



COLLEGE GOVERNANCE COUNCIL

Wednesday, March 22, 2023

3:00 – 4:00 PM

Honeychurch Board Room with Zoom Option

1. CALL TO ORDER

The meeting was called to order at 3:01PM by Superintendent-President Celia Esposito-Noy.

2. LAND ACKNOWLEDGEMENT STATEMENT

“We should take a moment to acknowledge the land on which we are gathered. For thousands of years, this land has been the home of Patwin people. Today, there are three federally recognized Patwin tribes: Cachil DeHe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Band of Wintun Indians, and Yocha Dehe Wintun Nation.

The Patwin people have remained committed to the stewardship of this land over many centuries. It has been cherished and protected, as elders have instructed the young through generations. We are honored and grateful to be here today on their traditional lands.”

3. ROLL CALL

Voting Members Present: Joshua Scott, Erica Beam for SCFA/Erin Farmer*, Jeff Lehfeldt, Danielle Gonzalez*, Rei Leal*, Shanan Danley, Rhuenette Alums, Sandy Lamba (virtual attendance*)
Absent: Irene Camins, Sal Abbate

Advisory Members Present: S-P Celia Esposito-Noy, VP Lisa Neeley, VP Susan Wheet, VP David Williams

Others Present: Claire Gover (Recorder)

4. APPROVAL OF AGENDA

Agenda was approved as presented

5. APPROVAL OF MINUTES

Minutes of March 8, 2023 were approved. Erica Beam abstained.

6. PUBLIC COMMENT

None

7. SUPERINTENDENT-PRESIDENT REPORT - Superintendent-President Celia Esposito-Noy

- a. Quad Survey. The Quad Design Feedback Survey was sent to employees and posted on Canvas for students. There is a March 31 response deadline. We are looking for at least a 10% response and may extend the deadline if necessary.

8. FINANCE AND ADMINISTRATION REPORT – Vice President Susan Wheet

- a. Budget Timeline. VP Wheet shared the following timeline:
March: Classified prioritization, budget spreadsheets sent to budget managers with 5-year spending history. April: general budget review with budget managers and VPs. May: Governor’s May Revise, tentative budget completed and reviewed with College Governance Council and Fiscal Advisory Committee. June: Tentative budget presented/approved at Board meetings, State approves their final budget.

August: Changes to budget completed, proposed adopted budget present to College Governance Council. September: Proposed adopted budget presented to Fiscal Advisory Committee then presented/approved at Board meeting. December: Faculty hiring prioritization completed, audited financial presented/approved at Board meeting

9. ACADEMIC AFFAIRS REPORT – Vice President David Williams

- a. Accreditation. Accreditation writing is on-going. Isabel Anderson (ISER writer) and Saki Cabrera (evidence management) are meeting with individuals to gathering information and evidence to contribute to the report. Timeline: 1) Spring - gathering evidence and narrative from contributors. 2) Summer - writing/revising draft ISER. 3) Fall – share at FlexCal, with constituency groups, Academic Senate, student body government. Board approval in Sept/Oct and submit final document to the Commission by November (ahead of December deadline.)
- b. California Virtual Campus Update. We are on track with our progress as a consortium college on the CVC. This is a collaborate effort with IT, Admissions and Records, Financial Aid, the Scheduling Office, Distance Education and Academic Affairs. We already have a few SCC students currently taking courses through the CVC and we plan to be a teaching college in Fall 2023. IT is working on the course API which is what allows students to view live course enrollments so they know how many seats are open.
- c. Faculty Portal. Tom Gachis (JTM) has updated most of our webpages. Our new landing page is welcome.solano.edu. VP Williams has been working with Tom to create a faculty resource webpage which is a place for faculty to find answers and access resources for teaching, distance education/Canvas, Flex, and student support. Some information is provided through links to other areas on our website, so those must be kept current. Instructors can access the portal through their mysolano faculty tab by navigating to “Faculty Resources”. This does not replace the Faculty Handbook but it may result in a web-based handbook. If you are unable to find information or the information you find is out-of-date, please let us know. The JTM email is located at the bottom of the webpage.
- d. Enrollment. Our enrollment is good. Our numbers are equal to or above enrollment from two years. We are rebounding from the pandemic and offering classes students want. We can still improve by continuing to offer a variety of courses (on-campus, online and hybrid, and spreading out the schedule) that meet various student needs.

10. STUDENT SERVICES REPORT– Vice President Lisa Neeley

- a. Interact Marketing Surveys. We are using the company Interact to develop an 18-month marketing strategy that focusses on enrollment. There will be two student surveys: 1) fail to appear – students who enrolled, registered but did not show up, 2) fail to return –

students who came for first semester but did not come back for second semester. There will be an incentive (gift card) for survey responders.

- b. Women's History Month. We have a full calendar of events with inspiring women guest speakers. There are many opportunities to show support and encourage participation.
- c. Ballet Classes. Professor Adrienne Cary is offering free classes at the Vallejo Center as part of outreach efforts. Classes are on Saturdays and are for adults and children.
- d. Scantrons. To remove barriers as we head into midterms, free scantrons and Blue Books are available at the Centers, in Student Services, main campus Library and division offices.
- e. Promoting Campus Safety. VP Neeley and Chief Brian Travis have been visiting division meetings to talk with faculty about creating safe classroom environments, handling disruptions, using available resources and triaging situations.
- f. Perkins Funds. Our application for 23-24 funds is due end of May. CTE programs should be thinking about their needs for 23-24.

11. OTHER

None.

12. ADJOURNMENT

Meeting adjourned at 3:46 PM.