

**SOLANO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

ADOPTED MINUTES
Wednesday, October 4, 2023

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, October 4, 2023, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Honeychurch.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Board President Honeychurch led those present in the pledge of allegiance to the United States of America.

3. ROLL CALL

Denis Honeychurch, J.D., President
Rosemary Thurston, Vice President
Amber Cargo-Reed
Karimah Karah, J.D.
Amanda Lopez-Lara
Quinten R. Voyce
A. Marie Young
Celia Esposito-Noy, Ed.D., Secretary
Sriya P. Srinivasan, Student Trustee

Trustee A. Marie Young arrived at 6:35PM.

Absent:

Trustee Amanda Lopez-Lara - Excused

Others Present:

Salvatore Abbate, Director of Human Resources
Jon Cornelison, VP of Technology
Lucky Lofton, Vice President of Bond
Lisa Neeley, Vice President of Student Services
Susan Wheat, Vice President of Finance & Administration
David Williams, Vice President of Academic Affairs
Sandra Therrien, Executive Coordinator

4. APPROVAL OF AGENDA

It was moved by Trustee Voyce and seconded by Trustee Thurston to approve the agenda as presented. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments on Closed Session items.

6. CLOSED SESSION

President Honeychurch called the closed session to order at 6:33 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Salvatore Abbate, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

7. RECONVENE REGULAR MEETING

President Honeychurch reconvened the Regular Meeting at 7:00 p.m.

8. REPORT OF ACTION IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and Initiation of Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

There were no comments from members of the public.

10. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Draft Minutes for the Meeting Held on September 20, 2023 (Pending Board Approval)

Human Resources

- (b) Employment 2023-2024, Page 6

Finance and Administration

- (c) Personal Services Agreements and Contracts Under \$50,000, Page 8

It was moved by Trustee Thurston and seconded by Trustee Young to approve the Consent Agenda as presented. The motion was passed unanimously.

11. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

12. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Agreement Between PPL, Incorporated and Solano Community College District, Page 10

It was moved by Trustee Voyce and seconded by Trustee Cargo-Reed to approve the Agreement Between PPL, Incorporated and Solano Community College District as presented. The motion was passed unanimously.

Human Resources

- (b) Resignation to Retire, Page 13

Sal Abbate read the following comments regarding the retirement of Nedra Parks:

Nedra Park began her tenure at Solano Community College in November 2007 as the Administrative Asst. in the Children's Program. She worked briefly for the Academic Senate and went on to work in the MESA Program which later became the MESA/TRIO Program.

In 2019, Nedra went to work in the ASTC – Tutoring Center under Interim Director Gema Leon. From Spring 2020 through Summer 2021, Nedra was redeployed to Academic Support Services where she was assigned to the Targeted Academic Persistence Program or TAP where she helped support students experiencing academic difficulties and on probation and academic dismissal; assisted Counselors with academic recovery workshops and scheduling counseling sessions for students; and helped set up the SARS tracking system. In Fall 2021, Nedra returned to her job as an Administrative Assistant I in the ASTC working with Gema Leon and Dr. Taylor-Hill. During this time, Nedra’s strength and resilience was surely tested when her family experienced the nightmare of their property burning down during the devastating fires in Vacaville in August 2021; yet she persevered and went on to be instrumental in helping prepare for the ASTC’s move from the former Building 100 to the new Library/LRC Building and the reopening of the ASTC in Spring 2022.

If you have visited the ASTC in recent months, you will see a cool aquarium full of fish that Nedra takes pride in and has lovingly cares for and as well as evidence of her creative artwork adorning the Center. Nedra has been a huge part of the success of the tutoring center. She has been instrumental in making the ASTC one of the student hubs on campus. Nedra greets all the students that come into the center, makes sure they feel welcomed and have all that they need to be successful. Nedra is always making sure that all three ASTC centers have all the supplies and took great care to make the centers a welcoming place to all students.

In addition, for the past couple of years, Nedra Park has been the person behind the scenes each spring, working tirelessly on the arduous task of getting the Graduation Program ready for Commencement. Her colleagues remark that “*Nedra worked tirelessly preparing the graduate lists. She never complained even if it meant working weekends and some evenings. She is a quiet, hardworking person.*” In addition, Nedra, who has rescued cats, raised llamas, and fed the starving deer that came down from the Vaca hills looking for food in the aftermath of the fires, served as the Advisor to the Campus Cat Club until this month. Her artistic creativity shined when she worked on kiosk displays for the Fall Harvest Festival and Black History Month.

With her pending retirement, Nedra looks forward to spending time with her husband of 48 years and especially with her first grandchild, Dean, as well as having more time to paint, sew, and make paper crafts. The Academic Support Services Team and the ASTC staff and tutors are grateful to her for her collaboration, hard work, friendship, and support for all students. We will miss her and wish her all the best!

It was moved by Trustee Thurston and seconded by Trustee Young to approve the Resignation to Retire as presented. The motion was passed unanimously.

Finance and Administration

(c) Approval of Proposed Board Policy and Administrative Procedures Changes, Page 14

It was moved by Trustee Young and seconded by Trustee Voyce to approve the Approval of Proposed Board Policy and Administrative Procedures Changes as presented. The motion was passed unanimously.

Bond

It was moved by Trustee Voyce and seconded by Trustee Cargo-Reed to approve Items 12.(d) and 12.(e) in one motion as presented. The motion passed unanimously.

(d) Contract Amendment #3 with Salas O'Brien for Additional Professional Services for the Vacaville Annex Environmental Project, Page 50

(e) Contract Amendment #1 to Apex Testing Laboratories Inc. for Additional Material Testing & Special Inspection Services for the Early Learning Center Project, Page 54

Student Services

(f) Resolution No. 23/24-02 Proclaiming October 2023 as Filipino American History Month, Page 58

It was moved by Trustee Voyce and seconded by Trustee Young to approve Resolution No. 23/24-02 Proclaiming October 2023 as Filipino American History Month as presented. The motion was passed unanimously by the following vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: Board President Honeychurch, Vice President Thurston,
Trustee Cargo-Reed, Trustee Karah, Trustee Voyce, and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

(g) Community College Law School Initiative, Page 61

It was moved by Trustee Cargo-Reed and seconded by Trustee Voyce to approve the Community College Law School Initiative as presented. The motion was passed unanimously.

(h) Hire UP Pilot Program Grant, Page 81

It was moved by Trustee Young and seconded by Trustee Thurston to approve the Hire UP Pilot Program Grant as presented. The motion was passed unanimously.

13. BOARD STUDY SESSION - NO ACTION REQUIRED

Financial Aid Update

Presented by: Patrick Scott, Dean of Financial Aid

14. INFORMATION ITEMS – NO ACTION REQUIRED

(a) Measure Q Quarterly Progress Update Report to the Governing Board, Page 94

15. ANNOUNCEMENTS

16. ITEMS FROM THE BOARD

17. CLOSED SESSION (CONTINUED IF NECESSARY)

18. RECONVENE REGULAR MEETING (IF NECESSARY)

19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

20. ADJOURNMENT

Moved by Trustee Young and seconded by Trustee Thurston to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:45 p.m.