



# Curriculum Committee Meeting

## Minutes

Date: November 22, 2022

Meeting Room: Zoom

Zoom Information

1:00 pm – 3:00 pm

<b>1. Call to Order</b>	The regular Curriculum Committee meeting was called to order at 1:03 PM on November 22, 2022. Sarah Barsness presided. The meeting was held via Zoom due to the COVID 19 pandemic.
<b>2. Roll Call</b>	Is as followed below:

Committee Officials (Non-voting)	
<input checked="" type="checkbox"/>	Sarah Barsness.....Chairperson
<input type="checkbox"/>	David Williams.....VP of Academic Affairs
<input checked="" type="checkbox"/>	Lisa Abbott .....Curriculum Analyst
<input checked="" type="checkbox"/>	Valerie Barreto.....Meeting Secretary
<input checked="" type="checkbox"/>	Mayra Zamora.....Meeting Secretary
Additional SS and AA Expertise (Non-voting)	
<input type="checkbox"/>	Hugo Campos.....Research and Planning
<input checked="" type="checkbox"/>	John Perez.....Distance Education Coordinator
Guests	
Sandra Diehl	
Gwen Gallagher	
Neil Glines	
Andrew McGee	
Matthew McLean	
Candance Roe	
Sana Vaziri	

Committee Members (Voting)	
<input type="checkbox"/>	Isabel Anderson.....Liberal Arts
<input checked="" type="checkbox"/>	Kevin Anderson..... Dean
<input checked="" type="checkbox"/>	Alison Bolton..... Applied Technology & Business
<input checked="" type="checkbox"/>	Saki Cabrera.....Social & Behavioral Sciences
<input checked="" type="checkbox"/>	Ginger Cain.....Health Sciences
<input checked="" type="checkbox"/>	Amy Dauffenbach.....Counselling
<input checked="" type="checkbox"/>	Erin Duane.....Library
<input checked="" type="checkbox"/>	Douglas “Doug” Green ..... Applied Technology & Business
<input checked="" type="checkbox"/>	Ashlie Lawson .....Articulation Officer
<input checked="" type="checkbox"/>	Marivic Macalino.....Health Sciences
<input checked="" type="checkbox"/>	Maura Rabbette.....Math & Science
<input checked="" type="checkbox"/>	James Word.....Math & Science
<input checked="" type="checkbox"/>	Teri Yumae.....Liberal Arts
<input checked="" type="checkbox"/>	Tony Zitko.....Dean
<input type="checkbox"/>	Vacant..... Social & Behavioral Sciences

**3. Approval of Minutes**

<i>Approval of Minutes from: November 8, 2022</i>					
Motion:	Amy Dauffenbach motioned to approve the Minutes from November 8, 2022.				
Seconded by:	Doug Green				
Comments/Discussion/Revisions:					
Final Resolution:	Yeses:	8	Noes:		Abstentions: 3
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>	

**4. Agenda Approval**

<i>Approval of the agenda will enact all matters listed under the Consent Items which are considered routine unless removed from the Consent Items by a Committee member.</i>					
Motion:	Saki Cabrera motioned to approve the agenda for November 22, 2022.				
Seconded by:	Teri Yumae				
Comments/Discussion/Revisions:					
Final Resolution:	Yeses:	11	Noes:		Abstentions:
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>	

**5. Consent Items**

<i>Approval of the agenda will enact all matters listed under the Consent Items which are considered routine unless removed from the Consent Items by a Committee member.</i>					
<b>6a. General</b>					
<b>6b. Workload/Class Max</b>					
Course	Rationale:			Change	

**6. Comments from the Public**

<i>Three minutes are allotted per person **</i>	
Name	Comments

**7. Information Items**

<i>No Action Required</i>	
There are no items in this section.	

**8. Action Items**

Actions items					
Motion on 8:	Ginger Cain motioned to approve item 8.			N/A <input type="checkbox"/>	
Seconded by:	Doug Green				
Course	Rationale:			Action	
PLSC 019	Add DE				
ACCT 001	Add CE				
ACCT 002	Add CE				
ANTH 002	Add CE				
PSYC 004	Add CE				
Final Resolution:	Yeses:	11	Noes:	Abstentions:	
Motion Passed:	Yes: <input checked="" type="checkbox"/>			No: <input type="checkbox"/>	

**9. American Sign Language**

Rationale for proposals a:					
Curriculum Review					
Motion on a:	Teri Yumae motioned to approve item 9a.			N/A <input type="checkbox"/>	
Seconded by:	Ginger Cain				
Comments/Discussion/Revisions:					
Final Resolution:	Yeses:	11	Noes:	Abstentions:	
Motion Passed:	Yes: <input checked="" type="checkbox"/>			No: <input type="checkbox"/>	

**9a. Modified Courses**

ASL 001	American Sign Language 1			
ASL 002	American Sign Language 2			
ASL 003	American Sign Language 3			
ASL 004	American Sign Language 4			
ASL 005	American Deaf Culture			
ASL 006	Linguistics of American Sign Language			
ASL 052	Fingerspelling, Classifiers, and Numbers			
ASL 053	Introduction to American Sign Language			
ASL 054	ASL Interpreting Field Work			
ASL 055	Interpreting 1: Consecutive Interpreting			
ASL 056	Interpreting 2: Simultaneous Interpreting			
Rationale:		<i>Gwen Gallagher explained that she updated the textbooks due to the textbooks being changed from printed to an online format. In addition, she added ethical considerations.</i>		
Articulate:		C-ID:		IGETC:
Motion on Course(s):				
Seconded by:				

<p>Comments/Discussion/ Revisions:</p>	<p><i>Sarah Barsness explained that Gwen Gallagher did not make any changes that required an update to the program, changes to numbering, or deleting courses. As a result, there is no program revision needed.</i></p> <p><i>Amy Dauffenbach inquired about including language about including high school coursework as part of the prerequisites.</i></p> <p><i>Lisa Abbott explained that it was only requested for ASL 001.</i></p> <p><i>Amy Dauffenbach recalled a previous discussion about potentially implementing a note like the other world language courses about completed high school coursework being included in the prerequisite, but it was decided that there was a concern about it affecting the transferability.</i></p> <p><i>Gwen Gallagher clarified students cannot get credit for taking ASL courses that are not affiliated with SCC. They can however take a challenge test offered by SCC to place in a higher-level ASL course.</i></p> <p><i>Sarah Barsness raised concerns about the wording of the note regarding having prior completed high school coursework in ASL.</i></p> <p><i>Ashlie Lawson explained for a student to get credit for prior high school coursework, a student would need to get credit by exam, credit for prior learning or a substitution for those units. She expanded that depending on the transfer institution a student may or may not need credit for the language requirements.</i></p> <p><i>Ashlie Lawson mentioned prior concerns about how institutions like Sac State are more rigid with prerequisites' language and how it could affect articulation. She suggested adjusting the note to illustrate how students can be assessed for placement if they have prior coursework.</i></p> <p><i>In the end, the language of the note was adjusted to better clarify how students with prior coursework can be assessed for placement.</i></p>					
Final Resolution:	Yeses:		Noes:		Abstentions:	
Motion Passed:	Yes: <input type="checkbox"/>		No: <input type="checkbox"/>			

# 10. Child Development and Family Studies

Rationale for proposals a-b:						
Curriculum Review						
Motion on a-b:	Saki Cabrera motioned to approve items 10a-b.					N/A <input type="checkbox"/>
Seconded by:	Ginger Cain					
Comments/Discussion/Revisions:						
Final Resolution:	Yeses:	11	Noes:		Abstentions:	
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

## 10a. Modified Courses

CDFS 038	Child Growth and Development	
CDFS 040	Family Relationships	
CDFS 050	Child, Family and Community	
CDFS 052	Children with Special Needs	
CDFS 053	Teaching in a Diverse Society	
CDFS 054	Child Health, Safety, and Nutrition	
CDFS 062	Introduction to Early Childhood Education: Principles and Practices	
CDFS 063	Introduction to Curriculum	
CDFS 064	Observation and Assessment	
CDFS 065	Early Childhood Education Practicum I	
CDFS 066	Early Childhood Education Practicum II	
CDFS 070	Lifespan Human Development	
CDFS 075	Care of Infants and Toddlers: Social and Emotional Foundations	
CDFS 076	Care of Infants and Toddlers: Social and Emotional Foundations	
CDFS 077	Art and Scientific Inquiry for ECE	
CDFS 078	Literacy and Music for ECE	
CDFS 080	Early Childhood Administration	
CDFS 081	Early Childhood Staff Supervision	
CDFS 082	Adult Supervision: The Mentor Teacher	
Rationale:		
Articulate:	C-ID:	IGETC: Transferability:
Motion on Course(s):		
Seconded by:		
Comments/Discussion/Revisions:		
Final Resolution:	Yeses:	Noes: Abstentions:
Motion Passed:	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>

**10b.  
Course  
Inactivation**

CDFS 099	Early Childhood Education Honors					
Rationale:	<i>Saki Cabrera explained that students were not signing up for the course when it was offered, and it had been years since students had last taken the course.</i>					
Motion on Course(s):						
Seconded by:						
Comments/Discussion/ Revisions:						
Final Resolution:	Yeses :		Noes:		Abstentions:	
Motion Passed:	Yes: <input type="checkbox"/>		No: <input type="checkbox"/>			

# 11. Music

Rationale for proposals a:					
Curriculum Review and creation of new program					
Motion on a-b:	Ginger Cain motioned to approve items 11a-b.				N/A <input type="checkbox"/>
Seconded by:	Amy Dauffenbach				
Comments/Discussion/Revisions:	It was decided to table Music AA-T and that all coursework (on the condition that course numbers are changed back to the listed numbering) would be approved aside from the two courses (MUSC 66B & MUSC 66D) that were decided to be inactivated and archived for potential use later.				
Final Resolution:	Yeses:	12	Noes:		Abstentions:
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>	

## 11a. Modified Courses

MUSC 052	Sound Recording	
MUSC 053	Advanced Sound Recording	
MUSC 060	Sound Recording Lab	
MUSC 061	MIDI and Computer Music Sequencing	
MUSC 066A	Advanced Sound Recording – Signal Processing	
MUSC 066B	Advanced Sound Recording – Microphone Technique	INACTIVATED (according to discussion)
MUSC 066C	Advanced Sound Recording – Mixing and Mastering	
MUSC 066D	Advanced Sound Recording – Home Studio Recording	INACTIVATED (according to discussion)
MUSC 066E	Advanced Sound Recording – Voice Over Recording	
MUSC 066F	Advanced Sound Recording – Sound Design and Foley	
MUSC 066G	Sound to Picture Project	
MUSC 067A	Introduction to Pro Tools	
MUSC 067B	Pro Tools Production	
Rationale:		<i>Curriculum Review</i>
Articulate:	C-ID:	IGETC: Transferability:
Motion on Course(s):		
Seconded by:		
Comments/Discussion/Revisions:	<p>Teri Yumae explained that course numbers were swapped between the listed courses.</p> <p>Lisa Abbott explained that course numbers cannot be switched between the courses since it could cause articulation issues even if these courses have never been included in prior catalogues because the numbering has already been established in the system. Lisa added that the numbering would have to be reverted to its original association.</p>	

	<p>Teri Yumae plans to change the numbering back to its original pairing.</p> <p>Teri Yumae asked for MUSC 66B and MUSC 66D to be inactivated due to the courses no longer being included in the planned certificates. She plans to archive these courses for use in a future certificate.</p> <p>The courses were inactivated as a result of this discussion.</p> <p>Amy Dauffenbach inquired how soon students would be able to take these courses.</p> <p>Sarah Barsness explained that Fall 2023 is projected term to begin offering these courses.</p>					
Final Resolution:	Yeses:		Noes:		Abstentions:	
Motion Passed:	Yes: <input type="checkbox"/>		No: <input type="checkbox"/>			

**11b. New Programs**

Music AA-T	
Sound Production	
Sound Production Specialist	
Motion on Program(s):	
Seconded by:	
Comments/Discussion/ Revisions:	<p><i>Teri Yumae explained how the Sound Production certificate was changed to be completed in one year instead of two years.</i></p> <p><i>She also explained how the Sound Production Specialist certificate has five courses that overlap with the requirements for the Sound Production certificate. Originally, there were six additional courses students would need to complete to gain this longer degree, but it was decided to condense the coursework to four additional courses instead of six because the same skills were touched on in other coursework that a student would complete, and the certificate would be more easily completed within a two-year timeframe. In addition, she explained how the four additional courses were changed to be required because they are needed in order to be considered a legitimate certificate in the subject matter.</i></p> <p><i>Sarah Barsness posed a question regarding why MUSC 061 was included in the first section of the Sound Production Specialist certificate.</i></p> <p><i>Teri Yumae explained she had issues with eLumen preventing MUSC 061 from being moved to the second section. She intends to</i></p>



	<p><i>make this change in the system, so it can better reflect the coursework that can be completed in the second year.</i></p> <p><i>Teri Yumae asked to move approval of Music AA-T to next meeting due to needing to proof the CIDs for the piano courses.</i></p> <p><i>Sarah Barsness commented that the piano courses were not included on this agenda and that they needed to be included on a future agenda in order to approve the Music AA-T.</i></p> <p><i>It was decided to table the Music AA-T for the time being.</i></p>					
Final Resolution:	Yeses:		Noes:		Abstentions:	
Motion Passed:	Yes: <input type="checkbox"/>		No: <input type="checkbox"/>			
Narrative <input type="checkbox"/>	LMI <input type="checkbox"/>	BACCC <input type="checkbox"/>	Advisory Committee <input type="checkbox"/>	TMC <input type="checkbox"/>	AAM <input type="checkbox"/>	

## 12. Emergency Medical Technician

Rationale for proposals a:				
Update units and hours to comply with state guidelines				
Motion on a:	Saki Cabrera motioned to approve item 12a.			N/A <input type="checkbox"/>
Seconded by:	Teri Yumae			
Comments/Discussion/ Revisions:	Lisa Abbott commented that in the future there is a plan to update the prefix from EMT to EMS in order to reflect the current language.			
Final Resolution:	Yeses:	13	Noes:	Abstentions:
Motion Passed:	Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>	

### 12a. Modified Courses

EMT 213	Emergency Medical Technician (Basic) Refresher			
Rationale:	Sarah Barsness explained that these are changes that are required to happen due to a change in certification standards. She explained that EMT 213 went from 1 credit to 1.5 credits. In addition, she expressed that the changes need to be effective immediately for students to be eligible under state standards.			
Articulate:	C-ID:	IGETC:	Transferability:	
Motion on Course(s):				
Seconded by:				
Comments/Discussion/ Revisions:				
Final Resolution:	Yeses:	Noes:	Abstentions:	
Motion Passed:	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>		

- I. Report from Articulation Officer, Ashlie Lawson**
- II. Report from Assessment Coordinator, Andrew Wesley**
- III. Report from Curriculum Analyst, Lisa Abbott**
- IV. Report from VP of Academic Affairs, David Williams**
- V. Report from Curriculum Committee Chair, Sarah Barsness**
- VI. Other**

There are no items in this section.

There are no items in this section.

There are no items in this section.

There are no items in this section.

There are no items in this section.

Ginger inquired about the Workload Committee.

Erin Duane explained how DANCE courses were not approved for workload changes and that it was decided to be pushed back due to there being extra time to collect more information.

Saki Cabrera inquired if all the items in the queue would be approved, so it could be reviewed.

Sarah Barsness responded that if items were submitted on time and if they had the proper approvals then they would get reviewed. She added that the only items that seemed to be missing from Social & Behavioral Sciences were from Political Science.

John Perez inquired if PLSC 019 was on track.

Sarah Barsness confirmed that it is on track.

John Perez stressed that the people are getting held up on the Regular Effective Contact (REC) which is being replaced by Title 5 as the Regular and Substantive Interaction (RSI). He suggests that it is addressed sooner rather than later due to the change starting January 1, 2023.

Lisa Abbott inquired if it affects courses that are current or if it is affecting courses going forward.

John Perez responded that it only affects courses going forward.

Lisa Abbott agreed that the issue should be addressed sooner rather than later.

**VII. Open Discussion**

## VIII. Adjournment

Ginger Cain motioned to adjourn the meeting. Doug Green seconded the motion. The meeting ended at 2:28 PM.

### **ALL MEETINGS WILL BE HELD STARTING AT 1:00 PM ON ZOOM UNLESS OTHERWISE NOTED**

*\*\*Under the Bagley-Keene Act, a body does not have to listen to comments on matters that are not on the agenda or that were already considered in a public meeting where there was an opportunity to comment. Cal. Gov't Code § 11125.7(a).*

*Under the Brown Act, the public is entitled to comment on any matter within the subject matter jurisdiction of the legislative body, as well as any agenda item. Cal. Gov't Code § 54954.3(a). See Galbiso v. Orosi Pub. Util. Dist., 167 Cal. App. 4th 1063, 1080, 84 Cal. Rptr. 3d 788 (2008). Under the Brown Act, the legislative body does not have to listen to comments on items that are not within its subject matter jurisdiction. 78 Ops. Cal. Att'y Gen. 224 (1995). And, as under the Bagley-Keene Act, a legislative body under the Brown Act does not have to listen to comments on items that were already considered in a public meeting where there was an opportunity to comment. Cal. Gov't Code § 54954.3(a).*

*An agency may limit public comment on items described in the agenda to the time when those items are being considered. Olson v. Hornbrook Cmty. Servs. Dist., 33 Cal. App. 5th 502, 528, 245 Cal. Rptr. 3d 236 (March 26, 2019).*

*In addition, under both Acts, the body may adopt reasonable regulations to ensure that the above provisions are carried out, including but not limited to regulations limiting the total amount of time allocated to each individual speaker for public testimony or comment on particular issues. Cal. Gov't Code §§ 11125.7(b) (Bagley-Keene Act); 54954.3(b) (Brown Act). A legislative body of a local agency may regulate the time, place and manner for speech to ensure orderly discussion. Baca v. Moreno Valley Unified Sch. Dist., 936 F. Supp. 719 (C.D. Cal. 1996) (Brown Act); see, e.g., Ribakoff v. City of Long Beach, 27 Cal. App. 5th 150, 177, 238 Cal. Rptr. 3d 81 (2018) (rejecting plaintiff's First Amendment facial and as applied challenge to board's rule limiting public comment to three minutes); Olson, 33 Cal. App. 5th at 528 (holding limitation on public comment on agenda items to when those items are being considered was not an unreasonable regulation).*