

**SOLANO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

ADOPTED MINUTES
Wednesday, December 20, 2023

1. CALL TO ORDER

The Organizational Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, December 20, 2023, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Honeychurch.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Board President Honeychurch led those present in the pledge of allegiance to the United States of America.

3. ROLL CALL

Denis Honeychurch, J.D., President
Rosemary Thurston, Vice President
Amber Cargo-Reed
Karimah Karah, J.D.
Amanda Lopez-Lara
Quinten R. Voyce
A. Marie Young
Celia Esposito-Noy, Ed.D., Secretary
Sriya P. Srinivasan, Student Trustee

Others Present:

Salvatore Abbate, Human Resources
Jon Cornelison, Vice President of Information Technology
Lucky Lofton, Vice President of Bond
Lisa Neeley, Vice President of Student Services
Joshua Scott, Academic Senate
Susan Wheet, Vice President of Finance & Administration
David Williams, Vice President of Academic Affairs
Sandra Therrien, Executive Coordinator

The following edits and clarifications should be noted in the agenda:

Agenda Item 12.(f) Notice of Completion for Construction Service for the Vallejo Autotech Security Enhancement Project, Page 16, has been pulled from the Consent Calendar.

Agenda Item 15.(b) Change Order #1 to Arthulia, Inc. for the Vallejo Campus Autotech Security Enhancement Project, Page 26 has been pulled from the Non-Consent agenda items.

4. APPROVAL OF AGENDA

It was moved by Trustee Young and seconded by Trustee Cargo-Reed to approve the agenda as amended. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments on Closed Session items.

6. CLOSED SESSION

President Honeychurch called the closed session to order at 6:33 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation, Initiation of Litigation, and Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

7. RECONVENE REGULAR MEETING

President Honeychurch reconvened the Organizational Meeting at 7:00 p.m.

8. REPORT OF ACTION IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and Initiation of Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

There were no comments from members of the public.

10. ANNUAL ORGANIZATIONAL MEETING OF THE GOVERNING BOARD

(a) Election of Governing Board Officers for the 2024 Year – President, Vice President, and Appointment of Secretary and Selection of Representative to the Solano County School Boards Association

Board President Honeychurch opened the nominations for President. Moved by Trustee Young and seconded by Trustee Lopez-Lara to elect Trustee Honeychurch as President. Nominations were closed. Motion passed unanimously.

Newly elected Board President Honeychurch opened the nominations for Vice President. Moved by Trustee Young and seconded by Trustee Voyce to elect Trustee Lopez-Lara as Vice President. Nominations were closed. Motion passed unanimously.

President Honeychurch opened the nominations for Board Secretary. Moved by Trustee Voyce and seconded by Trustee Young to elect Dr. Celia Esposito-Noy as Board Secretary. Nominations were closed. Motion passed unanimously.

Board President Honeychurch opened the nominations for the Representative to the Solano County School Boards Association. Moved by Trustee Karah and seconded by Trustee Voyce to elect Trustee Cargo-Reed as the Representative to the Solano County School Boards Association. Nominations were closed. Motion passed unanimously.

(b) Establishment of Dates, Times, and Locations of Governing Board Meetings

It was moved by Trustee Voyce and seconded by Trustee Thurston to approve the printed copy as presented. The motion was passed unanimously.

11. REPORTS (NO ACTION REQUIRED)

(a) Associated Students of Solano College (ASSC)

There is no report from ASSC.

(b) Academic Senate

Academic Senate President Joshua Scott gave an update on Senate activities.

(c) College Governance Council

Superintendent-President Esposito-Noy gave the following report:

- CGC met on December 13th and reviewed the progress on the S/P search, the ISER which was submitted on Dec. 15th to ACCJC, and discussed our institution set standards and stretch goals, where we met our goals and what we might consider next year for institution set standards.

(d) Superintendent-President

Dr. Esposito-Noy gave the following report:

- As I mentioned earlier, we submitted our ISER to ACCJC on Friday, Dec. 15th and trustees have a copy of the report. I want to thank VP Williams, Dr. Saki Cabrera, and Professor Isabel Anderson for their work on this report. It's very well done with many links to evidence. The ISER team Review, those who have been assigned to review our report, will meet in March and develop a series of Core Inquiries that may require us to provide additional evidence. The focused site visit will be the week of September 23rd.
- This week's enrollment report for spring 2024 shows that our headcount and FTES is higher compared to this time last year. Our headcount is 7,038 compared to 7,016 at this time last year. Both Vacaville and Vallejo centers continue to maintain their 1,000 FTES minimum with Vacaville currently at 1,064 and Vallejo at 1,242.
- We have finalized the spring convocation schedule for January 12th and our keynote presentation will be A Long Talk: Cultivating a Culture of Anti-Racism, led by Kamal Carter. We hosted an online, more comprehensive session in October and those who participated felt it was one of the best trainings on anti-racism work.

12. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Draft Minutes for the Board Meeting Held on December 6, 2023 (Pending Board Approval)

Human Resources

- (b) Employment 2021-2022, Page 9

Finance and Administration

- (c) Warrants, Page 11
- (d) Personal Services Agreements and Contracts Under \$50,000, Page 13
- (e) Donations, Page 15

Bond

- (f) Notice of Completion for Construction Services for the Vallejo Autotech Security Enhancement Project, Page 16

It was moved by Trustee Young and seconded by Trustee Voyce to approve the Consent Agenda as amended. The motion was passed unanimously.

13. ITEMS REMOVED FROM CONSENT AGENDA

- (f) Notice of Completion for Construction Services for the Vallejo Autotech Security Enhancement Project, Page 16

14. INFORMATION ITEMS – NO ACTION REQUIRED

- (a) 2022-2023 Financial Audit Report – Draft, Page 18

15. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Human Resources

- (a) Superintendent-President Job Description, Page 19

It was moved by Trustee Young and seconded by Trustee Lopez-Lara to approve the Superintendent-President as presented. The motion was passed unanimously.

Bond

- (b) Change Order #1 to Arthulia, Inc. for the Vallejo Campus Autotech Security Enhancement Project, Page 26

This item was removed from the Non-Consent agenda items.

At this time, it was moved by Trustee Voyce and seconded by Trustee Cargo-Reed to approve Items 15.(c) through 15.(h) in one motion as presented. The motion was passed unanimously.

- (c) Contract Award to Optima Inspections, Inc. for Project Inspection Services for the Fairfield Campus B1400 AV Modernization Project, Page 30
- (d) Contract Award to Conti, LLC for Construction Services for Fairfield Campus B1400 AV Modernization Project, Page 32
- (e) Contract Award to HMR Architects, Inc. for the Building 1900 Parking Lot and Storage Building Project. Page 34
- (f) Contract Amendment #2 to Optima Inspections, Inc. for Additional Project Inspection Services for the Early Learning Center Project, Page 36
- (g) Contract Amendment #1 to HMR Architects, Inc. for Additional Professional Services for the B1400 Modernization Project (Phase I), Page 38
- (h) Approval of Contract Change Order #1 to Arntz Builders, Inc. for the Vacaville Campus Annex HVAC & Roof Replacement Project, Page 40

Academic Affairs

- (i) Clinical Experience Agreement Renewal for Associate Degree Nursing Program with George Mark Children's House, San Leandro, CA, Page 42

It was moved by Trustee Voyce and seconded by Trustee Cargo-Reed to approve the Clinical Experience Agreement Renewal for Associate Degree Nursing Program with George Mark Children's House, San Leandro, CA as presented. The motion was passed unanimously.

- (j) Reinstatement of Joint Use Agreement Between City of Fairfield and Solano Community College, Page 52

It was moved by Trustee Voyce and seconded by Trustee Thurston to approve the Reinstatement of Joint Use Agreement Between City of Fairfield and Solano Community College as presented. The motion was passed unanimously.

- (k) Agreement with Verified Credentials, LLC for Background Screening, Page 62

It was moved by Trustee Cargo-Reed and seconded by Trustee Lopez-Lara to approve the Agreement with Verified Credentials, LLC for Background Screening as presented. The motion was passed unanimously.

Student Services

- (1) Contract Renewal for Child Development Services – General Childcare Contract (CCTR), Page 68

It was moved by Trustee Young and seconded by Trustee Cargo-Reed to approve the Contract Renewal for Child Development Services – General Childcare Contract as presented. The motion was passed unanimously.

16. ANNOUNCEMENTS

17. ITEMS FROM THE BOARD

Board President Honeychurch thanked the Superintendent-President and her staff for all the work done this year.

18. CLOSED SESSION (CONTINUED IF NECESSARY)

19. RECONVENE REGULAR MEETING (IF NECESSARY)

20. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

21. ADJOURNMENT

Moved by Trustee Young and seconded by Trustee Cargo-Reed to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:32 p.m.