



# Curriculum Committee

## Minutes

Date: November 21, 2023

Meeting Room: L113

[Zoom ID: 83044072299](https://zoom.us/j/83044072299) for Guests

1:00 pm – 3:00 pm

<b>1. Call to Order</b>	Meeting was called to order at 1:03 PM by Sarah Barsness, Chair.
<b>2. Roll Call</b>	Deans and VPs were in a training and excused from this meeting. Roll call is as follows:

Committee Officials (Non-voting)	
<input checked="" type="checkbox"/>	Sarah Barsness.....Chairperson
<input type="checkbox"/>	David Williams.....VP of Academic Affairs
<input checked="" type="checkbox"/>	Lisa Abbott .....Curriculum Analyst
<input checked="" type="checkbox"/>	Claire Gover.....Meeting Secretary
Additional SS and AA Expertise (Non-voting)	
<input type="checkbox"/>	John Perez.....Distance Ed Director
<input checked="" type="checkbox"/>	Laura Maghoney.....Distance Ed Coord Sp24
Guests	
Karen Cook*	DRFT
Erica Beam*	ACCT
Rebecca LaCount*	COUN

Committee Members (Voting)	
<input checked="" type="checkbox"/>	Alison Bolton ..... Applied Technology & Business
<input checked="" type="checkbox"/>	Guy Brookshire.....Liberal Arts
<input type="checkbox"/>	Saki Cabrera.....Social & Behavioral Sciences
<input checked="" type="checkbox"/>	Ginger Cain.....Health Sciences
<input type="checkbox"/>	Jose Cortes..... Dean
<input checked="" type="checkbox"/>	Amy Dauffenbach.....Counselling
<input checked="" type="checkbox"/>	Erin Duane.....Library
<input checked="" type="checkbox"/>	Douglas “Doug” Green ..... Applied Technology & Business
<input type="checkbox"/>	Sheila Hudson.....Dean
<input type="checkbox"/>	Ashlie Lawson .....Articulation Officer
<input checked="" type="checkbox"/>	Marivic Macalino.....Health Sciences
<input checked="" type="checkbox"/>	James Word.....Math & Science
<input type="checkbox"/>	Teri Yumae.....Liberal Arts
<input type="checkbox"/>	Vacant.....Social & Behavioral Sciences
<input type="checkbox"/>	Vacant ..... Math & Science
*Attended on Zoom.	

<b>3. Approval of Minutes</b>	Approval of Minutes from: November 7, 2023						
	Motion:	Doug Green					
	Seconded by:	Ginger Cain					
	Comments/Discussion/ Revisions:						
	Final Resolution:	Yeses:	6	Noes:	0	Abstentions:	1 (Amy Dauffenbach)
	Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

**4. Agenda Approval**

<i>Approval of the agenda will enact all matters listed under the Consent Items which are considered routine unless removed from the Consent Items by a Committee member.</i>					
Motion:	Doug Green				
Seconded by:	Erin Duane				
Comments/Discussion/Revisions:					
Final Resolution:	Yeses:		Noes:		Abstentions:
Motion Passed:	Yes: <input type="checkbox"/>		No: <input type="checkbox"/>		

**5. Consent Items**

<i>Approval of the agenda will enact all matters listed under the Consent Items which are considered routine unless removed from the Consent Items by a Committee member.</i>		
<b>5a. General</b>		
<b>5b. Workload/Class Max</b>		
Course	Rationale:	Change
Course	Rationale:	Change

**6. Comments from the Public**

<i>Three minutes are allotted per person **</i>	
Name	Comments
Karen Cook	Karen raised 3 concerns: 1) The Doing what Matters Initiative was a forum of employers, elected officials, SCC, people from industry, and students that took place pre-pandemic. They discussed how to build a strong workforce and said their biggest concerns for people coming into new jobs are soft skills and internships. How can we best prepare students for careers without OCED? 2) How can we best offer OCED? Is there anyone who qualifies to take over the program? 3) How can we ensure programs are not canceled when faculty in a single-person department retires?

**7. Information Items**

<i>No Action Required</i>	

**8. Action Items**

a.					
Motion on a:					
Seconded by:					
Comments/Discussion/Revisions:					
Final Resolution:	Yeses:		Noes:		Abstentions:
Motion Passed:	Yes: <input type="checkbox"/>		No: <input type="checkbox"/>		

## 9. Sports Medicine

<b>Matt Borchert had done work on these courses. Ginger Cain was present to report out on SPMD. Rationale for proposals a:</b>					
Curriculum Review					
Motion on a:	Ginger Cain motioned we table until these go back through Tech Review				N/A <input type="checkbox"/>
Seconded by:	Amy Dauffenbach				
Comments/Discussion/Revisions:	Under Specifications, instructional methodology needs to be completed for DE. Min quals were confusing. They need to be review for clarity and consistency. Is a Masters Needed or a bachelor's degree with the certification in sport medicine meet the qualifications? Is Physical Therapy another option? Remove "possibly" Biology. Modifications to these courses need to be made by someone who has the min quals.				
Final Resolution:	Yeses:	7	Noes:	0	Abstentions: 0
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>	

### 9a. Modified Courses: Curriculum Review

		Requisite	Last offered, did it run?	CC tab filled out?	notes
SPMD054	Care and Prevention of Athletic Injuries		2023-Fall, yes	yes	
SPMD055A	Sports Medicine-Athletic Training Practicum Fall Sports		2023-Fall, yes	yes	
SPMD055B	Sports Medicine-Athletic Training Practicum Spring Sports		2023-Spr, yes	yes	
SPMD056A	Sports Medicine-Athletic Training Practicum Fall Sports 2	SPMD055A	2023-Fall, yes	yes	
SPMD056B	Sports Medicine-Athletic Training Practicum Spring Sports 2	SPMD056A	2023-Spr, yes	yes	
SPMD071	Back Care and Injury Management		2023-Fall. Yes	Yes	

## 10. Counseling

Rebecca LaCount and Amy Dauffenbach were present to represent Counseling. Rationale for proposals a-b:						
Curriculum Review						
Motion on a-b:	Guy Brookshire motioned that we approve items 10a and 10b at this time with the understanding that 3 interdisciplinary programs will come through Curriculum for a more thorough examination in Spring.					N/A <input type="checkbox"/>
Seconded by:	Alison Bolton					
Comments/Discussion/Revisions:	<p>Ashlie Lawson was unable to attend this meeting. Rebecca and Amy will contact Ashlie for details on what needs to be updated for these courses.</p> <p>There was discussion about Interdisciplinary programs that have been in the queue for a while. The Committee would like to know status of these: Science and Quantitative Reasoning, and Wellness and Self-Development degrees. These programs do not seem to be degrees that lead to transfer or job opportunities. There is an opportunity to design more useful degrees that have a greater impact for students so that they have accomplished a specific purpose and have more career options.</p> <p>There are particular rules for Veterans and these programs allow Veterans to take courses and access benefits. Keep in mind some courses on the deactivation list are included in the programs. We will plan a follow-up meeting in early Spring and include other folks who have helped author and have interest in these degrees.</p>					
Final Resolution:	Yeses:	7	Noes:	0	Abstentions:	0
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

### 10a. Modified Courses: Curriculum Review

		Requisite	Last offered, did it run?	CC tab filled out?	notes
COUN005	Career-Life Planning		2023 fall	no	
COUN006	University Transfer Success		2023	Yes	
COUN007	Student Life Success		2023 fall	yes	
COUN008	Math, Engineering and Science Achievement (MESA) Enrichment		2016 Spring (as COUN088)	no	
COUN023	Psychology for Modern Life		201760-plan to offer Spring 24	yes	
COUN064	Human Services and Social Work Seminar		Every Spring only		
COUN064P	Human Services and Social Work Practicum		Every Spring only	yes	

### 10b. Inactivate Courses:

COUN058	Life Management
COUN064B	Practicum II
COUN065P	Human Services and Social Work Practicum II
COUN091	Foundations for College Success

COUN098	Performance Psychology
COUN102A	Time Management & Goal Setting
COUN102B	Test Anxiety and Memory
COUN102C	Study Systems
COUN103	Disability Success
COUN310	Transition to College for Students with Disabilities
COUN510	Assessment/Orientation/Planning

- I. Report from Articulation Officer, Ashlie Lawson** Ashlie Lawson was excused for a training. There were no items in this section.
- II. Report from Assessment Coordinator, Andrew Wesley** There were no items in this section.
- III. Report from Curriculum Analyst, Lisa Abbott** Low Unit Job-Direct Certificates. There is a plan is to remove these from the catalog as they are misleading to students. We will seek assistance from faculty to see if they want to make them transcriptable. Certificates will need LMI to prove these can lead to jobs. Committee agreed to add this to a future agenda.
- IV. Report from VP of Academic Affairs, David Williams** VP Williams was excused for training. There are no items in this section.
- V. Report from Curriculum Committee Chair, Sarah Barsness** Sarah provided a brief Post Plenary report by sharing the Ten Plus 1 (a list of faculty purview). [Academic Senate for California Community Colleges 10+1](#)
- VI. Other** There were no items in this section.
- VII. Open Discussion**
- VIII. Adjournment** Ginger Cain motioned to adjourn. Alison Bolton seconded. Meeting adjourned at 3:02PM.

**ALL MEETINGS WILL BE HELD STARTING AT 1:00 PM ON ZOOM UNLESS OTHERWISE NOTED**

*\*\*Under the Bagley-Keene Act, a body does not have to listen to comments on matters that are not on the agenda or that were already considered in a public meeting where there was an opportunity to comment. Cal. Gov't Code § 11125.7(a).*

*Under the Brown Act, the public is entitled to comment on any matter within the subject matter jurisdiction of the legislative body, as well as any agenda item. Cal. Gov't Code § 54954.3(a). See Galbiso v. Orosi Pub. Util. Dist., 167 Cal. App. 4th 1063, 1080, 84 Cal. Rptr. 3d 788 (2008). Under the Brown Act, the legislative body does not have to listen to comments on items that are not within its subject matter jurisdiction. 78 Ops. Cal. Att'y Gen. 224 (1995). And, as under the Bagley-Keene Act, a legislative body under the Brown Act does not have to listen to comments on items that were already considered in a public meeting where there was an opportunity to comment. Cal. Gov't Code § 54954.3(a).*

*An agency may limit public comment on items described in the agenda to the time when those items are being considered. Olson v. Hornbrook Cmty. Servs. Dist., 33 Cal. App. 5th 502, 528, 245 Cal. Rptr. 3d 236 (March 26, 2019).*

*In addition, under both Acts, the body may adopt reasonable regulations to ensure that the above provisions are carried out, including but not limited to regulations limiting the total amount of time allocated to each individual speaker for public testimony or comment on particular issues. Cal. Gov't Code §§ 11125.7(b) (Bagley-Keene Act); 54954.3(b) (Brown Act). A legislative body of a local agency may regulate the time, place and manner for speech to ensure orderly discussion. Baca v. Moreno Valley Unified Sch. Dist., 936 F. Supp. 719 (C.D. Cal. 1996) (Brown Act); see, e.g., Ribakoff v. City of Long Beach, 27 Cal. App. 5th 150, 177, 238 Cal. Rptr. 3d 81 (2018) (rejecting plaintiff's First Amendment facial and as applied challenge to board's rule limiting public comment to three minutes); Olson, 33 Cal. App. 5th at 528 (holding limitation on public comment on agenda items to when those items are being considered was not an unreasonable regulation).*