



Academic Senate Sub-Committees

Goals and Self-Assessment for Academic Year 2024-2025

Solano College Mission Statement

Solano Community College's mission is to educate a culturally and academically diverse student population drawn from our local communities and beyond. We are committed to student learning and achievement and to helping our students achieve their educational, professional, and personal goals. Solano transforms students' lives with undergraduate education, transfer courses, career-and-technical education, certificate programs, workforce development and training, basic-skills education, and lifelong-learning opportunities.

Committee Name: Professional Development Flexible Calendar (PDFC) Committee

Committee Roles and Responsibilities: To promote professional development opportunities for faculty and staff; to broaden their knowledge, expand their skills, and enhance their abilities to benefit the students, the college, as well as the greater community including developing and implementing the flexible Calendar plan.

ACCJC Standard(s) Addressed:

- x Standard I: Mission, Academic Quality and Institutional Effectiveness, and Integrity
- x Standard II: Student Learning Programs and Support Services
- x Standard III: Resources (Human, Physical, Technology, Financial)
- x Standard IV: Leadership and Governance

Committee Members:



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Professional Development Coordinator/Co-Chair: Dr. Nazia Mostafa

Co-Chair: Tony Zitko

Full-time faculty representative: Maureen Powers

Part-time faculty representative: Andrew Wesley

CSEA Representative: Haley Howells

Ex-Officio: Curley Wikkeling-Miller

August 2024

- Identify the initiatives/goals this committee will undertake.
- Committee chairs are responsible for completing reports after dialog with committee members. Assessment of committee progress is integral to SCC's continuous improvement process.

December 2024 / January 2025 (Mid-Year Self-Assessment)

- Identify the goals this committee has accomplished and whether they have been C (completed) or are IP (in progress).
- Identify additional initiatives if applicable.

April 2025 (Year-End Evaluation Report)

- Update/identify the goals this committee has accomplished and indicate if they have been C (completed) or are IP (in progress).



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- If any goals were not accomplished, please state why, what the barrier(s) were along with any recommendations to overcome the barriers.
- Make recommendations for the upcoming academic year where appropriate, or referrals to other committees, as applicable.
- Committee chairs are responsible for completing reports after dialog with committee members. Assessment of committee progress is integral to SCC's continuous improvement process.

1. Improving Equity



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GOALS • Specific • Measurable • Achievable • Relevant • Time-Bound	MID-YEAR SELF-ASSESSMENT		YEAR-END EVALUATION REPORT	
	Status (C) Completed (IP) In-Progress	• Accomplishments • Challenges	Status (C) Completed (IP) In-Progress	• Accomplishments • Challenges • Recommendations
Recruiting committee members to match bylaws for Academic Senate by October 2024.		CSEA Rep – Haley Howells		
Promote and bring awareness to specific groups such as staff about available PD funding by May 2025.				
Ensure Flex Cal sessions are inclusive across the greater campus community by reviewing the flex offering proposals a month prior to each flex				
The committee will create an equity checklist using a list of SCC stakeholders by December 2024				
Conduct all employee survey about professional development				



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one week post flex				

2. Improving the SCC User experience of VRC

GOALS • Specific • Measurable • Achievable • Relevant • Time-Bound	MID-YEAR SELF-ASSESSMENT		YEAR-END EVALUATION REPORT	
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Explore and identify the video accessibility and functionality in				



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VRC by May 2025				
Establish a collaboration with HR to integrate Keenan training videos by May 2025				
Improve visibility of the External Training form by creating video and/or FAQs by December 2024				



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3. [High-Level Initiative #3]

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4. [High-Level Initiative #4]

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5. [High-Level Initiative #5]

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