

**SOLANO COMMUNITY COLLEGE  
DISTRICT GOVERNING BOARD**

**ADOPTED MINUTES**  
Wednesday, February 7, 2024

**1. CALL TO ORDER**

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, February 7, 2024, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Honeychurch.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

Board President Honeychurch led those present in the pledge of allegiance to the United States of America.

**3. ROLL CALL**

Denis Honeychurch, J.D., President  
Amanda Lopez-Lara, Vice President  
Amber Cargo-Reed  
Karimah Karah, J.D.  
Rosemary Thurston  
Quinten R. Voyce  
A. Marie Young  
Celia Esposito-Noy, Ed.D., Secretary  
Sriya P. Srinivasan, Student Trustee

Others Present:

Salvatore Abbate, Human Resources  
Jon Cornelison, Vice President Information Technology  
Lucky Lofton, Vice President of Bond  
Lisa Neeley, Vice President of Student Services  
Susan Wheat, Vice President of Finance & Administration  
David Williams, Vice President of Academic Affairs  
Sandra Therrien, Executive Coordinator

The following edits and clarifications should be noted in the agenda:

Agenda Item 12.(f) Contract Award to Aedis Architects for the Campus-Wide Interior Refresh Project (Phase I) is missing the Agenda Item at the top of Page 51.

Agenda Item 12.(n) Job Description: Interim Director, Juvenile Justice Program has been changed to Director, Juvenile Justice Program and “Interim” will be removed from the document.

#### **4. APPROVAL OF AGENDA**

It was moved by Trustee Voyce and seconded by Trustee Young to approve the agenda as amended. The motion was passed unanimously.

#### **5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)**

There were no comments from members of the public on Closed Session items.

#### **6. CLOSED SESSION**

President Honeychurch called the closed session to order at 6:32 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)  
Agency Negotiator: Salvatore Abbate, Human Resources  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation  
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

#### **7. RECONVENE REGULAR MEETING**

President Honeychurch reconvened the Regular Meeting at 7:15 p.m.

#### **8. REPORT OF ACTION IN CLOSED SESSION**

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and Initiation of Litigation and no action was taken.

**9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)**

There were no comments from members of the public.

**10. CONSENT AGENDA – ACTION ITEMS**

*Superintendent-President*

- (a) Draft Minutes for the Meeting Held on January 17, 2024 (Pending Board Approval)

*Human Resources*

- (b) Employment 2023-2024, Page 6

*Finance and Administration*

- (c) Personal Services Agreements and Contracts Under \$50,000, Page 8
- (d) Disposition, Transfer of Trade-In of Campus Equipment, Page 10
- (e) Donations, Page 14
- (f) Notice of Completion for Construction Services for the Vallejo Autotech Security Enhancement Project, Page 23
- (g) Notice of Completion for Construction Services for the Information Technology Infrastructure – District-Wide Switching Refresh Project, Page 25

It was moved by Trustee Voyce and seconded by Trustee Cargo-Reed to approve the Consent Agenda as presented. The motion was passed unanimously.

**11. ITEMS REMOVED FROM CONSENT AGENDA**

There were no items removed from the Consent Agenda.

## 12. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

### Superintendent-President

- (a) Resolution No. 23/24-06 To Approve Appointment to Citizens’ Bond Oversight Committee (CBOC) – Glenn Loveall, Page 27

Trustee Thurston announced the appointment of Glenn Loveall to the CBOC.

It was moved by Trustee Thurston and seconded by Trustee Young to approve Resolution No. 23/24-06 To Approve Appointment to Citizens Bond Oversight Committee (CBOC) – Glenn Loveall as presented. The motion was passed by the following vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: Board President Honeychurch, Vice President Lopez-Lara, Trustee Cargo-Reed, Trustee Karah, Trustee Thurston, Trustee Voyce, and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

### Human Resources

- (b) Updated Classified Manager Job Description: Director of Marketing and Communications and Public Information Officer, Page 29

It was moved by Trustee Thurston and seconded by Trustee Voyce to approve the Updated Classified Manager Job Description: Director of Marketing and Communications and Public Information Officer as presented. The motion was passed unanimously.

### Finance and Administration

- (c) Amendment #7 to Kitchell Capital Expenditure Managers, Inc. for Program Management Services, Page 34

It was moved by Trustee Cargo-Reed and seconded by Trustee Lopez-Lara to approve the Amendment #7 to Kitchell Capital Expenditure Managers, Inc. for Program Management

Services as presented. The motion was passed unanimously.

Bond

It was moved by Trustee Voyce and seconded by Trustee Young to approve Items 12.(d) through 12.(j) in one motion as presented. The motion was passed unanimously.

- (d) Change Order #1 to Arthulia, Inc. for the Vallejo Campus Autotech Security Enhancement Project, Page 41
- (e) Change Order #1 to MBC Enterprises Inc. for the Fairfield Campus Early Learning Center Project, Page 45
- (f) Contract Award to Aedis Architects for the Campus-Wide Interior Refresh Project (Phase I), Page 50
- (g) Lease Agreement Approval to Bluebolt Outdoor LLC for Solar Benches for the Quad Water Conservation Project, Page 52
- (h) Approval of Material Testing and Special Inspection Services Pool of Firms, Page 54
- (i) Measure Q Bond Project Initiation: IT Infrastructure Improvements Project – Phase 5, Page 56
- (j) Measure Q Bond Project Initiation: Small Capital Projects – Phase 5, Page 58

Academic Affairs

- (k) Academic Calendar for 2025-2026, Page 60

It was moved by Trustee Cargo-Reed and seconded by Trustee Young to approve the agenda as presented. The motion was passed unanimously.

It was moved by Trustee Thurston and seconded by Trustee Voyce to approve the Items 12.(l) and 12.(m) in one motion as presented. The motion was passed unanimously.

- (l) Clinical Experience Agreement for Associate Degree Nursing Program with Children's Hospital & Research Center, Oakland DBA UCSF Benioff Children's Hospital Oakland, Page 62
- (m) Clinical Experience Agreement for Associate Degree Nursing Program with Travis Unified School District, Fairfield, CA 94533, Page 6

(n) Job Description: ~~Interim~~ Director, Juvenile Justice Program, Page 77

It was moved by Trustee Thurston and seconded by Trustee Young to approve the Job Description: Director, Juvenile Justice Program as presented. The motion was passed unanimously.

**13. INFORMATION ITEMS – NO ACTION REQUIRED**

There are no items for Information or First Reading.

**14. ANNOUNCEMENTS**

**15. ITEMS FROM THE BOARD**

**16. CLOSED SESSION (CONTINUED IF NECESSARY)**

**17. RECONVENE REGULAR MEETING (IF NECESSARY)**

**18. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)**

**19. ADJOURNMENT**

Moved by Trustee Young and seconded by Trustee Cargo-Reed to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:35 p.m.