



Curriculum Committee

Approved Minutes

October 15, 2019

Meeting Room: 501

1:30 pm – 3: 30 pm

1. Call to order

Interim Curriculum Chair Erin Duane called the meeting to order at 1:34 pm.

2. Roll Call

Curriculum Committee Officials: Erin Duane (Interim Chairperson), Lisa Abbott (Curriculum Analyst), Curtiss Brown (Articulation Officer), and David Williams (VP of Academic Affairs)

Members: Amy Dauffenbach, Anthony Ayala, Dean Joseph Ryan, Mark Berrett, Marivic Macalino, Dean Sandy Lamba, Sarah Barsness, Sherina Mae Soliman, and Teri Yumae.

Sheila Kaushal (Administrative Assistant)

Guest: Emily Burt

Absent: Debra Berrett and Ginger Cain.

3. Agenda Approval

Anthony Ayala motioned to approve the agenda of October 15, 2019. It was seconded by Mark Berrett. The motion passed unanimously.

All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.

4. Approval of Minutes

Amy Dauffenbach motioned to approve the minutes of September 24, 2019 as presented. It was seconded by Anthony Ayala. The motion was approved unanimously.

5. Comments from the Public

There were no comments from the public.

6. Consent Items for Curriculum Committee

There were no items on this section.

7. Action Items

There were no items on this section.

8. New Course

There were no items on this section.

9. Course Modification

9a. ATHL 004 Women's Intercollegiate Soccer (Fall): Units/Hours

1. Action on the Course: Amy Dauffenbach motioned to approve course modifications of ATHL 004. It was seconded by Anthony Ayala. The motion was approved unanimously.

9b. ENGR 017 Introduction to Electrical Engineering: Description, Division Planning, Grade Option, Content, and Textbooks

1. Action on the Course: Anthony Ayala motioned to approve course modifications of ENGR 017. It was seconded by Teri Yumae. The motion was approved unanimously.

10. Course Inactivation

- 10a. KINE 020D Baseball Theory and Practice I
- 10b. KINE 020E Baseball Theory and Practice II
- 10c. KINE 020J Softball Theory and Practice II
- 10d. KINE 020M Volleyball Theory and Practice I
- 10e. KINE 020P Softball Theory and Practice I
- 10f. KINE 020Q Soccer Theory and Practice I
- 10g. KINE 020R Soccer Theory and Practice II
- 10h. KINE 020X Basketball Theory and Analyses I
- 10i. KINE 020Y Basketball Theory and Analyses II

1. Action on the Courses 10a-10i: Amy Dauffenbach motioned to combine items 10a through 10i and approve inactivation of these courses. It was seconded by Marivic Macalino. The motion was approved unanimously.

10j. NURS 058D – Skills Lab IV

1. Action on the Course: Marivic Macalino motioned to approve inactivation of NURS 058D. It was second by Amy Dauffenbach. The motion was approved unanimously.

11. Curriculum Review

There were no items on this section.

12. New Program

There were no items on this section.

13. Program Modification

13a. Kinesiology A.A.-T: ADD KINE 009B and KINE 009C

1. Action on the Program: Anthony Ayala motioned to approve program updates of Kinesiology A.A.-T. It was seconded by Sarah Barsness. This program modification was approved unanimously.

14. Program Inactivation

There were no items on this section.

**15. High School
Articulation**

There were no items on this section.

16. Report from the Chair

Erin Duane, Interim Curriculum Committee Chair, stated that Senate wants to analyze the Curriculum Committee Chair selection process further. The unique way this position is funded and its critical role under the 10+1 were discussed at Senate. This is a “to be continued” topic; Senate would be interested to hear any input from Curriculum committee members’ respective schools/departments.

**17. Report from VP of
Academic Affairs**

David Williams, VP of Academic Affairs, informed the committee that there is confusion regarding the transition process to eLumen. Lisa Abbott stated that courses are now accessible via eLumen. If faculty requires training and/or access to eLumen, contact Lisa Abbott. She also clarified that programs are only available on CurricuNET META. The committee had detailed discussions regarding their concerns on the transition and

approval processes including programs that had been approved last semester or in the middle of the approval process.

18. Report from the Articulation Officer

Curtiss Brown, Articulation Officer, informed the committee members that the new online college is not accredited.

19. Other

19.1 Selection Process for Curriculum Chair

VP Williams is discussing the release time attached to both the Curriculum Chair and the ASP position with A/S President LaNae Jaimez to ensure that enough release time is being allocated. This topic was also discussed on item 16 (Report from the Chair).

20. Open Discussion

There were no items in this section.

21. Adjournment

Amy Dauffenbach motioned to adjourn the meeting. It was seconded by Sarah Barsness. The meeting adjourned at 2:01 pm.

ALL MEETINGS WILL BE HELD STARTING AT 1:30 PM IN ROOM 501 UNLESS OTHERWISE NOTED:

Fall 2019

October 29, 2019

November 12, 2019

November 26, 2019

Spring 2020

January 28, 2020

February 11, 2020

February 25, 2020

March 17, 2020

March 31, 2020

April 21, 2020

May 5, 2020