

**SOLANO COMMUNITY COLLEGE  
DISTRICT GOVERNING BOARD**

**ADOPTED MINUTES**

Wednesday, September 6, 2023

**1. CALL TO ORDER**

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, September 6, 2023, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Honeychurch.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

Board President Honeychurch led those present in the pledge of allegiance to the United States of America.

**3. ROLL CALL**

Denis Honeychurch, J.D., President  
Rosemary Thurston, Vice President  
Amber Cargo-Reed  
Karimah Karah, J.D.  
Amanda Lopez-Lara  
Quinten R. Voyce  
A. Marie Young  
Celia Esposito-Noy, Ed.D., Secretary  
Sriya P. Srinivasan, Student Trustee

Trustee A. Marie Young arrived at 6:40PM.

Others Present:

Salvatore Abbate, Director of Human Resources  
Jon Cornelison, VP of Technology  
Lucky Lofton, Vice President of Bond  
Lisa Neeley, Vice President of Student Services  
Susan Wheat, Vice President of Finance & Administration  
David Williams, Vice President of Academic Affairs  
Sandra Therrien, Executive Coordinator

**4. APPROVAL OF AGENDA**

It was moved by Trustee Voyce and seconded by Trustee Thurston to approve the agenda as presented. The motion was passed unanimously.

**5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)**

There were no comments on Closed Session items.

**6. CLOSED SESSION**

President Honeychurch called the closed session to order at 6:31 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)  
Agency Negotiator: Salvatore Abbate, Human Resources  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation  
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

**7. RECONVENE REGULAR MEETING**

President Honeychurch reconvened the Regular Meeting at 7:02 p.m.

**8. REPORT OF ACTION IN CLOSED SESSION**

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and Initiation of Litigation and no action was taken.

**9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)**

The Superintendent-President presented Dr. Doug Mungin, Janene Whitesell and the students from the SCC Speech and Debate Team with a Congressional Commendation from Congressman John Garamendi.

ASSC Governing Board Senator, Kiren Wilson introduced members of the ASSC.

## **10. CONSENT AGENDA – ACTION ITEMS**

### Superintendent-President

- (a) Draft Minutes for the Meeting Held on August 16, 2023 (Pending Board Approval)

### Human Resources

- (b) Employment 2023-2024, Page 5

### Finance and Administration

- (c) Personal Services Agreements and Contracts Under \$50,000, Page 8

It was moved by Trustee Voyce and seconded by Trustee Young to approve the Consent Agenda as presented. The motion was passed unanimously.

## **11. ITEMS REMOVED FROM CONSENT AGENDA**

There were no items removed from the Consent Agenda.

## **12. NON-CONSENT AGENDA ITEMS – ACTION ITEMS**

### Human Resources

- (a) Resignation to Retire, Page 10

Sal Abbate read the following comments from Shirley Lewis and Brandon Carerra regarding the retirement of Marie Mayne:

*Marie Mayne was hired by Arturo Reyes in October 2011 as the Tutoring Center Specialist. She oversaw the day-to-day operations and hired peer tutors for the program where she was the solo staff employee for six years. In 2017, Marie transferred to the Vallejo Center and worked as a Student Services Generalist under Dean Lewis, where in addition to providing enrollment services and supporting faculty and staff, Marie provided valuable assistance to the Corrections Education program in its early formation. Marie was acknowledged for her outstanding service by the commencement student speaker, Raisa Boyd, during her virtual presentation in 2020 for the college.*

*Prior to Solano Community College, Marie worked at Cal Maritime as the Admissions Coordinator where she revamped and increased the international student cohort. She also worked at Touro University of CA as Executive Assistant to the College of Education Dean. Marie spent many years working at UC Berkeley as the Director of the Multicultural Engineering Program for the College of Engineering – overseeing the undergraduate summer research programs and hiring graduate students to serve as physics and mathematics tutors. She was awarded the UCB Chancellor’s Outstanding Staff Award in 2002. Marie was selected as the Julia Morgan Women in Engineering Program Director and helped to recruit students nationwide, presented at workshops, and attended conference in Puerto Rico. Marie is a former NFL cheerleader and performed at the Super Bowl for the winning team, and is pictured in the Hall of Fame at the Allegiant stadium in Las Vegas.*

*Vallejo Center Supervisor Brandon Carrera states that “Over the past full year as Marie Mayne’s recent and current supervisor at our SCC Vallejo Center, our team and I are happy to congratulate her on a well-deserved retirement including the years she proceeded before I arrived here. Through my perspective as a first-year employee and with her institutional knowledge and support, Marie was instrumental and integral in bridging the continuity of culture and service to the Vallejo Center from a two-year gap in service due to the Covid-19 Pandemic.*

*I observed Marie as she provided extraordinary levels of serviceable moments to students, staff and the community through the great and challenging times: From being on the frontlines helping students in need face to face, registering them step by step and enrolling them successfully into courses, to helping staff navigate working on our center and providing needed office supplies to teach a class, to being on the backend support by creating easier yet compliant system workflows for our Rising Scholars program, to building positive partnerships with internal and external stakeholders - Marie did it all with a smile even when handling phone calls; and through those call, even though they wouldn’t be able to see her smile they still would be able to just hear that she is smiling!*

*There wasn’t anything Marie couldn’t do to single handedly run the Vallejo Center on her own if she had to. She has a true genuine talent in frontline customer service and paying attention to details. Her void will be irreplaceable and missed, yet I believe her influential legacy on SCC will be ingrained in the DNA towards the path of being a world class institution.”*

*Marie has a son and daughter both college graduates, (one with her master’s). She has been married for forty-one years and they have a granddaughter named Aria who is six. During retirement, she hopes to spend time with family and pursuing her interests in acrylic painting, playing the flute and creating voiceovers for local, regional and national projects.*

*We thank and wish Marie Mayne the best!*

It was moved by Trustee Thurston and seconded by Trustee Cargo-Reed to approve the Resignation to Retire as presented. The motion was passed unanimously.

Finance and Administration

(b) Public Hearing and Adoption of the 2023-2024 District Budgets, Page 11

It was moved by Trustee Young and seconded by Trustee Lopez-Lara to approve the Public Hearing and Adoption of the 2023-2024 District Budgets as presented. The motion was passed unanimously.

(c) Proposed Service Contract with Tassel Software, Inc to Provide SaaS Support and Service, Page 12

It was moved by Trustee Cargo-Reed and seconded by Trustee Thurston to approve the Proposed Service Contract with Tassel Software, Inc. to Provide SaaS Support and Service as presented. The motion was passed unanimously.

Bond

(d) Contract Award to Brooktrout Designs for the Building 1400 Audio Visual Modernization Project, Page 21

It was moved by Trustee Young and seconded by Trustee Voyce to approve the Contract Award to Brooktrout Designs for the Building 1400 Audio Visual Modernization Project as presented. The motion was passed unanimously.

(e) Measure Q Bond Spending Plan Update #26, Page 23

It was moved by Trustee Voyce and seconded by Trustee Young to approve the Measure Q Bond Spending Plan Update #26 as presented. The motion was passed unanimously.

Student Services

(f) Amendment to AON Master Agreement, Page 26

It was moved by Trustee Young and seconded by Trustee Thurston to approve the Amendment to AON Master Agreement as presented. The motion was passed unanimously.

(g) Job Description: Interim Director of Cultural Programming, Page 29

It was moved by Trustee Voyce and seconded by Trustee Thurston to approve the Job Description: Interim Director of Cultural Programming as presented. The motion was passed unanimously.

- (h) Resolution No. 23/24-01 Proclaiming September 15 – October 15, 2023 as Hispanic Heritage Month, Page 33

It was moved by Trustee Lopez-Lara and seconded by Trustee Voyce to approve Resolution No. 23/24-01 Proclaiming September 15-October 15, 2023 as Hispanic Heritage Month as presented. The motion was passed unanimously by the following vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: Board President Honeychurch, Vice President Thurston,  
Trustee Cargo-Reed, Trustee Karah, Trustee Lopez-Lara,  
Trustee Voyce, and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

**13. INFORMATION ITEMS – NO ACTION REQUIRED**

**14. ANNOUNCEMENTS**

**15. ITEMS FROM THE BOARD**

**16. CLOSED SESSION (CONTINUED IF NECESSARY)**

**17. RECONVENE REGULAR MEETING (IF NECESSARY)**

**18. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)**

**19. ADJOURNMENT**

Moved by Trustee Young and seconded by Trustee Cargo-Reed to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:40 p.m.