



CURRICULUM COMMITTEE

Unadopted Minutes

February 11, 2020

Meeting Room: 501

1:30 pm – 3:30 pm

1. Call to Order

Curriculum Committee Chair Jim DeKloe called the meeting to order at 1:32 p.m.

2. Roll Call

Curriculum Committee Officials: Jim DeKloe (Chairperson), Lisa Abbott (Curriculum Analyst), Curtiss Brown (Articulation Officer), and David Williams (VP of Academic Affairs).

Members: Amy Dauffenbach, Anthony Ayala, Debra Berrett, Erin Duane, Ginger Cain, James Word, Dean Joe Ryan, Mark Berrett, Marivic Macalino, Mary Valch, Dean Sandy Lamba, Sarah Barsness, and Teri Yumae.

Sheila Kaushal (Administrative Assistant)

Guests: Emily Burt, Karen Cook, and Melanie Lutz.

Absent: Sherina Mae Soliman

3. Agenda Approval

Amy Dauffenbach motioned to approve the agenda of February 11, 2020 as presented. It was seconded by Deb Berrett. The motion was approved unanimously.

All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.

4. Approval of Minutes

Mark Berrett motioned to approve the minutes of December 3, 2019 as presented. It was seconded by Amy Dauffenbach. Anthony Ayala abstained. The meeting minutes was approved by majority of the vote.

5. Comments from the Public

There were no comments from the public.

6. Consent Items for Curriculum Committee

6a. NURS 071A, 071B, 073, 072B, 072A, 073A, 071S, 072S, 073B, 074A, 074B, 074S: Add Other Catalog Information: "Internet and PC computer access with chrome web browser required in order to utilize online NCLEX test preparation software, skills videos and to complete course materials utilizing

Erin Duane motioned to approve item 6a. It was seconded by Sarah Barsness. This item was approved unanimously.

7. Action Items

There were no items on this section.

8. New Course

8a. MUSC 045 History of Rap and Hip-Hop

This course was submitted by Andrew Wesley.

1. Action on the Course: Ginger Cain motioned to approve MUSC 045. It was seconded by Anthony Ayala. The course was approved unanimously.

8b. ASTR 049 Astronomy Honors

Melanie Lutz presented, “Vallejo Center Astronomy Students Answer NASA’s Call for New Citizen Scientist” (see attached document). She explained that this will provide students an opportunity to work with NASA and will be an independent study. The course description and outline were discussed during the previous Tech Review committee meeting. The committee had lengthy discussions regarding the following: (a) the course title, (b) citizen science versus special citizen topic, (c) articulation concerns, (d) GPA threshold, (e) Dean’s involvement with this new course, and (f) repeatability and maximum units.

1. Action on the Course: Ginger Cain motioned to approve item 8b. It was seconded by Amy Dauffenbach. The motion was approved unanimously.

8c. IT 176 Maker Space Technology Lab II

Karen Cook explained that this course will have two prerequisites (IT 175 and Sewing). Also, this will be multi-project base with no lecture. This course is created to eliminate compressed time frame.

1. Action on the Course: Anthony Ayala motioned to approve item 8c. It was seconded by Deb Berrett. Item 8c was approved unanimously.

8d. FIRE 103 Introduction to the Fire Services

8e. FIRE 104 Introduction to Emergency Medical Services (EMS)

8f. FIRE 105 Introduction to Earthquake and Disaster Preparedness

Lisa Abbott stated that this program will be offered to high school students in Vallejo Center. It will be a nine-month program and students enrolled to these course will get college credit. In addition, SCC Fairfield main campus and Vacaville Center have expressed interest in offering these courses. The committee discussed the CCAP (Career and College Access Pathways) and MOU (Memorandum of Understanding). Also, the committee had discussions regarding FIRE 105 course description “earthquake and other disasters” and course title.

1. Action on the Courses: Amy Dauffenbach motioned to combine and approve items 8d, 8e, and 8f. It was seconded by Teri Yumae. The motion was approved unanimously.

9. Course Modification

9a. MUSC 029, 030, 031, 032, 034, 035A, 035B, 036A, 036B, 041A, 041B, 042A, 042B, 051: Change of Units to Reflect Hours

Teri Yumae informed the committee that these courses units were modified to reflect class hours.

1. Action on the Course: Sarah Barsness motioned to approve item 9a. It was seconded by Teri Yumae. This item was approved unanimously.

9b. CIS 001 Introduction to Computer Science:

This course was modified to eliminate dependence on Microsoft.

1. Action on the Course: Deb Berrett motioned to approve item 9b. It was seconded by Amy Dauffenbach. The motion was approved unanimously.

10. Course Inactivation

10a. DRFT 046 Advanced Computer Aided Drafting (CAD)

10b. DRFT 130 Advanced Printed Circuit Board Design

10c. DRFT 050 Basic Drafting

10d. DRFT 085 Civil Drafting II

10e. DRFT 092 Special Problems

1. Action on the Courses: Amy Dauffenbach motioned to approve inactivation of items 10a through 10e. It was seconded by Sarah Barsness. The motion was approved unanimously.

10f. ECON 010 Global Economics

Mark Berrett explained that ECON 010 will be inactivated due to low student enrollment.

1. Action on the Course: Deb Berrett motioned to approve inactivation of item 10f. It was seconded by Amy Dauffenbach. The motion passed unanimously.

11. Curriculum Review

11a. IT 175 Maker Space Technology Lab I

This will be a lab course and no class discussion. The prerequisites will be IT 171, IT 172, IT 173, and IT 174.

1. Action on the Course: Deb Berrett motioned to approve item 11a. It was seconded by Anthony Ayala. The motion was approved unanimously.

11b. OCED 070 Occupational Portfolio Development

11c. OCED 071 Occupational Soft Skills

11d. OCED 090 Occupational Work Experience

11e. OCED 091 General Work Experience

Deb Berrett explained that there were no structural changes. There were catalog description updates on items 11d and 11e and modifications were made in accordance with Title V and course units were changed.

1. Action on the Courses: Mark Berrett motioned to combine and approve items 11b, 11c, 11d, and 11e. It was seconded by Sarah Barsness. The motion passed unanimously.

11f. AERO 102 Aviation Maintenance Technician - Airframe Structures: Title and Textbooks

11g. AERO 055 Aviation Maintenance Technician - General Aircraft Subjects: Title and Textbooks

11h. AERO 105 Aviation Maintenance Technician - Airframe Systems: Title and Textbooks

11i. AERO 103 Aviation Maintenance Technician - Basic Electricity and Hydraulics: Title and Textbooks

11j. AERO 118 Aviation Maintenance Technician - FAA Airframe Test Preparation: Title and Textbooks

11k. AERO 119 Aviation Maintenance Technician - FAA Powerplant Test Preparation: Title and Textbooks

11l. AERO 106 Aviation Maintenance Technician - Powerplant - Reciprocating Engines: Title and Textbooks

11m. AERO 107 Aviation Maintenance Technician - Powerplant - Turbine Engines: Title and Textbooks

Mark Berrett stated there were minor outline changes such as new technology will be utilized and course names were modified to minimize confusion experienced by students.

1. Action on the Courses: Mark Berrett motioned to combine and approve items 11f through 11m. It was seconded by Deb Berrett. The motion was approved unanimously.

11n. FIRE 140 Fire Technology Academy:

Lisa Abbott informed the committee members that the Fire Marshall requested minor updates and these were outlined under course content. Also, FIRE 001 will be created, which will be additional pathway for students. The committee discussed the potential of this course to be added under General Education.

1. Action on the Course: Deb Berrett motioned to approve item 11n. It was seconded by Amy Dauffenbach. This item was approved unanimously.

12. New Program

There were no items on this section.

13. Program Modification

13a. Aeronautics and Powerplant A.S./Certificates of Achievements: Course Title Changes

1. Action on the Programs: Deb Berrett motioned to approve program modifications for item 13a. It was seconded by Erin Duane. The motion was approved unanimously.

13b. Music: Vocal A.A., Music: Instrumental A.A.: Change of Units To Reflect Course Unit Change

1. Action on the Programs: Erin Duane motioned to approve program modifications of item 13b. It was seconded by Teri Yumae. The motion was approved unanimously.

13c. Maker Space Technology: Reflects Course Changes

1. Action on the Program: Amy Dauffenbach motioned to approve item 13c. It was seconded by Anthony Ayala. This program modification was approved unanimously.

14. Program Inactivation

14a. Microsoft Office Master Job-Direct Certificate

1. Action on the Program: Mark Berrett motioned to inactive Microsoft Office Master Job-Direct Certificate. It was seconded by Sarah Barsness. The motion was approved unanimously.

14b. Fitness Professional Job-Direct Certificate: Too Many Units Must Be Removed From Catalog Until Officially Submitted To Chancellor's Office

14c. Web Developer Job-Direct Certificate: Too Many Units Must Be Removed From Catalog Until Officially Submitted To Chancellor's Office

1. Action on the Programs: Deb Berrett motioned to combine and approve inactivation of items 14b and 14c. It was seconded by Erin Duane. The motion passed unanimously.

15. High School Articulation

There were no items on this section.

16. Report from Assessment Coordinator	Andrew Wesley, Assessment Committee Coordinator, did not have to attend this meeting.
17. Report from the Chair	James DeKloe, Curriculum Committee Coordinator, expressed his appreciation to this committee members.
18. Report from VP of Academic Affairs	David Williams, VP of Academic Affairs, did not provide an update.
19. Report from the Articulation Officer	Curtiss Brown, Articulation Officer, explained SCC graduation IGETC requirements could be double counted under GE portion of the certificate. The committee discussed: (a) the possibility of including SCC requirements on certificates, (b) the reason behind SCC creation of IGETC, and (c) Curtiss Brown can propose/will be responsible for these updates. Chair DeKloe will provide this update to Academic Senate for input/discussion.
20. Other 20.1 Faculty and Representative Workshop	Lisa Abbott has scheduled additional workshops in February and March 2020 from 12:00 pm to 2:00 pm in room 501.
21. Open Discussion	There were no items on this section.
22. Adjournment	The meeting adjourned at 3:18 pm.

ALL MEETINGS WILL BE HELD STARTING AT 1:30 PM IN ROOM 501 UNLESS OTHERWISE NOTED:

- February 25, 2020
- March 24, 2020
- April 14, 2020
- April 28, 2020
- May 12, 2020