



## COLLEGE GOVERNANCE COUNCIL

Wednesday, February 8, 2023

3:00 – 4:00 PM

Honeychurch Board Room with Zoom Option

1. CALL TO ORDER

The meeting was called to order at 3:01PM. Vice President Susan Wheet presided.

2. LAND ACKNOWLEDGEMENT STATEMENT

“We should take a moment to acknowledge the land on which we are gathered. For thousands of years, this land has been the home of Patwin people. Today, there are three federally recognized Patwin tribes: Cachil DeHe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Band of Wintun Indians, and Yocha Dehe Wintun Nation.

The Patwin people have remained committed to the stewardship of this land over many centuries. It has been cherished and protected, as elders have instructed the young through generations. We are honored and grateful to be here today on their traditional lands.”

3. ROLL CALL

Voting Members Present: Joshua Scott, Erin Farmer\*, Jeff Lehfeldt, Danielle Gonzalez\*, Rei Leal\*, Shanán Danley, Rhuenette Alums, Sandy Lamba (virtual attendance\*)

Absent: Irene Camins, Sal Abbate

Advisory Members Present: VP Lisa Neeley, VP Susan Wheet, VP David Williams

Absent: S-P Celia Esposito-Noy

Others Present: Mikaila Habana (VP ASSC), Claire Gover (Recorder)

4. APPROVAL OF AGENDA

VP Williams was able to attend. Item 10(a) was added: FTES report  
Motion to approve by R Leal, seconded by R Alums, motion passed.

5. APPROVAL OF MINUTES from January 25, 2023

Motion to approve by J Scott, seconded by R Leal, motion passed.

6. PUBLIC COMMENT – None.

7. SUPERINTENDENT-PRESIDENT REPORT - Superintendent-President Celia Esposito-Noy

S-P Esposito-Noy was not in attendance. VP Wheet presented Item 8(a) on her behalf.

8. FINANCE AND ADMINISTRATION REPORT – Vice President Susan Wheet

- a. Information item: Board Policy 1110 - Use of District Facilities was presented for information and discussion. Updates to this policy include: 1) paragraph #2 regarding administrative procedures and priority given to instructional programs or college activities and 2) paragraph #4 incorporating a diversity, equity and inclusion DEI component. This conforms to league language. Insurance requirements will be added to administrative procedures.

- b. Action Items: Board policies 3800, 3810, 3820, 3830, 3840, 3850, and 3860 were presented for approval. Discussion ensued on 3850. Group suggested a change to bullet #4: Prohibition of the use of tobacco across-campus district wide.  
S Lamba motioned to approve BPs 3800, 3810, 3820, 3830, 3840, 3850 (with recommended change), and 3860. J Lehfeltd seconded. Motion passed.

9. STUDENT SERVICES REPORT– Vice President Lisa Neeley

- a. Black History Month. The Governing Board approved a resolution proclaiming February 2023 as Black History Month. We are holding many activities on our campuses which have been promoted on Canvas and through our website. Please participate and encourage attendance.
- b. Gathering Circles Follow-up. There were two gathering circles last week to give folks an opportunity to share feelings and emotions after the recent racially motivated violence in Monterey Park and Half Moon Bay, and the death of Tyre Nichols by police brutality. Monday’s circle was led by Maria Isip-Bautista and Amanda Morrison. Tuesday was led by Shanan Danley. Faith leaders were also on-site to provide support. We will possibly offer a regular gathering circle led by a clinician.

10. ACADEMIC AFFAIRS REPORT – Vice President David Williams

- a. Full-time Equivalent Students (FTES) Report. FTES is the measure by which we get a portion of our funding. These reports are pulled at the beginning of the term through census, then again at the midpoint of the semester to monitor how we are doing as compared to the past two years. Currently the report shows FTES at both Vacaville and Vallejo Centers’ are above 1000, higher than our required rate to receive additional funds. Our Duplicated Head Count (number of courses being taken) shows we are doing just as well as 2021 and even better than two years ago. Across the state there has been a 16% decline in enrollment. Our lowest has been 11% and enrollment is improving as we continue offer courses students want and respond to the needs our very diverse student body.

Other data will be used to measure efficiency and study persistence. VP Neeley added we are working with a firm to evaluate any pinch points between the time of application and the first day of class. In addition, the firm will conduct a comprehensive phone survey so we can better understand why individuals stop attending courses.

11. OTHER

A round of introductions was made for Mikaila Habana, Vice President of ASSC, who joined us for this meeting.

12. ADJOURNMENT

Motion to adjourn by R Leal, seconded by S. Danley, meeting adjourned at 3:39PM.

**CGC Spring 2023 Meetings**  
January 25, 2023

February 8, 2023  
February 22, 2023

March 8, 2023  
March 22, 2023

April 26, 2023  
May 10, 2023