



Curriculum Committee Meeting

Minutes

Date: April 18, 2023
 Meeting Room: L113 and Zoom
 1:00 pm – 3:00 pm

1. Call to Order	The meeting was called to order at 1:08 by Sarah Barsness, Chair.
2. Roll Call	<p>Alison Bolton and Ginger Cain attended remotely. In order for them to participate, the following action was taken:</p> <p>Motion: Amy Dauffenbach moved to allow online participation for Alison and Ginger. Seconded by: Teri Yumae</p> <p>Comments: Attendance by Committee Members is to be in-person. In order to participate remotely the member must notify the Committee of their need to participate remotely and provide a general description of their circumstance. The committee must take action to approve the request. There is a limited number of times a member can participate remotely.</p> <p>Ayes: 7, Motion passed</p> <p>Roll call is as follows:</p>

Committee Officials (Non-voting)	
<input checked="" type="checkbox"/> Sarah Barsness.....Chairperson	
<input checked="" type="checkbox"/> David Williams.....VP of Academic Affairs	
<input checked="" type="checkbox"/> Lisa AbbottCurriculum Analyst	
<input checked="" type="checkbox"/> Claire Gover.....Meeting Secretary	
Additional SS and AA Expertise (Non-voting)	
<input checked="" type="checkbox"/> *Hugo Campos.....Research and Planning	
<input checked="" type="checkbox"/> *John Perez.....Distance Education Coordinator	
Guests	
*Jim DeKloe	*Rick Marshall
*Adam Iqueda	*Joe Ryan
*Melanie Lutz	*Michael Wylly

Committee Members (Voting)	
<input checked="" type="checkbox"/> Kevin Anderson.....Dean	
<input checked="" type="checkbox"/> *Alison Bolton..... Applied Technology & Business	
<input checked="" type="checkbox"/> Saki Cabrera.....Social & Behavioral Sciences	
<input checked="" type="checkbox"/> *Ginger Cain.....Health Sciences	
<input checked="" type="checkbox"/> Amy Dauffenbach.....Counseling	
<input checked="" type="checkbox"/> Erin Duane.....Library	
<input checked="" type="checkbox"/> Douglas “Doug” Green Applied Technology & Business	
<input checked="" type="checkbox"/> Ashlie LawsonArticulation Officer	
<input checked="" type="checkbox"/> Marivic Macalino.....Health Sciences	
<input type="checkbox"/> Maura Rabbette.....Math & Science	
<input type="checkbox"/> James Word.....Math & Science	
<input checked="" type="checkbox"/> Teri Yumae.....Liberal Arts	
<input checked="" type="checkbox"/> Tony Zitko.....Dean	
<input type="checkbox"/> Vacant.....Social & Behavioral Sciences	
<input type="checkbox"/> VacantLiberal Arts	
*ATTENDED VIRTUALLY	

3. Approval of Minutes	<i>Approval of Minutes from: December 6, 2022</i>						
	Motion:	Teri Yumae moved to approve					
	Seconded by:	Doug Green					
	Comments/Discussion/Revisions:						
	Final Resolution:	Yeses:	9	Noes:	0	Abstentions:	0
	Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

4. Agenda Approval

<i>Approval of the agenda will enact all matters listed under the Consent Items which are considered routine unless removed from the Consent Items by a Committee member.</i>				
Motion:	Ashlie Lawson moved to approve agenda.			
Seconded by:	Amy Dauffenbach			
Comments/Discussion/Revisions:				
Final Resolution:	Yeses:	9	Noes:	Abstentions:
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>

5. Consent Items

<i>Approval of the agenda will enact all matters listed under the Consent Items which are considered routine unless removed from the Consent Items by a Committee member.</i>		
6a. General		
6b. Workload/Class Max		
Course	Rationale:	Change
HED 003	To match and make it more consistent with other health courses (HED001, HED002)	Class Max change from 50 to 35
DANC 004	Allows for more in-depth class discussions, supports student learning when in small groups, and on individual projects	Class Max change from 50 to 35
EMT 112	Federal Regulations require that the student to instructor ratio be no more than 1:10. Three instructors assigned to a course allows for a max of 30 students.	Class Max change from 32 to 30
ATEC 140	Classroom now has enough equipment to support more students.	Class Max change from 20 to 24

6. Comments from the Public

<i>Three minutes are allotted per person **</i>	
There were no comments from the public.	

7. Information Items

<i>No Action Required</i>	

8. Action Items

a.	ENGR 045	Add HY moved forward with removal of 72b		
b.	PHYS 004	Add HY moved forward with removal of 72b		
c.	PHYS 007	Add HY moved forward with removal of 72b		
d.	ART 042A	Add DE moved forward with completion of online info		
Motion a-d:		Amy Dauffenbach motioned to approve items 8a-c.		
Seconded by:		Teri Yumae		
Comments/Discussion/Revisions:		Melanie Lutz was present to represent ENGR and PHYS. Item 8d was not complete in eLumen and will move to next Tech Review		
Final Resolution:		Yeses:	8	Noes: 0 Abstentions: 0
Motion Passed:		Yes:	<input checked="" type="checkbox"/>	No: <input type="checkbox"/>

9. English

Rationale for proposals a:					
This course presents for-credit opportunities in support of the Suisun Valley Writers Conference in support of high school and community college students who participate in the conference. This course and its conference are in keeping with an approved sabbatical project, including administrative support and approved funding. In short, high school students and community college students will have the opportunity to workshop creative work in cooperation with SCC faculty and guest lecturers/writers in support of unique writing experiences while supporting SCC as a community center for the literary arts.					
Motion on a:	Erin Duane moved to approve				N/A <input type="checkbox"/>
Seconded by:	Teri Yumae				
Comments/Discussion/Revisions:	Michael Wyly was present to represent ENGL. Course will be ENGL106 (not ENGL050 as previously indicated)				
Final Resolution:	Yeses:	9	Noes:		Abstentions:
Motion Passed:	Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>		

9a. Modified Courses

ENGL 106 Suisun Valley Writers Workshop					
Rationale:					
Articulate:		C-ID:		IGETC:	Transferability:
Motion on Course(s):					
Seconded by:					
Comments/Discussion/Revisions:					
Final Resolution:	Yeses:		Noes:		Abstentions:
Motion Passed:	Yes: <input type="checkbox"/>		No: <input type="checkbox"/>		

10. Automotive Technology

Rationale for proposals a:						
Motion on a-c:	Alison Bolton motioned to approve all items in 10a, 10b, 10c					N/A <input type="checkbox"/>
Seconded by:	Kevin Anderson					
Comments/Discussion/ Revisions:	Rick Marshall was present to represent ATEC					
Final Resolution:	Yeses:	10	Noes:		Abstentions:	
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

10a. Modified Courses

ATEC140	Alternative Fuel Vehicle Technologies						
ATEC141	Smog Check Level I						
ATEC142	Smog Check Level II						
ATEC151	Automotive Parts and Service						
Rationale:	ATEC140 class max and SLO, Course title change to more accurate "Alternative Fuel Vehicle Technologies" ATEC141 number change - change increase units, textbook move textbook to specifications area add classic ATEC142 number change - change increase units, textbook move textbook to specifications area ATEC151 remove lab						
Articulate:		C-ID:		IGETC:		Transferability:	
Motion on Course(s):							
Seconded by:							
Comments/Discussion/ Revisions:							
Final Resolution:	Yeses:		Noes:		Abstentions:		
Motion Passed:	Yes:	<input type="checkbox"/>	No:	<input type="checkbox"/>			

10b. New Courses

ATEC144	Introduction to Light Duty Diesel						
Rationale:	2 units – same as 140 – 1 hour lecture – 4 hour lab						
Articulate:		C-ID:		IGETC:		Transferability:	
Motion on Course(s):							
Seconded by:							
Comments/Discussion/ Revisions:							
Final Resolution:	Yeses:		Noes:		Abstentions:		
Motion Passed:	Yes:	<input type="checkbox"/>	No:	<input type="checkbox"/>			

10c. New Program

Automotive Technician Certificate of Achievement					
Drivability / Smog Technician Certificate of Achievement					
Motion on Program(s):					
Seconded by:					
Comments/Discussion/ Revisions:		Automotive Technician Certificate of Achievement includes all ATEC class only. It is an alternative to Associate degree.			
Final Resolution:		Yeses:		Noes:	Abstentions:
Motion Passed:		Yes: <input type="checkbox"/>		No: <input type="checkbox"/>	
Narrative <input type="checkbox"/>	LMI <input type="checkbox"/>	BACCC <input type="checkbox"/>	Advisory Committee <input type="checkbox"/>		TMC <input type="checkbox"/> AAM <input type="checkbox"/>

11. Biotechnology

Rationale for proposals a:					
Add BIOT 010 as an option in the certificates					
Motion on a:		Amy Dauffenbach moved to approve 11a			N/A <input type="checkbox"/>
Seconded by:		Teri Yumae			
Comments/Discussion/ Revisions:		Joe Ryan and Jim DeKloe were present to represent BIOT. Jim will provide Lisa Abbott with narrative and Advisory Committee information.			
Final Resolution:		Yeses:	11	Noes:	Abstentions:
Motion Passed:		Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>	

11a. Modified Program

Biotechnology Laboratory Assistant (CA)					
Industrial Biotechnology (CA)					
Motion on Program(s):					
Seconded by:					
Comments/Discussion/ Revisions:					
Final Resolution:		Yeses:		Noes:	Abstentions:
Motion Passed:		Yes: <input type="checkbox"/>		No: <input type="checkbox"/>	
Narrative <input type="checkbox"/>	LMI <input type="checkbox"/>	BACCC <input type="checkbox"/>	Advisory Committee <input type="checkbox"/>		TMC <input type="checkbox"/> AAM <input type="checkbox"/>

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| I. Report from Articulation Officer, Ashlie Lawson | There were no items in this section. |
| II. Report from Assessment Coordinator, Andrew Wesley | There were no items in this section. Andrew was absent. |
| III. Report from Curriculum Analyst, Lisa Abbott | There were no items in this section. |
| IV. Report from VP of Academic Affairs, David Williams | VP Williams acknowledged that Saki Cabrera is the Curriculum Committee representative for Social and Behavioral Sciences. |
| V. Report from Curriculum Committee Chair, Sarah Barsness | Sarah reminded folks that Technical Review Meetings are from 2-4PM. Curriculum Committee meets from 1-3PM. Each of these committees have two meetings left this semester. Committee members are required to attend in-person. |
| VI. Other | There were no items in this section. |
| VII. Open Discussion | There were no items in this section. |
| VIII. Adjournment | James Word arrived at the end of the meeting. He motioned to adjourn. Doug Green seconded. Meeting was adjourned at 2:13PM |

ALL MEETINGS WILL BE HELD STARTING AT 1:00 PM ON ZOOM UNLESS OTHERWISE NOTED

***Under the Bagley-Keene Act, a body does not have to listen to comments on matters that are not on the agenda or that were already considered in a public meeting where there was an opportunity to comment. Cal. Gov't Code § 11125.7(a).*

Under the Brown Act, the public is entitled to comment on any matter within the subject matter jurisdiction of the legislative body, as well as any agenda item. Cal. Gov't Code § 54954.3(a). See Galbiso v. Orsi Pub. Util. Dist., 167 Cal. App. 4th 1063, 1080, 84 Cal. Rptr. 3d 788 (2008). Under the Brown Act, the legislative body does not have to listen to comments on items that are not within its subject matter jurisdiction. 78 Ops. Cal. Att'y Gen. 224 (1995). And, as under the Bagley-Keene Act, a legislative body under the Brown Act does not have to listen to comments on items that were already considered in a public meeting where there was an opportunity to comment. Cal. Gov't Code § 54954.3(a).

An agency may limit public comment on items described in the agenda to the time when those items are being considered. Olson v. Hornbrook Cmty. Servs. Dist., 33 Cal. App. 5th 502, 528, 245 Cal. Rptr. 3d 236 (March 26, 2019).

In addition, under both Acts, the body may adopt reasonable regulations to ensure that the above provisions are carried out, including but not limited to regulations limiting the total amount of time allocated to each individual speaker for public testimony or comment on particular issues. Cal. Gov't Code §§ 11125.7(b) (Bagley-Keene Act); 54954.3(b) (Brown Act). A legislative body of a local agency may regulate the time, place and manner for speech to ensure orderly discussion. Baca v. Moreno Valley Unified Sch. Dist., 936 F. Supp. 719 (C.D. Cal. 1996) (Brown Act); see, e.g., Ribakoff v. City of Long Beach, 27 Cal. App. 5th 150, 177, 238 Cal. Rptr. 3d 81 (2018) (rejecting plaintiff's First Amendment facial and as applied challenge to board's rule limiting public comment to three minutes); Olson, 33 Cal. App. 5th at 528 (holding limitation on public comment on agenda items to when those items are being considered was not an unreasonable regulation).