

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: MEMBERS OF THE GOVERNING BOARD**

**SUBJECT: CONSENT CALENDAR - HUMAN RESOURCES**

**REQUESTED ACTION: APPROVAL**

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**EMPLOYMENT 2022-2023**

**Regular Assignment**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective</u></b>
Alfredo Hernandez-Ramirez	Director of Outreach and Recruitment	11/01/2022
Isabella Rangel	Account Clerk	10/20/2022

**Change in Assignment**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective</u></b>
Taylor Ercole	From Custodian to Facilities Operations Assistant	10/11/2022

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**Salvatore Abbate**  
Human Resources

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October 7, 2022

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**Date Submitted**

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**Celia Esposito-Noy, Ed.D.**  
Superintendent-President

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October 19, 2022

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**Date Approved**

SOLANO COMMUNITY COLLEGE HUMAN RESOURCES CONSENT CALENDAR

Governing Board Meeting

October 19, 2022

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**Short-Term/Temporary/Substitute**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Fund/Grant</u></b>	<b><u>Effective</u></b>	<b><u>Amount</u></b>
Isabel Anderson	Curriculum Development - Journalism	Perkins	08/11/22 - 05/31/23	\$64.87/hr.
Theresa Armstrong	Production Assistant - Theatre Arts	General Fund	10/20/22 - 12/07/22	\$15.75/hr.
Saki Cabrera	Human Services Project Coordinator	Perkins	08/11/22 - 05/31/23	\$71.72/hr.
James (Kimo) Calilan	Additional Duties - Stipend	General Fund	10/01/22 - 06/30/23	\$4,175.00
Shaunice Cole	Cosmetology Outreach/Recruiting	Strong Workforce	10/01/22 - 06/30/23	\$69.05/hr.
Karen Cook	Maker Space Training	Perkins	10/01/22 - 12/30/22	\$69.05/hr.
Jessica Fleshman	Program Administration	General Fund	10/01/22 - 10/31/22	\$1,091.20 (Lump Sum)
Douglas Green	Maker Space Training	Perkins	10/01/22 - 12/30/22	\$69.05/hr.
Justin Howell	Additional Duties - Stipend	General Fund	10/01/22 - 06/30/23	\$4,175.00
Angel Iqueda	Program Administration	General Fund	10/01/22 - 10/31/22	\$64.65/hr.
Andreas Kaiser	Makerspace Lab	Perkins	08/20/22 - 05/31/23	\$58.59/hr.
Devon Mazoue - aka. Monica Azpeitia	ASL Interpreter Intern	General Fund	07/21/22 - 06/30/23	\$27.25/hr.
Marcie McDaniel	Special Projects - Counselor Training	EEO Fund	10/05/22 - 06/30/23	\$78.50/hr.
Nathalie Nuñez	ASL Interpreter Intern	General Fund	07/21/22 - 06/30/23	\$27.25/hr.
Maureen Powers	Outreach/Research Elementary Education	Perkins	10/06/22 - 12/16/22	\$71.72/hr.
Jesus Siller	Custodian	General Fund	10/06/22 - 06/30/23	\$15.68/hr.
Rachel Smith	Curriculum Development - Digital Media	Perkins	08/11/22 - 05/31/23	\$69.05/hr.
Rebecca Tili	Instructional Assistant - Tutor	Perkins	08/11/22 - 05/31/23	\$16.59/hr.
Sarah Wasley-Smith	Curriculum Development- Digital Media Arts	Perkins	10/15/22 - 12/31/22	\$60.69/hr.

**District Resignation**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective</u></b>
Phoenix Rothwell	Specialist - Early Learning Center 2 years and 6 months of service at SCC	10/17/2022

AGENDA ITEM 11.(c)  
MEETING DATE October 19, 2022

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: WARRANTS**

**REQUESTED ACTION:**

☐ Information OR ☒ Approval  
☒ Consent OR ☐ Non-Consent

**SUMMARY:**

09/06/2022	Vendor Payments	11115266-11115326	\$ 220,446.61
09/06/2022	Vendor Payments	11115327-11115329	\$ 988.10
09/06/2022	Vendor Payments	11115330-11115331	\$ 41,101.20
09/09/2022	Vendor Payments	11115332	\$ 32.56
09/06/2022	Vendor Payments	11115333	\$ 29,191.73
09/13/2022	Vendor Payments	11115334-11115403	\$ 671,556.35
09/13/2022	Vendor Payments	11115404	\$ 2,375.00
09/13/2022	Vendor Payments	11115405-11115406	\$ 5,536.00

*CONTINUED ON NEXT PAGE:*

**STUDENT SUCCESS IMPACT:**

- ☒ Help students achieve their educational, professional and personal goals  
☐ Basic skills education  
☐ Workforce development and training  
☐ Transfer-level education  
☐ Other

*Ed. Code: 70902 & 81656 Board Policy: 3240 Estimated Fiscal Impact: \$1,721,339.22*

**SUPERINTENDENT'S RECOMMENDATION:**

☒ APPROVAL ☐ DISAPPROVAL  
☐ NOT REQUIRED ☐ TABLE

Susan Wheet  
Vice President, Finance and Administration

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

707-864-7209

**TELEPHONE NUMBER**

Susan Wheet, Finance and Administration

**VICE PRESIDENT APPROVAL**

October 7, 2022

**DATE SUBMITTED TO**

**SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

October 19, 2022

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

AGENDA ITEM 11.(c)  
MEETING DATE October 19, 2022

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: WARRANTS

**REQUESTED ACTION:**

☐ Information OR ☒ Approval  
☒ Consent OR ☐ Non-Consent

**SUMMARY:**

*CONTINUED FROM PREVIOUS PAGE:*

09/13/2022	Vendor Payments	11115407	\$ 59.89
09/15/2022	Vendor Payments	11115408-11116204	\$ 199,181.76
09/20/2022	Vendor Payments	11116205-11116245	\$ 69,732.68
09/20/2022	Vendor Payments	11116246-11116247	\$ 843.00
09/20/2022	Vendor Payments	11116248-11116252	\$ 76,799.08
09/20/2022	Vendor Payments	11116253-11116254	\$ 11,893.49
09/20/2022	Vendor Payments	11116255	\$ 527.01
09/27/2022	Vendor Payments	11116256-11116339	\$ 370,355.48
09/27/2022	Vendor Payments	11116340-11116341	\$ 1,680.84
		Vendor Payments	<u>\$1,702,300.78</u>
09/14/2022	RF Payments	13003767	\$ 695.00
09/30/2022	RF Payments	13003768-13003770	\$ 18,343.44
		RF Payments	<u>\$ 19,038.44</u>

Total Payments \$1,721,339.22

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO:** Members of the Governing Board

**SUBJECT:** CONSENT CALENDAR – FINANCE & ADMINISTRATION

**REQUESTED ACTION:** APPROVAL

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**PERSONAL SERVICES AGREEMENTS**

**Student Services  
Lisa Neeley, Vice President**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective</u></b>	<b><u>Amount</u></b>
Pamela Graham Dbal ABC Health and Safety	Contractor will present CPR and First Aide Instruction to the Foster Kinship Care Education (FKCE). Class materials and certification included.	October 20, 2022- June 30, 2023	Not to exceed \$3,500.00

**Finance and Administration  
Susan Wheat, Vice President**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective</u></b>	<b><u>Amount</u></b>
Wahiawa Kajukenbo Foundation	Presenter will provide two 2-hour sessions of self - defense training to students, faculty and staff for Fall 2022 and two 2-hour sessions for self-defense training to students, faculty and staff for Spring 2023.	October 1, 2022- May 1, 2023	Not to exceed \$1,600.00

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**Susan Wheat**  
Vice President, Finance & Administration

October 7, 2022

**Date Submitted**

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**Celia Esposito-Noy, Ed.D.**  
Superintendent-President

October 19, 2022

**Date Approved**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO:** **Members of the Governing Board**

**SUBJECT:** **CONSENT CALENDAR – FINANCE & ADMINISTRATION**

**REQUESTED ACTION:** **APPROVAL**

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**PERSONAL SERVICES AGREEMENTS**

**Academic Affairs**  
**David Williams, Ph.D., Vice President**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective</u></b>	<b><u>Amount</u></b>
Monica A, Medina-Muro	Contractor will build an ofrenda in the Herger Gallery and participate in two related cultural events.	October 20, 2022- November 1, 2022	Not to exceed \$500.00

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective</u></b>	<b><u>Amount</u></b>
Carrie Mullen	Contractor will work as set designer for the Theatre's fall show: "Immaculate."	October 20, 2022- December 7, 2022	Not to exceed \$2,170.00

**Superintendent-President**  
**Celia Esposito-Nov, Ed. D**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective</u></b>	<b><u>Amount</u></b>
Joshua Dorman	Contractor to facilitate a DEI presentation on their current research investigating the impact of Embedded Tutoring in Community Colleges.	October 28, 2022- October 28, 2022	Not to exceed \$1,000.00

**AGENDA ITEM** 11.(d)  
**MEETING DATE** October 19, 2022

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO:** Members of the Governing Board  
**SUBJECT:** CONSENT CALENDAR – FINANCE & ADMINISTRATION  
**REQUESTED ACTION:** APPROVAL

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**PERSONAL SERVICES AGREEMENTS**

**Human Resources  
Salvatore Abbate, Director**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective</u></b>	<b><u>Amount</u></b>
Steve Barber DBA/Barber and Gonzales LLC,	Contractor to provide and facilitate Interest Based Approach Training to collective bargaining/ negotiations. Two groups with 5 sessions each to be held throughout the year.	October 18, 2022- June 30, 2023	Not to exceed \$75,000.00

AGENDA ITEM 13.(a)  
MEETING DATE October 19, 2022

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: RESOLUTION NO. 22/23-12 FINDINGS OF THE BOARD OF  
TRUSTEES OF THE SOLANO COMMUNITY COLLEGE  
DISTRICT OF CONTINUED EMERGENCY**

**REQUESTED ACTION:**

☐ Information OR ☒ Approval  
☐ Consent OR ☒ Non-Consent

**SUMMARY:**

The state of emergency continues to directly impact the ability of the members to meet safely in person. Approval of Resolution No. 22/23-12 is requested.

**STUDENT SUCCESS IMPACT:**

- ☐ Help students achieve their educational, professional and personal goals  
☐ Basic skills education  
☐ Workforce development and training  
☐ Transfer-level education  
☒ Other: \_\_\_\_\_

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: N/A</i>
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<b>SUPERINTENDENT'S RECOMMENDATION:</b>	<input checked="" type="checkbox"/> <b>APPROVAL</b>	<input type="checkbox"/> <b>DISAPPROVAL</b>
	<input type="checkbox"/> <b>NOT REQUIRED</b>	<input type="checkbox"/> <b>TABLE</b>

Celia Esposito-Noy, Ed.D.  
Superintendent-President

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 864-7299

**TELEPHONE NUMBER**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

**VICE PRESIDENT APPROVAL**

October 7, 2022

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

October 19, 2022

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**RESOLUTION NO. 22/23-12**  
**FINDINGS OF THE BOARD OF TRUSTEES OF THE**  
**SOLANO COMMUNITY COLLEGE DISTRICT**  
**OF CONTINUED EMERGENCY**

The Board of Trustees of Solano Community College District have reconsidered the circumstances of the state of emergency originally declared on March 18, 2020, and found that:

- (1) The state of emergency continues to directly impact the ability of the members to meet safely in person.

**APPROVED, PASSED AND ADOPTED** by majority vote of the Board of Trustees of the Solano Community College District of Solano County, State of California, this **19th day of October** by the following vote:

AYES:

NOES:

ABSENT OR NOT VOTING:

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Sarah Chapman, Ph.D., President of the  
Governing Board of the Solano Community  
College District

AGENDA ITEM 13.(b)  
MEETING DATE October 19, 2022

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: APPROVAL OF BOARD POLICY 1130 SOLANO  
COMMUNITY COLLEGE DISTRICT FACILITIES'  
NAMING OPPORTUNITIES IN RECOGNITION OF  
SUPPORT TO THE DISTRICT**

**REQUESTED ACTION:**

☐ Information OR ☒ Approval  
☐ Consent OR ☒ Non-Consent

**SUMMARY:**

The Governing Board establishes broad institutional policies and appropriately delegates responsibility to implement these policies. At this time Board Policy 1130 is being presented for approval. This policy was reviewed and approved by College Governance Council.

**STUDENT SUCCESS IMPACT:**

- ☒ Help our students achieve their educational, professional and personal goals  
☐ Basic skills education  
☐ Workforce development and training  
☒ Transfer-level education  
☐ Other:

*Ed. Code:* *Board Policy: 1000* *Estimated Fiscal Impact: N/A*

**SUPERINTENDENT'S RECOMMENDATION:** ☒ APPROVAL ☐ DISAPPROVAL  
☐ NOT REQUIRED ☐ TABLE

Celia Esposito-Noy  
Superintendent-President

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

707-864-7299

**TELEPHONE NUMBER**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

**VICE PRESIDENT APPROVAL**

October 7, 2022

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

October 19, 2022

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

## **SOLANO COMMUNITY COLLEGE DISTRICT**

### **FACILITIES' NAMING OPPORTUNITIES IN RECOGNITION OF SUPPORT TO THE COLLEGE**

**1130**

#### **POLICY:**

It is the policy of Solano Community College District that facilities naming opportunities are made available to recognize very significant monetary or in-kind value contributions to Solano Community College, Solano Community College Education Foundation and Solano Community College Scholarship Foundation. In addition, recognition may be provided to an individual who has made a significant contribution to SCC. The various types of recognition and level of financial contribution required are:

1. \$10,000 - \$99,999: Recognition plaques will be placed in appropriate locations, i.e., in labs, classrooms, division offices, the library, and administration building.
2. Scholarship endowments of \$5,000 or more will be listed on a permanent plaque in a prominent spot on the campus.
3. \$100,000 - \$999,999: Campus areas or parts of buildings such as classrooms, quad area, lounges, bookstore, cafeteria, and other similar type places will be named in recognition of the gift.
4. \$1,000,000+: Existing buildings may be named for a donor contributing at this level.
5. Actual cost of construction: For the naming of new buildings on the campus.

Determination of specific facilities naming opportunities within above parameters will be made by the District Governing Board consistent with Solano Community College's mission and goals. The College Superintendent/President in consultation with the President of the Educational Foundation or the President of the Scholarship Foundation will make recommendations to the District's Governing Board.

#### **REFERENCES/**

#### **AUTHORITY:**

Solano Community College District Governing Board

MLB/jka & GFF/no

**ADOPTED:** June 19, 1996

**REVISED:** February 6, 2008

## **SOLANO COMMUNITY COLLEGE DISTRICT FACILITIES' NAMING OPPORTUNITIES IN RECOGNITION OF SUPPORT TO THE COLLEGE DISTRICT**

### **POLICY:**

**1130**

It is the policy of Solano Community College District that facilities naming opportunities are made available to recognize ~~very significant monetary or in-kind value~~ contributions to Solano Community College or to the Solano Community College Educational Foundation **or the Solano Community College Scholarship Foundation with the intent to establish scholarships for Solano Community College students. and Solano Community College Scholarship Foundation.** ~~In addition,~~ Naming recognition may ~~also be provided~~ **considered to** for an individual **or a business or organization** who has made a significant contribution of time, effort, or service to SCC Solano Community College District.

### **Authority:**

The Solano Community College District Board of Trustees shall approve the naming of the facilities and areas of the District's campuses. The Board may seek advice from or work in collaboration with the Solano Community College Educational Foundation in naming a building or area.

The naming of a building or area has moral and financial implications. The District reserves the right to remove or change the name of a building or area if the circumstances warrant, or at the discretion of the District Board of Trustees.

### **Monetary and Financial Contributions:**

~~The various types of recognition and level of financial contribution required~~ **Monetary or financial contribution amounts for potential naming recognition will be recommended biennially by the Superintendent-President, in consultation with the SCC Educational Foundation, to the District Board of Trustees. The Superintendent-President's Office and the SCC Educational Foundation shall make publish the monetary contributions required for naming recognition. Naming requests will be forwarded to the District Board of Trustees at the recommendation of the Superintendent-President.**

A financial gift shall not automatically result in the naming of a building or area.

### **Contributions of time, effort, or service:**

Buildings and areas may be named for persons, businesses, or organizations who have rendered significant service to the District including those who have distinguished themselves in their work for or on behalf of the District, a campus, department, or discipline or in service to the SCC Educational Foundation.

Nominations shall include documentation as evidence of the time, effort, or service that warrants naming consideration. Nominations will be reviewed by the Superintendent-President before submitted to the District Board of Trustees for consideration.

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: RESOLUTION NO. 22/23-13 DESIGNATION AND  
DISPOSAL/DISPOSITION OF DISTRICT SURPLUS  
EQUIPMENT AND PROPERTY: CHAIRS AND DESKS**

**REQUESTED ACTION:**

☐ Information OR ☒ Approval  
☐ Consent OR ☒ Non-Consent

**SUMMARY:**

In compliance with the 81000 series of the California Education Code for appropriate disposition methods and/or restrictions, staff is requesting approval of the attached Resolution No. 22/23-13 authorizing the disposal of twenty-four (24) Student Computer Chairs and one (1) Teacher's Desk which are unsatisfactory for retention and not suitable for school use.

The resolution is attached for approval.

**STUDENT SUCCESS IMPACT:**

- ☐ Help our students achieve their educational, professional and personal goals  
☐ Basic skills education  
☐ Workforce development and training  
☐ Transfer-level education  
☒ Other: Update instructional equipment

*Ed. Code: Board Policy: 3320 Estimated Fiscal Impact: N/A*  
**CA Ed Code 70902 (b) (6)81450-81460**

**SUPERINTENDENT'S RECOMMENDATION:** ☒ **APPROVAL** ☐ **DISAPPROVAL**  
☐ **NOT REQUIRED** ☐ **TABLE**

Susan Wheet  
Vice President, Finance & Administration

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 864-7209

**TELEPHONE NUMBER**

Susan Wheet  
Vice President, Finance & Administration

**VICE PRESIDENT APPROVAL**

October 7, 2022

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

October 19, 2022

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD**

**DESIGNATION AND DISPOSAL/DISPOSITION OF  
SURPLUS EQUIPMENT AND PROPERTY-STUDENT COMPUTER  
CHAIRS AND TEACHER'S DESK**

**RESOLUTION NO. 22/23-13**

**WHEREAS**, The California Education Code (Section(s) 81450-81460) outlines the process and restrictions for disposal of surplus items, and specifically provides that if the Governing Board of the Solano Community College District, by a unanimous vote of those members present, finds that the property, whether one or more items, is unsatisfactory and/or not suitable for school use, the property may be sold at public auction or otherwise disposed of in accordance with the provisions of E.C. Section 81450; and

**WHEREAS**, The Governing Board of the Solano Community College District has determined that the personal property, described as twenty-four (24) student computer chairs and one (1) teacher's desk located at the District's SCC Campus in Fairfield is unsatisfactory for retention and no longer need for instructional use; now therefore be it

**RESOLVED**, The Director of Facilities, with the approval of the Superintendent-President, is authorized to donate or dispose of said property.

**APPROVED, PASSED AND ADOPTED** This 19th day of October 2022, by the Governing Board of Solano Community College District.

\_\_\_\_\_  
SARAH CHAPMAN, PH.D., BOARD PRESIDENT

\_\_\_\_\_  
CELIA ESPOSITO-NOY, Ed.D., SECRETARY



# Solano Community College District Disposition, Transfer or Trade-In College Equipment

It is requested that the equipment inventory records for the listed equipment be adjusted as follows:

(Check only one)

*If you have items that fall into more than one category, please prepare a separate sheet for items in each category.*

- ☐ Returned to vendor (attach to yellow copy of approved form)
 ☐ Transfer to (Location) Bldg. No. \_\_\_\_\_, Room No. \_\_\_\_\_
- ☐ Lost or stolen (attach copy of theft report form)
- ☐ To be sold as surplus
- ☒ To be destroyed or broken up for parts
- ☐ Trade-in or sale in lieu of trade-in list P.O. number and vendor

Comment:	Some of the chairs, though 20 years old, may still be useful.
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Asset No.	Description	For Surplus Items Only	
		Building No.	Room No.
N/A	Twenty Four (24) Student Computer Chairs	500	507
N/A	One (1) Teacher's Desk	500	507

Note: If the item is too destroyed or broken-up for parts it will be taken to the recycle area and will not require pickup by the warehouse, unless so noted on this sheet.

Action Performed by: Kal Samson(student aide) Date 10/3/2022

Division or Organizational Unit: School of Applied Technology and Business

Approved by: Kevin Anderson Date 10/3/2022  
Unit Manager or Division Dean

For District Facilities Office Use

For Surplus Items:

Board authorization to sell \_\_\_\_\_

Invoice/receipt number and date \_\_\_\_\_

Distribution: District Director of Facilities, Duplicate for your files, Fixed Asset Disposition and Trade-in

AGENDA ITEM 13.(d)  
MEETING DATE October 19, 2022

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: RESOLUTION NO. 22/23-14 DISTRICT AUTHORIZED  
SIGNATURES SIGNING AUTHORITY**

**REQUESTED ACTION:**

☐ Information OR ☒ Approval  
☒ Consent OR ☐ Non-Consent

**SUMMARY:**

Board approval is requested to submit District authorized signatures per the following official signature form and Resolution No. 22/23-14

**STUDENT SUCCESS IMPACT:**

- ☒ Help our students achieve their educational, professional and personal goals  
☐ Basic skills education  
☐ Workforce development and training  
☐ Transfer-level education  
☐ Other:

*Ed Code: 85232, 85233*

*Board Policy:*

*Estimated Fiscal Impact:*

**SUPERINTENDENT'S RECOMMENDATION:**

☐ APPROVAL ☐ DISAPPROVAL  
☒ NOT REQUIRED ☐ TABLE

Celia Esposito-Noy Ed.D.  
Superintendent-President

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 864-7299

**TELEPHONE NUMBER**

**VICE PRESIDENT APPROVAL**

October 10, 2022

**DATE SUBMITTED TO**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

October 19, 2022

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD**

**RESOLUTION TO AUTHORIZE SIGNATURES ON  
OFFICIAL FINANCIAL DOCUMENTS**

**RESOLUTION NO. 22/23-14**

WHEREAS, In accordance with Education Code Sections 85232 and 85233, the Governing Board shall be responsible for authorizing a person or persons to sign official documents in its name and for filing the verified signature of such person or persons with the County Superintendent of Schools; now therefore be it

RESOLVED, That the authorized signatures for all official financial documents of the Governing Board of Solano Community College District including: journal entries, deposit permits, warrant register listing “Form 50,” payroll deduction certification summary, retirement detail/summary reconciliation form, payroll pre-lists, and accounts payable transmittal forms, shall be any one of the following:

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SARAH CHAPMAN, PH.D.

BOARD PRESIDENT

---

CELIA ESPOSITO-NOY, ED.D.

SUPERINTENDENT-PRESIDENT

---

SUSAN WHEET

VICE PRESIDENT, FINANCE AND ADMINISTRATION

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD**

**RESOLUTION TO AUTHORIZE SIGNATURES ON  
OFFICIAL FINANCIAL DOCUMENTS**

**RESOLUTION NO. 22/23-14**

**(Continuing -Page 2)**

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LISA NEELEY

VICE PRESIDENT, STUDENT SERVICES

---

DAVID WILLIAMS, PH.D.

VICE PRESIDENT, ACADEMIC AFFAIRS

---

LUCKY LOFTON

EXECUTIVE BONDS MANAGER

---

SHANNON BECKHAM

DIRECTOR OF BUSINESS SERVICES

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD**

**RESOLUTION TO AUTHORIZE SIGNATURES ON  
OFFICIAL FINANCIAL DOCUMENTS**

**RESOLUTION NO. 22/23-14**

**(Continuing -Page 3)**

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SANDRA THERRIEN

EXECUTIVE COORDINATOR, SUPERINTENDENT-PRESIDENT &  
GOVERNING BOARD

PASSED AND ADOPTED this 19<sup>th</sup> day of October 2022 by the Governing  
Board of the Solano Community College District.

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SARAH CHAPMAN, PH.D.

BOARD PRESIDENT

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CELIA ESPOSITO-NOY, ED.D.

SECRETARY

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT AWARD TO ARTHULIA, INC. FOR  
CONSTRUCTION SERVICES FOR AUTOTECH  
SECURITY ENHANCEMENT PROJECT ON THE  
VALLEJO CAMPUS**

**REQUESTED ACTION:**

☐ Information OR ☒ Approval  
☐ Consent OR ☒ Non-Consent

**SUMMARY:**

Board approval is requested for award of a contract to Arthulia, Inc. for the Vallejo Campus Autotech Security Enhancement Project. This project consists of the replacement of the existing iron perimeter fence with new DSA (Division of the State Architect) approved 10' tall masonry block walls. This project will also include miscellaneous site improvements with new gates and removable bollards.

*CONTINUED ON THE NEXT PAGE*

**STUDENT SUCCESS IMPACT:**

- ☐ Help our students achieve their educational, professional and personal goals  
☐ Basic skills education  
☐ Workforce development and training  
☐ Transfer-level education  
☒ Other: Renovate instructional space and update equipment.

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: \$682,000.00 Measure Q Funds</i>
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<b>SUPERINTENDENT'S RECOMMENDATION:</b>	<input checked="" type="checkbox"/> APPROVAL	<input type="checkbox"/> DISAPPROVAL
	<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> TABLE

Lucky Lofton  
VP, Facilities & Executive Bonds Manager

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 863-7260

**TELEPHONE NUMBER**

Lucky Lofton  
V.P., Facilities & Executive Bonds Manager

**VICE PRESIDENT APPROVAL**

October 7, 2022

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

October 19, 2022

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT AWARD TO ARTHULIA, INC. FOR  
CONSTRUCTION SERVICES FOR AUTOTECH  
SECURITY ENHANCEMENT PROJECT ON THE  
VALLEJO CAMPUS**

---

**SUMMARY:**

*CONTINUED FROM THE PREVIOUS PAGE*

Sealed bids were due on September 29, 2022, and a live stream bid opening was conducted. The District received a total of four (4) bids.

<b><u>Contractor</u></b>	<b><u>Base Bid</u></b>	<b><u>Total Bid</u></b>
Arthulia, Inc.	\$620,000	\$682,000
GCCI, Inc.	\$691,000	\$760,100
DMR Builders	\$695,500	\$765,050
CWS Construction Group	\$884,000	\$972,400

\* Total Bid Amount includes a 10% Owners Allowance.

It was determined that Arthulia, Inc. submitted the lowest responsible and responsive Base Bid. It is recommended that the Board award a contract to Arthulia, Inc. for the Total Bid Amount of \$682,000.00.

The agreement is available online at <http://www.solano.edu/measureq/planning.php>

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: CONTRACT AWARD TO APEX TESTING  
LABORATORIES, INC. FOR MATERIAL TESTING &  
SPECIAL INSPECTION SERVICES FOR THE FAIRFIELD  
CAMPUS EARLY LEARNING CENTER PROJECT

**REQUESTED ACTION:**

☐ Information OR ☒ Approval  
☐ Consent OR ☒ Non-Consent

**SUMMARY:**

Board approval is requested to award a professional services contract to Apex Testing Laboratories, Inc. for Division of State Architect (DSA) Material Testing & Special Inspection services for the Early Learning Center Project on the Fairfield Campus. The scope of work of this contract includes providing all offsite/onsite material testing and special inspections as required by the Division of the State Architect (DSA) for all construction activities for the Project.

*CONTINUED ON THE NEXT PAGE*

**STUDENT SUCCESS IMPACT:**

- ☐ Help our students achieve their educational, professional and personal goals  
☐ Basic skills education  
☐ Workforce development and training  
☐ Transfer-level education  
☒ Other: Renovate instructional space and update equipment.

Ed. Code:	Board Policy:	Estimated Fiscal Impact: \$37,953.00 Measure Q Funds
SUPERINTENDENT'S RECOMMENDATION:		<input checked="" type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL <input type="checkbox"/> NOT REQUIRED <input type="checkbox"/> TABLE
Lucky Lofton V.P., Facilities and Executive Bonds Manager		
PRESENTER'S NAME		
4000 Suisun Valley Road Fairfield, CA 94534		
ADDRESS		
(707) 863-7260		
TELEPHONE NUMBER		
Lucky Lofton V.P., Facilities and Executive Bonds Manager		
VICE PRESIDENT APPROVAL		
October 7, 2022		
DATE SUBMITTED TO SUPERINTENDENT-PRESIDENT		
		Celia Esposito-Noy, Ed.D. Superintendent-President
		October 19, 2022
		DATE APPROVED BY SUPERINTENDENT-PRESIDENT

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT AWARD TO APEX TESTING  
LABORATORIES, INC. FOR MATERIAL TESTING &  
SPECIAL INSPECTION SERVICES FOR THE FAIRFIELD  
CAMPUS EARLY LEARNING CENTER PROJECT**

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**SUMMARY:**

*CONTINUED FROM THE PREVIOUS PAGE*

Proposals were solicited from all firms listed in the Board Approved Pool of Material Testing & Special Inspections and were due on September 21, 2022. The District received a total of three (3) proposals for this service.

Based on qualifications, proposed scope of work, and price, Apex Laboratories, Inc.'s proposal is considered to be the best value for this Project.

The Board is asked to approve a professional services contract to Apex Laboratories, Inc. in the amount not to exceed \$37,953.00.

The agreement is available online at <http://www.solano.edu/measureq/planning.php>

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT AWARD TO OPTIMA INSPECTIONS, INC.  
FOR PROJECT INSPECTION SERVICES FOR THE  
VALLEJO CAMPUS AUTOTECH SECURITY  
ENHANCEMENT PROJECT**

**REQUESTED ACTION:**

☐ Information OR ☒ Approval  
☐ Consent OR ☒ Non-Consent

**SUMMARY:**

Board approval is requested to award a professional services contract to Optima Inspections, Inc. for Division of State Architect (DSA) Project Inspection services for the Autotech Security Enhancement Project on the Vallejo Campus. The scope of work of this contract includes providing onsite inspections of all construction, and all other items as required by the Division of State Architect (DSA).

*CONTINUED ON THE NEXT PAGE*

**STUDENT SUCCESS IMPACT:**

- ☐ Help our students achieve their educational, professional and personal goals  
☐ Basic skills education  
☐ Workforce development and training  
☐ Transfer-level education  
☒ Other: Renovate instructional space and update equipment.

*Ed. Code: Board Policy: Estimated Fiscal Impact: \$4,500 Measure Q Funds*

**SUPERINTENDENT'S RECOMMENDATION:**

☒ APPROVAL ☐ DISAPPROVAL  
☐ NOT REQUIRED ☐ TABLE

Lucky Lofton  
V.P., Facilities & Executive Bonds Manager

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 863-7260

**TELEPHONE NUMBER**

Lucky Lofton  
V.P., Facilities & Executive Bonds Manager

**VICE PRESIDENT APPROVAL**

October 7, 2022

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

October 19, 2022

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT AWARD TO OPTIMA INSPECTIONS, INC.  
FOR PROJECT INSPECTION SERVICES FOR THE  
VALLEJO CAMPUS AUTOTECH SECURITY  
ENHANCEMENT PROJECT**

---

**SUMMARY:**

*CONTINUED FROM THE PREVIOUS PAGE*

Proposals were solicited from all the firms in the Board Approved Pool of DSA Project Inspection Firms and were due on September 28, 2022. Two proposals were received and Optima Inspections, Inc. is recommended based on best value selection. Upon review of the consultant's qualifications, the proposed scope of work, and submitted price, Optima Inspections, Inc.'s proposal was determined to be fair and appropriate.

The Board is asked to approve a professional services contract to Optima Inspections, Inc. in the amount not to exceed \$4,500.

The agreement is available online at <http://www.solano.edu/measureq/planning.php>

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT AWARD TO MBC ENTERPRISES INC. FOR  
CONSTRUCTION SERVICES FOR THE FAIRFIELD  
CAMPUS EARLY LEARNING CENTER PROJECT**

**REQUESTED ACTION:**

☐ Information OR ☒ Approval  
☐ Consent OR ☒ Non-Consent

**SUMMARY:**

Board approval is requested for award of a contract to MBC Enterprises Inc. for the Early Learning Center Project. This project consists of the installation of a new modular building to serve the Early Learning Center Department. This project also includes associated underground utilities, sitework, ADA (Americans with Disabilities Act) upgrades, and miscellaneous landscaping to accommodate the placement of the new building.

*CONTINUED ON THE NEXT PAGE*

**STUDENT SUCCESS IMPACT:**

- ☐ Help our students achieve their educational, professional and personal goals  
☐ Basic skills education  
☐ Workforce development and training  
☐ Transfer-level education  
☒ Other: Renovate instructional space and update equipment.

Ed. Code:	Board Policy:	Estimated Fiscal Impact: \$1,374,225.00 Measure Q Funds
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<b>SUPERINTENDENT'S RECOMMENDATION:</b>	<input checked="" type="checkbox"/> APPROVAL	<input type="checkbox"/> DISAPPROVAL
	<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> TABLE

Lucky Lofton  
V.P., Facilities and Executive Bonds Manager

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 863-7260

**TELEPHONE NUMBER**

Lucky Lofton  
V.P., Facilities and Executive Bonds Manager

**VICE PRESIDENT APPROVAL**

October 7, 2022

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

October 19, 2022

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT AWARD TO MBC ENTERPRISES INC. FOR  
CONSTRUCTION SERVICES FOR THE FAIRFIELD  
CAMPUS EARLY LEARNING CENTER PROJECT**

---

**SUMMARY:**

*CONTINUED FROM THE PREVIOUS PAGE*

Sealed bids for this project were due on September 28, 2022. The District received a total of five (5) bids for the Early Learning Center Project.

Bids received were as follows;

<u>CONTRACTOR</u>	<u>BASE BID</u>	<u>TOTAL BID AMOUNT</u>
MBC Enterprises Inc.	\$ 1,294,500.00	\$ 1,374,225.00
CWS Construction Group, Inc.	\$ 1,694,000.00	\$ 1,793,700.00
Schreder & Brandt Mfg. Inc.	\$ 1,774,000.00	\$ 1,881,300.00
Arthulia, Inc.	\$ 1,890,000.00	\$ 2,012,500.00
Lister Construction Inc.	\$ 1,907,000.00	\$ 2,022,350.00

\*Total Bid Amount includes Bid Alternate 001 – Intrusion System

\*Total Bid Amount includes a 5% Owners Allowance.

It was determined that MBC Enterprises Inc. submitted the lowest responsible and responsive Base Bid. It is recommended that the Board award a contract to MBC Enterprises Inc. for the Total Bid Amount of \$1,374,225.00.

The agreement is available online at <http://www.solano.edu/measureq/planning.php>

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: CONTRACT AWARD TO OPTIMA INSPECTIONS INC  
FOR PROJECT INSPECTION SERVICES FOR THE  
FAIRFIELD CAMPUS EARLY LEARNING CENTER  
PROJECT

**REQUESTED ACTION:**

☐ Information OR ☒ Approval  
☐ Consent OR ☒ Non-Consent

**SUMMARY:**

Board approval is requested to award a professional services contract to Optima Inspections Incorporated for Division of State Architect (DSA) Project Inspection services for the Early Learning Center Project on the Fairfield Campus. The scope of work of this contract includes providing onsite inspections of all construction, and all other items as required by the Division of State Architect (DSA).

*CONTINUED ON THE NEXT PAGE*

**STUDENT SUCCESS IMPACT:**

- ☐ Help our students achieve their educational, professional and personal goals  
☐ Basic skills education  
☐ Workforce development and training  
☐ Transfer-level education  
☒ Other: Renovate instructional space and update equipment.

Ed. Code:	Board Policy:	Estimated Fiscal Impact: \$20,000.00 Measure Q Funds
SUPERINTENDENT'S RECOMMENDATION:		<input checked="" type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL <input type="checkbox"/> NOT REQUIRED <input type="checkbox"/> TABLE
Lucky Lofton V.P., Facilities and Executive Bonds Manager		
PRESENTER'S NAME		
4000 Suisun Valley Road Fairfield, CA 94534		
ADDRESS		
(707) 863-7260		
TELEPHONE NUMBER		
Lucky Lofton V.P., Facilities and Executive Bonds Manager		
VICE PRESIDENT APPROVAL		
October 7, 2022		
DATE SUBMITTED TO SUPERINTENDENT-PRESIDENT		
		Celia Esposito-Noy, Ed.D. Superintendent-President
		October 19, 2022
		DATE APPROVED BY SUPERINTENDENT-PRESIDENT

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT AWARD TO OPTIMA INSPECTIONS INC  
FOR PROJECT INSPECTION SERVICES FOR THE  
FAIRFIELD CAMPUS EARLY LEARNING CENTER  
PROJECT**

---

**SUMMARY:**

*CONTINUED FROM THE PREVIOUS PAGE*

Proposals were solicited from all the firms in the Board Approved Pool of DSA Project Inspection Firms and were due on September 21, 2022. Proposals were received from two firms in the Consultant Pool. Based on the consultant's qualifications, the proposed scope of work, and submitted price, Optima Inspections Incorporated's proposal was determined to have the best value for the project.

The Board is asked to approve a professional services contract for Optima Inspections Incorporated, in the amount not to exceed \$20,000.00.

The agreement is available online at <http://www.solano.edu/measureq/planning.php>

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT AWARD TO INTEGRITY DATA & FIBER  
INC. FOR TESTING AND REPAIR SERVICES FOR THE  
FIBER NETWORK RING REPAIR PROJECT**

**REQUESTED ACTION:**

☐ Information OR ☒ Approval  
☐ Consent OR ☒ Non-Consent

**SUMMARY:**

Board approval is requested for award of testing and repair services contract to Integrity Data & Fiber Inc. for the Fairfield Fiber Network Ring Repair Project. The purpose of the project is to restore full function and integrity to the campus optical fiber network ring that was damaged during the LLRC construction.

*CONTINUED ON THE NEXT PAGE*

**STUDENT SUCCESS IMPACT:**

- ☐ Help our students achieve their educational, professional and personal goals  
☐ Basic skills education  
☐ Workforce development and training  
☐ Transfer-level education  
☒ Other: Update instructional equipment

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: \$37,000 Measure Q Funds</i>
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**SUPERINTENDENT'S RECOMMENDATION:**

☒ **APPROVAL** ☐ **DISAPPROVAL**  
☐ **NOT REQUIRED** ☐ **TABLE**

Lucky Lofton  
VP Facilities and Executive Bonds Manager

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 863-7855

**TELEPHONE NUMBER**

Lucky Lofton  
VP Facilities and Executive Bonds Manager

**VICE PRESIDENT APPROVAL**

October 7, 2022

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

October 19, 2022

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT AWARD TO INTEGRITY DATA & FIBER  
INC. FOR TESTING AND REPAIR SERVICES FOR THE  
FIBER RING REPAIR PROJECT**

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**SUMMARY:**

*CONTINUED FROM THE PREVIOUS PAGE*

The damaged fiber ring was “patch” repaired to restore operation of the data network on campus temporarily. The I.T. Department has evaluated the patch and determined that the District’s Data network is at risk of failure until the optical fiber ring is fully restored and tested. A proposal was requested from Integrity Data & Fiber Inc., (IDF), who designed and installed the current fiber ring. IDF is a contractor on the District’s Pre-Approved Contractor list for the District’s Board Approved CUPCCAA (California Uniform Public Construction Cost Accounting Act) program. The proposal was reviewed, and the proposed pricing was determined to be fair and appropriate to the scope of work requested.

The Board is asked to approve a contract to Integrity Data & Fiber in the amount of \$37,000.

The contract is available online at: <http://www.solano.edu/measureq/planning.php>.

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: CONTRACT AWARD TO ALL COUNTY FLOORING FOR  
CONSTRUCTION SERVICES FOR LIBRARY/LEARNING  
RESOURCE CENTER IT FLOORING REPLACEMENT ON  
THE FAIRFIELD CAMPUS

**REQUESTED ACTION:**

☐ Information OR ☒ Approval  
☐ Consent OR ☒ Non-Consent

**SUMMARY:**

Board approval is requested for the award of a contract to All County Flooring for the Fairfield Campus Library Learning Resource Center IT Flooring Replacement Project. The new LLRC flooring was reduced to a sealed concrete flooring during design as a cost reduction. Once the new I.T. space was built, the need for static charge safe flooring was revisited and determined to be both necessary and cheaper as a direct project rather than as part of the original project.

*CONTINUED ON THE NEXT PAGE*

**STUDENT SUCCESS IMPACT:**

- ☐ Help our students achieve their educational, professional and personal goals  
☐ Basic skills education  
☐ Workforce development and training  
☐ Transfer-level education  
☒ Other: Renovate instructional space and update equipment.

Ed. Code:	Board Policy:	Estimated Fiscal Impact: \$50,920.00 Measure Q Funds
SUPERINTENDENT'S RECOMMENDATION:		<input checked="" type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL <input type="checkbox"/> NOT REQUIRED <input type="checkbox"/> TABLE
Lucky Lofton VP, Facilities & Executive Bonds Manager		
PRESENTER'S NAME		
4000 Suisun Valley Road Fairfield, CA 94534		
ADDRESS		
(707) 863-7260		
TELEPHONE NUMBER		
Lucky Lofton V.P., Facilities & Executive Bonds Manager		
VICE PRESIDENT APPROVAL		
October 7, 2022		
DATE SUBMITTED TO SUPERINTENDENT-PRESIDENT		
		Celia Esposito-Noy, Ed.D. Superintendent-President
		October 19, 2022
		DATE APPROVED BY SUPERINTENDENT-PRESIDENT

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT AWARD TO ALL COUNTY FLOORING FOR  
CONSTRUCTION SERVICES FOR LIBRARY/LEARNING  
RESOURCE CENTER IT FLOORING REPLACEMENT ON  
THE FAIRFIELD CAMPUS**

---

**SUMMARY:**

*CONTINUED FROM THE PREVIOUS PAGE*

Price proposals were requested from the District Approved UPCCA list. All County Flooring was the only responsive organization, so additional quotations were solicited outside the pool.

<b><u>Contractor</u></b>	<b><u>Base Bid</u></b>	<b><u>Total Bid</u></b>
All County Flooring	\$45,542.11	\$50,920
Gillespies Abbey Carpet	Unresponsive	\$0
Integrated Surfaces, Inc.	Unresponsive	\$0
Zothex Flooring	Unresponsive	\$0

It was determined that All County Flooring submitted the lowest responsible and responsive Proposal. It is recommended that the Board award a contract to All County Flooring for the Total Bid Amount of \$50,920.00.

The agreement is available online at <http://www.solano.edu/measureq/planning.php>

AGENDA ITEM 13.(l)  
MEETING DATE October 19, 2022

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: MOU TRANSFER AGREEMENT BETWEEN SOLANO  
COMMUNITY COLLEGE DISTRICT AND ARIZONA STATE  
UNIVERSITY**

**REQUESTED ACTION:**

☒ Information OR ☐ Approval  
☒ Consent OR ☐ Non-Consent

**SUMMARY:**

An agreement to advertise each other's schools/programs with no commitments or requirements.

**STUDENT SUCCESS IMPACT:**

- ☒ Help students achieve their educational, professional and personal goals  
☐ Basic skills education  
☐ Workforce development and training  
☐ Transfer-level education  
☐ Other: \_\_\_\_\_

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact:</i> N/A
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**SUPERINTENDENT'S RECOMMENDATION:** ☒ APPROVAL ☐ DISAPPROVAL  
☐ NOT REQUIRED ☐ TABLE

Lisa Neeley  
Vice President, Student Services

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 864-7159

**TELEPHONE NUMBER**

Lisa Neeley  
**VICE PRESIDENT APPROVAL**

October 4, 2022  
**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

October 19, 2022  
**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

# Universal Articulation Agreement MOU

## Memorandum of Understanding

This Memorandum of Understanding (“MOU”) between the Arizona Board of Regents (ABOR) for and on behalf of Arizona State University (“ASU”) and \_\_\_\_\_ (hereafter “Collaborating CC”). The purpose of this MOU is to document the parties’ agreement regarding their collaboration in facilitating a pathway for Collaborating CC’s students’ transfer to ASU. The benefits of this MOU for Collaborating CC’s students include:

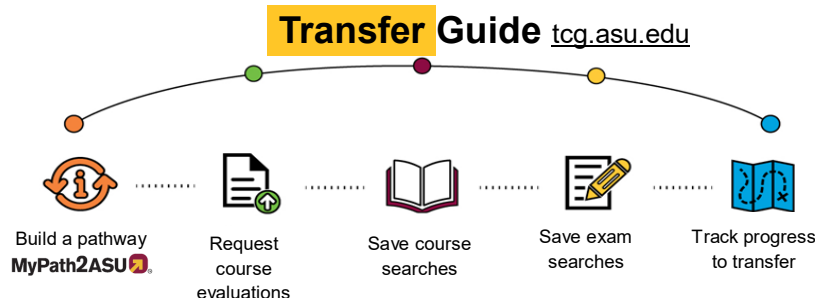
- ✓ Guaranteed general admission to ASU and admission into major of choice if all requirements are satisfied\* **Some majors have additional or higher admission requirements.**<sup>1 2</sup>
- ✓ Recommended transfer pathways to 400+ undergraduate majors
- ✓ MyPath2ASU™ assists in selecting classes to minimize loss of credit
- ✓ Direct access to transfer tools
- ✓ Access to ASU’s transfer specialists

## Universal Articulation Description

ASU is a comprehensive **public research university**, measured not by whom it excludes, but by **whom it includes** and how they **succeed**; advancing **research and discovery** of public value; and assuming **fundamental responsibility** for the economic, social, cultural and overall health of the **communities** it serves.

**Universal Articulation** at Arizona State University gives students attending partnering community colleges access to ASU’s transfer tools, in order to help create a seamless transition to ASU and enable students to successfully complete their bachelor’s degree.

The Universal Articulation tools assist in determining how a student’s previously earned college credits will transfer into ASU majors. Students, along with the staff who support them, will have access to the Transfer Guide, ASU’s transfer planning tool. This guide allows students to build MyPath2ASU™ which maps a transfer pathway to their desired ASU major from any domestic institution. By signing an agreement, students will track their progress and earn guaranteed admission to ASU and into a pathway major if all requirements are satisfied.<sup>1 2</sup> Some majors have additional requirements.



<sup>1</sup> General university admission is guaranteed upon successful completion of the following conditions: 1) Completion of an associate degree from a regionally accredited higher education institution with a minimum 2.00 cumulative GPA (Arizona residents) or 2.50 cumulative GPA (nonresidents) or 2) completion of 24 or more transferable semester credits posthigh school with a minimum cumulative transfer GPA of 2.50 (4.00=“A”) and verification of high school graduation or the equivalent. *NOTE: Some ASU colleges and schools have additional or higher requirements for admission into their majors.*

<sup>2</sup> Students will also need to submit an Arizona State University admission application, including an application fee and other required documents, such as official college/university transcripts.

MyPath2ASU™ pathway programs include a minimum of 24 credit hours, students with fewer than 24 credit transfer credit hours will need to meet the appropriate [admission](#) requirements.

# Universal Articulation Agreement MOU



## Universal Articulation Principles

The following guiding principles, which are based upon research and best practices, will guide the parties in their implementation of this MOU.

- Academic preparation is the single most important determinant of student success.
- Transfer students are encouraged to earn an associate's prior to transfer.
- The Collaborating CC will work to ensure students are prepared to meet ASU admission requirements and complete appropriate lower division coursework based on the transfer pathway for the ASU major to which they intend to transfer.
- ASU will provide recommended pathways based on ASU major requirements and ASU determined course equivalencies.
- Recommended courses minimize loss of credit while preparing students for their desired major.
- ASU will provide the Collaborating CC aggregate enrollment data.
- Marketing and Communication: ASU and Collaborating CC agree to identify their collaborative relationship on applicable websites subject to the terms of this MOU. Each party reserves the right to review in advance any marketing information or press releases that will be disseminated to students or the public about this collaborative relationship. Neither party will use any names, service marks, trademarks, trade names, logos or other identifying names, domain names or identifying marks of the other party ("Marks") for any reason, including online, advertising, promotional purposes, or any form of publicity, without the prior written permission of the party that owns the Marks in each instance. Use of any party's Marks must comply with the owning party's requirements, including using the ® indication of a registered trademark where applicable.
- Resolution of Issues: Faculty and staff of ASU and Collaborating CC will communicate with the respective key contacts set forth below regarding all matters pertinent to this collaborative relationship.
- This MOU does not create a partnership, joint venture or agency relationship between the parties of any kind or nature. This MOU does not create any fiduciary or other obligation between the parties, except for those obligations expressly and specifically set forth herein.
- Neither party shall have any right, power, or authority under this MOU to act as a legal representative of the other party, and neither party shall have any power or authority to obligate or bind the other or to make any representations, express or implied, on behalf of or in the name of the other in any manner or for any purpose whatsoever.
- This MOU is subject to applicable law and all policies of the Arizona Board of Regents, as the same may be amended from time to time.
- Each party acknowledges that the relationship of the parties hereunder is non-exclusive.
- Either party may terminate this MOU upon 90 days advance written notice to the other party.

## **75 Credit hour degree options for Universal Partners**

- The following degrees and associated sub plans accept up to 75 credit hours of community college coursework upon successful completion of an Associate Degree from partnering community colleges: **Interdisciplinary Studies, BA, Liberal Studies, BA and Organizational Leadership, BA.**
- RN to BSN Options: students admitted to the BSN program online can pursue **RN to BSN or Concurrent Enrollment Program**. Up to 75 transfer credits from a regionally accredited associate degree nursing program may be accepted and applied to the online BSN program.<sup>3</sup>

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<sup>3</sup> Board of nursing requirements in the following states would restrict students from enrolling in ASU's online BSN Nursing program: Rhode Island, Tennessee, and Washington.

# Universal Articulation Agreement MOU

## Opportunities for future collaboration Maroon and Gold Partnership levels include:

- Transfer pathways based on ASU major requirements and approved by the partner institution.
- Student progress towards major requirements are tracked automatically via ASU tools.
- Shared data agreement including sign-up, enrollment, and two –way electronic transfer of transcript data (reverse transfer).

**Academic Alliances Universal Articulation Agreement, Vice Provost of Academic Alliances Cheryl Hyman. Please see specific contact information listed below.**

### Arizona State University Partnership Point of Contact

**Amber Covington**

Sr. Director Collaboration & Partnership Integration

☎ 602-496-1179    ✉ [MyPath2ASUPartnerships@asu.edu](mailto:MyPath2ASUPartnerships@asu.edu)

### Collaborating Community College Key Contacts


### Signatures

To be agreed upon by college Chancellor, President or appointed designee.

#### Collaborating Community College

\_\_\_\_\_  
\_\_\_\_\_

#### The Arizona Board of Regents for and on behalf of Arizona State University

By: \_\_\_\_\_  
Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Nancy Gonzales  
Executive Vice President and University Provost

Date: \_\_\_\_\_
































By: \_\_\_\_\_  
Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



# Universal Articulation Partnership Levels

Student Benefits		Universal Partner	Maroon Partner (engaged)	Gold Partner (highly engaged)
Guaranteed general admission to ASU and admission into major of choice if all requirements are satisfied* <b>Some majors have additional or higher admission requirements</b>				
Eligible to sign up for <b>MyPath2ASU</b> 				
Access to all ASU <b>transfer tools</b>				
MyPath2ASU™ recommendations displays courses based on	Existing course evaluations that meet preferred ASU major requirements			
	Validated courses from partner institution Associate degrees that also meet ASU major requirements**			
Tracking progress towards transfer	Student can self report progress			
	Student progress tracked <b>automatically</b>			
Eligible to transfer <b>up to 75 credit hours</b> into select ASU majors with completion of an Associate degree from partner institution.				
Partner Benefits		Universal Partner	Maroon Partner (engaged)	Gold Partner (highly engaged)
MyPath2ASU™ recommendations displays courses based on partner institution Associate degrees that also meet ASU major requirements**				
Students eligible for select ASU majors that allow for up to 75 credit hours of two year coursework with completion of an Associate degree				
Data sharing	ASU to share sign up and enrollment data			
	Two way <b>electronic transfer</b> of transcript data (reverse transfer through ASU Trusted Learner Network)**			

**A signed Universal Articulation MOU is required for all participating community college partners.**

\*General university admission is guaranteed upon successful completion of the following conditions: 1) Completion of an associate degree from a regionally accredited higher education institution with a minimum 2.00 cumulative GPA (Arizona residents) or 2.50 cumulative GPA (nonresidents) or 2) completion of 24 or more transferable semester credits post-high school with a minimum cumulative transfer GPA of 2.50 (4.00="A") and verification of high school graduation or the equivalent.

NOTE: Some ASU colleges and schools have *additional or higher requirements for admission into their majors*. Students will also need to submit an Arizona State University admission application, including an application fee and other required documents, such as official college/university transcripts. MyPath2ASU™ pathway programs include a minimum of 24 credit hours, students with fewer than 24 credit transfer credit hours will need to meet the appropriate [admission](#) requirements.

\*\*Functionality based on new technology and/or block chain technology not yet in production.

Updated 7/15/2022