

**SOLANO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

ADOPTED MINUTES
Wednesday, June 5, 2024

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, June 5, 2024, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Honeychurch.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Board President Honeychurch led those present in the pledge of allegiance to the United States of America.

3. ROLL CALL

Denis Honeychurch, J.D., President
Amanda Lopez-Lara, Vice President
Amber Cargo-Reed
Karimah Karah, J.D.
Rosemary Thurston
Quinten R. Voyce
A. Marie Young
Celia Esposito-Noy, Ed.D., Secretary
Sriya P. Srinivasan, Student Trustee

Others Present:

Jon Cornelison, Vice President Information Technology
Lucky Lofton, Vice President of Bond
Lisa Neeley, Vice President of Student Services
Susan Wheet, Vice President of Finance & Administration
David Williams, Vice President of Academic Affairs
Sandra Therrien, Executive Coordinator

4. APPROVAL OF AGENDA

It was moved by Trustee Thurston and seconded by Trustee Voyce to approve the agenda as presented. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments from members of the public on Closed Session items.

6. CLOSED SESSION

President Honeychurch called the closed session to order at 6:31 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Salvatore Abbate, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

7. RECONVENE REGULAR MEETING

President Honeychurch reconvened the Regular Meeting at 7:00 p.m.

8. REPORT OF ACTION IN CLOSED SESSION

The Board unanimously approved a one-time only payment for the 2022-2023 year for the Superintendent/President based on year-end savings. The one-time only allocation is 8.79% for a total of \$22,045.32. This is consistent with the ALG one-time only payment. All bargaining groups received their proportionate share of the year-end savings earlier this year.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

VP Lisa Neeley presented Shirley Lewis with the Dean Emeritus award and gave the following comments:

Shirley Lewis – Conferral of Dean Emeritus Status

Presentation of certificate conferring Dean Emeritus status to Shirley Lewis. As per the process, the request was raised by colleagues who wrote letters of support that the VPSS submitted to the Superintendent-President. Below are a few excerpts from the letters:

Darah Macaraeg, Interim EOPS/NEXT-UP Coordinator

Dr. Lewis is a true leader in our community. She not only leads by her words and actions, but also by how well she listens. This is evident as students, staff and faculty easily approach Dr. Lewis for her opinions and guidance. She is honest, provides encouragement and gives others opportunities to grow.

One opportunity that she's presented to me is the advisor position for the Filipino American Student Union (FASU). As a new advisor, I was unsure of myself because usually I served as a member of Filipino clubs and organizations. With Dr. Lewis's trust and continued support, I felt confident to take on such an important responsibility.

Because of her passion and love of the community, I have no doubt that Dr. Lewis will continue to find ways to serve. I hope to follow a similar pathway.

Professor Maria Isip-Bautista

Shirley is an inspiration- she cares passionately about our diverse student population and is always the back a new program or initiative, if it's something that will positively impact our student body. Her leadership in the Rising Scholar Program, Legal Pathways Program, and the Vallejo Campus were paramount and only a small subset of her contributions. I've lately been fortunate to work closely with Shirley in co-leading the AANHPI Student Achievement Program. We'll miss her enthusiastic presence and hands-on leadership in this work. She's even offered to stay in touch to continue to support the program in retirement, further exemplifying her commitment to SCC, its students and the transformational power of building community together.

Professor LaNae Jaimez

Dean Lewis has supported and encouraged me as a faculty member and as the Co-Advisor for PTK. She played a significant role in the establishment of the Phi Theta Kappa Honor Society at SCC. She guided this program single-handedly for many years. Regardless of the position she was serving the college in, Dean Lewis always had solutions for my students in need; her commitment to serving students is her driving force. I am grateful to have had the opportunity to work with such a compassionate, caring person. She is a respected elder in our SCC community with years of institutional knowledge, and as such, she is most deserving of Dean Emeritus status.

Dean Lewis expressed gratitude to David, Lisa, and Celia for her leadership. Dean Lewis thanked Trustee Honeychurch for his support through the years. She also thanked her co-workers.

Trustee Honeychurch and Trustee Thurston thanked Shirley for her work at SCC.

10. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Draft Minutes for the Meeting Held on May 15, 2024 (Pending Board Approval)

Human Resources

- (b) Employment 2023-2024 and 2024-2025, Page 7

Finance and Administration

- (c) Personal Services Agreements and Contracts Under \$50,000, Page 12
- (d) Donations, Page 14
- (e) Disposition, Transfer or Trade-In of Campus Equipment, Page 15
- (f) Notice of Completion for Construction Services for the Fairfield Campus Pool Deck Replacement Project, Page 18

It was moved by Trustee Young and seconded by Trustee Cargo-Reed to approve the Consent Agenda as presented. The motion was passed unanimously.

11. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

12. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Resolution No. 23/24-14 Specifications of the Election Order for the Consolidated Board Member Election – Solano County, Page 20

It was moved by Trustee Cargo-Reed and seconded by Trustee Voyce to approve Resolution No.

23/24-14 Specifications of the Election Order for the Consolidated Board Member Election – Solano County as presented. The motion was passed by the following vote:

AYES: Board President Honeychurch, Vice President Lopez-Lara,
Trustee Cargo-Reed, Trustee Karah, Trustee Thurston, Trustee Voyce,
and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

- (b) Resolution No. 23/24-15 Specifications of the Election Order for the Consolidated Board Member Election – Yolo County, Page 25

It was moved by Trustee Thurston and seconded by Trustee Voyce to approve Resolution No. 23/24-15 Specifications of the Election Order for the Consolidated Board Member Election- Yolo County as presented. The motion was passed by the following vote:

AYES: Board President Honeychurch, Vice President Lopez-Lara,
Trustee Cargo-Reed, Trustee Karah, Trustee Thurston, Trustee Voyce,
and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

Human Resources

- (c) Resignation to Retire, Page 30

The Trustees gave the following comments regarding the retirement of Dr. Esposito-Noy:

Board President Honeychurch thanked Celia for everything she has done for the College

Trustee Thurston stated that Celia is the best Superintendent-President she has served the College well.

Trustee Young gave Celia an A++!

Trustee Voyce stated that Celia has had such an impact on the Board.

Trustee Lopez-Lara stated that as a new member of the Board, she has learned that when attending conferences, people tell her she's lucky to work with Celia.

Trustee Cargo-Reed appreciated the guidance and for keeping the Board informed, and wished Celia an amazing retirement.

Celia appreciates all the trustees and thanked them. Will be forever grateful for their kindness and support.

It was moved by Trustee Young and seconded by Trustee Thurston to approve the Resignation to Retire as presented. The motion was passed unanimously.

(d) New Supervisor Job Description: Rising Scholars Program, Page 31

It was moved by Trustee Cargo-Reed and seconded by Trustee Young to approve the New Supervisor Job Description: Rising Scholars Program as presented. The motion was passed unanimously.

Finance and Administration

It was moved by Trustee Lopez-Lara and seconded by Trustee Voyce to approve Items 12.(e) and 12.(f) in one motion as presented. The motion was passed unanimously.

(e) Contract Award to Aedis Architects for the Building 800 Nursing and EMT Room Renovations Project, Page 37

(f) Contract Agreement with Laerdal Medical Corporation for Medical Simulation Equipment, Page 43

(g) Tentative District Budgets and Proposed Time and Place for the Public Hearing and Adoption of the Official District Budgets for 2024-2025, Page 50

It was moved by Trustee Lopez-Lara and seconded by Trustee Thurston to approve the Tentative District Budgets and Proposed Time and Place for the Public Hearing and Adoption of the Official District Budgets for 2024-2025 as presented. The motion was passed unanimously.

(h) Vendor Agreement with Greater Good Vending LLC, Page 80

It was moved by Trustee Thurston and seconded by Trustee Cargo-Reed to approve the Vendor Agreement with Greater Good Vending LLC as presented. The motion was passed unanimously.

(i) Addendum to Contract with Solano County Office of Education to Supply Print Shop and Courier Services, Page 90

It was moved by Trustee Voyce and seconded by Trustee Young to approve the Addendum to Contract with Solano County Office of Education to Supply Print Shop and Courier Services as presented. The motion was passed unanimously.

Bond

(j) Measure Q Bond Spending Plan Update #28, Page 92

It was moved by Trustee Young and seconded by Trustee Voyce to approve the Measure Q Bond Spending Plan Update #28 as presented. The motion was passed unanimously.

It was moved by Trustee Voyce and seconded by Trustee Young to approve Items 12.(k) through 12.(p) in one motion as presented. The motion was passed unanimously.

(k) Change Order #2 to Waterworks Industries, Inc. for the Fairfield Campus Pool Deck Replacement Project, Page 95

(l) Change Order #1 to Net Electric, Inc. for the Vallejo Campus Vallejo Center Security Enhancement Project, Page 97

(m) Contract Amendment #3 to Allana Buick & Bers, Inc for the Vacaville Water Intrusion Project, Page 99

(n) Contract Amendment #5 with Salas O'Brien for Professional Services on the Vacaville Annex Environmental Project, Page 101

(o) Contract Award to Valley Relocation and Storage for Project Moving Services for the Building 300 Modernization Project, Page 103

(p) Contract Award to Aedis Architects for the Fairfield Campus Fire Alarm Upgrade Master Plan Project, Page 105

Academic Affairs

(q) Approval of Revisions of Academic Affairs Board Policies, Page 107

It was moved by Trustee Young and seconded by Trustee Cargo-Reed to approve the Approval of Revisions of Academic Affairs Board Policies as presented. The motion was passed unanimously.

(r) Agreement Renewal with Napa County Library for Polaris Subscription and Unity Courier Services, Page 112

It was moved by Trustee Thurston and seconded by Trustee Lopez-Lara to approve the Agreement Renewal with Napa County Library for Polaris Subscription and Unity Courier Services as presented. The motion was passed unanimously.

Student Services

(s) Child Care Center Partnership Contract for Head Start and Early Head Start Services Provided at the Early Learning Center, Page 120

It was moved by Trustee Cargo-Reed and seconded by Trustee Thurston to approve the Child Care Center Partnership Contract for Head Start and Early Head Start Services Provided at the Early Learning Center as presented. The motion was passed unanimously.

Information Technology

(t) Technical Support Services Contract Renewal with Oracle, Page 134

It was moved by Trustee Voyce and seconded by Trustee Lopez-Lara to approve the Technical Support Services Contract Renewal with Oracle as presented. The motion was passed unanimously.

(u) Approval of Information Security Policy 3910, Page 142

It was moved by Trustee Lopez-Lara and seconded by Trustee Cargo-Reed to approve the Approval of Information Security Policy 3910 as presented. The motion was passed unanimously.

13. INFORMATION ITEMS – NO ACTION REQUIRED

(a) First Reading of Board Policy 4305 Violence-Free Workplace (New), Page 147

(b) Measure Q Quarterly Progress Update Report to the Governing Board, Page 149

14. ANNOUNCEMENTS

Trustee Young announced that she will be receiving the Woman of the Year award from Senator Bill Dodd at the Juneteenth Festival at the Vallejo Waterfront.

Trustee Voyce commended VP Neeley for the great job with graduation. Trustee Voyce noted that 36 ECHS students graduated with AA degrees, and will be graduating from high school later this week.

Trustee Karah expressed appreciation for the popcorn, water and blankets for guests at graduation.

There was recognition of Trustee Young for selection of Woman of the Year, and Dr. Esposito-Noy for being awarded the Michael Bennett Lifetime Achievement Award from PTK.

15. ITEMS FROM THE BOARD

Trustee Voyce will propose a resolution in support of AB2229 at the July 17th Board meeting. This is in support of our Student Trustee who continues to lobby in Sacramento.

16. CLOSED SESSION (CONTINUED IF NECESSARY)

17. RECONVENE REGULAR MEETING (IF NECESSARY)

18. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

19. ADJOURNMENT

Moved by Trustee Young and seconded by Trustee Thurston to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:59 p.m.