



Curriculum Committee

Minutes

Date: April 30, 2024

Meeting Room: L113 and Zoom for Guests

1:00 pm – 3:00 pm

1. Call to Order	The meeting was called to order by Sarah Barsness, Chair, at 1:09 PM
2. Roll Call	Ashlie Lawson does not have voting privileges while Interim Dean of Counseling. Roll call is as follows:

Committee Officials (Non-voting)	
<input checked="" type="checkbox"/>	Sarah Barsness.....Chairperson
<input checked="" type="checkbox"/>	David Williams.....VP of Academic Affairs
<input checked="" type="checkbox"/>	Lisa Abbott Curriculum Analyst
<input checked="" type="checkbox"/>	Claire Gover.....Meeting Secretary
Additional SS and AA Expertise (Non-voting)	
<input checked="" type="checkbox"/>	Laura Maghoney..... DE Coordinator
Guests	
*Robin Sytsma	Faculty
*Attended Virtually	

Committee Members (Voting)	
<input checked="" type="checkbox"/>	Alison Bolton Applied Technology & Business
<input checked="" type="checkbox"/>	Guy Brookshire.....Liberal Arts
<input checked="" type="checkbox"/>	Saki Cabrera.....Social & Behavioral Sciences
<input checked="" type="checkbox"/>	Ginger Cain.....Health Sciences
<input checked="" type="checkbox"/>	Jose Cortes..... Dean
<input checked="" type="checkbox"/>	Amy Dauffenbach.....Counseling
<input checked="" type="checkbox"/>	Erin Duane.....Library
<input checked="" type="checkbox"/>	Douglas "Doug" Green Applied Technology & Business
<input type="checkbox"/>	Sheila Hudson.....Dean
<input checked="" type="checkbox"/>	Ashlie LawsonArticulation Officer
<input type="checkbox"/>	Myra Kargbo..... Health Sciences
<input checked="" type="checkbox"/>	James Word.....Math & Science
<input checked="" type="checkbox"/>	Teri Yumae.....Liberal Arts
<input type="checkbox"/>	Vacant.....Social & Behavioral Sciences
<input type="checkbox"/>	Vacant Math & Science

3. Approval of Minutes

Approval of Minutes from: March 26, 2024					
Motion:	Amy Dauffenbach moved to approve				
Seconded by:	Saki Cabrera				
Comments/Discussion/ Revisions:					
Final Resolution:	Yeses:		Noes:		Abstentions:
Motion Passed:	Yes: <input type="checkbox"/>		No: <input type="checkbox"/>		

4. Agenda Approval

<i>Approval of the agenda will enact all matters listed under the Consent Items which are considered routine unless removed from the Consent Items by a Committee member.</i>						
Motion:	Alison Bolton					
Seconded by:	Doug Green					
Comments/Discussion/Revisions:						
Final Resolution:	Yeses:	9	Noes:	0	Abstentions:	0
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

5. Consent Items

(No vote – moving on to Curriculum Committee)		
6a. General		
There were no items in this section.		
6b. Workload/Class Max		
Course	Workload Committee Decision	Change
THEA 006	Approved	40 to 30
MUSC 008	Approved	60 to 30
MUSC 013	Approved	50 to 30

6. Comments from the Public

<i>Three minutes are allotted per person **</i>	
Name	Comments

7. Information Items

<i>No Action Required</i>

8. Action Items

		Motion:			Seconded by:	
There were no items in this section.						
Comments/Discussion/Revisions:						
Final Resolution:	Yeses:	0	Noes:	0	Abstentions:	0
Motion Passed:	Yes:	<input type="checkbox"/>	No:	<input type="checkbox"/>		

9. Communication Studies

Rationale for proposals a:

Sarah Barsness & Ashlie Lawson explained that the course description and content for COMM001, 002 and 006 were updated for state requirements for GE.

COMM001 also had the following changes:

Course description and content were revised to that add speeches will be given to live audience with instructor supervision (no asynchronous classes). SLOs stayed the same. Reduced class size from 30 to 25 to give students enough time for speeches. Other COMM classes are already at 25. DE was updated. ENGL001 is advisory.

Motion on a:	Doug Green moved to approve all item 9a provided update is made for COMM002	N/A <input type="checkbox"/>
Seconded by:	Saki Cabrera	
Comments/Discussion/Revisions:	Doug Mungin needs to either edit specifications or update COMM002 for DE	
Final Resolution:	Yeses: 9	Noes: 0 Abstentions: 0
Motion Passed:	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>

9a. Course Modifications

		Notes
COMM 001	Introduction to Public Speaking	Description, Content, DE clarification
COMM 002	Fundamentals of Persuasive Speaking	Description, Content, DE clarification needed
COMM 006	Argumentation and Debate	Description, Content, DE clarification. Course not offered online, no need to need to update DE tab.

10. Kinesiology

Rationale for proposals a

Curriculum Review Ginger Cain was present for these courses.

10a: KINE505 (non-credit course) and KINE005 were created to provide students and staff flexible times to exercise. Courses are open entry/exit format, pass/no pass.

Saki Cabrera opposed the course title “Fitness and Wellness Center” as we already have a Wellness Center and that this would be confusing for students. The Committee agreed and recommended the title “Fitness Center”. Ginger Cain will share recommendation with KINE faculty. Edits will also be needed in the course descriptions.

10b: Laura Maghoney will provide Ginger with a list of courses that still need the DE section completed or improved. Some have been completed but do not meet the requirements for RSI.

10c: Courses have not filled or have not been taught recently so they will be inactivated and hidden from catalog.

10d: Update to program based on curriculum review.

Motion on a:	Alison Bolton motioned to approve 10a and table 10b-d	N/A <input type="checkbox"/>
Seconded by:	Amy Dauffenbach	
Comments/Discussion/ Revisions:	Items in 10b, 10c, 10d will be reviewed again by Tech Review on May 7 th to ensure DE section is updated. Table all items until May 14 th Curriculum Committee Meeting.	
Final Resolution:	Yeses: 9	Noes: 0 Abstentions: 0
Motion Passed:	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>

10a. New Course

		Notes
KINE505	Fitness and Wellness Center	Title will be changed to “Fitness Center”
KINE005	Fitness and Wellness Center	Title will be changed to “Fitness Center”

10b. Curriculum Review

		Notes
KINE045C	Advanced First Aid and Emergency Care	TABLED
KINE021A	Archery - Beginning	TABLED
KINE021B	Archery - Intermediate	TABLED
KINE006E	Yoga - Beginning	TABLED
KINE011A	Body Conditioning - Beginning	TABLED
KINE011B	Body Conditioning - Intermediate	TABLED
KINE011X	Cardio Conditioning - Beginning	TABLED
KINE011Y	Cardio Conditioning - Intermediate	TABLED
KINE003X	Cardio Kickboxing - Beginning	TABLED
KINE003Y	Cardio Kickboxing - Intermediate	TABLED
KINE012X	Circuit Training - Beginning	TABLED
KINE012Y	Circuit Training - Intermediate	TABLED
KINE010A	Fitness For Life	TABLED
KINE040A	Introduction to Kinesiology	TABLED
KINE050A	Introduction to Sports Psychology	TABLED

KINE041A	Introduction to Sports Science	TABLED
KINE024A	Pickleball	TABLED
KINE006X	Pilates for Fitness - Beginning	TABLED
KINE006Y	Pilates for Fitness - Intermediate	TABLED
KINE013A	Resistance Band Training - Beginning	TABLED
KINE003A	Self Defense - Beginning	TABLED
KINE003B	Self-Defense - Intermediate	TABLED
KINE030A	Soccer - Indoor/Outdoor - Beginning	TABLED
KINE030B	Soccer - Intermediate	TABLED
KINE002D	Swim for Fitness - Beginning	TABLED
KINE002A	Swimming - Beginning	TABLED
KINE002B	Swimming - Intermediate	TABLED
KINE023Z	Tennis - Advanced	TABLED
KINE023X	Tennis - Beginning	TABLED
KINE023Y	Tennis - Intermediate	TABLED
KINE037A	Volleyball - Beginning	TABLED
KINE037B	Volleyball - Intermediate	TABLED
KINE012A	Weight Training - Beginning	TABLED
KINE012B	Weight Training - Intermediate	TABLED
KINE006F	Yoga - Intermediate	TABLED

10c. Course Inactivation

		Notes
KINEXX023A	Badminton - Beginning	TABLED
KINEXX023B	Badminton - Intermediate	TABLED
KINEXX036A	Basketball - Beginning	TABLED
KINEXX036B	Basketball - Intermediate	TABLED
KINEXX018Z	Elite Fitness Training - Advanced	TABLED
KINEXX018X	Elite Fitness Training - Beginning	TABLED
KINEXX019A	Fit Ball Training - Beginning	TABLED
KINEXX019B	Fit Ball Training - Intermediate	TABLED
KINEXX018A	Functional & Core Training - Beginning	TABLED
KINEXX018B	Functional & Core Training - Intermediate	TABLED
KINEXX025A	Golf - Beginning	TABLED
KINEXX025B	Golf - Intermediate	TABLED
KINEXX003D	Judo - Beginning	TABLED
KINEXX003E	Judo - Intermediate	TABLED
KINEXX013X	Step Aerobics - Beginning	TABLED

10d. Program Modification

		Notes
Kinesiology ADT		TABLED

11. Health Education

Rationale for proposals a-c						
Curriculum Review.						
11a. HED 001, 002, and 003 were updated for C-ID requirements, online and textbook sources, content and objectives, and DE requirements						
11b. Lisa Abbott explained there was an update to the transfer model curriculum template for Public Health which required another course. This resulted in the creation of HED005. The plan is to begin offering this course in Spring 2025. Per Ashlie Lawson, need to add ENGL001 as advisory (per C-ID). Course objectives/SLOs/DE have been completed.						
11c. updated to add HED 005						
Motion on a-c	Ginger Cain moved to approve items 11a-c					N/A <input type="checkbox"/>
Seconded by:	Doug Green					
Comments/Discussion/Revisions:						
Final Resolution:	Yeses:	9	Noes:	0	Abstentions:	0
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

11a. Curriculum Review

		notes
HED001	Introduction to Public Health	
HED002	Health Education	
HED003	Women's Health	

11b. New Courses

		notes
HED005	Social Determinants of Health, Disparities and Equities	Edited course description. Need to add ENGL001 as advisory.

11c. Program Modification

		notes
Public Health ADT		Updated to add new course

12. Athletics

Rationale for proposals a:						
Update courses with unit/hour changes. Lisa Abbott explained this course had 4.5 weekly student hours, but the course is offered 1 hour per day for 5 days. Therefore, an update in weekly student hours was necessary.						
Motion on a:	Amy Dauffenbach moved to approve 12a					N/A <input type="checkbox"/>
Seconded by:	Guy Brookshire					
Comments/Discussion/Revisions:						
Final Resolution:	Yeses:	9	Noes:	0	Abstentions:	0
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

12a. Course Modification

		Notes
ATHL025	Conditioning - Intercollegiate Athletics In-Season	

13. Nutrition

Rationale for proposals a:						
Curriculum Review. Robin Sytsma presented Item 13a.						
NUTR010: Updated DE section and textbooks. Lowered class max from 50 to 35 students. Rationale: RSI concerns - it's difficult to give feedback to 50 students. Lower class size allows for each student to actively participate in class.						
NUTR012: Updated DE section and textbooks. Unit value is 1 instead of variable. Opportunity to discuss topics that are not covered in the other courses.						
NUTR054: No changes. Courses is aligned with CDFS054. Course is required in CDFS degree, but not in NUTR degree. It is listed also as NUTR054 so students who are interested in another nutrition class can easily find it.						
Motion on a:	Alison Bolton moved to approve 13a					N/A <input type="checkbox"/>
Seconded by:	Amy Dauffenbach					
Comments/Discussion/Revisions:						
Final Resolution:	Yeses:	9	Noes:	0	Abstentions:	0
Motion Passed:	Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>			

13a. Curriculum Review

		Notes
NUTR010	Nutrition	
NUTR012	Evaluating Current Topics in Nutrition	
NUTR054	Child Health, Safety, and Nutrition	

14. Digital Media Arts

Rationale for proposals a-b:						
Update Programs to simplify for student pathway and success						
Motion on a-b:	Saki Cabrera moved to table items 14a and b because DMA faculty to explain changes.					N/A <input type="checkbox"/>
Seconded by:	Amy Dauffenbach					
Comments/Discussion/Revisions:						
Final Resolution:	Yeses:	9	Noes:	0	Abstentions:	0
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

14a. Inactivate courses

DMA010	Update course description – remove the work Mastering from description – update SAM code	
DMA062	Update title	
DMA060	Principles of User Experience Design	
DMA061	Principles of User Interface Design	
DMA011	Update title to intermediate	
DMA 063	Update title to intermediate	

14b. Modify Programs

		Notes
Graphic and Interactive Design (AA)		
Graphic and Interactive Design (CA)		

- | | |
|--|---|
| I. Report from Articulation Officer, Ashlie Lawson | There were no items in this section. |
| II. Report from Assessment Coordinator, Andrew Wesley | There were no items in this section. |
| III. Report from Curriculum Analyst, Lisa Abbott | There were no items in this section. |
| IV. Report from VP of Academic Affairs, David Williams | There were no items in this section. |
| V. Report from Curriculum Committee Chair, Sarah Barsness | There were no items in this section. |
| VI. Other | There were no items in this section. |
| VII. Open Discussion | There were no items in this section. |
| VIII. Adjournment | <p>May 7 Tech Review, May 14 is last Curriculum Committee meeting. Items will include JOUR and any tabled items from today.</p> <p>Alison Bolton moved to adjourn. Seconded by Saki Cabrera. Meeting adjourned at 2:06 PM</p> |

ALL MEETINGS WILL BE HELD STARTING AT 1:00 PM ON ZOOM UNLESS OTHERWISE NOTED

***Under the Bagley-Keene Act, a body does not have to listen to comments on matters that are not on the agenda or that were already considered in a public meeting where there was an opportunity to comment. Cal. Gov't Code § 11125.7(a).*

Under the Brown Act, the public is entitled to comment on any matter within the subject matter jurisdiction of the legislative body, as well as any agenda item. Cal. Gov't Code § 54954.3(a). See Galbiso v. Orosi Pub. Util. Dist., 167 Cal. App. 4th 1063, 1080, 84 Cal. Rptr. 3d 788 (2008). Under the Brown Act, the legislative body does not have to listen to comments on items that are not within its subject matter jurisdiction. 78 Ops. Cal. Att'y Gen. 224 (1995). And, as under the Bagley-Keene Act, a legislative body under the Brown Act does not have to listen to comments on items that were already considered in a public meeting where there was an opportunity to comment. Cal. Gov't Code § 54954.3(a).

An agency may limit public comment on items described in the agenda to the time when those items are being considered. Olson v. Hornbrook Cmty. Servs. Dist., 33 Cal. App. 5th 502, 528, 245 Cal. Rptr. 3d 236 (March 26, 2019).

In addition, under both Acts, the body may adopt reasonable regulations to ensure that the above provisions are carried out, including but not limited to regulations limiting the total amount of time allocated to each individual speaker for public testimony or comment on particular issues. Cal. Gov't Code §§ 11125.7(b) (Bagley-Keene Act); 54954.3(b) (Brown Act). A legislative body of a local agency may regulate the time, place and manner for speech to ensure orderly discussion. Baca v. Moreno Valley Unified Sch. Dist., 936 F. Supp. 719 (C.D. Cal. 1996) (Brown Act); see, e.g., Ribakoff v. City of Long Beach, 27 Cal. App. 5th 150, 177, 238 Cal. Rptr. 3d 81 (2018) (rejecting plaintiff's First Amendment facial and as applied challenge to board's rule limiting public comment to three minutes); Olson, 33 Cal. App. 5th at 528 (holding limitation on public comment on agenda items to when those items are being considered was not an unreasonable regulation).