



Curriculum Committee Meeting

Minutes

Date: November 8, 2022

Meeting Room: Zoom

Zoom Information

1:00 pm – 3:00 pm

1. Call to Order	The regular Curriculum Committee meeting was called to order at 1:12 pm on November 8th, 2022. Sarah Barsness presided. The meeting was held via Zoom due to the COVID 19 pandemic.
2. Roll Call	

Committee Officials	
<input checked="" type="checkbox"/>	Sarah Barsness.....Chairperson
<input checked="" type="checkbox"/>	David Williams.....VP of Academic Affairs
<input checked="" type="checkbox"/>	Lisa Abbott Curriculum Analyst
<input checked="" type="checkbox"/>	Valerie Barreto.....Meeting Secretary
<input checked="" type="checkbox"/>	Mayra Zamora.....Meeting Secretary
Matt Borchert	
Hugo Campos	
John Perez	

Committee Members	
<input type="checkbox"/>	Isabel Anderson.....Liberal Arts
<input checked="" type="checkbox"/>	Kevin Anderson..... Dean
<input checked="" type="checkbox"/>	Alison Bolton..... Applied Technology & Business
<input type="checkbox"/>	Saki Cabrera.....Social & Behavioral Sciences
<input checked="" type="checkbox"/>	Ginger Cain.....Health Sciences
<input checked="" type="checkbox"/>	Amy Dauffenbach.....Counselling
<input checked="" type="checkbox"/>	Erin Duane.....Library
<input checked="" type="checkbox"/>	Douglas "Doug" Green Applied Technology & Business
<input checked="" type="checkbox"/>	Ashlie LawsonArticulation Officer
<input checked="" type="checkbox"/>	Marivic Macalino.....Health Sciences
<input type="checkbox"/>	Maura Rabbette.....Math & Science
<input type="checkbox"/>	Vacant..... Social & Behavioral Sciences
<input checked="" type="checkbox"/>	James Word.....Math & Science
<input checked="" type="checkbox"/>	Teri Yumae.....Liberal Arts
<input checked="" type="checkbox"/>	Tony Zitko.....Dean

3. Approval of Minutes

<i>Approval of Minutes from: Sept 13th, 2022</i>					
Motion:	Alison Bolton motioned to approve the Minutes from Sept. 13 th , 2022.				
Seconded by:	Doug Green				
Comments/Discussion/Revisions:					
Final Resolution:	Yeses:	8	Noes:		Abstentions:
Motion Passed:	Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>		

4. Agenda Approval

<i>Approval of the agenda will enact all matters listed under the Consent Items which are considered routine unless removed from the Consent Items by a Committee member.</i>					
Motion:	Amy Dauffenbach motioned to approve the agenda for November 13 th , 2022.				
Seconded by:	Ginger Cain				
Comments/Discussion/Revisions:					
Final Resolution:	Yeses:	8	Noes:		Abstentions:
Motion Passed:	Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>		

5. Consent Items

<i>Approval of the agenda will enact all matters listed under the Consent Items which are considered routine unless removed from the Consent Items by a Committee member.</i>					
6a. General					
6b. Workload/Class Max					
Course	Rationale:			Change	

6. Comments from the Public

<i>Three minutes are allotted per person **</i>	
Name	Comments

7. Information Items

<i>No Action Required</i>	
There are no items in this section.	

8. Action Items		N/A <input type="checkbox"/>
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9. Health Sciences

Rationale for proposals a:						
New courses in DANC and KINE						
Motion on a-b:	Amy Dauffenbach motioned to approve items 9a-b.					N/A <input type="checkbox"/>
Seconded by:	Ashlie Lawson					
Comments/Discussion/ Revisions:						
Final Resolution:	Yeses:	9	Noes:		Abstentions:	
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

9a. New Courses

KINE 024A	Pickleball					
DANC 011B	Intermediate Hip Hop Dance					
Rationale:	<p><i>Matt Borchert presented reasons for adding Pickleball as a new course. He explained how the sport has had a rise in popularity due to new media attention, has a lower intensity than tennis and is accessible to both older and younger age groups.</i></p> <p><i>Ginger Cain presented reasons for adding Intermediate Hip Hop Dance as a new course. She explained how the Associates of Arts Dance degree needed another intermediate level course and how the course gives students another opportunity to take another course within this subject since they cannot repeat courses.</i></p>					
Articulate:		C-ID:		IGETC:	Transferability:	
Motion on Course(s):						
Seconded by:						
Comments/Discussion/ Revisions:	<p><i>Amy Dauffenbach inquired if Pickleball would go into the Kinesiology Associate Degree for Transfer (ADT) as one of the individual sport options.</i></p> <p><i>Lisa Abbott responded that to include Pickleball on the Kinesiology ADT, a CSU would have to offer the course within one of their degree programs and articulation agreements would be needed as well.</i></p> <p><i>Sarah Barsness mentioned a program modification would need to be done for Pickleball to be included on the Kinesiology ADT. As of right now, Pickleball is not planned to be part of the ADT for Kinesiology info for the upcoming Fall 2023 semester.</i></p>					
Final Resolution:	Yeses:		Noes:		Abstentions:	
Motion Passed:	Yes:	<input type="checkbox"/>			No:	<input type="checkbox"/>

9b. Modified Programs

Dance AS					
Motion on Program(s):					
Secoded by:					
Comments/Discussion/Revisions:					
Final Resolution:	Yeses:		Noes:		Abstentions:
Motion Passed:	Yes: <input type="checkbox"/>		No: <input type="checkbox"/>		
Narrative <input type="checkbox"/>	LMI <input type="checkbox"/>	BACCC <input type="checkbox"/>	Advisory Committee <input type="checkbox"/>	TMC <input type="checkbox"/>	AAM <input type="checkbox"/>

10. Business

Rationale for proposals a:					
Create new Personal Finance course and to update title of course					
Motion on a-b:	Kevin Anderson motioned to approve items 10a-b.				N/A <input type="checkbox"/>
Seconded by:	Ginger Cain				
Comments/Discussion/ Revisions:					
Final Resolution:	Yeses:	9	Noes:		Abstentions:
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>	

10a. Modified Courses

BUS 097	Skills for Workplace Success	Update Title			
Rationale:					
Articulate:		C-ID:		IGETC:	Transferability:
Motion on Course(s):					
Seconded by:					
Comments/Discussion/ Revisions:					
Final Resolution:	Yeses:		Noes:		Abstentions:
Motion Passed:	Yes:	<input type="checkbox"/>	No:	<input type="checkbox"/>	

10b. New Courses

BUS 020	Personal Finance				
Rationale:					
<i>Kevin presented reasons for adding Personal Finance as a new course. He mentioned how the course would provide a more convenient option to students who seem more goal oriented and how it would complement programs like Cosmetology where there are more aspiring entrepreneurs. He expects there to be a high demand for this course.</i>					
Articulate:		C-ID:		IGETC:	Transferability:
Motion on Course(s):					
Seconded by:					
Comments/Discussion/ Revisions:					
Final Resolution:	Yeses:		Noes:		Abstentions:
Motion Passed:	Yes:	<input type="checkbox"/>	No:	<input type="checkbox"/>	

11. Advanced Manufacturing

Rationale for proposals a:						
Align prefix to ADVM						
Motion on a-c:	Doug Green motioned to approve item 11 and items 12a-c.					N/A <input type="checkbox"/>
Seconded by:	Ashlie Lawson					
Comments/Discussion/Revisions:	Doug Green mentioned that Electronics was changed from 4 units to 3 units and objectives were updated to better align with SLOs.					
Final Resolution:	Yeses:	9	Noes:		Abstentions:	1
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

12a. Modified Courses

ADVM 121	Electronics	Prefix change/unit				
ADVM 130	Principles of Mechanical Power Systems	Prefix change/unit				
ADVM 132	Principles of Fluid Power Systems	Prefix change/unit				
ADVM 140	Principles of Industrial Electrical Systems	Prefix change/unit				
ADVM 142	Principles of Electrical Machinery	Prefix change/unit				
ADVM 162	Robotic Manufacturing Systems	Prefix change/unit				
ADVM 163	Advanced Robotics Manufacturing Systems	Prefix change/unit				
ADVM 164	Programmable Logic Controllers	Prefix change/unit				
ADVM 165	Advanced Programmable Logic Controllers	Prefix change/unit				
ADVM 166	CNC Programming	Prefix change/unit				
ADVM 167	Advanced CNC Programming	Prefix change/unit				
Rationale:		<i>Align Prefix</i>				
Articulate:	C-ID:		IGETC:		Transferability:	
Motion on Course(s):						
Seconded by:						
Comments/Discussion/Revisions:	Doug Green explained the reasons for the prefix changes. The program has changed from the name, Mechatronics, to the updated name of Advanced Manufacturing. As a result, MT courses are being relabeled to ADVM to update with the times and help students find the courses easier.					
Final Resolution:	Yeses:		Noes:		Abstentions:	
Motion Passed:	Yes:	<input type="checkbox"/>	No:	<input type="checkbox"/>		

12b. Modified Programs

Automation Technology AS						
Automation Technology Certificate of Achievement						
Maintenance Technician Certificate of Achievement						
Mechatronics AS						
Mechatronics Certificate of Achievement						
Motion on Program(s):						
Seconded by:						
Comments/Discussion/Revisions:	<i>Updated based on the course prefix changes</i>					
Final Resolution:	Yeses:		Noes:		Abstentions:	
Motion Passed:	Yes:	<input type="checkbox"/>	No:	<input type="checkbox"/>		

Narrative <input type="checkbox"/>	LMI <input type="checkbox"/>	BACCC <input type="checkbox"/>	Advisory Committee <input type="checkbox"/>	TMC <input type="checkbox"/>	AAM <input type="checkbox"/>
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12c. Course Inactivation

MT 120	Principles of Analog Electronics	
MT 122	Principles of Digital Electronics	
Rationale:		
Motion on Course(s):		
Seconded by:		
Comments/Discussion/Revisions:	<i>Doug Green explained how the Digital and Analog Electronics courses were combined into a single course, making the old courses unnecessary.</i>	
Final Resolution:	Yeses :	Noes: Abstentions:
Motion Passed:	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>

12. Theatre Arts

Rationale for proposals a:					
Curriculum Review					
Motion on a-c:	Ashlie Lawson motioned to approve item 13b and 13c.				N/A <input type="checkbox"/>
Seconded by:	Teri Yumae				
Comments/Discussion/Revisions:	Item 13a vote was completed separately from items 13b and 13c.				
Final Resolution:	Yeses:	11	Noes:		Abstentions:
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>	

13a. Modified Courses

THEA 001	Acting 1			
THEA 002	Acting 2			
THEA 003	Stagecraft			
THEA 005	Applied Drama			
THEA 006	Introduction to Theatre			
THEA 008	Stage Make-Up			
THEA 009	Script Analysis			
THEA 010	Theatre History 1			
THEA 011	Theatre History 2			
THEA 013	Ethnic Studies and Diversity in Theatre			
THEA 020	Introduction to Stage Lighting			
THEA 021	Introduction to Theatre Design			
THEA 035	Fundamentals of Musical Theatre: Acting			
THEA 040	Acting for the Camera			
THEA 055	Advanced Theatre Touring Company			
Rationale:	<i>Align Prefix</i>			
Articulate:	C-ID:	IGETC:	Transferability:	
Motion on Course(s):	Ashlie Lawson motioned to approve item 13a (pending textbook changes) and to table THEA 013.			
Seconded by:	Ginger Cain			
Comments/Discussion/Revisions:	<p>Ashlie Lawson raised concerns about how the objectives were changed, but the SLOs were not updated. She explained how it seemed likely that the courses would be denied by the CSUs.</p> <p>Sarah Barsness questioned if the course content was updated enough.</p> <p>Textbooks were asked to be updated, but some updates are still in-progress.</p>			
Final Resolution:	Yeses:	11	Noes:	Abstentions:
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>

**13b.
Course
Inactivation**

THEA 027A	Technical Theatre in Production Show Run Crew - Comedy	
THEA 027B	Technical Theatre in Production Show Run Crew - Drama	
THEA 027C	Technical Theatre in Production Show Run Crew - Classical	
THEA 027D	Technical Theatre in Production Show Run Crew - Musical	
THEA 032C	Fundamentals of Costume Design - Classical	
THEA 032D	Fundamentals of Costume Design - Musical	
THEA 047A	Technical Theatre in Production-Comedy	
THEA 047B	Technical Theatre in Production-Drama	
THEA 047C	Technical Theatre in Production - Classical	
THEA 047D	Technical Theatre in Production - Musical	
Rationale:		
Motion on Course(s):		
Seconded by:		
Comments/Discussion/Revisions:		
Final Resolution:	Yeses: <input type="text"/>	Noes: <input type="text"/> Abstentions: <input type="text"/>
Motion Passed:	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>

13c. Modified Programs

Theatre Arts AA					
Theatre Arts AA-T					
Theatre Arts Technical					
Motion on Program(s):					
Seconded by:					
Comments/Discussion/Revisions:					
Final Resolution:	Yeses:	<input type="text"/>	Noes:	<input type="text"/>	Abstentions: <input type="text"/>
Motion Passed:	Yes: <input type="checkbox"/>			No: <input type="checkbox"/>	
Narrative <input type="checkbox"/>	LMI <input type="checkbox"/>	BACCC <input type="checkbox"/>	Advisory Committee <input type="checkbox"/>	TMC <input type="checkbox"/>	AAM <input type="checkbox"/>

I. Report from Articulation Officer, Ashlie Lawson	Ashlie Lawson reported that local general education needs to be changed in order to add Ethnic Studies by fall 2024.
II. Report from Assessment Coordinator, Andrew Wesley	There are no items in this section.
III. Report from Curriculum Analyst, Lisa Abbott	There are no items in this section.
IV. Report from VP of Academic Affairs, David Williams	Sending reminders to vote and make decisions that are best for the college and student-life.
V. Report from Curriculum Committee Chair, Sarah Barsness	There are no items in this section.
VI. Other	Sarah Barsness suggested removing Diversity and replacing it with Ethnic Studies to prevent adding more credits to the GE requirements. For this issue, she is interested in having a task force and a vote in the future. In addition, she suggests that local GE should not be readdressed until after IGETC-CSU is integrated.
VII. Open Discussion	There are no items in this section.
VIII. Adjournment	Ginger Cain motioned to adjourn the meeting. Amy Dauffenbach seconded the motion. The meeting ended at 2:28 PM.

ALL MEETINGS WILL BE HELD STARTING AT 1:00 PM ON ZOOM UNLESS OTHERWISE NOTED

***Under the Bagley-Keene Act, a body does not have to listen to comments on matters that are not on the agenda or that were already considered in a public meeting where there was an opportunity to comment. Cal. Gov't Code § 11125.7(a).*

Under the Brown Act, the public is entitled to comment on any matter within the subject matter jurisdiction of the legislative body, as well as any agenda item. Cal. Gov't Code § 54954.3(a). See Galbiso v. Orosi Pub. Util. Dist., 167 Cal. App. 4th 1063, 1080, 84 Cal. Rptr. 3d 788 (2008). Under the Brown Act, the legislative body does not have to listen to comments on items that are not within its subject matter jurisdiction. 78 Ops. Cal. Att'y Gen. 224 (1995). And, as under the Bagley-Keene Act, a legislative body under the Brown Act does not have to listen to comments on items that were already considered in a public meeting where there was an opportunity to comment. Cal. Gov't Code § 54954.3(a).

An agency may limit public comment on items described in the agenda to the time when those items are being considered. Olson v. Hornbrook Cmty. Servs. Dist., 33 Cal. App. 5th 502, 528, 245 Cal. Rptr. 3d 236 (March 26, 2019).

In addition, under both Acts, the body may adopt reasonable regulations to ensure that the above provisions are carried out, including but not limited to regulations limiting the total amount of time allocated to each individual speaker for public testimony or comment on particular issues. Cal. Gov't Code §§ 11125.7(b) (Bagley-Keene Act); 54954.3(b) (Brown Act). A legislative body of a local agency may regulate the time, place and

manner for speech to ensure orderly discussion. Baca v. Moreno Valley Unified Sch. Dist., 936 F. Supp. 719 (C.D. Cal. 1996) (Brown Act); see, e.g., Ribakoff v. City of Long Beach, 27 Cal. App. 5th 150, 177, 238 Cal. Rptr. 3d 81 (2018) (rejecting plaintiff's First Amendment facial and as applied challenge to board's rule limiting public comment to three minutes); Olson, 33 Cal. App. 5th at 528 (holding limitation on public comment on agenda items to when those items are being considered was not an unreasonable regulation).