



# Curriculum Committee

## Minutes

Date: November 7, 2023

Meeting Room: L113 and Zoom

Zoom ID: [83044072299](https://solano.edu/join/83044072299) for Guests

1:00 pm – 3:00 pm

1. Call to Order	Sarah called to order at 1:06, once quorum had been reached.
2. Roll Call	Ashlie Lawson (Interim Dean of Counseling) is non-voting member and attend via zoom. Saki Cabrera attend via zoom, Doug Green and Teri Yumae motioned and seconded, Vote 8 yes. Arrived later: Sheila Hudson, Marivic Macalino, James Word. Roll call is as follows:

Committee Officials (Non-voting)	Committee Members (Voting)
<input checked="" type="checkbox"/> Sarah Barsness.....Chairperson <input type="checkbox"/> David Williams.....VP of Academic Affairs <input type="checkbox"/> Lisa Abbott .....Curriculum Analyst <input type="checkbox"/> Claire Gover.....Meeting Secretary	<input checked="" type="checkbox"/> Alison Bolton ..... Applied Technology & Business <input checked="" type="checkbox"/> Guy Brookshire.....Liberal Arts <input checked="" type="checkbox"/> Saki Cabrera.....Social & Behavioral Sciences <input checked="" type="checkbox"/> Ginger Cain.....Health Sciences <input checked="" type="checkbox"/> Jose Cortes..... Dean <input type="checkbox"/> Amy Dauffenbach.....Counseling <input checked="" type="checkbox"/> Erin Duane.....Library <input checked="" type="checkbox"/> Douglas “Doug” Green ..... Applied Technology & Business <input checked="" type="checkbox"/> Sheila Hudson.....Dean <input checked="" type="checkbox"/> Ashlie Lawson .....Articulation Officer <input checked="" type="checkbox"/> Marivic Macalino.....Health Sciences <input checked="" type="checkbox"/> James Word.....Math & Science <input checked="" type="checkbox"/> Teri Yumae.....Liberal Arts <input type="checkbox"/> Vacant.....Social & Behavioral Sciences <input type="checkbox"/> Vacant ..... Math & Science
Additional SS and AA Expertise (Non-voting)	
<input type="checkbox"/> John Perez.....Distance Ed Director <input checked="" type="checkbox"/> Laura Maghoney.....Distance Ed Coord Sp24	
Guests	
Rachel Smith	DMA
Elizabeth Freed	NURS
Melanie Lutz	ENGR

### 3. Approval of Minutes

Approval of Minutes from: August 29, 2023					
Motion:	Alison Bolton				
Seconded by:	Ginger Cain				
Comments/Discussion/Revisions:					
Final Resolution:	Yeses:	8	Noes:		Abstentions:
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>	

#### 4. Agenda Approval

<i>Approval of the agenda will enact all matters listed under the Consent Items which are considered routine unless removed from the Consent Items by a Committee member.</i>				
Motion:	Ginger Cain			
Seconded by:	Jose Cortes			
Comments/Discussion/ Revisions:				
Final Resolution:	Yeses:	9	Noes:	Abstentions:
Motion Passed:	Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>	

#### 5. Consent Items

<i>Approval of the agenda will enact all matters listed under the Consent Items which are considered routine unless removed from the Consent Items by a Committee member.</i>		
<b>5a. General</b>		
<b>5b. Workload/Class Max</b>		
Course	Rationale:	Change
DMA001		35-24
DMA009		35-24
DMA015		35-24
DMA020		35-24
DMA021		35-24
DMA031		35-24
DMA032		35-24
DMA033		35-24
DMA040		35-24
Course	Rationale:	Change
DANC 004G, 010A, 010B, 011A	Allows for more space and better dancer safety while constantly practicing all the various genres of dance techniques and movements. Allows students to move more freely without worry of injuring others. More room for doing standing and floor stretching/movements.	Reduce to 25
FTV 011	This is a class that addresses complicated and sometimes contentious issues that require in-depth, interactive discussions. However, substantive discussions and meaningful interactions with students are impossible with 50 students in the class. Additionally, the class is too large for small group work or individual student presentations. There are also very few classrooms on campus that can accommodate classes this large and that are also appropriate to teach film.	50 to 35
FTV 010	Substantive discussions and meaningful interactions with students are impossible with 60 students in the class. Additionally, the class is too large for small group work or individual student presentations. There are also very few classrooms on campus that can accommodate classes this large and that are also appropriate to teach film.	50 to 35

**6. Comments from the Public**

<i>Three minutes are allotted per person **</i>	
Name	Comments

**7. Information Items**

<i>No Action Required</i>

**8. Action Items**

a.	ENGR001	Add DE			
b.	ENGR003	Add DE			
c.	ENGR017	Add DE			
d.	ENGR026	Add DE			
e.	ENGR030	Add DE			
f.	PHYS 002	Add DE			
g.	PHYS 006	Add DE			
h.	PHYS 008	Add DE			
i.	PHYS 010	Add DE			
Motion a-i:		Ginger Cain			
Seconded by:		Jose Cortez			
Comments/Discussion/Revisions:					
Final Resolution:		Yeses:	9	Noes:	Abstentions:
Motion Passed:		Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>	

## 9. Nursing

### Rationale for proposals a: Curriculum Review

C was removed from Agenda

Motion on a-c:	Marivic Macalino	N/A <input type="checkbox"/>
Seconded by:	Alison Bolton	
Comments/Discussion/ Revisions:	Motion for A and B only	
Final Resolution:	Yeses: <sup>11</sup>	Noes: Abstentions:
Motion Passed:	Yes: X	No: <input type="checkbox"/>

#### 9a. Modified Courses: Curriculum Review

NURS071A	Foundations of Nursing I
NURS071B	Foundations of Nursing II
NURS071S	Nursing Simulation and Skills Lab I
NURS072A	Medical/Surgical I and Geriatrics
NURS072B	Maternal-Newborn Nursing
NURS072S	Nursing Simulation and Skills Lab II
NURS073	Issues and Leadership in Health Care Today
NURS073A	Medical/Surgical II
NURS073B	Psychiatric and Mental Health Nursing
NURS073S	Nursing Simulation and Skills Lab III
NURS074A	Medical/Surgical III
NURS074B	Pediatric Nursing
NURS074S	Nursing Simulation and Skills Lab IV
Rationale:	<i>Curriculum Review</i>
Articulate:	C-ID: IGETC: Transferability:
Motion on Course(s):	Marivic Macalino
Seconded by:	Alison Bolton
Comments/Discussion/ Revisions:	
Final Resolution:	Yeses: <sup>11</sup> Noes: Abstentions:
Motion Passed:	Yes: X No: <input type="checkbox"/>

#### 9b. Modified Courses: Curriculum Review

	Nursing, Registered
	Requirements for Admission to Registered Nursing Program
Motion on Programs(s):	Marivic Macalino
Seconded by:	Alison Bolton
Comments/Discussion/ Revisions:	
Final Resolution:	Yeses: <sup>11</sup> Noes: Abstentions:
Motion Passed:	Yes: X No: <input type="checkbox"/>

**9c. New Programs Curriculum Review**

	Pre-Nursing			
	Home Health Aide (CA)			
	Certified Nursing Assistant (CA)			
Motion on Programs(s):				
Seconded by:				
Comments/Discussion/Revisions:	Removed from Agenda by Vote			
Final Resolution:	Yeses:	11	Noes:	Abstentions:
Motion Passed:	Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>	

## 10. Education

<b>Rationale for proposals a:</b>				
Update Course for OCED				
Motion on a-c:	Doug Green			N/A <input type="checkbox"/>
Seconded by:	Ginger Cain			
Comments/Discussion/Revisions:	Tabled because of needed technical revisions.			
Final Resolution:	Yeses:	11	Noes:	Abstentions:
Motion Passed:	Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>	

**10a. Modified Courses:**

EDUC001		Elementary Teacher Education						
EDUCXX050		Introduction to Education						
Rationale:								
Articulate:			C-ID:		IGETC:		Transferability:	
Motion on Course(s):		Doug Green						
Seconded by:		Ginger Cain						
Comments/Discussion/Revisions:		Tabled for further technical revisions						
Final Resolution:		Yeses: 11			Noes:		Abstentions:	
Motion Passed:		Yes: <input checked="" type="checkbox"/>			No: <input type="checkbox"/>			

**10b. Modified Programs:**

<b>Update for OCED</b>				
	Elementary Teacher Education (AA-T)			
Motion on Programs(s):	Doug Green			
Seconded by:	Ginger Cain			
Comments/Discussion/Revisions:	Tabled to future technical review for further revisions			
Final Resolution:	Yeses:	11	Noes:	Abstentions:
Motion Passed:	Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>	

## 11. Fire Technology

Rationale for proposals a-c:				
Curriculum Review, remove OCED from AA/CA and addition of new program pathway				
Motion on a-c:	Saki Cabrera			N/A <input type="checkbox"/>
Seconded by:	Sheila Hudson			
Comments/Discussion/Revisions:	Contingent on the addition of PLOs to the new Fire Administration program.			
Final Resolution:	Yeses:	11	Noes:	Abstentions:
Motion Passed:	Yes: X		No: <input type="checkbox"/>	

### 11a. Modified Courses:

FIRE050	Principles of Emergency Services			
FIRE051	Fire Behavior & Combustion			
FIRE053	Fire Prevention Applications			
FIRE054	Fire Protection Systems			
FIRE056	Building Construction as it Relates to The Fire Service			
FIRE101	Principles of Fire and Emergency Services Safety and Survival			
FIRE140	Fire Technology Academy			
Rationale:	<i>Update prefix</i>			
Articulate:		C-ID:		IGETC:
Motion on Course(s):	Saki Cabrera			
Seconded by:	Sheila Hudson			
Comments/Discussion/Revisions:				
Final Resolution:	Yeses:	11	Noes:	Abstentions:
Motion Passed:	Yes: X		No: <input type="checkbox"/>	

### 11b. Inactivate Courses:

FIREXX103	Introduction to the Fire Services			
FIREXX104	Introduction to Emergency Medical Services (EMS)			
FIREXX105	Introduction to Earthquake and Disaster Preparedness			
Rationale:				
Articulate:		C-ID:		IGETC:
Motion on Course(s):	Saki Cabrera			
Seconded by:	Sheila Hudson			
Comments/Discussion/Revisions:				
Final Resolution:	Yeses:	11	Noes:	Abstentions:
Motion Passed:	Yes: X		No: <input type="checkbox"/>	

**11c.  
Modified  
Programs:**

	Fire Technology (AS)			
	Fire Technology (CA)			
	Fire Administration			
Motion on Programs(s):	Saki Cabrera			
Seconded by:	Sheila Hudson			
Comments/Discussion/ Revisions:				
Final Resolution:	Yeses:	11	Noes:	Abstentions:
Motion Passed:	Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>	

## 12. Advanced Manufacturing

Rationale for proposals a-c:					
Update course with Prefix and programs to reflect changes					
Motion on a-c:	Ginger Cain				N/A <input type="checkbox"/>
Seconded by:	Alison Bolton				
Comments/Discussion/Revisions:					
Final Resolution:	Yeses:	11	Noes:		Abstentions:
Motion Passed:	Yes: X		No: <input type="checkbox"/>		

### 12a. Modified Courses:

ADVM101	Introduction to Mechatronics				
ADVM110	Industrial Materials				
ADVM151	Vocational Mathematics				
ADVM171	Making Things 1 - 3D Technology				
ADVM172	Making Things 2 - 2D Technology				
ADVM173	Making Things 3 - Tool Use and Safety				
ADVM174	Making Things 4 - Basic Electronics				
ADVM175	Maker Space Technology Lab I				
ADVM176	Maker Space Technology Lab II				
ADVM179	Making Things 5 - Sewing Fundamentals				
Rationale:	Update prefix				
Articulate:		C-ID:		IGETC:	Transferability:
Motion on Course(s):	Ginger Cain				
Seconded by:	Alison Bolton				
Comments/Discussion/Revisions:					
Final Resolution:	Yeses:	11	Noes:		Abstentions:
Motion Passed:	Yes: X		No: <input type="checkbox"/>		

### 12b. Inactivate Courses:

ITXX050	Alternative Energy Technologies				
ITXX110	Modern Welding				
ITXX111	Modern Welding				
ITXX181	Introduction to Drones				
ITXX182	Basics of Drone Operations				
ITXX183	Drone Photography and Video				
ITXX184	Remote Pilot Examination Preparation				
Rationale:					
Articulate:		C-ID:		IGETC:	Transferability:
Motion on Course(s):	Ginger Cain				
Seconded by:	Alison Bolton				
Comments/Discussion/Revisions:					



Final Resolution:	Yeses: <sup>11</sup>	Noes:	Abstentions:
Motion Passed:	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	

**12c.  
Modified  
Programs:**

Update Course Prefix and remove OCED			
	Automation Technology (AS)		
	Automation Technology (CA)		
	Drafting and Design Technician (AS)		
	Drafting and Design Technician (CA)		
	Maintenance Technician (CA)		
	Maker Space Technology (CA)		
	Mechatronics (AS)		
	Mechatronics (CA)		
	Survey and Civil Drafting Technician (AS)		
	Survey and Civil Drafting Technician (CA)		
	Welding Technician (AS)		
	Welding Technician (CA)		
Motion on Programs(s):	Ginger Cain		
Seconded by:	Alison Bolton		
Comments/Discussion/ Revisions:			
Final Resolution:	Yeses: <sup>11</sup>	Noes:	Abstentions:
Motion Passed:	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	

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|--|-------------------------------------|
| <b>I. Report from Articulation Officer, Ashlie Lawson</b>        | There are no items in this section. |
| <b>II. Report from Assessment Coordinator, Andrew Wesley</b>     | There are no items in this section. |
| <b>III. Report from Curriculum Analyst, Lisa Abbott</b>          | There are no items in this section. |
| <b>IV. Report from VP of Academic Affairs, David Williams</b>    | No items                            |
| <b>V. Report from Curriculum Committee Chair, Sarah Barsness</b> | There are no items in this section. |
| <b>VI. Other</b>   | There are no items in this section. |
| <b>VII. Open Discussion</b>                                      | There are no items in this section. |
| <b>VIII. Adjournment</b>   |                                     |

## ALL MEETINGS WILL BE HELD STARTING AT 1:00 PM ON ZOOM UNLESS OTHERWISE NOTED

*\*\*Under the Bagley-Keene Act, a body does not have to listen to comments on matters that are not on the agenda or that were already considered in a public meeting where there was an opportunity to comment. Cal. Gov't Code § 11125.7(a).*

*Under the Brown Act, the public is entitled to comment on any matter within the subject matter jurisdiction of the legislative body, as well as any agenda item. Cal. Gov't Code § 54954.3(a). See Galbiso v. Orosi Pub. Util. Dist., 167 Cal. App. 4th 1063, 1080, 84 Cal. Rptr. 3d 788 (2008). Under the Brown Act, the legislative body does not have to listen to comments on items that are not within its subject matter jurisdiction. 78 Ops. Cal. Att'y Gen. 224 (1995). And, as under the Bagley-Keene Act, a legislative body under the Brown Act does not have to listen to comments on items that were already considered in a public meeting where there was an opportunity to comment. Cal. Gov't Code § 54954.3(a).*

*An agency may limit public comment on items described in the agenda to the time when those items are being considered. Olson v. Hornbrook Cmty. Servs. Dist., 33 Cal. App. 5th 502, 528, 245 Cal. Rptr. 3d 236 (March 26, 2019).*

*In addition, under both Acts, the body may adopt reasonable regulations to ensure that the above provisions are carried out, including but not limited to regulations limiting the total amount of time allocated to each individual speaker for public testimony or comment on particular issues. Cal. Gov't Code §§ 11125.7(b) (Bagley-Keene Act); 54954.3(b) (Brown Act). A legislative body of a local agency may regulate the time, place and manner for speech to ensure orderly discussion. Baca v. Moreno Valley Unified Sch. Dist., 936 F. Supp. 719 (C.D. Cal. 1996) (Brown Act); see, e.g., Ribakoff v. City of Long Beach, 27 Cal. App. 5th 150, 177, 238 Cal. Rptr. 3d 81 (2018) (rejecting plaintiff's First Amendment facial and as applied challenge to board's rule limiting public comment to three minutes); Olson, 33 Cal. App. 5th at 528 (holding limitation on public comment on agenda items to when those items are being considered was not an unreasonable regulation).*