

**SOLANO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

**UNADOPTED MINUTES
Wednesday, April 19, 2023**

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, April 19, 2023, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Honeychurch.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Board President Honeychurch led those present in the pledge of allegiance to the United States of America.

Board President Honeychurch announced that one Trustee will be participating remotely: Trustee Karimah Karah is participating remotely due to illness.

3. ROLL CALL

Denis Honeychurch, President
Rosemary Thurston, Vice President
Amber Cargo-Reed
Karimah Karah, J.D.
Amanda Lopez-Lara
Quinten R. Voyce
A. Marie Young
Celia Esposito-Noy, Ed.D., Secretary
Sumiya Ragab, Student Trustee

Others Present:

Salvatore Abbate, Human Resources
Lucky Lofton, Vice President of Bond
Joshua Scott, Academic Senate
Sriya P. Srinivasan, ASSC
Susan Wheet, Vice President of Finance & Administration
David Williams, Vice President of Academic Affairs
Sandra Therrien, Executive Coordinator

The following edits and clarifications should be noted in the agenda:

Agenda Item 13.(a) Approval of Board Policy 1018 Notification of Absence or Request to Participate in Board Meetings Remotely, has been moved from Non-Consent to Information Items as Item 14.(b) First Reading.

Agenda Item 13.(g) Proposed Facility Rental Procedures and Rates Effective FY 2023-2024 has been moved from Non-Consent to Information Items as Item 14.(c).

Agenda Item 14.(a) First Reading of Revisions to Board Policies 3800, 3810, 3820, and 3830 will be presented by VP Susan Wheat.

Agenda Item 14.(b) First Reading of BP 1018 will be presented by VP David Williams.

4. APPROVAL OF AGENDA

It was moved by Trustee Voyce and seconded by Trustee Young to approve the agenda as amended. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments on Closed Session items.

6. CLOSED SESSION

President Honeychurch called the closed session to order at 6:35 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Salvatore Abbate, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation, Initiation of Litigation, and Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

7. RECONVENE REGULAR MEETING

President Honeychurch reconvened the Regular Meeting at 7:00 p.m.

8. REPORT OF ACTION IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and Initiation of Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

There were no comments from members of the public.

10. REPORTS (NO ACTION REQUIRED)

(a) Associated Students of Solano College (ASSC)

Board Senator Sriya Srinivasan provided the following ASSC report:

On behalf of ASSC, I'd like to update you all on our election process. Today we had our Mandatory Candidates Assembly meeting in which the candidates discussed ASSC's Election Code. Campaign week will start on April 25th and end on May 5th right before Voting week which will start on May 8th and end on May 11th. Ballots will be collected online.

Other than the election, ASSC has been working on other items such as approving a new meditation room in the library building for student use and planning new events for example a possible cultural day in collaboration with both Solano College's and Early College's cultural clubs. Speaking of events, this coming Saturday, April 22nd, the Muslim Association Club will be holding its Eid festival from 11:00 am - 5:30 pm. It's open to all students, staff, and faculty with an RSVP.

Moreover, ASSC has been in contact with Solano's IT committee to submit input on the new system that will be replaced MySolano hopefully in the upcoming Fall Semester.

(b) Academic Senate

Academic Senate President Joshua Scott provided the following report:

I will be attending ASCCC Plenary tomorrow with Rebecca LaCount (VP of Academic Senate) and John Perez (DE Coordinator). Below is an excerpt of a welcome statement written by Ginni May, ASCCC President.

“The theme this spring, “Making Space for Connection and Belonging as We Center Authentic Voices and Lived Experiences in the 10+1” is building from the theme last fall. As faculty are engaged with many task forces and work groups, busily implementing recent legislation and making improvements to educational and student support opportunities, everyone must work to make space for connection and belonging. All voices must be heard. The people behind those voices, especially the faculty and students that have been traditionally underrepresented, need to be welcomed into the circle to share their experiences and tell their stories. Hopefully, this plenary session will provide such opportunities.”

On April 3rd, we heard from Minority Coalition President Shanan Danley. Minority Coalition has been a presence on campus since the 1970s and is represented by staff, faculty, and students.

Monday we'll be hearing from Lauren Taylor-Hill and Matthew Schweitzer, advisors to the LGBTQ club.

We met at the Vallejo Center at the end of March. We are hoping to see more robust class offerings as well as tutoring and counseling.

We also have a scheduling taskforce made up of faculty and administration which is focused on developing a student-centered schedule at each campus (Fairfield, Vacaville, and Vallejo).

(c) College Governance Council

On behalf of Dr. Esposito-Noy, VP David Williams provide the following CGC updates:

At the March 22nd meeting, we provided an update on the Quad Survey. We have received more than 1,000 responses and will provide a summary of the survey at the next CGC meeting. Additionally, VP Wheet discussed the budget timeline, and VP Williams provided updates on accreditation, the CA Virtual Campus, and the new faculty portal developed. VP Neeley advised of the marketing surveys that will be conducted by Interact. The next meeting will be April 26th.

(d) Superintendent-President

On behalf of Superintendent-President Celia Esposito-Noy, VP David Williams provided the following S-P report:

VP Lucky Lofton and the S-P are currently working on the most effective way to provide the Governing Board with timely Measure Q updates. We may resume providing presentations and photos as we did in past years. They are working on this and will have recommendations by the next meeting.

SCC was the location for two successful community events last week: The annual Workforce Development Board's Solano County Job Fair and the Solano County Wildfire Safety

Expo. This coming Saturday, the campus will host Eid Al-Fitr for those celebrating the end of Ramadan. Many thanks to student trustee Ragab for her leadership.

SCC has a list of events in recognition of next week's Black Student Success Week. Dr. Frank Harris will host a virtual session on race lighting on Wednesday at 1:30PM.

In addition to the success of our athletic teams, our Speech and Debate Team is the **2023 Phi Rho Pi Community College National Champions!** The Phi Rho Pi national championship tournament was held from April 10th - 15th in Washington D.C. where more than sixty of the top community colleges from every region of the country competed. Our Solano Falcons won **Gold Overall Sweepstakes, Gold Debate Sweepstakes, and Gold Individual Sweepstakes**, in the Hindman small school division. On May 3rd, we will welcome our Speech and Debate Team for a small reception and then recognize them at the start of the meeting.

Lastly, the S-P is currently traveling with Professors LaNae Jaimez and Michael Wyly and two of our Phi Theta Kappa students who will accept awards at the national PTK conference later this week.

11. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Draft Minutes for the Board Meeting Held on April 5, 2023 (Pending Board Approval)

Human Resources

- (b) Employment 2022-2023, Page 6

Finance and Administration

- (c) Warrants, Page 8
- (d) Personal Services Agreements, Page 10
- (e) Contract Renewals Under \$50,000, Page 11
- (f) Notice of Completion for Construction Services for Testing and Repair Services for the Fiber Network Ring Repair Project, Page 12

It was moved by Trustee Young and seconded by Trustee Cargo-Reed to approve the Consent Agenda as presented. The motion was passed unanimously.

12. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Approval of Board Policy 1018 Notification of Absence or Request to Participate in Board Meetings Remotely, Page 14

This item was moved to Information Items – No Action Necessary as Item 14.(b).

Human Resources

- (b) Summer Work Schedule, Page 16

It was moved by Trustee Cargo-Reed and seconded by Trustee Lopez-Lara to approve the Summer Work Schedule as presented. The motion was passed unanimously.

- (c) New Classified Manager Job Description: Assistant Athletic Director, Page 17

It was moved by Trustee Thurston and seconded by Trustee Voyce to approve the New Classified Manager Job Description: Assistant Athletic Director as presented. The motion was passed unanimously.

- (d) New Classified Manager Job Description: Director of Online Education, Page 22

It was moved by Trustee Voyce and seconded by Trustee Cargo-Reed to approve the New Classified Manager Job Description: Director of Online Education as presented. The motion was passed unanimously.

Finance and Administration

- (e) Proposed Contract with Intellisite, LLC to Provide Safety and Security Monitoring Solutions, Page 27

It was moved by Trustee Cargo-Reed and seconded by Trustee Thurston to approve the Proposed Contract with Intellisite LLC to Provide Safety and Security Monitoring Solutions as presented. The motion was passed unanimously.

- (f) [Affiliate and Subaward Agreements with University of California, Davis for Idea-CBMS Study, Page 48](#)

It was moved by Trustee Young and seconded by Trustee Lopez-Lara to approve the Affiliate and Subaward Agreements with University of California, Davis for Idea-CBMS Study as presented. The motion was passed unanimously.

- (g) [Proposed Facility Rental Procedures and Rates Effective FY 2023-2024, Page 72](#)

This item was moved to Information Items as Item 14.(c).

Bond

- (h) [Contract Award to Allana Buick & Bers, Inc. for the Vacaville Center Water Intrusion Project, Page 85](#)

It was moved by Trustee Thurston and seconded by Trustee Cargo-Reed to approve the Contract Award to Allana Buick & Bers, Inc. for the Vacaville Center Water Intrusion Project as presented. The motion was passed unanimously.

- (i) [Contract Award to HMR Architects, Inc. for the Building 1800 Maker Space Awning Project, Page 87](#)

It was moved by Trustee Young and seconded by Trustee Thurston to approve the Contract Award to HMR Architects, Inc. for the Building 1800 Maker Space Awning Project as presented. The motion was passed unanimously.

- (j) [Contract Award to HMR Architects, Inc. for the Building 1800B Power/Electrical Project, Page 89](#)

It was moved by Trustee Voyce and seconded by Trustee Lopez-Lara to approve the Contract Award to HMR Architects, Inc. for the Building 1800B Power/Electrical Project as presented. The motion was passed unanimously.

Academic Affairs

- (k) [Agreement Between the City of Fairfield and Solano Community College District for the Use of the City of Fairfield Fire Department Training Facility, Page 91](#)

It was moved by Trustee Lopez-Lara and seconded by Trustee Thurston to approve the Agreement Between the City of Fairfield and Solano Community College District for the Use of the City of Fairfield Fire Department Training Facility as presented. The motion was passed unanimously.

14. INFORMATION ITEMS – NO ACTION REQUIRED

- (a) First Reading of Revisions to Board Policies 3800, 3810, 3820, and 3830, Page 103
- (b) Approval of Board Policy 1018 Notification of Absence or Request to Participate in Board Meetings Remotely, Page 14
- (c) Proposed Facility Rental Procedures and Rates Effective FY 2023-2024, Page 72

15. ANNOUNCEMENTS

Trustee Rosemary Thurston attended the play “Priscilla, Queen of the Desert” at the SCC Theatre last week. Trustee Thurston commended the staff on a great job and was very proud of the work they did. Trustee Thurston urged everyone to attend.

16. ITEMS FROM THE BOARD

17. CLOSED SESSION (CONTINUED IF NECESSARY)

18. RECONVENE REGULAR MEETING (IF NECESSARY)

19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

20. ADJOURNMENT

Moved by Trustee Young and seconded by Trustee Thurston to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:33 p.m.