



Curriculum Committee Meeting

Minutes

Date: May 2, 2023

Meeting Room: L113 and Zoom

1:00p m – 3:00 pm

1. Call to Order	The meeting was called to order at 1:00 pm by Sarah Barsness, Chair.
2. Roll Call	James Word joined in-person at 2pm after class. Alison Bolton was unable to vote because she attended remotely. Roll call is as follows:

Committee Officials (Non-voting)	
<input checked="" type="checkbox"/>	Sarah Barsness.....Chairperson
<input checked="" type="checkbox"/>	David Williams.....VP of Academic Affairs
<input checked="" type="checkbox"/>	*Lisa AbbottCurriculum Analyst
<input checked="" type="checkbox"/>	Claire Gover.....Meeting Secretary
Additional SS and AA Expertise (Non-voting)	
<input checked="" type="checkbox"/>	*Hugo Campos.....Research and Planning
<input checked="" type="checkbox"/>	*John Perez.....Distance Education Coordinator
Guests	
Adam Iqueda	EMT/EMS

Committee Members (Voting)	
<input checked="" type="checkbox"/>	Kevin Anderson..... Dean
<input checked="" type="checkbox"/>	*Alison Bolton..... Applied Technology & Business
<input checked="" type="checkbox"/>	Saki Cabrera.....Social & Behavioral Sciences
<input type="checkbox"/>	Ginger Cain.....Health Sciences
<input checked="" type="checkbox"/>	Amy Dauffenbach.....Counseling
<input checked="" type="checkbox"/>	Erin Duane.....Library
<input checked="" type="checkbox"/>	Douglas “Doug” Green Applied Technology & Business
<input checked="" type="checkbox"/>	Ashlie LawsonArticulation Officer
<input checked="" type="checkbox"/>	Marivic Macalino.....Health Sciences
<input type="checkbox"/>	Maura Rabbette.....Math & Science
<input checked="" type="checkbox"/>	James Word.....Math & Science
<input checked="" type="checkbox"/>	Teri Yumae.....Liberal Arts
<input checked="" type="checkbox"/>	Tony Zitko.....Dean
<input type="checkbox"/>	Vacant.....Social & Behavioral Sciences
<input type="checkbox"/>	Vacant.....Liberal Arts
*ATTENDED VIRTUALLY	

3. Approval of Minutes	<i>Approval of Minutes from: April 18, 2023</i>						
	Motion:	Saki Cabrera moved to approve.					
	Seconded by:	Kevin					
	Comments/Discussion/Revisions:						
	Final Resolution:	Yeses:	9	Noes:	0	Abstentions:	0
	Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

4. Agenda Approval

<i>Approval of the agenda will enact all matters listed under the Consent Items which are considered routine unless removed from the Consent Items by a Committee member.</i>						
Motion:	Erin Duane moved to approve agenda.					
Seconded by:	Amy Dauffenbach					
Comments/Discussion/Revisions:						
Final Resolution:	Yeses:	9	Noes:	0	Abstentions:	0
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

5. Consent Items

<i>Approval of the agenda will enact all matters listed under the Consent Items which are considered routine unless removed from the Consent Items by a Committee member.</i>		
6a. General		
There were no items in this section		
6b. Workload/Class Max		
Course	Rationale:	Change
	There were no items in this section	

6. Comments from the Public

<i>Three minutes are allotted per person **</i>
There were no comments from the public

7. Information Items

<i>No Action Required</i>
There were no items in this section

8. Action Items

<i>Approval of the agenda will enact all matters listed under the Consent Items which are considered routine unless removed from the Consent Items by a Committee member.</i>						
There were no items in this section						
Motion a-d:						
Seconded by:						
Comments/Discussion/Revisions:						
Final Resolution:	Yeses:	0	Noes:	0	Abstentions:	0
Motion Passed:	Yes:	<input type="checkbox"/>	No:	<input type="checkbox"/>		

9. EMS

Rationale for proposals a:						
Adam Iqueda represented EMS. The modifications to courses in item 9a include changing Subject from EMT to EMS (Emergency Medical "Services") and change the numbering so courses are in sequence. EMS 113 was modified to add variable units because there are different CEU requirements based on the state the student will practice as EMT. (24 CEUs in California, 30 CEUs nationally)						
Motion on a-b:						N/A <input checked="" type="checkbox"/>
Seconded by:						
Comments/Discussion/Revisions:						
Final Resolution:	Yeses:		Noes:		Abstentions:	
Motion Passed:	Yes: <input type="checkbox"/>		No: <input type="checkbox"/>			

9a. Modified Courses

EMS112	Emergency Medical Technician (Basic)
EMS128 110	Emergency Medical Responder
EMS213 113	Emergency Medical Technician (Basic) Refresher
Rationale:	Update prefix, update hours/units
Articulate:	C-ID: IGETC: Transferability:
Motion on Course(s):	Ashlie Lawson moved to approve modified courses.
Seconded by:	Marivic Macalino.
Comments/Discussion/Revisions:	
Final Resolution:	Yeses: 9 Noes: 0 Abstentions: 0
Motion Passed:	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>

9b. New Program

Emergency Medical Technician I						
Motion on Program(s):	Ashlie Lawson motioned to send this item to Technical Review Committee.					
Seconded by:	Kevin Anderson					
Comments/Discussion/Revisions:	Certificate of Achievement. Program description needs to be added and also needs to be clear that this course is not the same as EMT 1 License issued by the State. Credit range should be 10-10. LMI report was added in Administrative tab, but needs to be moved to the correct section.					
Final Resolution:	Yeses:	9	Noes:	0	Abstentions:	0
Motion Passed:	Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>			
Narrative <input type="checkbox"/>	LMI <input type="checkbox"/>	BACCC <input type="checkbox"/>	Advisory Committee <input type="checkbox"/>	TMC <input type="checkbox"/>	AAM <input type="checkbox"/>	

10. Human Service and Social Work

Rationale for proposals a:						
Saki Cabrera represented HSW. Modifications were edited language on advisory courses to say they concurrent enrollment is recommended.						
Motion on a:	Ashlie Lawson moved to approve					N/A <input type="checkbox"/>
Seconded by:	Erin Duane					
Comments/Discussion/Revisions:						
Final Resolution:	Yeses:	9	Noes:	0	Abstentions:	0
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

10a. Modified Courses

HSW001	Introduction to Human Services and Social Work					
HSW082	Serving Diverse Populations					
HSW083	Introduction to Case Management					
Rationale:						
Articulate:		C-ID:		IGETC:		Transferability:
Motion on Course(s):						
Seconded by:						
Comments/Discussion/Revisions:						
Final Resolution:	Yeses:		Noes:		Abstentions:	
Motion Passed:	Yes:	<input type="checkbox"/>	No:	<input type="checkbox"/>		

11. Horticulture

Rationale for proposals a:						
Sandra Diehl was not present to represent HORT						
Motion on a-c:	Erin Duane moved to table items 11a-c until all changes have been made and put through Technical Review.					N/A <input type="checkbox"/>
Seconded by:	Teri Yumae					
Comments/Discussion/Revisions:						
Final Resolution:	Yeses:	10	Noes:	0	Abstentions:	0
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

11a. Modified Courses

HORT006	Identification and Ecology of Landscape Plant Materials Summer-Fall					
HORT101	Plant Propagation and Production: Summer-Fall					
Rationale:						
Articulate:		C-ID:		IGETC:		Transferability:
Motion on Course(s):						
Seconded by:						
Comments/Discussion/Revisions:	Content needs to specify Summer-Fall					
Final Resolution:	Yeses:		Noes:		Abstentions:	
Motion Passed:	Yes:	<input type="checkbox"/>	No:	<input type="checkbox"/>		

11b. New Courses

HORT007	Identification and Ecology of Landscape Plant Materials: Winter-Spring					
HORT102	Plant Propagation and Production: Winter-Spring					
Rationale:						
Articulate:		C-ID:		IGETC:		Transferability:
Motion on Course(s):						
Seconded by:						
Comments/Discussion/Revisions:	Content needs to specify Winter-Spring					
Final Resolution:	Yeses:		Noes:		Abstentions:	
Motion Passed:	Yes:	<input type="checkbox"/>	No:	<input type="checkbox"/>		

11c. New/Modified Program

Horticulture and Plant Science (AS)						
Horticulture and Plant Science (CA)						
Agriculture Plant Science (AS-T)						
Motion on Program(s):						
Seconded by:						
Comments/Discussion/Revisions:	Unknown if Sandra submitted for LMI. A template for the Program Narrative template was sent to Sandra, but Narrative is missing. Sarah Barsness will send PHOT as a sample. James Word to assist Sandra.					
Final Resolution:	Yeses:		Noes:		Abstentions:	
Motion Passed:	Yes:	<input type="checkbox"/>	No:	<input type="checkbox"/>		
Narrative <input type="checkbox"/>	LMI <input type="checkbox"/>	BACCC <input type="checkbox"/>	Advisory Committee <input type="checkbox"/>	TMC <input type="checkbox"/>	AAM <input type="checkbox"/>	

12. Sports Medicine

Rationale for proposals a:						
Lisa Abbott explained the only modification to the program was to become CTE						
Motion on a:	Kevin Anderson moved to approve.					N/A <input type="checkbox"/>
Seconded by:	Amy Dauffenbach					
Comments/Discussion/ Revisions:						
Final Resolution:	Yeses:	10	Noes:	0	Abstentions:	0
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

12a. Modified Program

Sports Medicine/Athletic Training (AS)						
Motion on Program(s):						
Seconded by:						
Comments/Discussion/ Revisions:	Occupational top code. Credit range is 60-60. No other changes in queue.					
Final Resolution:	Yeses:		Noes:		Abstentions:	
Motion Passed:	Yes:	<input type="checkbox"/>	No:	<input type="checkbox"/>		
Narrative <input type="checkbox"/>	LMI <input type="checkbox"/>	BACCC <input type="checkbox"/>	Advisory Committee <input type="checkbox"/>	TMC <input type="checkbox"/>	AAM <input type="checkbox"/>	

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|--|---|
| I. Report from Articulation Officer, Ashlie Lawson | Ashlie mentioned that a report on AB1111 (Common Course Numbering Project) will come out in June, but implementation will be further out. |
| II. Report from Assessment Coordinator, Andrew Wesley | Andrew Wesley was not in attendance. There were no items in this section. |
| III. Report from Curriculum Analyst, Lisa Abbott | There were no items in this section. |
| IV. Report from VP of Academic Affairs, David Williams | There were no items in this section. |
| V. Report from Curriculum Committee Chair, Sarah Barsness | There were no items in this section. |
| VI. Other | There were no items in this section. |
| VII. Open Discussion | There were no items in this section. |
| VIII. Adjournment | Meeting adjourned at 2:19 pm |

ALL MEETINGS WILL BE HELD STARTING AT 1:00 PM IN-PERSON ON ZOOM UNLESS OTHERWISE NOTED. COMMITTEE MEMBERS ARE TO MEET IN-PERSON.

***Under the Bagley-Keene Act, a body does not have to listen to comments on matters that are not on the agenda or that were already considered in a public meeting where there was an opportunity to comment. Cal. Gov't Code § 11125.7(a).*

Under the Brown Act, the public is entitled to comment on any matter within the subject matter jurisdiction of the legislative body, as well as any agenda item. Cal. Gov't Code § 54954.3(a). See Galbiso v. Orosi Pub. Util. Dist., 167 Cal. App. 4th 1063, 1080, 84 Cal. Rptr. 3d 788 (2008). Under the Brown Act, the legislative body does not have to listen to comments on items that are not within its subject matter jurisdiction. 78 Ops. Cal. Att'y Gen. 224 (1995). And, as under the Bagley-Keene Act, a legislative body under the Brown Act does not have to listen to comments on items that were already considered in a public meeting where there was an opportunity to comment. Cal. Gov't Code § 54954.3(a).

An agency may limit public comment on items described in the agenda to the time when those items are being considered. Olson v. Hornbrook Cmty. Servs. Dist., 33 Cal. App. 5th 502, 528, 245 Cal. Rptr. 3d 236 (March 26, 2019).

In addition, under both Acts, the body may adopt reasonable regulations to ensure that the above provisions are carried out, including but not limited to regulations limiting the total amount of time allocated to each individual speaker for public testimony or comment on particular issues. Cal. Gov't Code §§ 11125.7(b) (Bagley-Keene Act); 54954.3(b) (Brown Act). A legislative body of a local agency may regulate the time, place and manner for speech to ensure orderly discussion. Baca v. Moreno Valley Unified Sch. Dist., 936 F. Supp. 719 (C.D. Cal. 1996) (Brown Act); see, e.g., Ribakoff v. City of Long Beach, 27 Cal. App. 5th 150, 177, 238 Cal. Rptr. 3d 81 (2018) (rejecting plaintiff's First Amendment facial and as applied challenge to board's rule limiting public comment to three minutes); Olson, 33 Cal. App. 5th at 528 (holding limitation on public comment on agenda items to when those items are being considered was not an unreasonable regulation).