



COLLEGE GOVERNANCE COUNCIL MINUTES

Wednesday, November 8, 2023
Honeychurch Boardroom
3:00 – 4:00 PM

1. Call to Order/Land Acknowledgement

The meeting was called to order at 3:01 PM with a reading of the Land Acknowledgement Statement. The meeting was held in the Honeychurch Boardroom, Main Campus with a Zoom option for Guests. Superintendent-President Dr. Celia Esposito-Noy presided.

Roll Call

Members Present: Rhuenette Alums (Minority Coalition), Erin Farmer (Faculty), Joshua Scott (Faculty), Dean Sandy Lamba (Administration), Rei Leal (Classified/CSEA), Jeff Lehfeldt (Classified/Local 39), Diana Solis (ASSC)

Absent: Shanan Danley (Minority Coalition), Sal Abbate (Administration)

Advisory Members Present: S-P Celia Esposito-Noy, VP Susan Wheet, VP Jon Cornelison, VP David Williams, VP Lisa Neeley, Dean Nathan Rexford

Others Present: Claire Gover (Secretary), Pam Walker (PPL)

2. Approval of Agenda

Basic Needs Data to be presented by Dean Rexford, was added to item 7. Amended agenda was approved.

3. Approval of Minutes

The minutes of October 25, 2023 were approved.

4. Public Comment

There were no comments from the public.

5. Banner SaaS Update – Ellucian Experience Web Portal – VP Cornelison

Project Falcon Nest is the project where we envision our new Experience Portal. VP Cornelison shared the Mission Statement and goals of Project Falcon Nest. He invited feedback on the measurement opportunities of each. The goals are to: 1) enhance student experience, 2) improve communication, 3) centralize information and resources, 4) support student success, 5) personalization, 6) community building, 7) user training and support, 8) feedback mechanism, 9) data analytics and reporting, 10) future readiness. VP Cornelison acknowledged the Steering Workgroup for their ongoing work on this project. The goals are very important as we map development of the portal to these goals. Please contact VP Cornelison if you have questions, comments, or to provide input.

6. 1st Quarter Budget Update – VP Wheet

A handout of the 1st quarter budget update was provided to this group and will be shared with the Governing Board at their November 15th meeting. In comparison with our proposed adopted

budget, our Unrestricted Fund revenue is up by \$3mil and our expenditures are up by \$1mil. We are in strong financial position with healthy a reserve.

7. Student Services Updates & Basic Needs Data – VP Neeley & Dean Rexford

The calendar of Winter activities has been posted. November is Native American Heritage Month and VP Neeley shared on an event held today to raise awareness of missing and murdered indigenous women. Thank you to those who wore red to show support of this campaign.

Dean Rexford presented data on basic needs insecurities collected through an anonymous survey conducted by The RP Group of California Community Colleges. The survey primarily focused on housing and food insecurities, and challenges receiving support. The RP Group did a good job at presenting questions. Couch surfing was included in homelessness. There were questions to help identify food insecurity (i.e. Did you skip meals in order to pay rent?). A small sample of 283 Solano College students answered the survey. The results indicate 40% of respondents experience housing insecurity and 33% experience food insecurity. The distinct duplicated head count shows 48% reported some kind of insecurity, but only 27% said they were able to access local, state or federal programs for assistance.

We are working to coordinate efforts to bring resources to students (one stop shop). Dean Patrick Scott, Financial Aid, is working on developing a singular indicator of need through an online application. Dean Alysa Borelli, Enrollment Services, is revamping the orientation process. Christina Rodriguez, Dir of Student Support Services is sharing information on resources with the 150+ students that use the food pantry weekly. Student Representative Diana Solis said that some students receive information best when it comes from their instructors and suggested that Faculty improve at promoting the available services and encouraging students to use them.

8. Accreditation Self-Study – VP Williams

The draft Institutional Self-Evaluation Report (ISER) was shared by email with staff and faculty for feedback. This is a technical report (currently 185 pages) that describes and provides evidence of our processes and procedures for meeting accreditation standards. VP Williams encouraged all of us to review the ISER, specifically for areas where we have influence or exposure, and consider if there is something that should be added or highlighted. The ISER also provides us with an opportunity to become more familiar with other areas of the college.

Our last accreditation report in 2017 was clean and we continue to get better as a college. VP Williams is the Accreditation Liaison Officer, but recognized Isabel Anderson (Lead Writer) and Saki Cabrera (Evidence Coordinator) for taking the lead in this study. Please contact one of them, if you have feedback, additional evidence or more to contribute to the ISER.

9. Superintendent-President Search Update – Pam Walker, PPL

PPL is assisting us with the process for selecting the Superintendent-President to succeed Celia Esposito-Noy in June 2024. PPL will start by surveying the campus community regarding desirable personal and professional characteristics and ask for what they feel are important issues facing the college. From this, PPL will create a job posting and recruitment materials. Recommendations for search committee participation can be made to Sal Abbate (intermediary). The number and composition of the search committee is determined by the Governing Board.

Target timeline (subject to change):

Nov 13: College-wide zoom session and a separate session for students to provide context on upcoming Survey

Nov 20: Survey goes out to campus community, PPL to analyze results and develop recruitment materials.

Dec 6: Governing Board to adopt job posting

Dec 11 to Jan 28: Formal job announcement is open for 40-day period. Wide recruitment (JTM, Constant Contact, Listservs, LinkedIn, etc.)

Feb 1: Confidential screening of applicants conducted by

Feb 12-15: Candidate recommendations for interviews

Mar 4-8: Round 1 Interviews, discuss finalists

Late March: Candidates meet with Governing Board. Forums are held on campus for us to meet finalists.

May 15: Governing Board Approval of selected candidate.

10. Adjournment.

There being no further business, the meeting adjourned at 3:59 PM.