

**SOLANO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

ADOPTED MINUTES
Wednesday, February 21, 2024

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, February 21, 2024, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Honeychurch.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Board President Honeychurch led those present in the pledge of allegiance to the United States of America.

3. ROLL CALL

Denis Honeychurch, J.D., President
Amanda Lopez-Lara, Vice President
Amber Cargo-Reed
Karimah Karah, J.D.
Rosemary Thurston
Quinten R. Voyce
A. Marie Young
Celia Esposito-Noy, Ed.D., Secretary
Sriya P. Srinivasan, Student Trustee

Others Present:

Jon Cornelison, Vice President Information Technology
Lucky Lofton, Vice President of Bond
Lisa Neeley, Vice President of Student Services
Joshua Scott, Academic Senate
Susan Wheet, Vice President of Finance & Administration
David Williams, Vice President of Academic Affairs
Kiren Wilson, ASSC
Sandra Therrien, Executive Coordinator

The following edits and clarifications should be noted in the agenda:

Agenda Item 13.(b) Resolution No. 23/24-07, Page 25, should read “Building 1600” instead of “Building 300” in the cover page and resolution. Staff will correct the documents prior to signatures.

4. APPROVAL OF AGENDA

It was moved by Trustee Voyce and seconded by Trustee Young to approve the agenda as amended. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments from members of the public on Closed Session items.

6. CLOSED SESSION

President Honeychurch called the closed session to order at 6:31 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Salvatore Abbate, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation, Initiation of Litigation, and Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

7. RECONVENE REGULAR MEETING

President Honeychurch reconvened the Regular Meeting at 7:00 p.m.

8. REPORT OF ACTION IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and Initiation of Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

Erik Visser gave the following comments regarding the retirement of Steven Ercole, Kelly Trujillo, and Shirley Lewis:

We want to take a moment to recognize three remarkable individuals at Solano College who are retiring after making invaluable contributions to our institution, particularly in their support for the Athletics Department. First, we celebrate Shirley Lewis, whose dedication and passion for student success have left an indelible mark on our community. As an inductee into the Solano Athletics Hall of Fame, Shirley's commitment to our athletes is unmatched. Her instrumental role in developing the Academic Mentor Program for Athletes has enhanced our student athletes success. Also like to thank her for serving the SCC Boosters. Shirley's student-centered approach has been an inspiration for many, including myself during my transition from the four year private institution to Solano Community College.

Next, we honor Kelly Trujillo and Steve Ercole, two unsung heroes whose tireless efforts have greatly contributed to the success of our institution. While their work may often go unnoticed, their dedication to maintaining the physical plant, especially the athletic fields, is truly commendable. The great condition of our facilities is a testament to their skill, dedication, and unwavering commitment to excellence.

As we bid farewell to Shirley, Kelly, and Steve, we express our deepest gratitude for their years of service and the profound impact they have had on our college community. Their legacy will continue to inspire us. Congratulations on your retirement, and thank you for everything you have done for Solano College and the Athletics Department.

10. REPORTS (NO ACTION REQUIRED)

(a) Associated Students of Solano College (ASSC)

Kiren Wilson, Senator to the Board, reported that ASSC has kicked off the election advertising for the next year's senate election. ASSC has spread the work to encourage participation and engagement.

ASSC is also working on bringing back proctoring services at SCC to uphold exam integrity.

(b) Academic Senate

Joshua Scott, Academic Senate President, gave the following report:

In our last Senate meeting we heard from the Accessibility Services Center. we are currently working with administration to ensure we have support for testing and that we can hire a new Alt Media Specialist.

In our next meeting we are going to focus on Artificial Intelligence as we hear back from our AI in the classroom taskforce.

We will be visiting the Vallejo Campus on March 11th to hear from students and faculty about what is working and what we can do to better support our students in Vallejo.

Finally, we want to take a moment to express our gratitude for Shirley Lewis and her tireless support of our students. She will be missed!

Accessibility service center and services available. Testing procuterung. March 11th meeting in the VJO campus. AI Task Force is coming back to Senate next meeting to share. Shared thoughts on Shirley Lewis retiring and stated it would be a huge loss for the college.

(c) College Governance Council

Superintendent-President Esposito-Noy reported the following;

- CGC will review integrated planning models and tools that we can use to create a more robust planning process. The call to develop an integrated planning model was initiated by the Senate.
- I'm asking CGC to serve as the committee to review and advise on facility naming. At our upcoming meeting, we will review a request from Athletics and determine if the process of recommending naming of facilities is effective. These will be recommendations that will require Board approval.

(d) Superintendent-President

Dr. Esposito-Noy gave the following report:

- February has been busy with events for Black History Month. Earlier today we had the grand opening of our Black Cultural Center in Bldg. 400. Identifying this space is consistent with our SEA Plan.
- We have more Black History Month events planned and I have provided trustees with a hard copy of the calendar of events. The calendar also includes upcoming events in March.
- Proclamation from Assembly member Wilson and Senator Dodd.

11. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Draft Minutes for the Board Meeting Held on February 7, 2024 (Pending Board Approval)

Human Resources

- (b) Employment 2023-2024, Page 6

Finance and Administration

- (c) Warrants, Page 8
- (d) Personal Services Agreements and Contract Under \$50,000, Page 10
- (e) Donations, Page 12
- (f) Notice of Completion for Construction Services for the Vacaville Property Fence Project, Page 19
- (g) Disposition, Transfer or Trade-In of Campus Equipment, Page 21

It was moved by Trustee Young and seconded by Trustee Cargo-Reed to approve the Consent Agenda as presented. The motion was passed unanimously.

12. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Human Resources

- (a) Resignation to Retire, Page 24

Taylor Ercole gave the following tribute on the retirement of his father and co-worker, Steven Ercole:

Good evening Governing Board members, Madam President, and the Solano College community. My name is Taylor Ercole and I am honored to announce the retirement of someone very close to me, my father, Steve Ercole.

Steve began his career at the age of 18, driving forklifts for C&H Sugar in Crockett, California. After six years of service with C&H, Steve decided to join the Vallejo Unified School District as a custodian. This is where he found his passion for serving others. Starting as a substitute, he was often sent to a different school every night depending on where his services were needed. Within a year, he was a full-time employee and a single parent raising my sister and I. He worked the nightshift for eleven years in order to handle the daily tasks of parenting.

Once my sister and I were older, Steve became a groundskeeper for Jesse Bethel High School in Vallejo, where he was finally able to enjoy the sunshine. While at Bethel, he was named Classified Employee of the Year in acknowledgement of his dedication and service to others.

Steve started working as a groundskeeper at Solano in 2009. He loves being outside because it allows him to interact with people and help them. In 2016, Steve was honored by the Solano County Sheriffs Department for his heroic response to a campus emergency. While mowing the lawn, Steve heard a car slam into a portable classroom. Racing to the scene, Steve freed students who were trapped by the car and smashed a window to provide ventilation in the small space, as the still-running vehicle was filling the room with carbon monoxide gas. At the Sheriffs' ceremony, Steve was joined by colleagues from the Solano College Facilities Department as well as a student he saved and her grateful parents.

One person who is not looking forward to Steve's retirement is his colleague Danny Murillo, who had this to say:

"In 14 years of working with Steve at Solano College, not only has he become one of my best friends, he has also been my work wife. I feel like I spend more time with him than I do at home. He's always the first guy I call when I need help, and he never hesitates to be there. Solano will struggle to replace him. My heart hurts, both because he's leaving, and especially because now I'll have to bring my own lunch. Happy for him and wish him nothing but the best. The man deserves retirement."

In retirement, Steve plans to move to Las Vegas—not for the gambling, but for everything else the area offers. He'll spend more time with his grandkids and continue to add to his enormous collection of Funko Pops, which has grown to more than 1000. As for me, I'm happy that he can pursue his passions full-time, but I will miss seeing him every day at work. During work hours, I've always referred to him as "Steve", and it will be nice to just call him "Dad" from now on.

Thank you.

VP Neeley read the following comments from colleagues in regards to the retirement of Shirley Lewis:

In honor of Dean Shirley Lewis' retirement, I hope the board will indulge me in sharing some of the sentiment expressed by her colleagues.

Alysa Borelli, Dean of Admissions & Records

Working alongside of Shirley for the past 5 years has been an honor and while I am happy to see her transition to the next chapter of her life, she will be greatly missed. Shirley is an example for us all as she truly embodies what it means to serve students. Congratulations on your retirement Shirley!

Brandon Carrera, Vallejo Center Supervisor

First and foremost, being a first generation Filipino-American, it makes me humbly proud to know what Shirley Lewis has accomplished and how many colleagues but most importantly, how many students she has positively impacted over her many years of dedication to Solano Community College.

*As previous Dean of the Vallejo Center, she indirectly passed me the torch when I became Center Supervisor, and I kid you not, as I may be twice her Filipino-American size, she ultimately has 3000-times size Chanelas to fill. (**Chanelas means Filipino sandal btw.**) ☺*

Genuinely and warmly, CONGRATULATIONS to a well-deserved retirement Ate Shirley Lewis. Maraming salamat po!

As an advocate for student inclusivity and accessibility, similar sentiments are share by her ASC colleagues:

Candace Roe

Shirley Lewis is truly one of Solano Community College's outstanding employees and legacies. She is a gem of a person. She has been a constant giver and contributor on this campus for many years. I've admired her ability to be flexible with a positive attitude.

She has been assigned and reassigned many management/administrator's positions and has done justice to all of them.

Here in the ASC office, we appreciate all that she's done for the students, staff and faculty. She will be missed; however, she's earned her retirement. She is and has been a remarkable leader and it has truly been an honor and pleasure to know and work alongside her for so many years.

Carolyn Moore

Shirley, a true champion for students, has embraced changes at SCC with much grace and always with a "can-do spirit" over the years. She is respected and adored by many because she has led by example. Over her many years at SCC, you could find her at the center of chairing a

committee, planning a campus wide event, or empowering the students to get involved and have a voice at SCC. She not only mentored students, but on occasion she mentored staff too, and because of the commitment and dedication she demonstrated, it inspired some to aim higher in their education and career endeavors.

*On behalf of ASC, I would like to **thank her for the role she has played in trying to make sure "all" students were acknowledged, encouraged, and included.** We appreciate the difference she made and the support she gave for the students who utilized our services.*

She has been a shining jewel at Solano Community College, and may she continue to shine in the Solano County Community as she embarks on her new journey of retirement.

And, another example of her far-reaching impact, she has provided support and resources through our student athlete mentoring program:

Erik Visser and Alison Aubert

Athletics would like to thank Shirley for always being there for our student athletes. In every role that she has had on campus she has made a positive impact on our student athletes. Her support and dedication to students cannot be overlooked and she will be greatly missed by all of us in our department.

In Closing...

I have held a special affection for "sweet" Shirley ever since joining the college 5 ½ years ago. When I refer to her as sweet, I mean to highlight her extraordinary kindness, compassion, and empathy – qualities that are often in short supply in our world. Yet, Shirley's true gift lies in her unwavering commitment to students. Every decision, program pivot, and role she undertakes is centered around their well-being and success. She embodies both kindness and optimism while fiercely advocating for students, making student welfare her natural default position and love language.

It has been an absolute pleasure working more closely alongside Shirley these past 1.5 years. I am immensely grateful for her partnership in our collective student equity efforts. Shirley has played a pivotal role in numerous programs, initiatives, and services that significantly enhance conditions for our students – creating programs like pathway to law school and our corrections education program that is growing every day.

Your leadership, Shirley, has been a masterclass in kindness, community building, and student-centered practice. As you embark on this next chapter of your life, may it be filled with love and joy. Please know that you inspire us all to strive for greatness and to always put students first.

It was moved by Trustee Voyce and seconded by Trustee Lopez-Lara to approve the Resignation to Retire as presented. The motion was passed unanimously.

Finance and Administration

- (b) Resolution No. 23/24-07 Establishment of an Office Lease Agreement Between the District and 220 Campus Lane, LLC for Swing Space During Building 600 Renovation, Page 25

It was moved by Trustee Young and seconded by Trustee Thurston to approve Resolution No. 23/24-07 Establishment of an Office Lease Agreement Between the District and 220 Campus Lane, LLC for Swing Space During Building 600 Renovation as presented. The motion was passed by the following vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: Board President Honeychurch, Vice President Lopez-Lara,
Trustee Cargo-Reed, Trustee Karah, Trustee Thurston, Trustee Voyce,
and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

- (c) Resolution No. 23/24-08 Establishment of the Nonresident and International Student Fee for 2024-2025, Page 28

It was moved by Trustee Voyce and seconded by Trustee Thurston to approve Resolution No. 23/24-08 Establishment of the Nonresident and International Student Fee for 2024-2025 as presented. The motion was passed by the following vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: Board President Honeychurch, Vice President Lopez-Lara,
Trustee Cargo-Reed, Trustee Karah, Trustee Thurston, Trustee Voyce,
and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

(d) Lease Agreement for Swing Space at 220 Campus Lane Starting Fall 2024, Page 34

It was moved by Trustee Voyce and seconded by Trustee Carto-Reed to approve the Lease Agreement for Swing Space at 220 Campus Lane Starting Fall 2024 as amended to Building 1600 instead of Building 300 as noted in the agenda item. The motion was passed unanimously.

Bond

(e) Change Order #1 to Matrix HG Inc. for the Fairfield Campus Central Plant Replacement Project, Page 75

It was moved by Trustee Cargo-Reed and seconded by Trustee Lopez-Lara to approve the Change Order #1 to Matrix HG Inc. for the Fairfield Campus Central Plant Replacement Project as presented. The motion was passed unanimously.

Academic Affairs

(f) Athletic Agreement Between Napa Valley College and Solano Community College, Page 79

It was moved by Trustee Young and seconded by Trustee Thurston to approve the Athletic Agreement Between Napa Valley College and Solano Community College as presented. The motion was passed unanimously.

(g) Clinical Experience Agreement Renewal for Associate Degree Nursing Program with Solano County Office of Education, Page 81

It was moved by Trustee Voyce and seconded by Trustee Cargo-Reed to approve the Clinical Experience Agreement Renewal for Associate Degree Nursing Program with Solano County Office of Education as presented. The motion was passed unanimously.

(h) Memorandum of Understanding with the Department of Consumer Affairs, Bureau of Automotive Repair for Provision of Retired Vehicles to Solano Community College Automotive Technology Program, Page 91

It was moved by Trustee Thurston and seconded by Trustee Voyce to approve the Memorandum of Understanding with the Department of Consumer Affairs, Bureau of Automotive Repair for Provision of Retired Vehicles to Solano Community College Automotive Technology Program

as presented. The motion was passed unanimously.

- (i) College and Career Access Pathways Partnership Agreement with Kairos Public Schools, Vacaville, CA, Page 95

It was moved by Trustee Cargo-Reed and seconded by Trustee Young to approve the College and Career Access Pathways Partnership with Kairos Public Schools, Vacaville, CA as presented. The motion was passed unanimously.

14. INFORMATION ITEMS – NO ACTION REQUIRED

- (a) FY 2023-2024 Budget Update and CCFS-311Q Financial Report, 2nd Quarter, Page 117

15. ANNOUNCEMENTS

Student Trustee Srinivasan announced that ASSC is working on AB 2229 which focuses on reproductive health.

16. ITEMS FROM THE BOARD

17. CLOSED SESSION (CONTINUED IF NECESSARY)

18. RECONVENE REGULAR MEETING (IF NECESSARY)

19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

20. ADJOURNMENT

Moved by Trustee Young and seconded by Trustee Thurston to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 8:01 p.m.