



## COLLEGE GOVERNANCE COUNCIL

Minutes of Wednesday, April 27, 2022

3:00 PM Via Zoom

### 1. CALL TO ORDER

The meeting was called to order at 3:00 PM. Superintendent-President Celia Esposito-Noy presided.

### 2. LAND ACKNOWLEDGEMENT STATEMENT

“We should take a moment to acknowledge the land on which we are gathered. For thousands of years, this land has been the home of Patwin people. Today, there are three federally recognized Patwin tribes: Cachil DeHe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Band of Wintun Indians, and Yocha Dehe Wintun Nation.

The Patwin people have remained committed to the stewardship of this land over many centuries. It has been cherished and protected, as elders have instructed the young through generations. We are honored and grateful to be here today on their traditional lands.”

### 3. ROLL CALL

LaNae Jaimez, Ph.D., Academic Senate President  
Karen Cook, SCFA Vice President  
Jeff Lehfeltdt, Local 39 President  
Rei Leal, CSEA Ch 211 Vice President  
Shanan Danley, Minority Coalition Interim President  
Alysa Borelli, Dean of Enrollment Services  
Scott Ferguson, ASSC Academic Curriculum Senator  
Andrew McLarty, ASSC Vice President

#### Advisory Members Present

Celia Esposito-Noy, Ed.D., Superintendent/President (Chair)  
Susan Wheet, Vice President, Finance and Administration  
David Williams, Ph.D., Vice President, Academic Affairs

#### Absent

Irene Camins, Local 39 Steward  
Danielle Gonzalez, CSEA Ch 211 President  
Rhuenette Alums, Faculty, Minority Coalition  
Sal Abbate, Manager, Human Resources  
Ashely Tigie, Student Trustee  
Shannon Cooper, Psy.D., Vice President, Student Services  
Claire Gover, Recorder

### 4. APPROVAL OF AGENDA

The agenda was approved as presented.

### 5. APPROVAL OF MINUTES

The minutes of March 23, 2022 and March 30, 2022 (Emergency Meeting) were approved.

### 6. PUBLIC COMMENT

There were no comments from the public.

**7. SUPERINTENDENT-PRESIDENT REPORT - Superintendent-President Celia Esposito-Noy**

(a) Diversity, Equity & Inclusion Advisory Committee Update

On April 29 at 2pm we will have a second session with Dr. Brian Bedford. His research is on the experience of and absence of black men in corporate and education leadership positions. Please join us for this interactive, in-person workshop.

(b) Resolution on Remote Meetings

AB361 continues through January 31, 2024. As long as a state of emergency exist, declared by the Governor, remote meetings are allowed.

*Jeff Lehfeldt motioned to adopt the resolution. LaNae Jaimez seconded. Motion passed by a vote of 8 Ayes, 0 Nays, 0 abstentions.*

**8. FINANCE AND ADMINISTRATION REPORT – Vice President Susan Wheet**

VP Wheet shared the following Board Policies in Series 3000, Business Services Policies for information purposes and questions. The District contracted with Robert Diamond to help review and update policies. These items will be brought forth for approval at the next CGC meeting.

The policies listed below were recommended for deletion due to redundancy. They are already discussed in policies 3000 and 3005.

(a) 3010 General Fund Contingency Reserve

(b) 3015 Budget Control Transfers

(c) 3030 Unbudgeted Expenditures, Emergency and Critical Needs

(d) 3040 Increase in Budget Due to Receipt of Additional Unbudgeted Revenue

(e) 3050 Period Reports

Due to legal requirements, there were changes in verbiage to the following board policies. Additionally, Administrative Procedures were developed.

(f) 3000 Budget Preparation

(g) 3005 Budget Management

(h) 3020 Fiscal Management

Due to legal requirements, the following Board Policy and Administrative Procedure were developed:

(i) 3023 Debt Issuance and Management

The following Administrative Procedure was developed:

(j) 3025 Investments

**9. ACADEMIC AFFAIRS REPORT – Vice President David Williams**

(a) 2022 Annual ACCJC

VP Williams (Accreditation Liaison Officer) presented our 2022 Annual Accreditation Commission for Community and Junior Colleges (ACCJC) Report. The report updates the ACCJC on our progress towards goals during the past three academic years. Faculty, Outreach and Admissions staff did a good job and reaching and retaining students during the decline. While our enrollment went down about 5-6% during the pandemic, some colleges declined 11-15%. The number of distance education courses increased and we began offering correspondence education in the prison, thereby increasing the number of students we serve.

The report compares institution set standards (floor), stretch goals (aspirational) and actual numbers in certain areas. Our current institution set standard for successful course

completion seems low at 67%. We are in discussions with the Academic Senate about raising our floor to at least 70%. Our actual college-wide successful student course completion rate is 74%. We will continue to work on student equity and achievement strategies across the campus for we know if we disaggregate these numbers, several of our student groups fall below our stretch goal and even our institution set standard rate. The number of certificates earned decreased while the number of associate degrees increased. We have exceeded our stretch goals for transfers.

Licensure exam pass rates show some fluctuation due to the pandemic. Employment data (collected by the state 18-months after graduation) shows we are doing well serving our students.

The full ACCJC Report can be found on our website under Accreditation, Annual Reports. This is a college-wide effort, and all departments have a role to play.

(b) Accreditation Steering Committee

We are looking for people to help prepare of our next annual report. We will begin collecting evidence in Fall 2022. By starting our work early, we can identify areas where we can get better and begin working towards those improvements so we are the best college we can be when the accreditation team visits. Accreditation covers instruction, student services, governing practices, human resources, facilities, technology resources, fiscal services, and a survey of our school service area. Interested employees and students should reach out to VP Williams or their constituent group representative. This is an opportunity to contribute to our ongoing efforts to improve and to learn more about areas you are less familiar with.

**10. OTHER**

S-P Esposito-Noy asked the Academic Senate to put together a work-group to develop terminology that better reflects our interests and how we can help students improve. Dr. Jaimez said there was a robust conversation at the last Academic Senate meeting about using strength-based terms that still convey a serious message and possibly changing processes as well. Alysa Borelli suggests better communication strategies that warns students about academic disqualification. ASSC can assist in this process by bringing to our attention terminology that is confusing or punitive. We want to implement strategies such as a true early alert process and interventions that show students we care about them and want them to succeed. A suggestion was made to offer students (who are not part of a cohort) an opt-in process to receive case-management model support.

Andrew McLarty will be taking over for Scott Ferguson on the CGC as Scott has several other ASSC obligations.

S-P Esposito-Noy expressed appreciation for the students who have been involved in interview committees. Their participation was valuable.

CAR-mencement, May 26<sup>th</sup>. Sign up at website. 100 cars per hour which will be live-streamed.

**11. ADJOURNMENT**

The meeting adjourned at 3:45 PM.

Next meeting will be May 11, 2022 via Zoom.