



COLLEGE GOVERNANCE COUNCIL

Wednesday, May 11, 2022 MINUTES

3:00 PM via Zoom

1. CALL TO ORDER

The meeting was called to order at 3:02 PM. Vice President David Williams presided.

2. LAND ACKNOWLEDGEMENT STATEMENT

“We should take a moment to acknowledge the land on which we are gathered. For thousands of years, this land has been the home of Patwin people. Today, there are three federally recognized Patwin tribes: Cachil DeHe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Band of Wintun Indians, and Yocha Dehe Wintun Nation.

The Patwin people have remained committed to the stewardship of this land over many centuries. It has been cherished and protected, as elders have instructed the young through generations. We are honored and grateful to be here today on their traditional lands.”

3. ROLL CALL

Voting Members

LaNae Jaimez, Ph.D., Academic Senate President
Karen Cook, SCFA Vice President
Jeff Lehfeltdt, Local 39 President
Irene Camins, Local 39 Steward
Shanan Danley, Minority Coalition Interim President
Rhuenette Alums, Faculty, Minority Coalition
Alysa Borelli, Dean of Enrollment Services
Andrew McLarty, ASSC Vice President

Advisory Members Present

Susan Wheet, Vice President, Finance and Administration
David Williams, Ph.D., Vice President, Academic Affairs

Others Present

Brian Travis, Chief, Public Safety Department
Erica Beam, Faculty
Claire Gover, Recorder

Absent

Danielle Gonzalez, CSEA Ch 211 President
Rei Leal, CSEA Ch 211 Vice President
Sal Abbate, Manager, Human Resources
Ashley Tigue, Student Trustee
Celia Esposito-Noy, Ed.D., Superintendent/President (Chair)
Shannon Cooper, Psy.D., Vice President, Student Services

4. APPROVAL OF AGENDA

LaNae Jaimez motioned to approve the agenda as presented. Jeff Lehfeltdt seconded. The agenda was approved.

5. APPROVAL OF MINUTES

Ashley Tigue motioned to approved the minutes of April 27, 2022. Jeff Lehfeldt seconded. The agenda was approved with one abstention.

6. PUBLIC COMMENT

There were no comments from the public.

7. SUPERINTENDENT-PRESIDENT REPORT - Superintendent-President Celia Esposito-Noy had was unable to attend this meeting and send her regrets. VP David Williams reported on her behalf.

- (a) Diversity, Equity & Inclusion Advisory Committee Update. Dr. Brian Bedford presented the second of three equity workshops on April 29. Although his research focuses on the absence of black males in executive positions, his workshops provided a valuable opportunity for participants to do their own equity assessment. The interactive workshops invited participants to reflect on, and safely share about, their own DEI values and practices. Dr. Bedford will return in Fall for a third workshop.
- (b) Year End Summary. Not given

8. FINANCE AND ADMINISTRATION REPORT – Vice President Susan Wheet presented the following changes to board policies and administrative procedures in Series 3000, Business Services Policies. Board policies are presented for approval to move forward to the Board Subcommittee on policy. Local committee approval is requested for administrative procedures.

Deleting Board Policies that are already encompassed in BP 3000 and 3005

- (a) 3010 General Fund Contingency Reserve
- (b) 3015 Budget Control Transfers
- (c) 3030 Unbudgeted Expenditures, Emergency and Critical Needs
- (d) 3040 Increase in Budget Due to Receipt of Additional Unbudgeted Revenue
- (e) 3050 Period Reports

Revising Board Policy and Adding Administrative Procedure:

- (f) 3000 Budget Preparation
- (g) 3005 Budget Management
- (h) 3020 Fiscal Management

Adding Board Policy and Administrative Procedure:

- (i) 3023 Debt Issuance and Management

Adding Administrative Procedure:

- (j) 3025 Investments

LaNae Jaimez motioned to approve the deletion of items 8a-8e, moving items 8f-8i to the Board Subcommittee, and the adoption of 8j and other administrative procedures. Andrew McLarty seconded the motion. Motion passed by a vote of 8 Ayes, 0 Nays and 1 abstention. VP Wheet review for gender neutral references prior to sending to the board subcommittee.

9. ACADEMIC AFFAIRS REPORT – Vice President David Williams reported the following.

- (a) Lifting COVID Restrictions. A decision to lift the COVID restrictions effective May 26 (end of Spring term) was made by our Governing Board. The decision is based on the current infection and hospitalization rates in Solano and surrounding counties. This means we will no longer require mask-wearing and proof of COVID vaccination or negative COVID test results. The district has sent this information out in a press release, through social media and on our website. We still encourage masks, vaccinations and boosters. We will discontinue CourseKey. Contact tracing for employees will continue, as required by OSHA.

We have the ability to meet virtually through December 2023, so long as the State of Emergency due to COVID is still in effect as declared by the Governor. Committees should consider their memberships' feeling of safety and ability to fully participate when deciding whether they will meet in-person, hybrid or virtually.

A Remote Work Option Procedure is being presented to constituent groups

10. STUDENT SERVICES REPORT– Vice President Shannon Cooper was absent. VP David Williams reported on her behalf.

- (a) TimelyCare Update. TimelyCare is the platform for mental health services for students. It allows students to create an account and receive fairly responsive mental health support. This new service available to students is funded by the State and supplements other types of counseling services we offer.

11. OTHER

LaNae Jaimez shared with the group the formation of a task force, led by Michelle Smith, to create a “Center” in our new Library. There are plans to conduct a needs assessment in the Fall through forums and meetings with different groups. All are invited to participate in the creation of this center which will benefit all employees as well as students. Contact Michelle Smith, PD Coordinator, for further information.

LaNae Jaimez’ term as Academic President is ending. Josh Scott will join the CGC as incoming President. For SFCA, Karen Cook announced that Erin Farmer will rejoin the CGC and that Erica Beam is the new Treasurer.

New faculty are listed on the Governing Board agenda as they are hired. An announcement to the college and a press release will go out once the hiring of all positions is complete. VP Williams recognized students for their meaningful participation on the numerous search committees, and for dedicating time to complete the required HR training. We are encouraged by the Chancellor’s office to include the students in these processes and we will review our hiring procedures to incorporate the student voice.

VP Williams will follow up on the results of a student housing survey conducted through Canvas.

Graduation “Car-mencement” is May 26. There are many ways to participate. A sign-up link was sent campus-wide for volunteers.

12. ADJOURNMENT

Irene Camins moved to adjourn the meeting. Karen Cook seconded. Motion passed with no objections and meeting adjourned at 2:49 PM

2022-2023 CGC Meetings:

<u>Fall 2022 Semester</u>	October 12, 2022	<u>Spring 2023 Semester</u>	March 8, 2023
August 24, 2022	October 26, 2022	January 25, 2023	March 22, 2023
September 14, 2022	November 9, 2022	February 8, 2023	April 26, 2023
September 28, 2022	December 14, 2022	February 22, 2023	May 10, 2023