



# COLLEGE GOVERNANCE COUNCIL MINUTES

Wednesday, October 25, 2023  
Honeychurch Boardroom  
3:00 – 4:00 PM

1. Call to Order/Land Acknowledgement

The meeting was called to order at 3:01 PM with a reading of the Land Acknowledgement Statement. The meeting was held in the Honeychurch Boardroom, Main Campus. Superintendent-President Dr. Celia Esposito-Noy presided.

Roll Call

Members Present: Shanan Danley (Minority Coalition), Rhuenette Alums (Minority Coalition), Erin Farmer (Faculty), Joshua Scott (Faculty), Jeff Lehfeldt (Classified/Local 39), Oscar Gonzalez (Classified/Local 39 Alternate), Diana Solis (ASSC), Dean Sandy Lamba (Administration)

Absent: Rei Leal (Classified/CSEA)

Excused for Conference: Sal Abbate (Administration)

Advisory Members Present: S-P Celia Esposito-Noy, VP Jon Cornelison, VP Lisa Neeley, Dean Nathan Rexford

Excused for Conference: VP David Williams, VP Susan Wheat

Others Present: Claire Gover (Secretary)

2. Approval of Agenda

Approval of Mission Statement Revision was added as item 5(d). Amended agenda was approved.

3. Approval of Minutes

The minutes of October 11, 2023 were approved.

4. Public Comment

There were no comments from the public.

5. Superintendent-President Search Timeline – SP Esposito-Noy

We have secured the services of PPL to assist in the search for the next Superintendent-President. PPL will present a proposed timeframe to be reviewed by a subcommittee of the Governing Board. The Governing Board will provide feedback on characteristics and skills for the job description. Refer to [Board Policy 2045](#) for details on the selection process and composition of the screening committee. It is an interest-based process that includes campus and community representatives.

6. Banner SaaS Update – VP Cornelison

V-P Cornelison reviewed a diagram: Banner SaaS High Level Project & The Goal (attached to minutes). There are several reasons for moving to software as a service (SaaS) which include: modernization, enhancing student engagement, cost savings, and improved security. We have a target date of November 1 for which Banner and Canvas will have a live connection. This means when grades are input in Canvas they immediately update in Banner.

The Banner SaaS project is complex, involving multiple layers:

- 1) Functional area business process analysis (what needs to be done before Go-Live and what is done afterwards,
- 2) Architecture, infrastructure and data migration,
- 3) third party integrations (i.e. CCCApply, Canvas, SLATE),
- 4) reporting (Insights, Argos reports must be inventoried and redone),
- 5) student identity migration to Microsoft (password resetting),
- 6) "Experience" portal development (plan, design, release), and
- 7) Planning for and conducting User acceptance testing (UAT). During the UAT period, January 29 through April 3, we will test every business function from end to end. It is important that we designate time per staff for this process.

Systems will be turned off for two business days before we Go-Live (goal date is April 8, 2024).

7. Interact Communications Update– VP Neeley

Interact Communications is a research group that focusses on the student experience, marketing and retention of 2-year colleges. We were able to use outreach and retention money from the Chancellor's office to secure their services. We have been working with Interact for the past 9-10 months to gather data through surveys, focus groups and secret shoppers. Feedback has been collected from students, faculty/employees, members of the community, local high schools and parents. A Media Preference Survey, initiated through Canvas is open for students for 2 more weeks. Please encourage students to participate in the survey.

Interact will appraise the qualitative and quantitative data and report out to ALG and College Governance. The company will assist us with rolling out suggestions and adopting new practices and procedures.

VP Neely also announced Denise Martinez as our new Director of Student Engagement. Dr. Shirley Lewis is overseeing student government. She is also leading a thought partnership for the use of American and Native American Pacific Islander Serving Institutions (AANAPISI) grant money. The grant allows for career development/readiness, mental health resources, leadership development and internships, learning communities, Asian American Pacific Islander curriculum development, tutoring and advising.

There are many events planned for the upcoming month. November is Native American Heritage Month. There is a Career and Trade Expo on November 15, coinciding with National Apprenticeship Week.

8. Other: General Parking Permit Guidelines. S-P Esposito-Noy, Chief Travis, and VP Susan Wheat developed guidelines which will be sent to the campus. They include cost of permits, when permits will be required, athletic and campus events, requirements for employee/temp/student workers and reasons why we charge for parking. Drivers with a disabled person parking placard issued by the DMV must still have an SCC parking permit.

9. Adjournment

The meeting adjourned at 3:51 PM.