



Campus Safety Plan 2025

Solano Community College District

LAW ENFORCEMENT AUTHORITY, POLICIES, MEMORANDUM OF UNDERSTANDING, AND MINIMUM TRAINING STANDARDS

The Solano Community College District Department of Public Safety (SCCDPS) is a California Commission on Peace Officers Standards and Training (POST) accredited law enforcement department established by Board of Trustees Resolution No. 21/22-10. The Department of Public Safety consists of a Chief of DPS, sworn sergeants, non-sworn public safety officers and a public safety service technician.

The responsibilities of DPS include campus security; traffic and parking control; prevention and detection of crime; and enforcement of federal, state, and municipal laws and District regulations and policies. DPS has the primary responsibility for direction, planning, and controlling vehicle and pedestrian traffic on College grounds. DPS oversee the painting of roadways and curbs, placement of control signs, removal of hazardous obstructions, and other related tasks.

DPS personnel make inspections of facilities to insure physical security; design and present programs to reduce risk from criminal acts; review plans and new construction additions to facilities to insure against design defects that could contribute to criminal acts; make preventative patrols of grounds; make necessary arrests and detentions; and interact with all other law enforcement and investigative agencies.

Sworn personnel receive continuing professional training in first aid, CPR, emergency response, disaster preparedness, de-escalation techniques, anti-bias, defensive tactics, and other topics each year. All sworn personnel have graduated from a regional police academy and have full peace officer powers per 830.32(a) of the Penal Code and 72330 of the Education Code.

Non-sworn Public Safety Officers are trained in Laws of Arrest, Search and Seizure and Firearms per California Penal Code 832. Public Safety Officers are not sworn officers but are provided special authority by the California Penal Code, California Vehicle Code and Education Code to enforce campus rules and regulations. Safety Officers are the first line of support for the campus sworn personnel. Many are trained in and have responsibility for collecting field evidence, taking crime reports, and parking enforcement. Public Safety Officers are also trained in first aid, CPR, and emergency response procedures.

Public Safety Technician provides information to the public, dispatch officers to calls for service or crimes in progress, answer DPS telephone calls, maintain accurate and detailed records, log calls for service, compile information and data for statistical and financial reports, and provide support services for field officers.

SPECIAL SAFEGUARDS FOR FACILITIES AND ACTIVITIES

SCCDPS focuses enforcement and prevention efforts in our primary jurisdiction to include all property owned and operated by the College. SCCDPS shares concurrent law enforcement jurisdiction with federal, state and local law enforcement agencies on all adjacent public streets, areas, and in communities surrounding the college properties. SCCDPS cooperates fully and regularly communicates with its law enforcement partner agencies.

SCCDPS actively participates in Community Oriented Policing and utilizes a combination of foot and vehicle patrols to reach all areas of our campus and properties. We remain active and prepared to respond to calls from our community for service and assistance any time of the day or night, every day of the year.

Our non-sworn Public Safety Officers (PSOs) are assigned to patrol specific areas to help in crime prevention and outreach efforts. They also provide safety escorts and other administrative support functions, and help enhance the safety of the campus by reporting any suspicious activity to Sheriff's Office dispatch.

Our commitment to the Solano Community College campus and the partnerships we maintain within our community help reduce criminal incidents throughout the year and contribute to Solano Community College remaining one of the most desirable community college campuses for students, staff and faculty to learn, play and work.

PROCEDURES FOR REPORTING CRIMES AND EMERGENCIES

At Solano Community College, we take any level of crime very seriously. Utilizing a policing modality based on prevention, intervention, and enforcement, we work synergistically with staff, faculty and our students to promote, as much as possible, a crime free environment. Key to the success of any crime reduction effort is one's ability to access police services and, thereafter, a thorough and purposeful crime reporting and investigative process. Our deputy sheriffs' timely awareness of criminal activity or suspicious behavior provides the greatest opportunity to curtail a problem at its onset.

At our main SCCDPS Office in Fairfield, the lobby is open from 8:00 a.m. to 4:30 p.m. Monday through Friday. However, our officers are available from 7:00 a.m. to 11:00 p.m. Our officers are also available from 7:00 a.m. to 10:00 p.m. at our Vacaville and Vallejo Centers. We have officers working on weekends from 8:00 a.m. to 11:00 p.m. We have Memorandums of Understandings (MOUs) with local law enforcement departments to provide services when SCCDPS officers are not on duty.

The SCCDPS strongly encourages all members of the campus community who believe they are victims of a crime of any nature or have witnessed a crime to immediately report the incident to any member of SCCDPS or the police agency of jurisdiction where the crime occurred. The headquarters for SCCDPS is located on the Fairfield main campus in Building 1800 B. However, students, faculty members and visitors can also report crimes to officers at the Vacaville and Vallejo Centers during business hours.

What is considered an emergency?

- Medical need
- Fire
- Crime in progress
- Traffic accident
- Disruptive person/group
- Or any other reason that would require an emergency response

Why would I need an officer dispatched to my location if it is not an emergency?

- To take a police report for a crime that has already occurred
- To request a safety escort
- To request a funds escort
- To request jump start
- Or for any other reason that would require a deputy to respond to a specific location.

PROCEDURES FOR REPORTING CRIMES OR EMERGENCIES OFF CAMPUS

Solano Community College does not have off campus student housing or student organization facilities. The off-campus emergency telephone number is “911.” Use this number for community based fire, police and medical services. Refer to local telephone directories for further information.

ESCORTS FOR STUDENTS, FACULTY, AND STAFF

The SCCDPS provides personal escort and additional building security services during evenings and hours of darkness. Students, faculty members, or staff in need of an escort to their vehicle should call the on-duty officer at (707) 580-6526 for this service. If one reaches only a recorded message, please leave a message and call back after a few minutes. If the call is forwarded to the Sheriff’s Office Dispatch Center, ask the dispatcher if a SCCDPS officer is on duty.

Sexual Assault Prevention

- Be aware of rape drugs.
- Try not to leave your drink unattended.
- Only drink from un-opened containers or from drinks you have watched being made and poured.
- Avoid group drinks like punch bowls.
- Cover your drink. It is easy to slip in a small pill even while you are holding your drink. Hold a cup with your hand over the top, or choose drinks that are contained in a bottle and keep your thumb over the nozzle.
- If you feel extremely tired or drunk for no apparent reason, you may have been drugged. Find your friends and ask them to leave with you as soon as possible.
- If you suspect you have been drugged, go to a hospital and ask to be tested.
- Keep track of how many drinks you have had.
- Try to come and leave with a group of people you trust.
- Avoid giving out your personal information (phone number, where you live, etc.). If someone asks for your number, take his/her number instead of giving out yours.

Walking Around Campus

- Make sure your cell phone is easily accessible and fully charged.
- Be familiar with where emergency phones are installed on the campus.
- Be aware of open buildings where you can use a phone.
- Take major, public paths rather than less populated shortcuts.
- Avoid dimly lit places and talk to Facilities Management if lights need to be installed in an area.
- Avoid putting music headphones in both ears so that you can be more aware of your surroundings, especially if you are walking alone.
- Walking very late at night is sometimes unavoidable, so try to walk with a friend.
- Carry a noisemaker (like a whistle) on your keychain.
- Carry a small flashlight on your keychain.
- If walking feels unsafe, contact the SCCDPS for a safety escort. The service is available Monday through Friday from 7:30 a.m. to 11:30 p.m. and Saturday from 7:30 a.m. to 5:30 p.m. by calling the campus deputy sheriff’s on-duty phone (707) 580-6526.

NEW STUDENT ORIENTATION

SCCDPS provide presentations to all incoming Solano Community College and Early College High School students and their parents as part of an orientation activities before student begin classes at Solano College. The educational orientation focuses on crime reporting and personal safety programs.

CRIME ALERTS (TIMELY WARNINGS)

The SCCDPS has established a policy for providing timely warnings to address threats to the Solano College community. The campus crime alert is designed to give students, staff, and faculty a timely notification of crimes to heighten safety awareness, and to seek information that will lead to the arrest and conviction of perpetrators who commit violent crimes against persons or major crimes against property. The SCCDPS will issue a Crime Alert Bulletin when a crime is reported to the SCCDPS or a local police jurisdiction notifies the SCCDPS of a crime that represents a serious or continuing threat to the safety of the campus community. To view the most current crime alert bulletins, go to <http://www.solano.edu/police/> and follow the link.

The campus crime alert is designed to give students, staff, and faculty a timely notification of crimes, to heighten safety awareness, and to seek information that will lead to the arrest and conviction of perpetrators who commit violent crimes against persons or major crimes against property. The Solano Community College District will issue a Crime Alert Bulletin when a crime is reported to the SCCDPS or local police jurisdiction that represents a serious or continuing threat to the safety of the campus community.

A threat is defined as any act or potential act that places the campus community in continuing risk or peril, as a result of a crime(s) against persons or serious felony (i.e. threats with a firearm, a bomb threat with specific information, sexual assault, kidnapping, or other egregious acts).

Crime Alerts will be distributed to the campus community using various mediums of communication. The SCCDPS and the Public Information Officer in coordination with campus and District administrators (Vice President of Finance & Administration or designee has primary responsibility) are responsible for assessing the need for and the distribution of the Crime Alerts. Situations will be assessed on a case-by-case basis, with great weight given to the SCCDPS's assessment of the total situation, including the best use of resources. The type of event or situation will be reviewed by the SCCDPS and the Superintendent/President or his/her designee to determine the most effective method to distribute the crime alert information.

When there is a possible public safety-related "threat" to faculty, staff and students on campus, the SCCDPS and the Public Information Officer will make reasonable efforts to notify the faculty, staff and students via one or more of the following methods:

- Crime Alert Bulletins (timely warnings) may be sent to faculty, staff and students via e-mail by SCCDPS.
- Crime Alert Bulletins may be posted on the SCCDPS Web site and Facebook page.
- To notify students, faculty may be asked to make announcements in their classes.
- Crime Alert Bulletins may be posted at the entrances to major student-gathering places (i.e., Library, Learning Resource Center, Student Services, Cafeteria, etc.), and/or on buildings that are directly impacted by the event.
- SCCDPS will determine whether the notice of threat will be distributed on campus only or disseminated to off-campus sources.
- The PIO may notify the media, as appropriate, in order to inform the campus community.

Crime Alert Bulletins will be posted/distributed as soon as practical or within 48 hours of the event, depending on the severity of the event, resources and the factual information gathered. Crime Alert Bulletins will be removed in a timely fashion after the event has subsided or the potential for danger is gone.

Crime Alert Bulletins will contain:

- A succinct statement of the incident (who, what, when, where, how, time reported etc.)
- Any bias motive
- Any connection to previous incidents
- Physical description of the suspect
- If relevant, gender of the victim and student/non student status
- Date and time the bulletin was released
- Safety tips related to the prevention of similar crimes
- Campus/site identifier and associated report number if applicable

SECURITY AWARENESS AND CRIME PREVENTION PROGRAMS

The reason crime happens is well known. Crime happens because there is a CRIMINAL to commit the crime, a VICTIM who can be victimized by the criminal, and the LOCATION or OPPORTUNITY for a crime to occur.

You can reduce the likelihood of being the victim of criminal activity if you take away the OPPORTUNITY for the criminal to make you his victim.

Students, staff and visitors need to take responsibility for the safety of their persons and property. Everyone should also do their best to help others with this responsibility. The SCCDPS has several ways to help you learn more about safety.

Crime prevention pamphlets are available in the SCCDPS lobby at no charge. The SCCDPS has deputies available for the orientation programs, to inform prospective students and their families of available Sheriff's Office services and programs. Similar presentations are available for new employees and international students as well. Safety talks are provided upon request for any office, organization or classroom, as needed, on campus, based on the availability of a SCCDPS officer presenter.

The college website <http://www.solano.edu/police/safetyaware.php> as well as printed material are used by the SCCDPS for the dissemination of crime prevention tips and newsworthy information.

SOLANO COMMUNITY COLLEGE "RAVE ALERT"

Stay informed and stay safe! **Join the Rave Alert Notification System** for Solano Community College District today! This essential service keeps you updated with important emergency messages, ensuring you receive timely information during critical situations.

Why Subscribe?

- **Immediate Alerts:** Get real-time notifications about emergencies, campus closures, and safety updates.
- **Stay Connected:** Be part of a community that prioritizes safety and communication.
- **Easy Access:** Receive alerts directly to your phone or email—whichever you prefer!

How to Sign Up:

1. Visit our website at [Solano Community College Public Safety](https://www.solano.edu/public-safety).
2. Click on the Rave Alert link.
3. Follow the prompts to register your contact information.

Don't wait until it's too late—sign up now and ensure you're always in the loop when it matters most! Your safety is our priority.



SECURITY AND ACCESS

The SCCDPS provides patrols of campus buildings, property and parking lots. Officers investigate crimes, alarms and suspicious incidents and persons, and provide responses to medical and fire incidents on the premises. Campus facilities and buildings are generally open to the campus community, visitors and guests Monday – Friday from 7:30 a.m. – 10:00 p.m., and as certain special events dictate. Staff is encouraged to lock any doors not in use. Custodial and SCCDPS staff regularly check the security of the buildings. Afterhours access is possible with issued keys or contact to the SCCDPS.

Campus shrubbery, trees and other vegetation are routinely trimmed and artificial lighting is maintained with safety issues in mind. The campus community is encouraged to report unsafe conditions, safety concerns, exterior lighting issues or telephone malfunctions to Facilities Management or the SCCDPS. The Solano College District does not have campus or off-campus student housing facilities, nor off-campus student organization facilities.

CRIMINAL INCIDENTS

Potential criminal or suspicious activity and any emergencies on campus should be reported directly to the SCCDPS by dialing 911 for life threatening emergencies or the on-duty officer at (707) 580-6526, for all other levels of reportable activity. Upon receipt of a call, the campus on-duty officers are dispatched immediately to the site of the incident.

SAFETY POLICY FOR THE COLLEGE DISTRICT

It is the policy of the Solano Community College District that every employee is provided a safe place and safe conditions in which to work. To this end, every effort shall be made in the interest of accident prevention, fire protection, and health preservation.

It shall be the responsibility of management to conduct periodic safety inspections of work areas, communicate the results of those inspections to the areas affected, act on and investigate any written employee safety concerns, and to provide safety training where indicated.

MEDICAL EMERGENCIES

Emergencies on campus, including medical and first aid emergencies, should be reported directly to the SCCDPS by dialing 911 for life threatening injuries or the on-duty officer at (707) 580- 6526, for non-life-threatening injuries. When dialing 9-1-1 from a cellular phone you will be connected to the California Highway Patrol Dispatch Center in Vallejo, California. You will need to provide the dispatcher with the nature of the emergency and the college name and specific location where the emergency response is requested.

ON-CAMPUS, NON-EMERGENCIES

To notify the SCCDPS about a non-emergency or to report a “cold crime” that is not in progress, call the SCCDPS business line at (707) 864-7131 or the on-duty officer at 707-580-6526.

CRIME PREVENTION TIPS

Personal Safety

- Walk or jog with a friend, not alone.
- Avoid isolated areas.
- Know your limits on dates and communicate them to your partner.
- Know your limits with alcohol and do not accept drinks from others.
- Tell a friend where you are going and when you will return.
- Carry a whistle or noise maker. Do not be afraid to scream if you need help.
- Use the “blue” emergency phone on campus or raise the hood and stay in your car if it breaks down. If people stop to assist, ask them to call the Campus Sheriff’s Office.
- Be aware of your surroundings.

Protection from Date Rape Drugs

- Never leave your drink unattended. Because they are colorless and odorless, date rape drugs can be slipped into any type of beverage.
- Do not accept drinks from anyone but a bartender or server.
- Try to attend bars or parties with a group of friends, arranging beforehand to watch each other’s drinks.
- If you think your drink has been tampered with, seek medical attention immediately and request the hospital conduct toxicology testing.

Workplace Safety

- Keep personal items (purses, book bags) locked up.
- Secure the work area when no one is in it.
- Report suspicious people to the Campus Sheriff’s Office.

Protecting Your Property

- Record the serial numbers of your valuables.
- Engrave valuables with your license number.
- Keep your vehicle locked when it is parked and when you drive.
- Consider installing anti-theft or alarm devices on your vehicle.
- Do not leave textbooks, purses, or book bags unattended.
- Do not leave laptop computers unattended.

Emergency and Non-Emergency Phone Numbers for the SCCDPS

In an emergency, remember the following numbers: For Medical or Fire, call 911.

For non-emergency or urgent business: During business hours (707) 864-7131 or (707) 580-6526.

After business hours (707) 580-6526 (until 11:00 p.m.)