

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: MEMBERS OF THE GOVERNING BOARD

SUBJECT: CONSENT CALENDAR - HUMAN RESOURCES

REQUESTED ACTION: APPROVAL

EMPLOYMENT 2023-2024

Regular Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Ayisha Henderson	Administrative Assistant IV – Applied Tech and Business	01/08/2024 (Rescinded)
Eliza Velarde	Administrative Assistant III – MESA	01/22/2024

Part-Time Adjunct Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Thomas Blakeslee	Adjunct Instructor – History (Not to Exceed 67%)	01/11/24-05/23/24
Kerry Dill	Adjunct Instructor – Athletics (Not to Exceed 67%)	01/11/24-05/23/24
Brandon James	Adjunct Instructor – Administration of Justice (Not to Exceed 67%)	01/11/24-05/23/24
Maria Kennedy	Adjunct Instructor – Cosmetology (Not to Exceed 67%)	01/11/24-05/23/24
Paul Mena	Adjunct Instructor – Photography (Not to Exceed 67%)	01/11/24-05/23/24
Alexis Pauletech	Adjunct Instructor – Nursing (Not to Exceed 67%)	01/11/24-05/23/24
John Supnet	Adjunct Instructor – CIS Programming (Not to Exceed 67%)	01/11/24-05/23/24
Scott Whitehouse	Adjunct Instructor – Administration of Justice (Not to Exceed 67%)	01/11/24-05/23/24

Resignation

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Mark Ford	Adjunct Instructor – Librarian 1 year service with Solano	12/13/2023

Salvatore Abbate
Human Resources

January 5, 2024
Date Submitted

Celia Esposito-Noy, Ed.D.
Superintendent-President

January 17, 2024
Date Approved

SOLANO COMMUNITY COLLEGE HUMAN RESOURCES CONSENT CALENDAR

Governing Board Meeting

January 17, 2024

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Short-Term/Temporary/Substitute

<u>Name</u>	<u>Assignment</u>	<u>Fund/Grant</u>	<u>Effective</u>	<u>Amount</u>
David Cruz	Assistant Coach – Softball	General	01/18/24-05/31/24	\$22.00/hr.
Jeanne Hayden	Clinical Site Training/ Onboarding/Nursing	General	01/04/24-06/30/24	\$66.95/hr.
Laura Maghoney	DE Coordinator – Fall 23	General	08/14/23-12/05/23	\$78.90/hr.
Krysten Stoddard	Early Learning Center Assistant	General Childcare Contract	01/10/24-06/30/24	\$18.91/hr.
Daria Taback	Adjunct Instructor – Digital Media Arts	Perkins	01/04/24-06/30-24	\$62.33/hr.

Faculty Reassignment

<u>Name</u>	<u>Assignment</u>	<u>Percentage</u>	<u>Effective</u>
Atticus Frey	Zero Textbook Cost Coordinator	20%	01/16/24-05/24/24
Amanda Morrison	Ethnic Studies Program Coordinator	20%	01/16/24-05/24/24
Douglas Mungin	Teachers for Equity (T4E) Coordinator	30%	01/16/24-05/24/24
Linda Neveroske-Tritten	Center for Educational Excellence Coordinator	20%	08/11/23-12/15/23
Rachel Purdie	Teachers for Equity (T4E) Coordinator	30%	01/16/24-05/24/24
Melissa Reeve	ESL Coordinator	10%	01/16/24-05/24/24
Melissa Reeve	Puente	25%	01/16/24-05/24/24
Michael Silva	Student Equity & Success Coordinator (SESC)	30%	10/3/22-12/15/23
Christopher Summers	ESL Coordinator	10%	01/16/24-05/24/24
Chor Thao	Rising Scholars Faculty Coordinator	20%	01/16/24-05/24/24
Nicholas Turney	Rising Scholars Faculty Coordinator	20%	01/16/24-05/24/24
Heather Watson-Perez	Teachers for Equity (T4E) Coordinator	45%	01/16/24-05/24/24
Andrew Wesley	Assessment	10%	01/16/24-05/24/24
Curley Wikkeling-Miller	Center for Educational Excellence Coordinator	67%	08/11/23-06/30/24

Volunteer Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Ashley Johnson	Student Assistant – EMT Health Science	01/18/24-05/31/24
Tinitia Vigil	Athletics Assistant	01/18/24-06/30/24

AGENDA ITEM 11.(c)
MEETING DATE January 17, 2024

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: WARRANTS – December 2023

REQUESTED ACTION:

☐ Information OR ☒ Approval
☒ Consent OR ☐ Non-Consent

SUMMARY:

<u>Date</u>	<u>Payment Type</u>	<u>Check Number(s)</u>	<u>Amount</u>
12/1/2023	AP Vendor Payments	11123260 - 11123360	\$875,984.81
12/1/2023	QD Vendor Payments	11123361	\$2,045.38
12/1/2023	QE Vendor Payments	11123362 - 11123367	\$303,652.23
12/7/2023	AP Vendor Payments	11123368 - 11123466	\$839,089.04
12/7/2023	QC Vendor Payments	11123467	\$27,597.80
12/7/2023	QE Vendor Payments	11123468 - 11123473	\$274,007.22

CONTINUED ON NEXT PAGE:

STUDENT SUCCESS IMPACT:

- ☒ Help students achieve their educational, professional, and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☐ Other

Ed. Code: 70902 & 81656 Board Policy: 3240 Estimated Fiscal Impact: \$

SUPERINTENDENT'S RECOMMENDATION:

☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Susan Wheat
Vice President, Finance and Administration

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7209

TELEPHONE NUMBER

Susan Wheat, Finance and Administration

VICE PRESIDENT APPROVAL

January 5, 2024

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

January 17, 2024

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

AGENDA ITEM 11.(c)
MEETING DATE January 17, 2024

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: WARRANTS – December 2023

REQUESTED ACTION:

☐ Information OR ☒ Approval
☒ Consent OR ☐ Non-Consent

SUMMARY:

<u>Date</u>	<u>Payment Type</u>	<u>Check Number(s)</u>	<u>Amount</u>
12/15/2023	AP Vendor Payments	11123474 - 1123515	\$149,347.94
12/15/2023	QD Vendor Payments	11123516 - 11123518	\$32,659.36
12/15/2023	QE Vendor Payments	11123519 - 11123521	\$19,634.40
12/19/2023	AP Vendor Payments	11123522 - 1123553	\$685,372.30
Total Vendor Payments			\$3,209,390.48

Bank Code Glossary:

AP – General Fund account (Unrestricted and Restricted Funds)
CP – Capital Projects Fund account (Fund 41)
QC – Measure Q Series C account (Fund 42, Series C)
QD – Measure Q Series D account (Fund 42, Series D)
QE – Measure Q Series E account (Fund 42, Series E)

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: MEMBERS OF THE GOVERNING BOARD

**SUBJECT: PERSONAL SERVICES AGREEMENTS AND CONTRACTS
UNDER \$50,000**

REQUESTED ACTION:

☐ Information OR ☒ Approval
☒ Consent OR ☐ Non-Consent

PERSONAL SERVICES AGREEMENTS

**Academic Affairs
David Williams, Vice President**

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Amount</u>
Cherise Bryant Ortiz	Contractor to provide choreography services for spring dance production.	01/18/24-06/30/24	Not to exceed \$350.00
Omari Johnson	Contractor to provide choreography services for spring dance production.	01/18/24-06/30/24	Not to exceed \$300.00

**Human Resources
Salvatore Abbate, Director**

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Amount</u>
Partners in Communication, LLC	ASL Interpretation in classroom to help the community.	01/18/24-06/30/24	Not to Exceed \$10,000.00
Upfront Interpreting LLC	ASL Interpretation in classroom to help the community.	01/18/24-06/30/24	Not to Exceed \$10,000.00

CONTRACT SERVICES AGREEMENTS

Finance and Administration
Susan Wheat, Vice President

<u>Name</u>	<u>Description</u>	<u>Fund/Grant</u>	<u>Effective</u>	<u>Amount</u>
Solano County Fleet Management	Amendment to the monthly rental rates for public service vehicles	General	01/04/2024	Not to Exceed \$26,992.72

Susan Wheat
Vice President,
Finance & Administration

Celia Esposito-Noy, Ed.D.
Superintendent-President

January 5, 2024

Date Submitted

January 17, 2024

Date Approved

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: MEMBERS OF THE GOVERNING BOARD

**SUBJECT: DISPOSITION, TRANSFER OR TRADE-IN OF CAMPUS
EQUIPMENT**

REQUESTED ACTION:

☐ Information OR ☒ Approval
☒ Consent OR ☐ Non-Consent

In compliance with the 81000 series of the California Education Code for appropriate disposition methods and/or restrictions, staff is requesting approval of authorizing the disposal the equipment identified below which are unsatisfactory for retention and no longer suitable for school use.

SUMMARY:

<u>Asset Number</u>	<u>Description</u>	<u>Location</u>	<u>Original Value</u>
1P3EJ46X6YN135030	2000 Plymouth Breeze	Vallejo	Unknown
WBAGL63413DP63873	2003 BMW 728i	Vallejo	Unknown

Acceptance of this disposal is recommended at this time.

STUDENT SUCCESS IMPACT:

- ☒ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☐ Other: _____

<i>Government Code:</i>	<i>Board Policy: 3350</i>	<i>Estimated Fiscal Impact: N/A</i>
SUPERINTENDENT'S RECOMMENDATION:	<input checked="" type="checkbox"/> APPROVAL <input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> DISAPPROVAL <input type="checkbox"/> TABLE

Susan Wheat
Vice President,
Finance & Administration

Celia Esposito-Noy, Ed.D.
Superintendent-President

January 5, 2024

Date Submitted

January 17, 2024

Date Approved



(Check only one)

☐ Returned to vendor (attach to yellow copy of approved form) ☐ Transfer to (Location) Bldg. No. _____, Room No. _____
☐ Lost or stolen (attach copy of theft report form)
☐ To be sold as surplus
☒ To be destroyed or broken up for parts
☐ Trade-in or sale in lieu of trade-in list P.O. number and vendor

Comment:	These vehicles are deemed not operational and too damaged to do repair works
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[illegible]

Action Performed by: _____ Date _____

Division or Organizational Unit: _____

Approved by: _____ Date _____
Unit Manager or Division Dean

For District Facilities Office Use

For Surplus Items:

Board authorization to sell

Invoice/receipt number and date _____

Distribution: District Director of Facilities, Duplicate for your files, Fixed Asset Disposition and Trade-in

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: RESIGNATION TO RETIRE

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

<u>Name</u>	<u>Assignment & Years of Service</u>	<u>Effective</u>
Eduardo Del Pilar	Custodial Supervisor 29 years, 4 months of service with SCC	03/29/2024

STUDENT SUCCESS IMPACT:

- ☐ Help students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Human Resources

Ed. Code: 24205

Board Policy: 4400

Estimated Fiscal Impact: N/A

SUPERINTENDENT'S RECOMMENDATION:

☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Salvatore Abbate
Human Resources

PRESENTER'S NAME
4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7263

TELEPHONE NUMBER

VICE PRESIDENT APPROVAL

January 5, 2024

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

January 17, 2024

**DATE APPROVED B/Y
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: BOARD ACCEPTANCE OF DISTRICT'S 2022-2023
FINANCIAL AUDIT REPORT**

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

The Governing Board is required to provide for an independent audit of the District's financial statements and to evaluate the management controls.

CliftonLarsonAllen, LLP, Certified Public Accountants (CLA), has been engaged to conduct the District's annual Audit for Fiscal Year 2022-2023

The Board's Audit Committee met to review and discuss the report with District staff and the representative from CLA. At the December 20, 2023 board meeting, District staff and a representative from CLA presented a draft of the District Independent Audit Report for Fiscal Year 2022-2023.

At this time, District staff requests acceptance of the Final District Independent Audit Report for Fiscal Year 2022-2023. The audit report is provided to the Board under separate cover and is available on the District website http://www.solano.edu/finance_admin/audit.php.

STUDENT SUCCESS IMPACT:

- ☒ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☐ Other: _____

Government Code: N/A Board Policy: 3070 Estimated Fiscal Impact: N/A

SUPERINTENDENT'S RECOMMENDATION: ☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Susan Wheet
Vice President, Finance & Administration

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707 864-7209

TELEPHONE NUMBER

Susan Wheet
Finance & Administration

VICE PRESIDENT APPROVAL

January 5, 2024

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

January 17, 2024

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: BOARD ACCEPTANCE OF MEASURE Q BOND
FINANCIAL AND PERFORMANCE AUDIT FOR 2022-2023**

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

Proposition 39 requires that the local community college Governing Board:

- a) Conduct an annual, independent performance audit to ensure that funds have been expended only on the specific projects listed in the ballot language.
- b) Conduct an annual, independent financial audit of the proceeds from the sale of the bonds until all of the funds have been expended for school facility projects.

CliftonLarsonAllen LLP, Certified Public Accountants (CLA), have been engaged to conduct Measure Q Bond Financial and Performance Audit for Fiscal Year 2022-2023.

At this time, District staff requests acceptance of the Measure Q Bond Financial and Performance Audit for Fiscal Year 2022-2023. The audit report is provided to the Board under separate cover and is available on the District website http://www.solano.edu/finance_admin/bond_audit.php

STUDENT SUCCESS IMPACT:

- ☐ Help our students achieve their educational, professional and personal goals
- ☐ Basic skills education
- ☐ Workforce development and training
- ☐ Transfer-level education
- ☒ Other: Information Reporting and Administrative Function

<i>Government Code:</i>	<i>N/A</i>	<i>Board Policy:</i>	<i>3390</i>	<i>Estimated Fiscal Impact:</i>
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SUPERINTENDENT'S RECOMMENDATION: ☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Susan Wheet
Vice President, Finance & Administration

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707 864-7209

TELEPHONE NUMBER

Susan Wheet
Finance & Administration

VICE PRESIDENT APPROVAL

January 5, 2024

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

January 17, 2024
**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD TO JK ARCHITECTURE
ENGINEERING FOR THE AUTOTECH VEHICLE
DYNAMOMETER SYSTEMS EVALUATION AND
EXHAUST SYSTEM REPLACEMENT PROJECT**

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

Board approval is requested for the award of a professional services agreement to JK Architecture Engineering for Architectural Services on the Vallejo Campus Vehicle Dynamometer Systems Evaluation and Exhaust System Replacement Project. This project consists of development of Construction Documents to address the current functional deficiencies within the Engine Dyno and Chassis Dyno rooms. Consultant will lead design, agency coordination with DSA, provide bid coordination services, and construction administration.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- ☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Renovate instructional space and update equipment.

Ed. Code: NA Board Policy: NA Estimated Fiscal Impact: \$39,900 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION:

☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Lucky Lofton
V.P., Facilities & Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Lucky Lofton
V.P., Facilities & Executive Bonds Manager

VICE PRESIDENT APPROVAL

January 5, 2024

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Dr. Celia Esposito-Noy
Superintendent-President

January 17, 2024

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD TO JK ARCHITECTURE
ENGINEERING FOR THE AUTOTECH VEHICLE
DYNAMOMETER SYSTEMS EVALUATION AND
EXHAUST SYSTEM REPLACEMENT PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

This project consists of Design Services to address the current functional deficiencies within the Engine Dyno and Chassis Dyno rooms. JK Architecture Engineering will provide design and engineering services to provide new engine exhaust fans, fuel cell venting, and the corresponding structural roof supports.

JK Architecture Engineering is a member of the District's Architectural Services Pool of consultants, and completed a study of the Autotech Dyno Rooms with a final report issued October 27, 2023. The consultant was also the Architect of Record for the original Autotech Design-Build Project. Their proposal sufficiently addressed the requested outcomes of the study phase, and pricing is fair upon comparison of previous like projects.

The Board is asked to approve a professional services contract with JK Architecture Engineering in the amount not to exceed \$39,900.

The agreement is available online at <http://www.solano.edu/measureq/planning.php>

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CHANGE ORDER #1 TO MORGAN FENCE CO., INC. FOR
THE VACAVILLE PROPERTY FENCE PROJECT**

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

Board Approval is requested for Change Order #1 to Morgan Fence Co., Inc., for the Vacaville Property Fence Project. On October 18, 2023 the Board approved an agreement with Morgan Fence Co., Inc. for the Vacaville Property Fence Project.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- ☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Provide infrastructure that supports classrooms or related College facilities

Ed. Code: NA Board Policy: NA Estimated Fiscal Impact: \$4,000.00 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION:

☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Lucky Lofton
V.P., Facilities and Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Lucky Lofton
V.P., Facilities and Executive Bonds Manager

VICE PRESIDENT APPROVAL

January 5, 2024

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

January 17, 2024

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CHANGE ORDER #1 TO MORGAN FENCE CO., INC. FOR
THE VACAVILLE PROPERTY FENCE PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

During the planning phase for the installation of the Vacaville Property Fence Project, the City of Vacaville Planning Department required that the street facing portions of the proposed fence would need to have a vinyl coating. This change caused additional material costs and delayed the start of the project.

Morgan Fence Co., Inc.'s Change Order #1 request includes all the costs of both time and materials for the above listed items and extends the contract time by ninety-two (92) days.

Following is a summary of the contract and impact of Change Order #1 if approved:

Original Contract Sum	\$ 53,695.00
Prior Change Orders	\$ 0.00
<i>Proposed Change Order #1</i>	<u>\$ 4,000.00</u>
<i>Proposed New Contract Amount</i>	\$ 57,695.00

The Board is asked to approve Change Order #1 to Morgan Fence Co., Inc., in the amount of \$4,000.00.

The Change Order is available online at: <http://www.solano.edu/measureq/planning.php>.

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AMENDMENT #1 TO GEOCON
CONSULTANTS, INC. FOR THE FAIRFIELD CAMPUS
SUBSTATION #3 & #4 REPLACEMENT PROJECT**

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

On June 21, 2023 the Board approved a professional services contract to Geocon Consultants, Inc. to provide Material Testing and Special Inspection Services for the Fairfield Campus Substation #3 & #4 Replacement Project. The scope of work for this contract includes providing onsite inspections of all construction including but not limited to Geotechnical testing and observation on subgrade materials, pad preparation, rebar material identification, sampling of concrete materials, and testing of post installed anchors.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- ☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Renovating existing instructional space and equipment.

Ed. Code: N/A Board Policy: N/A Estimated Fiscal Impact: \$24,480 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION:

☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Lucky Lofton
VP, Facilities & Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Lucky Lofton
VP, Facilities & Executive Bonds Manager

VICE PRESIDENT APPROVAL

January 5, 2024

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

January 17, 2024

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AMENDMENT #1 TO GEOCON
CONSULTANTS, INC. FOR THE FAIRFIELD CAMPUS
SUBSTATION #3 & #4 REPLACEMENT PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

The original proposal for testing/inspections services was developed with early design phase schedule activities and assumptions prior to DSA review and approval. Since project approval the original observations and test allocations have been exhausted, and additional inspections are needed to complete the project. Geocon's proposal provides additional material testing and special inspection services through the balance of the project.

\$ 16,190.00	Current Contract Amount
\$ <u>24,480.00</u>	<i>Proposed Amendment #1</i>
\$ 40,670.00	<i>Proposed New Contract Amount</i>

The Board is asked to approve this contract Amendment #1 to Geocon Consultants, Inc. in the amount of \$24,480.00.

The contract amendment is available online at: <http://www.solano.edu/measureq/planning.php>

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: CONTRACT AWARD TO BROOKTROUT DESIGNS FOR
THE BUILDING 600 GOVERNING BOARD ROOM AV
PROJECT

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

Board approval is requested for the award of a professional services agreement with BrookTrout Designs for Consultant Services on the Building 600 Governing Board Room AV Project. This project consists of a study and new system design to support fully integrated web-casting infrastructure to accommodate Board meeting live streaming in a hybrid attendance environment.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- ☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Renovate instructional space and update equipment.

Ed. Code: NA Board Policy: NA Estimated Fiscal Impact: \$41,400 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION: ☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Lucky Lofton
V.P., Facilities & Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Lucky Lofton
V.P., Facilities & Executive Bonds Manager

VICE PRESIDENT APPROVAL

January 5, 2024

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Dr. Celia Esposito-Noy
Superintendent-President

January 17, 2024

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD TO BROOKTROUT DESIGNS FOR
THE BUILDING 600 GOVERNING BOARD ROOM AV
PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

The District identified issues with the existing system's lack of intelligibility, poor visual display arrangement and live streaming capabilities. The scope of work for the architectural team includes recommendations for system improvements with professional estimate, full Architectural and Engineering services for all phases of the project, including design, DSA (Division of the State Architect) submittal and construction administration.

A committee reviewed the proposal and is recommending BrookTrout Designs be awarded this contract. It was determined that the proposal sufficiently addressed the requested outcomes, and pricing is fair based upon comparison of previous like projects.

The Board is asked to approve a professional services contract with BrookTrout Designs in the amount not to exceed \$41,400.

The agreement is available online at <http://www.solano.edu/measureq/planning.php> .

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD TO NET ELECTRIC, INC. FOR
CONSTRUCTION SERVICES FOR VALLEJO CENTER
SECURITY ENHANCEMENT PROJECT**

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

Board approval is requested for the award of a contract to Net Electric, Inc. for the Vallejo Campus Vallejo Security Enhancement Project.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- ☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Renovate instructional space and update equipment.

Ed. Code: NA Board Policy: NA Estimated Fiscal Impact: \$460,900 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION:

☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Lucky Lofton
VP, Facilities & Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7260

TELEPHONE NUMBER

Lucky Lofton
V.P., Facilities & Executive Bonds Manager

VICE PRESIDENT APPROVAL

January 5, 2024

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

January 17, 2024

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD TO NET ELECTRIC, INC. FOR
CONSTRUCTION SERVICES FOR VALLEJO CENTER
SECURITY ENHANCEMENT PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Project consists of the installation of new pole-mounted security cameras in parking area, new license plate reader with associated pole-mounted lighting in lots, installation of emergency phones, downlighting at main entry, wall-mounted light fixture at front exterior façade, and new camera locations and replacement of fixed cameras with PTZ cameras on exterior of building.

Sealed bids were due on December 21st, 2023, and a live stream bid opening was conducted. The District received a total of three (3) responsive and responsible bids.

<u>Contractor</u>	<u>Base Bid</u>	<u>Total Bid</u>
Net Electric, Inc.	\$419,000.00	\$460,900.00
Arthulia, Inc.	\$536,200.00	\$589,820.00
CM2 Consultants	\$749,517.66	\$824,469.43

* Total Bid Amount includes a 10% Owners Allowance.

This procurement effort was held over a 7-week period advertising in local papers and trade journals. Upon completion of the Mandatory Pre-Bid Meeting conducted on November 16th, 2023, 12 firms were documented as active potential bidders. On the date of Bid opening, three (3) qualified firms were responsive. It was determined that Net Electric, Inc. submitted the lowest responsible and responsive Base Bid. The submission is within the overall budget threshold of the project, and it is recommended that the Board award a contract to Net Electric, Inc. for the Total Bid Amount of \$460,900.

The agreement is available online at <http://www.solano.edu/measureq/planning.php>

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD TO OPTIMA INSPECTIONS, INC.
FOR PROJECT INSPECTION SERVICES FOR THE
VALLEJO CENTER SECURITY ENHANCEMENT
PROJECT**

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

Board approval is requested to award a professional services contract to Optima Inspections, Inc. for Division of State Architect (DSA) Project Inspection Services for the Vallejo Center Security Enhancement Project on the Vallejo Campus. The scope of work includes providing onsite inspections of all construction and all administrative documentation as required by DSA.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- ☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Renovate instructional space and update equipment.

Ed. Code: NA Board Policy: NA Estimated Fiscal Impact: \$2,700 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION: ☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Lucky Lofton
V.P., Facilities and Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7260

TELEPHONE NUMBER

Lucky Lofton
V.P., Facilities and Executive Bonds Manager

VICE PRESIDENT APPROVAL

January 5, 2024

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

January 17, 2024

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD TO OPTIMA INSPECTIONS, INC.
FOR PROJECT INSPECTION SERVICES FOR THE
VALLEJO CENTER SECURITY ENHANCEMENT
PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

A proposal was requested from Optima Inspections, Inc. (Optima) based upon their qualifications and experience on projects on the Vallejo Campus. Optima is listed on the District's pre-qualified pool of DSA Inspectors. Optima's proposal was reviewed and is appropriate for the scope of work requested.

The Board is asked to approve a professional services contract for Optima Inspections, Inc. in the amount not to exceed \$2,700.

The agreement is available online at <http://www.solano.edu/measureq/planning.php>

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: CONTRACT AWARD TO INTEGRITY DATA & FIBER, INC. FOR CONSTRUCTION SERVICES FOR THE DISTRICT WIDE WIRELESS ACCESS POINT AND ENCLOSURES PROJECT

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

Board approval is requested for award of a contract to Integrity Data & Fiber, Inc., (IDF) for the District Wide Wireless Access Points and Enclosures Project. The scope of work includes replacement and upgrade of 109 external access points and enclosures and 313 internal access points.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- ☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Upgrade and maintain district's wireless networks.

Ed. Code:	Board Policy:	Estimated Fiscal Impact: \$115,379 Measure Q Funds
SUPERINTENDENT'S RECOMMENDATION:		<input checked="" type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL <input type="checkbox"/> NOT REQUIRED <input type="checkbox"/> TABLE
Lucky Lofton V.P., Facilities and Executive Bonds Manager		
PRESENTER'S NAME		
4000 Suisun Valley Road Fairfield, CA 94534		
ADDRESS		
(707) 863-7260		
TELEPHONE NUMBER		
Lucky Lofton V.P., Facilities and Executive Bonds Manager		
VICE PRESIDENT APPROVAL		
January 5, 2024		
DATE SUBMITTED TO SUPERINTENDENT-PRESIDENT		
		Celia Esposito-Noy, Ed.D. Superintendent-President
		January 17, 2024
		DATE APPROVED BY SUPERINTENDENT-PRESIDENT

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: CONTRACT AWARD TO INTEGRITY DATA & FIBER, INC. FOR CONSTRUCTION SERVICES FOR THE DISTRICT WIDE WIRELESS ACCESS POINT AND ENCLOSURES PROJECT

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

A public informal bid opening was conducted through a live stream, and sealed bids were due on December 14, 2023. The District received one responsible and responsive bid:

<u>Contractor</u>	<u>Base Bid</u>	<u>Total Bid</u>
Integrity Data & Fiber, Inc.	\$104,890	\$115,379

* Total Bid Amount includes a 10% Owners Allowance.

It was determined that IDF submitted the lowest responsible and responsive bid. It is recommended the Board approve and award a contract to IDF in the amount of \$115,379.

The contract is available online at <http://www.solano.edu/measureq/planning.php>

AGENDA ITEM 13.(k)
MEETING DATE January 17, 2024

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: REQUEST FOR APPROVAL OF CURRICULUM ITEMS AS
SUBMITTED BY THE CURRICULUM COMMITTEE, A
SUBCOMMITTEE OF THE ACADEMIC SENATE**

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

During the Fall 2023 semester, the Solano Community College Curriculum Committee, a subcommittee of the Academic Senate, approved the following curriculum-related items. The approval of the Governing Board is requested as required by Title 5, Chapter 6, Subchapter 2, beginning with §55100.

STUDENT SUCCESS IMPACT:

- ☒ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other:

Ed. Code: Title 5, Chapter 6, subchapter 2, beginning with §55100 Board Policy: 6100 Estimated Fiscal Impact: N/A

SUPERINTENDENT'S RECOMMENDATION:

☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

David Williams, Ph.D.
Vice President, Academic Affairs

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707 864-7200

TELEPHONE NUMBER

David Williams, Ph.D.
Academic Affairs

VICE PRESIDENT APPROVAL

January 4, 2024

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

January 17, 2024

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

SOLANO COMMUNITY COLLEGE

REQUEST FOR APPROVAL OF CURRICULUM COMMITTEE CURRICULUM ACTIVITIES

During the Fall, 2023 semester, the Solano Community College Curriculum Committee, a subcommittee of the Academic Senate, approved the following curriculum-related items. The approval of the Governing Board is requested as required by Title 5, Chapter 6, Subchapter 2, beginning with §55100.

CONSENT ITEM

DMA001	Class Max change from 35 to 24	10/31/2023
DMA009	Class Max change from 35 to 24	
DMA015	Class Max change from 35 to 24	
DMA020	Class Max change from 35 to 24	
DMA021	Class Max change from 35 to 24	
DMA031	Class Max change from 35 to 24	
DMA032	Class Max change from 35 to 24	
DMA033	Class Max change from 35 to 24	
DMA040	Class Max change from 35 to 24	
DANC 020A	Class Max change from 30 to 25	
DANC 010A	Class Max change from 30 to 25	
DANC 010B	Class Max change from 30 to 25	
DANC 011A	Class Max change from 30 to 25	
FTV 011	Class Max change from 50 to 35	
FTV 010	Class Max change from 50 to 35	

ACTION ITEM

Item	Reason for Item			CC Approval
Notify faculty of removal from catalog 25-26 and inform of option to bring back if created into a Chancellor's Office recognized Certificate of Achievement				12/5/2023
Actions for OCED courses within programs				12/5/2023
OCED			Faculty recommendation	
Softskills for Technicians	Elect		Low-unit	
Weld AS	Elect	070/071	REMOVE OCED 70 & 71; required courses (per Jeff K)	
French	Elect		Remove OCED as per Lorna	
Spanish	Elect		Remove OCED as per Lorna	
World Lang	Elect		Remove OCED as per Lorna	
Automation Technology	Elect		Stay elective	
Mechatronics	Elect		Stay elective	
Business General	Elect		REMOVE OCED 90/91 (per LaVonne Slaton)	

Business General cert	Elect		REMOVE OCED 90/91 (per LaVonne Slaton)	
Business Insurance Property/Casualty	Req		REMOVE OCED 90 (per LaVonne Slaton)	
Small Business Mgmt	Elect		REMOVE OCED 90/91 (per LaVonne Slaton)	
Administrative Assistant CA/AS	Req		REMOVE OCED 90 (per LaVonne Slaton)	
Computer Programming	Elect		Keep	
Drafting and Design	Req Elect	090/091 or 070	Keep	
Survey and Civil	Req Elect	090/091 or 070	Keep	
Elementary Teacher Ed	Req		Need to modify EDUC 001 to include internship	
Fire Tech CA/AS	Elect		Modified through proposal	
Landscape Tech	Req		Low-unit cert; remove OCED 090 ad reduce cert to 10 units	
Wellness and Self	Elect	070/071	Remove 70/71 (per Rebecca LaCount) – will wait until Spring 24 for full modification	
Nail Technology	AS	070/071	remove OCED per Toni	
EDUC 001	Coreq		Incorporate internship into course through proposal	
OT 151	Coreq		Remove co-requisite OCED 090. This also has a pre-req of 45 wpm typing skills. We need to remove that.	
SPAN 175	Coreq		Remove OCED co-requisite	
SPAN 185	Coreq		Remove OCED co-requisite	
SPAN 101	Coreq		Remove co-requisite and Modify to increase to 3.0 units	
FREN 101	Coreq		Remove co-requisite and Modify to increase to 3.0 units	
ENGR001	Add DE			10/31/2023
ENGR003	Add DE			10/31/2023
ENGR017	Add DE			10/31/2023
ENGR026	Add DE			10/31/2023
ENGR030	Add DE			10/31/2023

PHYS 002	Add DE	10/31/2023
PHYS 006	Add DE	10/31/2023
PHYS 008	Add DE	10/31/2023
PHYS 010	Add DE	10/31/2023

NEW COURSE

Course		CC Approval
ATHL 016C	Basketball – Men’s Intercollegiate Off-Season (Spring)	12/5/2023
ATHL 016D	Basketball – Men’s Intercollegiate Conditioning (Summer)	12/5/2023
ATHL 016E	Basketball – Men’s Intercollegiate Pre-Season (Fall)	12/5/2023

COURSE MODIFICATION

Course	Title	Modification	CC Approval
EDUC001	Elementary Teacher Education	Add OCED component into course	12/5/2023
ADVM101	Introduction to Mechatronics	Update Prefix	10/31/2023
ADVM110	Industrial Materials	Update Prefix	10/31/2023
ADVM151	Vocational Mathematics	Update Prefix	10/31/2023
ADVM171	Making Things 1 - 3D Technology	Update Prefix	10/31/2023
ADVM172	Making Things 2 - 2D Technology	Update Prefix	10/31/2023
ADVM173	Making Things 3 - Tool Use and Safety	Update Prefix	10/31/2023
ADVM174	Making Things 4 - Basic Electronics	Update Prefix	10/31/2023
ADVM175	Maker Space Technology Lab I	Update Prefix	10/31/2023
ADVM176	Maker Space Technology Lab II	Update Prefix	10/31/2023
ADVM179	Making Things 5 - Sewing Fundamentals	Update Prefix	10/31/2023

COURSE INACTIVATION

Course		CC Approval
COUN058	Life Management	12/5/2023
COUN064B	Practicum II	12/5/2023
COUN065P	Human Services and Social Work Practicum II	12/5/2023
COUN091	Foundations for College Success	12/5/2023
COUN098	Performance Psychology	12/5/2023
COUN102A	Time Management & Goal Setting	12/5/2023
COUN102B	Test Anxiety and Memory	12/5/2023

COUN102C	Study Systems	12/5/2023
COUN103	Disability Success	12/5/2023
COUN310	Transition to College for Students with Disabilities	12/5/2023
EDUC050	Introduction to Education	12/5/2023
DANC016A	Tap Dance - Beginning	12/5/2023
DANC016B	Tap Dance - Intermediate	12/5/2023
DANC013C	Jazz Dance – Advanced	12/5/2023
FIRE103	Introduction to the Fire Services	10/31/2023
FIRE104	Introduction to Emergency Medical Services (EMS)	10/31/2023
FIRE105	Introduction to Earthquake and Disaster Preparedness	10/31/2023
IT050	Alternative Energy Technologies	11/7/2023
IT110	Modern Welding	11/7/2023
IT111	Modern Welding	11/7/2023
IT181	Introduction to Drones	11/7/2023
IT182	Basics of Drone Operations	11/7/2023
IT183	Drone Photography and Video	11/7/2023
IT184	Remote Pilot Examination Preparation	11/7/2023

CURRICULUM REVIEW

Course		CC Approval
COUN005	Career-Life Planning	12/5/2023
COUN006	University Transfer Success	12/5/2023
COUN007	Student Life Success	12/5/2023
COUN008	Math, Engineering and Science Achievement (MESA) Enrichment	12/5/2023
COUN023	Psychology for Modern Life	12/5/2023
COUN064	Human Services and Social Work Seminar	12/5/2023
COUN064P	Human Services and Social Work Practicum	12/5/2023
SPMD054	Care and Prevention of Athletic Injuries	12/5/2023
SPMD055A	Sports Medicine-Athletic Training Practicum Fall Sports	12/5/2023
SPMD055B	Sports Medicine-Athletic Training Practicum Spring Sports	12/5/2023
SPMD056A	Sports Medicine-Athletic Training Practicum Fall Sports 2	12/5/2023
SPMD056B	Sports Medicine-Athletic Training Practicum Spring Sports 2	12/5/2023
SPMD071	Back Care and Injury Management	12/5/2023
HED001	Introduction to Public Health	12/5/2023
HED002	Health Education	12/5/2023
HED003	Women's Health	12/5/2023
ATHL001	Volleyball - Women's Intercollegiate (Fall)	12/5/2023
ATHL001A	Volleyball – Women's Intercollegiate Off-Season (Spring)	12/5/2023

ATHL001B	Volleyball – Women’s Intercollegiate Pre-Season (Summer)	12/5/2023
ATHL002A	Basketball - Women's Intercollegiate (Fall)	12/5/2023
ATHL002B	Basketball - Women's Intercollegiate (Spring)	12/5/2023
ATHL002C	Basketball – Women’s Intercollegiate Off-Season (Spring)	12/5/2023
ATHL002D	Basketball – Women’s Intercollegiate Conditioning (Summer)	12/5/2023
ATHL002E	Basketball – Women’s Intercollegiate Pre-Season (Fall)	12/5/2023
ATHL003	Softball - Women's Intercollegiate (Spring)	12/5/2023
ATHL003A	Softball – Women’s Intercollegiate Off-Season (Fall)	12/5/2023
ATHL003B	Softball – Women’s Intercollegiate Pre-Season (Spring)	12/5/2023
ATHL004	Soccer - Women's Intercollegiate (Fall)	12/5/2023
ATHL004A	Soccer – Women’s Intercollegiate Off-Season (Spring)	12/5/2023
ATHL004B	Soccer – Women’s Intercollegiate Pre-Season (Summer)	12/5/2023
ATHL005	Soccer - Men's Intercollegiate (Fall)	12/5/2023
ATHL010	Swimming and Diving - Men's and Women's Intercollegiate (Spring)	12/5/2023
ATHL010A	Swimming and Diving – Men’s and Women’s Intercollegiate Off-Season (Fall)	12/5/2023
ATHL010B	Swimming and Diving – Men’s and Women’s Intercollegiate Pre-Season (Spring)	12/5/2023
ATHL012	Beach Volleyball - Women's Intercollegiate (Spring)	12/5/2023
ATHL015	Baseball - Men's Intercollegiate (Spring)	12/5/2023
ATHL015A	Baseball – Men’s Intercollegiate Off-Season (Fall)	12/5/2023
ATHL015B	Baseball – Men’s Intercollegiate Pre-Season (Spring)	12/5/2023
ATHL016A	Basketball - Men's Intercollegiate (Fall)	12/5/2023
ATHL016B	Basketball - Men's Intercollegiate (Spring)	12/5/2023
ATHL022	Tennis – Men’s and Women’s Intercollegiate (Spring)	12/5/2023
ATHL022A	Tennis – Men’s and Women’s Intercollegiate Off-Season (Fall)	12/5/2023
ATHL022B	Tennis – Men’s and Women’s Intercollegiate Pre-Season (Spring)	12/5/2023
ATHL025	Conditioning – Intercollegiate Athletics In-Season	12/5/2023
ATHL050A	Peak Performance - Beginning	12/5/2023
ATHL050B	Peak Performance – Intermediate	12/5/2023
DANC004	Dance Appreciation	12/5/2023
DANC010A	Ballroom Dance - Beginning	12/5/2023
DANC010B	Ballroom Dance - Intermediate	12/5/2023
DANC011A	Hip-Hop Dance - Beginning	12/5/2023
DANC011B	Hip-Hop Dance - Intermediate	12/5/2023
DANC012A	Swing Dance - Beginning	12/5/2023
DANC012B	Swing Dance - Intermediate	12/5/2023
DANC013A	Jazz Dance - Beginning	12/5/2023

DANC013B	Jazz Dance - Intermediate	12/5/2023
DANC014A	Ballet - Beginning	12/5/2023
DANC014B	Ballet - Intermediate	12/5/2023
DANC015A	Modern Dance - Beginning	12/5/2023
DANC020A	Dance Choreography	12/5/2023
DANC025A	Dance Production - Beginning	12/5/2023
DANC025B	Dance Production – Intermediate	12/5/2023
NURS071A	Foundations of Nursing I	10/31/2023
NURS071B	Foundations of Nursing II	10/31/2023
NURS071S	Nursing Simulation and Skills Lab I	10/31/2023
NURS072A	Medical/Surgical I and Geriatrics	10/31/2023
NURS072B	Maternal-Newborn Nursing	10/31/2023
NURS072S	Nursing Simulation and Skills Lab II	10/31/2023
NURS073	Issues and Leadership in Health Care Today	10/31/2023
NURS073A	Medical/Surgical II	10/31/2023
NURS073B	Psychiatric and Mental Health Nursing	10/31/2023
NURS073S	Nursing Simulation and Skills Lab III	10/31/2023
NURS074A	Medical/Surgical III	10/31/2023
NURS074B	Pediatric Nursing	10/31/2023
NURS074S	Nursing Simulation and Skills Lab IV	10/31/2023
FIRE050	Principles of Emergency Services	10/31/2023
FIRE051	Fire Behavior & Combustion	10/31/2023
FIRE053	Fire Prevention Applications	10/31/2023
FIRE054	Fire Protection Systems	10/31/2023
FIRE056	Building Construction as it Relates to The Fire Service	10/31/2023
FIRE101	Principles of Fire and Emergency Services Safety and Survival	10/31/2023
FIRE140	Fire Technology Academy	10/31/2023

NEW PROGRAM

Program	CC Approval
Fire Administration	10/31/2023

PROGRAM MODIFICATION

Program	Modification	CC Approval
Elementary Teacher Education (AA-T)	Remove OCED and add new course	12/5/2023
Nursing, Registered	Updates reflecting Curriculum review changes	10/31/2023

Requirements for Admission to Registered Nursing Program	Updates reflecting Curriculum review changes	10/31/2023
Fire Technology (AS)	Remove OCED from electives	10/31/2023
Fire Technology (CA)	Remove OCED from electives	10/31/2023
Automation Technology (AS)	Update ADVN prefix	10/31/2023
Automation Technology (CA)	Update ADVN prefix	10/31/2023
Drafting and Design Technician (AS)	Update ADVN prefix	10/31/2023
Drafting and Design Technician (CA)	Update ADVN prefix	10/31/2023
Maintenance Technician (CA)	Update ADVN prefix	10/31/2023
Maker Space Technology (CA)	Update ADVN prefix	10/31/2023
Mechatronics (AS)	Update ADVN prefix	10/31/2023
Mechatronics (CA)	Update ADVN prefix	10/31/2023
Survey and Civil Drafting Technician (AS)	Update ADVN prefix	10/31/2023
Survey and Civil Drafting Technician (CA)	Update ADVN prefix	10/31/2023
Welding Technician (AS)	Update ADVN prefix	10/31/2023
Welding Technician (CA)	Update ADVN prefix	10/31/2023

PROGRAM INACTIVATION

Program	
None	

AGENDA ITEM 13.(l)
MEETING DATE January 17, 2024

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: RESOLUTION NO. 23/24-05 PROCLAIMING FEBRUARY 2024 AS
BLACK HISTORY MONTH**

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

Board approval of Resolution No. 22/24-05 to proclaim February 2024 as Black History Month.

STUDENT SUCCESS IMPACT:

- ☒ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☐ Other:

Ed. Code: N/A Board Policy: N/A Estimated Fiscal Impact: N/A

SUPERINTENDENT'S RECOMMENDATION: ☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Lisa Neeley, M.A.
Vice President, Student Services

PRESENTER'S NAME
4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7159

TELEPHONE NUMBER

Celia Esposito-Noy, Ed.D.
Superintendent-President

Lisa Neeley, M.A.
VICE PRESIDENT APPROVAL

January 9, 2024
**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

January 17, 2024
**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

**RESOLUTION PROCLAIMING FEBRUARY 2024
AS BLACK HISTORY MONTH
AT SOLANO COMMUNITY COLLEGE**

RESOLUTION NO. 23/24-05

WHEREAS, Black History Month is celebrated every February as tribute to the achievements of African Americans who have shaped American history from 1619 to the election of the first Black President and Vice-President of the United States of America in 2008 and 2020, respectively, and beyond;

WHEREAS, Dr. Carter G. Woodson initiated the observance of "Negro History Week" in February 1926 to honor the birthdays of Frederick Douglass and Abraham Lincoln, both pivotal figures in the advancement of Black enfranchisement;

WHEREAS, through the dedicated efforts of prominent civil rights activists, the transition to dedicating an entire month to the celebration was advocated and realized in 1976;

WHEREAS, the 2024 National Black History Month theme is "African Americans and the Arts" spanning the significant impact Black Americans have made on visual arts, music, and cultural movements, from the late 19th Century cinematic achievements of writer-producer-director Oscar Micheaux to the poetic, percussive literary expressions of today's poet laureate Amanda Gorman;

WHEREAS, despite the African slave trade that created an institution of chattel slavery in this nation, African Americans have nonetheless continually enriched and contributed to our society through their longstanding commitment to resilience, justice, equality, civil rights, and economic and social equality for all;

1 **WHEREAS**, African Americans have played a pivotal role in the history,
2 building, and shaping of America and whose contributions should not be understated or
3 marginalized;

4 **WHEREAS**, Black history is a part of American history and our complex, shared
5 history is italicized by the contribution of African Americans for over 400 years; now
6 therefore be it

7 **RESOLVED**, that the Solano Community College District Governing Board does
8 hereby adopt this resolution to recognize February 2024 as Black History Month.

9 **PASSED AND ADOPTED**, This 17th day of January 2024, by the Governing
10 Board of the Solano Community College District.

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DENIS HONEYCHURCH, J.D., PRESIDENT

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CELIA ESPOSITO-NOY, ED.D., SECRETARY

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**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: MEASURE Q QUARTERLY PROGRESS UPDATE
REPORT TO THE GOVERNING BOARD**

REQUESTED ACTION:

☒ Information OR ☐ Approval
☐ Consent OR ☐ Non-Consent

SUMMARY:

The Solano CCD Measure Q Quarterly Update Report is presented for Board information. This report includes an overview of program and project activities for the Measure Q Bond Program for the period of July 1, 2023 – October 31, 2023.

Measure Q expenditures during this reporting period were \$3,463,893. Total expended to October 31, 2023 was \$235,080,102 (percentage spent is 66.0%).

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- ☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Quarterly Reports provided to the Board of Trustees and the public regarding the use of bond funds.

Ed. Code: NA	Board Policy: NA	Estimated Fiscal Impact: \$0
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SUPERINTENDENT'S RECOMMENDATION:

☐ APPROVAL ☐ DISAPPROVAL
☒ NOT REQUIRED ☐ TABLE

Lucky Lofton
VP, Facilities and Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Lucky Lofton
VP, Facilities and Executive Bonds Manager

VICE PRESIDENT APPROVAL

January 8, 2024

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

January 17, 2024

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: MEASURE Q QUARTERLY PROGRESS UPDATE
REPORT TO THE GOVERNING BOARD**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Sample of key activities this quarter:

Program: District staff and Bond Program team members continue to work on Consultant Pool refreshing, Design Standards revision/updates are continuing. Planning for and implementing the projects being funded by Series D and E funds proceed. There were two (2) Bond Spending Plan Updates during this quarter, and discussions regarding the next bond issuance have begun.

Projects:

- Fairfield Learning Resource Center Project (Building 100 Replacement): This project is now closed.
- Fairfield B300 Modernization Project: This project will be re-bid in December 2023/January 2024.
- Fairfield B1600 Modernization Project: This new project is a full modernization of the Cosmetology Department in Building 1600. The project will also include new interior finishes throughout the building, improvements to mechanical/electrical/plumbing systems, modernization of existing restrooms, ADA upgrades, and miscellaneous exterior improvements, including removal of the mansard roof and replacement of the walkway cover. Study/assessment of building was completed earlier this year, and design work based upon findings and recommendations of that study has begun.
- Fairfield Early Learning Center Expansion Project: Building interior work is underway, and sitework is ongoing.
- On Campus Housing Project: This project is no longer funded with Measure Q bond funds and is removed from this Report.
- Small Capital Projects – Fairfield Building 1400 Lighting Upgrade: Contractor's bonding surety is currently soliciting proposals for an alternate contractor to complete the Project.
- Small Capital Projects – Campus Wide Interior Refresh: Study/assessment work complete. Draft Report has been received and reviewed. Working to develop project scope based upon findings and recommendations.
- Small Capital Projects – Fairfield Main Entrance Improvement: Design team has been selected and is beginning work on the study/assessment.
- Small Capital Projects – Fairfield Maker Space Awning: Site visits and review of possible awning systems have occurred. Initial meeting with DSA was held.
- Small Capital Projects – Fairfield Quad Water Conservation: Design ongoing.
- Small Capital Projects – Fairfield Parking Lot Improvements: Contract was awarded and work is complete. Punch list development is in progress.
- Vacaville Annex HVAC/Roof Upgrade: Contractor mobilized on site and the new roof is installed.
- Vacaville Center Water Intrusion Mitigation: Investigation and testing complete. Awaiting proposal for design services and initial repairs.

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: MEASURE Q QUARTERLY PROGRESS UPDATE
REPORT TO THE GOVERNING BOARD**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Sample of key activities this quarter (continued):

Projects:

- Small Capital Projects - Vallejo Center Security: Design work is complete and in review with DSA.
- Small Capital Projects – Vallejo Auto Tech Exhaust System/Dynamometer Replacement: Design team working with user group to review and discuss system solutions. Assessment report received with recommendations.
- Small Capital Projects - Auto Tech Vehicle Security: Work is complete and punch list is in development.

Districtwide Projects:

- Facilities Asset Management: This new project is to ensure that all operations and maintenance building equipment and infrastructure of the District’s facilities are identified, inventoried, and tagged with trackable identity tags. The tagged assets will be fully incorporated into the preventative maintenance program and computerized maintenance management system (CMMS) to maintain optimal functionality and efficiencies.
- IT Infrastructure Project (Phase 3): Implementation of Series D and Series E funded work continues. Equipment purchases and installations continue. Annual network upgrades continue. Gym Audio-Visual Enhancement underway.
- IT Infrastructure Project (Phase 4): Planning and implementing projects associated with Series D and Series E funding, including equipment purchases and installations. Classroom tech upgrades and faculty/staff/student computer upgrades proceeding. Annual network upgrades ongoing. Printer and copier replacements continue. Gym Audio-Visual Enhancement underway, as well as wireless refresh and B1400 Audio Visual Modernization.
- Infrastructure Improvements – Central Plant Replacement: Submittals are continuing. Contractor mobilization not expected until January 2024.
- Infrastructure Improvements – Replacement Substations #3 and #4: Coordination with adjacent projects continues. Underground utilities installation underway.
- Infrastructure Improvements – Solar Energy: Design Package 1 work (Solar PV – photo voltaic and EV – electric vehicle charging) has begun – installing canopy lighting, underground conduits, electrical home runs. Design Package 2 (BESS – battery storage) still in process with DSA.
- Infrastructure Improvements – Swimming Pool Deck Replacement: Deck demolition complete, grading for new deck ongoing,
- ADA Improvements (Phase 1): Work on the Self Evaluation Study of Policies and Procedures continues with District review.