



Solano Community College Safety Committee

AGENDA

Brian Travis – Chair
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Lisa Neeley - Member
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Jon Cornelison– Member
VP of Technology
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Jason Yi – Member
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Saki Cabrera
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Danielle Gonzalez– Member
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Jeff Lehfeltdt – Member
Local 39 Representative
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Diana Solis – Member
ASSC Representative
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Sabrina Drake – Member
Member of Public
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Nikila Gibson – Member
NAACP Representative
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Regular Meeting
January 22, 2024 @ 2:00 PM
Meeting Via Zoom:

<https://us06web.zoom.us/j/87630754970?pwd=xaWDrQgHZq9kObmNfv7z5N1Dar2tlx.1>

1. **ROLL CALL:**
Brian Travis, Chair
David Williams, Secretary
Susan Wheat, Member
Lisa Neeley, Member
Jon Cornelison, Member
Jason Yi, Member
Dr. Saki Cabrera, Member
Danielle Gonzalez, Member
Jeff Lehfeltdt, Member
Diana Solis, Member
Sabrina Drake, Member
Nikila Gibson, Member
2. **APPROVAL OF AGENDA:** Jeff motioned for approval; VP Wheat 2nd.
Approved.
3. **MINUTES**
 - a) 10-23-23 Meeting: Dr. Cabrera motioned for approval; Diana 2nd.
VP Wheat abstained. Approved.
4. **PUBLIC COMMENT FROM THE PUBLIC:**
 - a) Each member of the public will receive three minutes to speak:
None present.
5. **OLD BUSINESS**
 - a) Switching Locks from Inside to Outside for Classrooms:
 - Jason reminded the group that facilities identified the preferred style of lock; made a large order of push-button locks. Supply chain delays are hampering the delivery of these. Can be installed by our own staff on the Fairfield campus. Further investigation needed for the different style of doors at the Centers. Crash bar-equipped doors will have a simple strap.
 - b) Lockdown Shades for Classrooms and Offices:
 - Measured every door and window; lack of standardization. Chief Travis shared images of styles. Will seek vendors and quotes.
6. **NEW BUSINESS**
 - a) Keyboard Panic Buttons:
 - For use in class; Justin H and Brian talked to a couple of vendors (between \$5-\$13,000). May require faculty to

register their laptop and register each time they are in a classroom.

7. FUTURE MEETING DATES/TIMES

- a) Regular Meeting – March 25, 2024 at 2 p.m.

8. REQUESTS FOR FUTURE MEETINGS

9. ROUNDTABLE:

- a) Jeff: March 13, 14 doing hazardous waste training during flex. Also, working on making sure our carts are ready for graduation.
- b) Dr. Cabrera: scheduling a test of the physical panic button at the Wellness Center (Rm 1428). Scheduled panic button test is coming up – Chief Travis will update offline.
- c) David: Lighting on campus is poor. Jason is aware of this – there appears to be a glitch in the power system. Site lighting and campus entrance lighting plans in the works. The light between 800-900 also does not work; trees may be in the way of overhead lights near the ELC. David will send a note to Lucky. DPS does have an escort service to assist students/employees going to their cars.
- d) Sabrina: Also interested in a panic button test at the Early Learning Center. DPS notifies users when they are testing the buttons.
 - Lock-Down Drill delayed from Fall; want to get the new locks installed. Will reschedule for Spring.
- e) Hiring: looking for 2 new public safety officers; if you want to be on the search committee (Feb 1), let Chief Travis know.

10. ADJOURNMENT: 2:48.