEMENT PROJECT

**REQUESTED ACTION:**

☐ Information OR ☒ Approval  
☐ Consent OR ☒ Non-Consent

**SUMMARY:**

Board approval is requested for Change Order #1 to the contract with Conti, LLC, the general contractor for the Fairfield Campus B1400 AV Enhancement Project. On December 20, 2023 the Board approved a contract with Conti, LLC for the above-mentioned project.

CONTINUED ON THE NEXT PAGE

**STUDENT SUCCESS IMPACT:**

- ☐ Help our students achieve their educational, professional and personal goals  
☐ Basic skills education  
☐ Workforce development and training  
☐ Transfer-level education  
☒ Other: Renovating existing instructional space and equipment.

Ed. Code: N/A Board Policy: N/A Estimated Fiscal Impact: \$0 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION: ☒ APPROVAL ☐ DISAPPROVAL  
☐ NOT REQUIRED ☐ TABLE

Lucky Lofton  
VP, Facilities & Executive Bonds Manager

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 863-7855

**TELEPHONE NUMBER**

Lucky Lofton  
VP, Facilities & Executive Bonds Manager

**VICE PRESIDENT APPROVAL**

February 23, 2024

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

March 6, 2024

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: APPROVAL OF CONTRACT CHANGE ORDER #1 TO  
CONTI, LLC FOR THE FAIRFIELD CAMPUS B1400 AV  
ENHANCEMENT PROJECT**

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**SUMMARY:**

*CONTINUED FROM THE PREVIOUS PAGE*

During construction, Conti, LLC's original construction duration was impacted by extended material lead times related to projection devices and their associated new screens. As a result, planned construction was pushed beyond the original contract term, to May 31, 2024. This Change Order is for a time extension only with no additional costs incurred.

Following is a summary of the contract and impact of the Change Order if approved:

\$ 192,863.00	Original Contract Amount
\$ 0.00	Prior Approved Change Orders
<u>\$ 0.00</u>	Proposed Change Order #1
\$ 192,863.00	Proposed New Contract Amount

The Board is asked to approve this no cost contract Change Order #1 to Conti, LLC for a time extension through May 31, 2024.

The Change Order is available online at: <http://www.solano.edu/measureq/planning.php>

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: APPROVAL OF CONTRACT CHANGE ORDER #1 TO  
CONTI, LLC FOR THE FAIRFIELD CAMPUS GYM AV  
ENHANCEMENT PROJECT

**REQUESTED ACTION:**

☐ Information OR ☒ Approval  
☐ Consent OR ☒ Non-Consent

**SUMMARY:**

Board approval is requested for Change Order #1 to the contract with Conti, LLC, the general contractor for the Fairfield Campus Gym AV Enhancement Project. On November 15, 2023 the Board approved a contract with Conti, LLC for the above-mentioned project.

*CONTINUED ON THE NEXT PAGE*

**STUDENT SUCCESS IMPACT:**

- ☐ Help our students achieve their educational, professional and personal goals  
☐ Basic skills education  
☐ Workforce development and training  
☐ Transfer-level education  
☒ Other: Renovating existing instructional space and equipment.

*Ed. Code: N/A Board Policy: N/A Estimated Fiscal Impact: \$0 Measure Q Funds*

**SUPERINTENDENT'S RECOMMENDATION:**

☒ APPROVAL ☐ DISAPPROVAL  
☐ NOT REQUIRED ☐ TABLE

Lucky Lofton  
VP, Facilities & Executive Bonds Manager

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 863-7855

**TELEPHONE NUMBER**

Lucky Lofton  
VP, Facilities & Executive Bonds Manager

**VICE PRESIDENT APPROVAL**

February 23, 2024

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

March 6, 2024

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: APPROVAL OF CONTRACT CHANGE ORDER #1 TO  
CONTI, LLC FOR THE FAIRFIELD CAMPUS GYM AV  
ENHANCEMENT PROJECT**

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**SUMMARY:**

*CONTINUED FROM THE PREVIOUS PAGE*

During construction, Conti, LLC's original construction duration was impacted by extended material lead times related to projection devices and their associated hardware. As a result, planned construction was pushed beyond the original contract term, to May 31, 2024. This Change Order is for a time extension only with no additional costs incurred.

Board approval

\$ 292,966.30	Original Contract Amount
\$ 0.00	Prior Approved Change Orders
<u>\$ 0.00</u>	Proposed Change Order #1
\$ 292,966.30	Proposed New Contract Amount

The Board is asked to approve this no cost Change Order #1 to Conti, LLC for a time extension through May 31, 2024.

The Change Order is available online at: <http://www.solano.edu/measureq/planning.php>



**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT AMENDMENT #3 TO PB ELECTRIC, INC.  
FOR DESIGN-BUILD CONSTRUCTION SERVICES FOR  
THE SUBSTATION #3 & #4 REPLACEMENT PROJECT**

**REQUESTED ACTION:**

☐ Information    OR    ☒ Approval  
☐ Consent      OR    ☒ Non-Consent

**SUMMARY:**

On November 16, 2022 the Board approved a Construction Services contract to PB Electric, Inc. (PBE) to provide Design-Build Construction Services for the Substation #3 & #4 Replacement Project on the Fairfield Campus.

Board approval is now requested for Amendment #3 to reconcile allowance funds in the agreement.

*CONTINUED ON THE NEXT PAGE*

**STUDENT SUCCESS IMPACT:**

- ☐ Help our students achieve their educational, professional and personal goals  
☐ Basic skills education  
☐ Workforce development and training  
☐ Transfer-level education  
☒ Other: Provide new instructional space and equipment

<i>Ed. Code: NA</i>	<i>Board Policy: NA</i>	<i>Estimated Fiscal Impact: \$0 Measure Q Funds</i>
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**SUPERINTENDENT'S RECOMMENDATION:**      ☒ **APPROVAL**      ☐ **DISAPPROVAL**  
                                                                         ☐ **NOT REQUIRED**      ☐ **TABLE**

Lucky Lofton  
V.P., Facilities & Executive Bonds Manager

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 863-7855

**TELEPHONE NUMBER**

Lucky Lofton  
V.P., Facilities & Executive Bonds Manager

**VICE PRESIDENT APPROVAL**

February 23, 2024

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

March 6, 2024

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT AMENDMENT #3 TO PB ELECTRIC, INC.  
FOR DESIGN-BUILD CONSTRUCTION SERVICES FOR  
THE SUBSTATION #3 & #4 REPLACEMENT PROJECT**

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**SUMMARY:**

*CONTINUED FROM THE PREVIOUS PAGE*

At the time of Amendment #2's incorporation, the allowance funds in the updated Agreement reflected a decrease in the Design/Estimating Allowance and the Construction Escalation Allowance was incorrect. Amendment #3 will revise the Agreement so the allowance funds match the total original allocation and reconcile the approved project budget.

\$ 8,941,823 .00	Original Contract Amount
\$ 0.00	Approved Amendments #1 and #2
<u>\$ 0.00</u>	Proposed Amendment #3
\$ 8,941,823 .00	New Contract Amount

The Board is asked to approve this contract Amendment #3 to PB Electric, Inc. at no additional cost to the District.

The contract amendment is available online at: <http://www.solano.edu/measureq/planning.php>

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT AMENDMENT #4 WITH SALAS O'BRIEN  
FOR PROFESSIONAL SERVICES ON THE VACAVILLE  
ANNEX ENVIRONMENTAL PROJECT**

**REQUESTED ACTION:**

☐ Information OR ☒ Approval  
☐ Consent OR ☒ Non-Consent

**SUMMARY:**

On May 5, 2021 the Board approved a professional services contract with Salas O'Brien for architectural and mechanical engineering services for the Vacaville Annex Environmental Improvement Project. Board approval is now requested for Amendment #4, to extend the schedule duration.

*CONTINUED ON THE NEXT PAGE*

**STUDENT SUCCESS IMPACT:**

- ☐ Help our students achieve their educational, professional and personal goals  
☐ Basic skills education  
☐ Workforce development and training  
☐ Transfer-level education  
☒ Other: Renovating existing instructional space and equipment.

*Ed. Code: N/A Board Policy: N/A Estimated Fiscal Impact: \$0 Measure Q Bond Funds*

**SUPERINTENDENT'S RECOMMENDATION:**

☒ APPROVAL ☐ DISAPPROVAL  
☐ NOT REQUIRED ☐ TABLE

Lucky Lofton  
VP, Facilities and Executive Bonds Manager

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 863-7855

**TELEPHONE NUMBER**

Lucky Lofton  
VP, Facilities and Executive Bonds Manager

**VICE PRESIDENT APPROVAL**

February 23, 2024

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

March 6, 2024

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT AMENDMENT #4 WITH SALAS O'BRIEN  
FOR PROFESSIONAL SERVICES ON THE VACAVILLE  
ANNEX ENVIRONMENTAL PROJECT**

---

**SUMMARY:**

*CONTINUED FROM THE PREVIOUS PAGE*

The consultant's previous contract Amendment added additional Construction Administration Services on a Time and Material basis including but not limited to: four (4) additional site visits to observe conditions, eight (8) virtual telecom progress meetings for contractor coordination, preparation of field reports, review of and response to RFI's, emails, calls, and correspondences to address field impacts. This Amendment extends the agreement completion date for these services to May 31, 2024.

\$ 224,598.00 Contract Amount Through Amendment #3  
\$ 0.00 Proposed Amendment #4  
\$ 224,598.00 Proposed New Contract Amount

The Board is asked to approve this contract Amendment #4 with Salas O'Brien with a revised project completion date of May 31, 2024.

The contract amendment is available online at: <http://www.solano.edu/measureq/planning.php>.

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: APPROVAL OF CONTRACT CHANGE ORDER #2 TO  
ARNTZ BUILDERS, INC. FOR THE VACAVILLE CAMPUS  
ANNEX HVAC & ROOF REPLACEMENT PROJECT**

**REQUESTED ACTION:**

☐ Information OR ☒ Approval  
☐ Consent OR ☒ Non-Consent

**SUMMARY:**

Board approval is requested for Change Order #2 to the Contract with Arntz Builders, Inc., the general contractor for the Vacaville Campus Annex HVAC & Roof Replacement Project. On September 7, 2022 the Board approved a contract with Arntz Builders, Inc. for the above-mentioned project.

*CONTINUED ON THE NEXT PAGE*

**STUDENT SUCCESS IMPACT:**

- ☐ Help our students achieve their educational, professional, and personal goals  
☐ Basic skills education  
☐ Workforce development and training  
☐ Transfer-level education  
☒ Other: Provide new instructional space and equipment

*Ed. Code: N/A Board Policy: N/A Estimated Fiscal Impact: - \$10,698.56 Measure Q Funds*

**SUPERINTENDENT'S RECOMMENDATION:**

☒ APPROVAL ☐ DISAPPROVAL  
☐ NOT REQUIRED ☐ TABLE

Lucky Lofton  
V.P., Facilities & Executive Bonds Manager

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 863-7855

**TELEPHONE NUMBER**

Lucky Lofton  
V.P., Facilities & Executive Bonds Manager

**VICE PRESIDENT APPROVAL**

February 23, 2024

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

March 6, 2024

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: APPROVAL OF CONTRACT CHANGE ORDER #2 TO  
ARNTZ BUILDERS, INC. FOR THE VACAVILLE CAMPUS  
ANNEX HVAC & ROOF REPLACEMENT PROJECT**

---

**SUMMARY:**

*CONTINUED FROM THE PREVIOUS PAGE*

This project is now complete. There are unused allowance funds now being credited back to the District in the amount of \$10,698.56.

Following is a summary of the Contract:

Original Contract Sum	\$ 2,107,771.00
Prior Change Orders	\$ 0.00
Proposed Change Order #2	<u>\$ -10,698.56</u>
Proposed New Contract Amount	\$ 2,097,072.44

The Board is asked to approve this Change Order #2 to Arntz Builders, Inc.

The Change Order is available online at: <http://www.solano.edu/measureq/planning.php>



# Change Order

**Solano Community College District**  
4000 Suisun Valley Road  
Fairfield, CA 94534  
Tel: 707-864-7189

**Kitchell CEM**  
4000 Suisun Valley Road, Building 1102  
Fairfield, CA 94534

**Change Order No.** 001  
**Project No.:** 23-002  
**Date:** March 6, 2024

**DSA File No.:** 48-C1  
**DSA App. No.:** 02-119811

**Project:** Solano Community College District  
Vacaville Campus - Annex HVAC and Roofing Replacement Project

**To:** Arntz Builders, Inc.  
431 Payran Street  
Petaluma, CA 94952

## The Contract is Changed as Follows:

### PCO No.

001 Unused Allowance Funds Deduction

(\$10,698.56)

**TOTAL COST OF CHANGE ORDER**

**FINAL CHANGE ORDER AMOUNT**

**ADD** \$0.00  
**DEDUCT** (\$10,698.56)  
**-\$10,698.56**

Original Contract Sum: \$ 2,107,771.00  
Total Change By Previous Change Orders: \$ -  
Contract Sum Prior to This Change Order: \$ 2,107,771.00  
Original Contract Sum will be Increased by This Change Order: \$ (10,698.56)  
**The New Contract Sum Including This Change Order Will Be: \$ 2,097,072.44**

The Original Contract Completion Date: 31-May-24  
Contract Time Will be Changed by This Change Order: 0 days  
The Current Contract Completion Date is: 31-May-24

Vacaville Annex HVAC Roofing Replacement



# Change Order

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PROJECT  
MANAGER:

\_\_\_\_\_  
**Kitchell CEM**  
4000 Suisun Valley Road, Building 1102  
Fairfield, CA 94534

Architect

\_\_\_\_\_  
**Salas O'Brien**  
305 S 11th Street  
San Jose, CA 95112

CONTRACTOR:

\_\_\_\_\_  
**Arntz Builders, Inc.**  
431 Payran Street  
Petaluma, CA 94952

OWNER:

\_\_\_\_\_  
Lucky Lofton  
V.P. Facilities & Executive Bonds Manager  
**Solano Community College District**



**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: AGREEMENT BETWEEN THE SOUTH LAKE COUNTY  
FIRE PROTECTION DISTRICT AND SOLANO  
COMMUNITY COLLEGE DISTRICT FOR PROVIDING  
AFFILIATED EDUCATIONAL COURSES**

**REQUESTED ACTION:**

☐ Information OR ☒ Approval  
☐ Consent OR ☒ Non-Consent

**SUMMARY:**

This new agreement with South Lake County Fire Protection District and Solano Community College will greatly enhance the success of students in Fire Technology Program. South Lake County Fire Protection District will provide instructors, facilitators, equipment, materials, day-to-day and management support. The term of this agreement will terminate on June 30, 2024.

**STUDENT SUCCESS IMPACT:**

- ☒ Help students achieve their educational, professional and personal goals  
☐ Basic skills education  
☒ Workforce development and training  
☒ Transfer-level education  
☐ Other: \_\_\_\_\_

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: \$5000</i>
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**SUPERINTENDENT'S RECOMMENDATION:**

☒ APPROVAL ☐ DISAPPROVAL  
☐ NOT REQUIRED ☐ TABLE

David Williams, Ph.D.  
Vice President, Academic Affairs

**PRESENTER'S NAME**  
4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

707 864-7117

**TELEPHONE NUMBER**

David Williams, Ph.D.  
Vice President, Academic Affairs

**VICE PRESIDENT APPROVAL**

**Celia Esposito-Noy, Ed.D.**  
Superintendent-President

March 6, 2024

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

**MASTER AGREEMENT BETWEEN**  
**Solano Community College**  
**&**  
**The South Lake County Fire Protection District**

This AGREEMENT is made and entered into by and between the Solano Community College (hereinafter referred to as DISTRICT) and South Lake County Fire Protection District (hereinafter referred to as AGENCY), for the purpose of outlining the responsibilities of each party as they relate to providing affiliated educational courses for the Agency. DISTRICT & AGENCY agree as follows:

**I. RESPONSIBILITIES OF THE DISTRICT**

- A. DISTRICT shall offer approved educational courses through its various programs to meet the needs of the AGENCY.
- B. DISTRICT shall provide a coordinator to work with the AGENCY. Said coordinator shall act as the AGENCY co-director for all DISTRICT-affiliated educational courses. Under no circumstances, however, shall the coordinator have authority over the remaining operations of the AGENCY, including, but not limited to, personnel issues concerning AGENCY representatives, operational budget, or the use, maintenance or scheduling of AGENCY facilities.
- C. DISTRICT will ensure that ancillary and support services are provided for the students (e.g. Counseling and Guidance, Placement Assistance).
- D. DISTRICT shall assist the AGENCY in registration and other support services to students in order to adequately manage and control its course offerings.
- E. DISTRICT shall approve of the selection of instructors and facilitators and evaluate the quality of instruction to ensure that it meets the needs of the students and the accreditation requirements of the DISTRICT.
- F. DISTRICT shall ensure that course offerings meet all appropriate State of California Code of Regulations Title 5 (hereinafter referred to as Title 5) and State of California Education Code (hereinafter referred to as Education Code) requirements.
- G. DISTRICT shall consult the AGENCY on any revisions to existing DISTRICT courses, initiation of new courses, or any other changes, in order to ensure the quality of educational services and to meet the needs of the AGENCY.
- H. DISTRICT will provide each student a copy of the course syllabus in keeping with the approved course outline.
- I. DISTRICT shall provide to the AGENCY classroom space and the use of its facilities, free of charge, for the delivery of instruction covered under the scope of this contract and on an as-needed, space-available basis for affiliated programs.
- J. DISTRICT has the primary right to control and direct the instructional activities of the instructor and shall demonstrate control and direction through such actions as providing the instructor of record an orientation, instructor's manual, Title 5 course outlines, curriculum materials, testing and grading procedures and any other materials and services it would provide its hourly instructors on campus.
- K. By signing this AGREEMENT, the DISTRICT certifies that it does not receive full compensation for direct education cost of the course from any public or private agency, individual or group.

**II. RESPONSIBILITIES OF THE AGENCY**

- A. AGENCY shall provide instructors, facilitators, equipment, materials, day-to-day management support, and all other related overhead necessary to conduct the DISTRICT's affiliated educational programs.
- B. AGENCY shall cooperate with the DISTRICT to ensure that all personnel, equipment, and materials used in carrying out its responsibilities under this contract conform to Education Code and Title 5 mandated standards governing instructional programs including minimum qualifications for instructors.
- C. AGENCY shall use the money received as compensation for services under this contract for educational and training related purposes as they relate to public safety courses.
- D. AGENCY shall assist the DISTRICT in collecting all enrollment fees associated with the class offerings under this contract.
- E. Records of student attendance and achievement shall be maintained by the AGENCY. The AGENCY will maintain the confidentiality of all student records. Should any request for disclosure of student record information be

made to the AGENCY or to any AGENCY employee or representative of the AGENCY and that request shall immediately be forwarded to the DISTRICT. Records will always be open for review by officials of the college and submitted on a schedule developed by the DISTRICT.

F. By signing this AGREEMENT, the AGENCY certifies that the instructional activity to be conducted will not be fully funded by other sources.

G. AGENCY will ensure that students enrolled under this AGREEMENT will be engaged in educational activities required of such students and shall be under the immediate supervision and control of qualified faculty of the DISTRICT as authorized by 5 CCR 58058(b) and as immediate supervision and control is defined in 5 CCR 58056.

### III. THE EDUCATIONAL PROGRAM

A. The DISTRICT is responsible for the educational program that is the subject of this AGREEMENT.

B. Any instructor used for service under this AGREEMENT shall possess the minimum qualifications for instruction in the course and shall have any other applicable qualifications which are consistent with the teaching requirements of any similar course which is given by the DISTRICT. Such instructor shall teach the course in a manner consistent with the approved outline of record of this course if it is taught directly by the DISTRICT. The DISTRICT shall have the primary right to control and direct the activities of said instructor while he/she is performing services under this AGREEMENT.

C. Courses under this AGREEMENT will be held at facilities which are open to the public. Enrollment in said courses is available to all admitted limitations described in 5 CCR 58106. The DISTRICT's policy on open enrollment is published in its catalogue and class schedule as is information on whether courses covered by this AGREEMENT are offered for credit or are transferable. The DISTRICT's policy on nondiscrimination relates to the conduct of all courses under this AGREEMENT.

D. All courses under this AGREEMENT must have met any applicable approvals and standards, including any applicable approval by the Board of Trustees and the State Chancellor's Office.

E. The rules and regulations governing the withdrawal of students prior to completion of courses under this AGREEMENT shall be stated in the Solano Community College catalog.

### IV. PAYMENT FOR SERVICES

A. In consideration for the services provided hereunder DISTRICT shall pay AGENCY: A maximum of **\$5,000.00** cost per Wildland Fire Academy for a minimum of (1) one Wildland Fire Academy course per semester conducted within the SCC Fire Technology Program.

B. DISTRICT shall pay the AGENCY upon submission of valid invoices.

C. Instructional hours are defined as those hours that are reported on the DISTRICT's CCFS-320, California Community Colleges Apportionment Attendance Reports, and are subject to audit by the DISTRICT's independent auditor and the California Community Colleges Chancellor's Office.

### V. MISCELLANEOUS

A. If any of the provisions of this contract are found to be or become contrary to State law or regulations or court decisions, DISTRICT and AGENCY agree that the contract shall be renegotiated as it relates to said provision, without affecting the balance or intent of this contract.

B. The DISTRICT agrees to indemnify and hold harmless the AGENCY and its authorized agents, officers, volunteers, and employees against any and all claims or actions arising solely from DISTRICT's acts, errors or omissions and for any cost or expense incurred by the AGENCY on account of any claim therefore arising out of or alleged to arise out of or in any way connected with the making or performance of this AGREEMENT.

C. The AGENCY agrees to indemnify and hold harmless the DISTRICT and its authorized agents, officers, volunteers, and employees against any and all claims or actions arising solely from AGENCY's acts, errors or omissions and for any cost or expense incurred by the DISTRICT on account of any claim therefore arising out of or alleged to arise out of or in any way connected with the making or performance of this AGREEMENT.

D. The term of this AGREEMENT shall run from October 1, 2023 and terminating June 30, 2024. Notwithstanding the foregoing, this contract may be terminated at any time, with or without cause, upon written notice given to the other party at least fifteen (15) days prior to end of the term in which classes are currently in session. Notwithstanding the foregoing, this AGREEMENT may be terminated at any time by the DISTRICT, with or without cause, upon at least 15 days written notice given to the AGENCY. This AGREEMENT may be terminated by the AGENCY, with or without cause, effective at the end of the term in which classes are currently in session upon at least 15 days written

notice given to the DISTRICT. Neither the DISTRICT nor AGENCY shall cancel during any instructional session. Neither party shall incur any liability to the other by reason of such termination.

E. Specific Course(s)

COURSE TITLE & No: Wildland Fire Academy (FF1C)  
TOTAL COURSE HOURS: 70.00 hours  
INSTRUCTOR: Kyle Breaw  
INSTRUCTOR OF RECORD: Brian Preciado  
GRADING: Pass/No Pass

F. Course Dates:

- 2024: February 29<sup>th</sup> – March 8<sup>th</sup>, 0700-1800

Any and all notices required to be given hereunder shall be deemed given when personally delivered or deposited in the U.S. Mail, certified, postage prepaid to the following address:

DISTRICT: Solano Community College  
4000 Suisun Valley Road  
Fairfield, CA 94534

AGENCY: South Lake County Fire Protection District  
ATTN: David Levin - Training  
Box 1360 – 21095 Hwy 175  
Middletown, CA 95461

**SOLANO COMMUNITY COLLEGE**

**SOUTH LAKE COUNTY FIRE PROT. DISTRICT**

\_\_\_\_\_  
David Williams, VP of Academic Affairs

\_\_\_\_\_  
Mike Marcucci, Fire Chief

Date: \_\_\_\_\_

Date: \_\_\_\_\_

AGENDA ITEM 12.(i)  
MEETING DATE March 6, 2024

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: RESOLUTION NO. 23/24-09 PROCLAIMING MARCH 2024 AS  
WOMEN'S HISTORY MONTH**

**REQUESTED ACTION:**

☐ Information OR ☒ Approval  
☐ Consent OR ☒ Non-Consent

**SUMMARY:**

Board approval of a Resolution to proclaim March 2024 as Women's History Month.

**STUDENT SUCCESS IMPACT:**

- ☒ Help our students achieve their educational, professional and personal goals  
☐ Basic skills education  
☐ Workforce development and training  
☐ Transfer-level education  
☐ Other:

Ed. Code: N/A Board Policy: N/A Estimated Fiscal Impact: N/A

**SUPERINTENDENT'S RECOMMENDATION:**

☒ APPROVAL ☐ DISAPPROVAL  
☐ NOT REQUIRED ☐ TABLE

Lisa Neeley, M.A.  
Vice President, Student Services

**PRESENTER'S NAME**  
4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 864-7159

**TELEPHONE NUMBER**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

Lisa Neeley, M.A.  
**VICE PRESIDENT APPROVAL**

February 23, 2024  
**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

March 6, 2024  
**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD**

**RESOLUTION PROCLAIMING MARCH 2024 AS WOMEN’S  
HISTORY MONTH AT SOLANO COMMUNITY COLLEGE**

**RESOLUTION NO. 23/24-09**

**WHEREAS**, Women have been equal partners in the development and history of the United States; and

**WHEREAS**, with the passage of the Public Law 100-9, the month of March was officially established as National Women’s History Month; and

**WHEREAS**, Women’s roles in history and their contributions to world civilizations have been overlooked in the past; and

**WHEREAS**, the theme of Women’s History Month 2024 is “Women Who Advocate for Equity, Diversity, and Inclusion,” in recognition of courageous women throughout the nation who are working to eliminate discrimination from our society; and

**WHEREAS**, Solano Community College, as a public institution of higher education, is dedicated to providing opportunities for all people so that they can reach their highest potential; and

**WHEREAS**, as an institution serving the community, Solano Community College is committed to continuing the work to advance gender equality and honor the voices of women whose stories have been untold; now therefore be it

**RESOLVED**, that the Solano Community College District Governing Board proclaims March 2024, as Women’s History Month.

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD**

**RESOLUTION PROCLAIMING MARCH 2024 AS WOMEN’S  
HISTORY MONTH AT SOLANO COMMUNITY COLLEGE**

**RESOLUTION NO. 23/24-09**

**(Continuing – Page 2)**

**PASSED AND ADOPTED**, This 6th day of March 2024, by the Governing Board of  
Solano Community College District.

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**DENIS HONEYCHURCH, J.D.  
BOARD PRESIDENT**

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**CELIA ESPOSITO-NOY, Ed.D.  
SECRETARY**

AGENDA ITEM 13  
MEETING DATE March 6, 2024

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: BOARD STUDY SESSION – EEO PLAN UPDATE**

**REQUESTED ACTION:**

☒ Information OR ☐ Approval  
☐ Consent OR ☐ Non-Consent

**SUMMARY:**

A presentation on the EEO Plan will be provided at the March 6, 2024, Governing Board Meeting.

**STUDENT SUCCESS IMPACT:**

X Help our students achieve their educational, professional and personal goals

☐ Basic skills education

☐ Workforce development and training

☐ Transfer-level education

☐ Other: \_\_\_\_\_

<i>Government Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: None</i>
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<b>SUPERINTENDENT'S RECOMMENDATION:</b>	<input type="checkbox"/> APPROVAL	<input type="checkbox"/> DISAPPROVAL
	<input checked="" type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> TABLE

Salvatore Abbate  
Director, Human Resources

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

707 864-7000

**TELEPHONE NUMBER**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

**VICE PRESIDENT APPROVAL**

February 27, 2024

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

March 6, 2024

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**



AGENDA ITEM 14.(a)  
MEETING DATE March 6, 2024

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: FIRST READING OF PROPOSED REVISIONS TO BOARD  
POLICY 1025 REGULAR AND OTHER TYPES OF  
MEETINGS**

**REQUESTED ACTION:**

☒ Information OR ☐ Approval  
☐ Consent OR ☐ Non-Consent

**SUMMARY:**

The Governing Board establishes broad institutional policies and appropriately delegates responsibility to implement these policies. BP 1025 is being submitted for first reading.

**STUDENT SUCCESS IMPACT:**

- ☐ Help our students achieve their educational, professional, and personal goals  
☐ Basic skills education  
☐ Workforce development and training  
☐ Transfer-level education  
☒ Other: \_\_\_\_\_

<i>Government Code:</i> N/A	<i>Board Policy:</i> 1003	<i>Estimated Fiscal Impact:</i> N/A
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**SUPERINTENDENT'S RECOMMENDATION:**

☐ APPROVAL ☐ DISAPPROVAL  
☒ NOT REQUIRED ☐ TABLE

Celia Esposito-Noy, Ed.D.  
Superintendent-President

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

707 864-7299

**TELEPHONE NUMBER**

**VICE PRESIDENT APPROVAL**

February 27, 2024

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

March 6, 2024

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

## SOLANO COMMUNITY COLLEGE DISTRICT

### REGULAR AND OTHER TYPES OF **BOARD** MEETINGS

1025

#### POLICY:

#### REGULAR MEETINGS

The date, time and place of the regular Board meetings shall be established at the annual organizational meeting of the Board. The date, time and place of the regular meeting may be changed by action of the Board at any previous meeting. In the event of a change of meeting date, time or place, the Secretary of the Board shall give written notification to the Board members and shall inform the public of the change at least seventy-two (72) hours in advance of the meeting.

Regular meetings of the Board shall be held the first and third Wednesday of each month, except in January and July when regular meetings shall be held only on the third Wednesday, **and in June when Juneteenth falls on the third Wednesday, regular meetings of the Board shall be held only on the first Wednesday in June.** Regular meetings of the Board shall normally be held at 4000 Suisun Valley Road, Room 626, Fairfield, CA 94534.

A notice identifying the location, date, and time of each regular meeting of the Board shall be posted at least ten (10) days prior to the meeting and shall remain posted until the day and time of the meeting. All regular meetings of the Board shall be held within the boundaries of the District except in cases where the Board is meeting with another local agency or is meeting with its attorney to discuss pending litigation if the attorney's office is outside the District.

All regular and special meetings of the Board shall be open to the public, be accessible to persons with disabilities, and otherwise comply with Brown Act provisions, except as required or permitted by law.

#### OTHER TYPES OF MEETINGS

##### Recessed Meetings

Meetings may be recessed by the Board President with the consent of the majority of members present.

##### Adjourned Meetings

The Board may, at any time in a meeting, adjourn to complete any unfinished business of an adjourned meeting at a specified time and place, and such time and place shall be posted within twenty-four (24) hours after the time of adjournment. The adjourned meeting shall take up its business at the point in the agenda when the motion was acted

upon to adjourn.

**REFERENCES/**

**AUTHORITY:** California Education Code Section 72000(d)

California Government Code Sections 54952.2, 54953  
et seq.; 54955, 54961

**ADOPTED:** March 18, 1987

**REVISED:** May 19, 1999; June 6, 2007; March 1, 2017; **March 20, 2024**

**REVIEWED:** June 2, 2010; October 5, 2022

AGENDA ITEM 14.(b)  
MEETING DATE March 6, 2024

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: REVIEW OF SPACE/ROOM NAMING NOMINATION:  
BOBBY CAMPO**

**REQUESTED ACTION:**

☒ Information OR ☐ Approval  
☐ Consent OR ☐ Non-Consent

**SUMMARY:**

It is the policy of Solano Community College to offer naming opportunities in recognition for an individual who has made a significant contribution to time, effort, or service to the District. At this time, the Board is asked to review the attached nomination form as Information Only. Approval will be requested at the March 20<sup>th</sup> Board Meeting.

**STUDENT SUCCESS IMPACT:**

- ☐ Help our students achieve their educational, professional and personal goals  
☐ Basic skills education  
☐ Workforce development and training  
☐ Transfer-level education  
☒ Other: \_\_\_\_\_

<i>Government Code:</i>	<i>Board Policy: 1130</i>	<i>Estimated Fiscal Impact: None</i>
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**SUPERINTENDENT'S RECOMMENDATION:** ☐ APPROVAL ☐ DISAPPROVAL  
☒ NOT REQUIRED ☐ TABLE

Celia Esposito-Noy, Ed.D.  
Superintendent-President

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

707 864-7299

**TELEPHONE NUMBER**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

March 6, 2024

**VICE PRESIDENT APPROVAL**

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

February 27, 2024

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

## SPACE/ROOM NAMING NOMINATION FORM: ACKNOWLEDGING SIGNIFICANT TIME, EFFORT, OR SERVICE

It is the policy of Solano Community College District that facilities naming opportunities are made available to recognize very significant monetary contributions to Solano Community College, the Educational Foundation or the Scholarship Foundation. Naming recognition may also be considered for an individual or a business or organization who has made a significant contribution of time, effort, or service to Solano Community College District.

If you would like to nominate an individual, business, or organization due to their contribution of time, effort, or service, please fill out the form below.

Nominations shall include documentation as evidence of the time, effort, or service that warrants naming consideration. Nominations will be reviewed by the Superintendent-President before submitted to the District Board of Trustees for consideration.

All naming decisions depend on the ongoing good standing of the reputation of the nominee and can be revoked at any time by vote of the SCCD Governing Board. If nominating an individual, that person may not be a current employee of the District.

### PROCESS AND SCORING RUBRIC

The Foundation will annually provide and post an inventory<sup>1</sup> to its website for those who would like to submit a proposal to name a space or room.

Proposals based on service will be reviewed by an ad hoc committee of faculty, staff and managers, and students appointed by the faculty Senate, the Superintendent-President, and the Associated Students of Solano College. Appointments to this ad hoc committee will be reviewed annually to maximize diversity of perspective. The ad hoc committee will assess applicants according to a rubric, assigning points to the following criteria using a scale of 1 to 5, 1 being "somewhat significant" to 5 being "extremely significant" considering examples or evidence provided in the application:

1. To what extent has the individual/organization/company made a significant, positive, long-lasting contribution to the college, specifically in meeting its mission?

Bobby Campo was a baseball and football player for Vallejo CC in 1960-62 who excelled and received a scholarship to Fresno State. Once he returned to the area, Bobby came back to Solano Community College to volunteer in several roles on campus. He served as a Booster club member, Volunteer football score board operator, Hall of Fame committee, Basketball volunteer table staff, and was an assistant baseball coach for 17 years. He was a wonderful example and mentor to our student athletes of what community pride and service to that community. He was a role model and great example of maturity and stability in these athletes' lives.

**2. To what extent has the individual/organization/company remained engaged with the College?**

Bobby and his Family served the College in multiple events and celebrations. He is a Solano College Hall of Fame member and outstanding Alumni recognized in 2023 at the Foundation event. He received the Bay Valley Conference assistant coach of the year award in 2023, showing the impact that he has made throughout the entire conference and Bay area.

**3. To what extent will recognizing the individual/organization/company inspire others to support the College?**

Bobby is a Vallejo resident and has been a constant supporter and representative of Solano Community College in Vallejo and the surrounding areas. He has recruited athletes to come to the college, from Solano County. He has donated time and resources to multiple events in the community and on the campus.

**4. To what extent will recognizing the individual/organization/company add value to the College?**

This recognition will bring light to the success of the baseball program and athletics for its long legacy of developing student athletes and providing opportunities for the continued education and growth of student athletes.

Bobby Campo Donated \$20,000+ for the purchase of the original baseball clubhouse , because the athletes did not have a facility to dress for games and practice. This clubhouse was later replaced by the new existing building (2022) . He has donated an uncountable number of hours to field preparation, recruiting, driving vans to events for all teams, game staff for multiple sports. Bobby was the first one to arrive and the last to leave, due to his pride in the field, program, athletes and the College This is a family award due to the family's overall support of the program.

If the nominator wants to propose the naming of a space not included in the inventory, they must provide substantial evidence for their request in the application.

The ad hoc committee will forward recommendations to the Superintendent-President for review and feedback. The S-P will forward recommendations to the Governing Board who may choose to accept, decline, or table the recommendation.

#### INSTRUCTIONS FOR THE NOMINATOR:

- Complete the nomination form.
- Submit with the nomination form the nominee's curriculum vitae, resume, or other documentation of evidence of time, effort, or service in support of the college.
- Secure the endorsement signatures of ten current or former employees of SCCD. The signature page must include the name of the individual/organization/company and the purpose for securing signatures.
- Complete a STATEMENT OF SUPPORT, describing the special qualifications of your nominee, and what impact they made that warrants naming recognition.
- **Funds to cover the creation and mounting of signage are the responsibility of the nominator(s) and must be available prior to securing Board approval.**

#### NOMINATION FORM:

Name of nominee: Bobby Campo Family

Email address and phone of nominee: b.campo@sbcglobal.net 707 334- 3555

Dates the nominee attended/served SCC: 1960-present

In what capacity did nominee attend/serve SCC: (e.g., student, employee, community member):  
Student 1960-62, volunteer/staff 1995-present, baseball assistant coach since 2007

Name(s) of nominator: Scott Stover

Email address and phone of nominator: scott.stover@solano.edu ext 7822

Requested space/room (Building and room number or area): Baseball clubhouse/ locker room building

**Expenses related to creating and mounting signage will be the responsibility of the nominator(s). All signage must comply with standards established by the SCC Governing Board. If nomination is accepted, nominator(s) will be advised of total cost due and must provide funds before request will be recommended to the Governing Board.**

#### ENDORSEMENTS

## ENDORSEMENTS

[Provide name of nominee, nominator, and requested room or space]

We, the undersigned have read and understand the request to name the above referenced room/  
space in recognition of Bobby Campo Family.

As current or former employees/students of Solano Community College, we agree that the above  
referenced nominee meets the criteria for recognition as outlined in the nominating criteria.

(10) Printed Name:

Scott Stover

Signature:

Alison Aubert

Erik Visser

Darla Williams

Matt Borchert

John Nagle

Diego Reyes

Kristin Olson

Alonso Frias

Kyle Stafford

Kerry Dill

Brian Houle

Brian Gwynn

## RESOURCES:

### SCC Mission Statement:

*Solano Community College District's mission is to educate a culturally and academically diverse student population drawn from our local communities and beyond. We are committed to student learning and achievement and to helping our students achieve their educational, professional, and personal goals. Solano transforms students' lives with undergraduate education, transfer courses, career-and technical education, certificate programs, workforce development and training, basic-skills education, and lifelong-learning opportunities.*

### Criteria:



### **Distinguished Alumni Program**

The Distinguished Alumni program was established in 2014 to recognize the prominent role of SCC alumni in our community. SCC alumni make a difference every day as leaders in business, education, the arts, government, and non-profit organizations. Through their association with SCC, they promote the value of educational excellence, inspire others to reach their potential, encourage personal growth, and promote the enrichment of life through education & community service.

### **Class of 2023 Distinguished Alumni**



**Bobby Campo (2023 Alumnus of the Year)**

Bobby Campo is an SCC Assistant Baseball Coach and in 2023 he enjoyed his thirteenth-year coaching on the field with the Falcons. He is affectionately called "Coach Bobby," and has participated in local sports activities for more than 70 years. Bobby grew up in Vallejo and in 1959 graduated from Vallejo High School. Following a short stint of active duty in the Army, Bobby enrolled at Vallejo Junior College. Following the 1961 football season he was selected to the National Junior College All-American Football Team and played in the 1962 Junior College All-American Classic. Bobby then attended San Francisco State where he played football and baseball, and graduated in 1965 with a BA Degree in Business. While at SF State his Gators won Far Western Conference championships in both sports. Bobby has been inducted into the City of Vallejo Sports Hall of Fame and the Solano College Athletic Hall of Fame. Bobby went on to earn a Masters of Science Degree in Business from St. Mary's College in Moraga. Following his graduation, Bobby had a distinguished career lasting 45 years in the electric utility industry. This included 30 years with PG&E in San Francisco, where he was involved in power contracting and system operations. In 1995, he performed similar duties for Portland General Electric Company, Southern Company (Atlanta, GA) and MIECO, Inc. (Long Beach). On numerous occasions he was called upon to represent PG&E and other utilities as an expert witness in system operation matters before the California Public Utilities Commission in Sacramento and the Federal Energy Regulatory Commission in Washington D.C.