



PAYMENT AUTHORIZATION FORM

PART 1: STUDENT INFORMATION

Name	Student ID Number (SCCID)
Mailing Address (Street, City, State, & Zip code)	Phone Number

PART 2: PAYMENT INFORMATION

Credit Cards

Credit Card Number	
Name on Card	
Address	
Type of card (MC, VISA, etc.)	
3-Digit Security Code	
Expiration Date	
Amount Authorized	

I hereby authorize Solano Community College to apply the above charges to my credit card and have provided a copy of a valid identification card.

Signature

Date

Check

Money order

PART 3: THIRD-PARTY DESIGNEE

Name	Phone Number
Mailing Address (Street, City, State, & Zip code)	Email

Subject to certain exceptions set forth in the Federal Family Education Rights and Privacy Act. (FERPA) of 1974, Solano Community College will not provide personal identifiable student information (including but not limited to grades, billing, tuition/fees assessments, financial aid and other student records) to a third-party without the student's express signed consent. Third-parties include (but is not limited to) parents, spouses, and any third-party designees. Students may grant Solano Community College permission to process payments made by a third- party by signing this form along with the designated third-party. Each individual request must be accompanied by its own express signed consent form in order for Solano Community College to grant the third-party access. Photo ID's for both the student and the designated third-party must accompany this form. Completed forms should be mailed to cashieroffice@solano.edu. If you would like to be provided with a receipt please email this form with the supporting documents from your mysolano email account.

I give my express consent to have Solano Community College provide access to my personal student information to the designated third-party for payment purposes only. I further acknowledge that I am solely responsible for any and all payments and associated fees made by the third party that is returned and/or rejected.

Student Signature	Third-party Signature
Date	Date