

Academic Senate Sub-Committees

Goals and Self-Assessment for Academic Year 2024-2025

Solano College Mission Statement

Solano Community College's mission is to educate a culturally and academically diverse student population drawn from our local communities and beyond. We are committed to student learning and achievement and to helping our students achieve their educational, professional, and personal goals. Solano transforms students' lives with undergraduate education, transfer courses, career-and-technical education, certificate programs, workforce development and training, basic-skills education, and lifelong-learning opportunities.

Committee Name: Academic Program Review

Committee Roles and Responsibilities: The roles and responsibilities of the Academic Program Review Committee are to initiate and implement a standardized process to evaluate academic degree programs, to provide feedback on program review reports, to periodically review APR processes and make policy recommendations to the Academic Senate, and to serve as a resource for departments/programs under review.

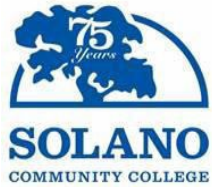
ACCJC Standard(s) Addressed:

- ☒ Standard I: Mission, Academic Quality and Institutional Effectiveness, and Integrity
- ☒ Standard II: Student Learning Programs and Support Services
- ☒ Standard III: Resources (Human, Physical, Technology, Financial)
- ☐ Standard IV: Leadership and Governance

Committee Members:

Coordinator: LaNae Jaimez
Counseling/Library: Nick Cittadino
Health Science: OPEN
Liberal Arts: Chris McBride
Math & Science: Dmitriy Zhiv

Career Technical Education: OPEN
Social & Behavioral Sciences & Business: Rachel Purdie
Ex Officio: Neil Glines (Dean of Liberal Arts),
Andrew Wesley (Assessment Coordinator)



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August 2024

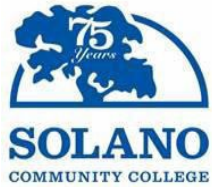
- Identify the initiatives/goals this committee will undertake.
- Committee chairs are responsible for completing reports after dialog with committee members. Assessment of committee progress is integral to SCC's continuous improvement process.

December 2024 / January 2025 (Mid-Year Self-Assessment)

- Identify the goals this committee has accomplished and whether they have been C (completed) or are IP (in progress).
- Identify additional initiatives if applicable.

April 2025 (Year-End Evaluation Report)

- Update/identify the goals this committee has accomplished and indicate if they have been C (completed) or are IP (in progress).
- If any goals were not accomplished, please state why, what the barrier(s) were along with any recommendations to overcome the barriers.
- Make recommendations for the upcoming academic year where appropriate, or referrals to other committees, as applicable.
- Committee chairs are responsible for completing reports after dialog with committee members. Assessment of committee progress is integral to SCC's continuous improvement process.

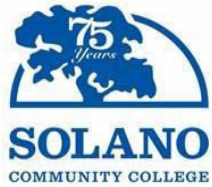


Academic Senate Sub-Committees

Goals and Self-Assessment for Academic Year 2024-2025

1. Revise 2-year Abridged Program Review Template

GOALS • Specific • Measurable • Achievable • Relevant • Time-Bound	MID-YEAR SELF-ASSESSMENT		YEAR-END EVALUATION REPORT	
	Status (C) Completed (IP) In-Progress	• Accomplishments • Challenges	Status (C) Completed (IP) In-Progress	• Accomplishments • Challenges • Recommendations
Review/revise template (Sept 2024)	C		C	
Present recommendations to Senate (Oct 2024)	C		C	
Create update template in eLumen (Nov 2024)	C		C	New template is being used for Math & Science CTE Programs 2-year reviews

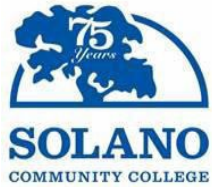


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2. Update Program Review Handbook

GOALS • Specific • Measurable • Achievable • Relevant • Time-Bound	MID-YEAR SELF-ASSESSMENT		YEAR-END EVALUATION REPORT	
	Status (C) Completed (IP) In-Progress	• Accomplishments • Challenges	Status (C) Completed (IP) In-Progress	• Accomplishments • Challenges • Recommendations
Review and revise Handbook (October 2024)	IP		IP	Will use fall 2025 meetings to review/update the handbook
Present recommendations to the Senate (Jan 2024)	NP		NP	Plan to present in Fall 2025

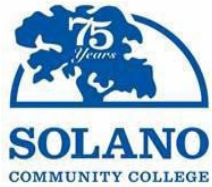


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Goals and Self-Assessment for Academic Year 2024-2025

3. Prep Math/Science CTE programs for abridged PR due March 2025

GOALS • Specific • Measurable • Achievable • Relevant • Time-Bound	MID-YEAR SELF-ASSESSMENT		YEAR-END EVALUATION REPORT	
	Status (C) Completed (IP) In-Progress	• Accomplishments • Challenges	Status (C) Completed (IP) In-Progress	• Accomplishments • Challenges • Recommendations
Inform faculty and deans regarding requirements/deadline	IP		C	Deadline moved to fall 2025
Provide access to elumen/Word template	IP		C	Unable to attach goals for 6-year program review. eLumen templates and Word template complete and shared with programs

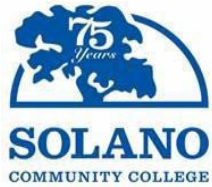


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4. Guide and support the completion of 6-year Program reviews for the School of Liberal Arts

GOALS • Specific • Measurable • Achievable • Relevant • Time-Bound	MID-YEAR SELF-ASSESSMENT		YEAR-END EVALUATION REPORT	
	Status (C) Completed (IP) In-Progress	• Accomplishments • Challenges	Status (C) Completed (IP) In-Progress	• Accomplishments • Challenges • Recommendations
Training sessions for new PR data dashboard	C	Two sessions scheduled for August	C	
Individual meetings	C	Three individual sessions in August	C	
Prompts regarding deadlines	IP		C	Liberal Arts Programs have received on-going prompts regarding deadlines. All program reviews have been scheduled with only two remaining.



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5. Create Summaries and Reports for 3 years of program review in eLumen

GOALS • Specific • Measurable • Achievable • Relevant • Time-Bound	MID-YEAR SELF-ASSESSMENT		YEAR-END EVALUATION REPORT	
	Status (C) Completed (IP) In-Progress	• Accomplishments • Challenges	Status (C) Completed (IP) In-Progress	• Accomplishments • Challenges • Recommendations
Applied Technology & Business	C		C	
Math & Science	C		C	
Health Sciences	C		C	
Liberal Arts	IP		C	A summary provided to VPAA. Copies of all completed program reviews were provided to School deans for use in budget planning.