

**SOLANO COMMUNITY COLLEGE DISTRICT  
BUSINESS SERVICES PROCEDURES**

**FINANCIAL AUDITS**

**PROCEDURE #3070**

**PROCEDURES**

On or before April 1 of the fiscal year, the Board shall approve the selection of an auditor who shall be a certified public accountant licensed by the California State Board of Accountancy.

An auditing firm's contract shall be for no longer than 5 years. The audit shall include all funds under the control or jurisdiction of the District. The audit shall identify all expenditures by source of funds and shall contain:

- A statement that the audit was conducted pursuant to standards and procedures developed in accordance with Education Code Section 84040.5, and
- a summary of audit exceptions and management recommendations.

Audit reports for the preceding fiscal year must be presented to the Board and submitted to the California Community Colleges Chancellor's Office by December 31.

**REFERENCES/AUTHORITY:** 84040(b), 84040.5, and 81644  
Title 5 Section 59102;  
Accreditation Standard III.D.7:  
2 Code of Federal Regulations Parts 200.302(b)(6)-(7),  
200.305, and 200.400 et seq.

**GOVERNING BOARD REVIEW:** October 4, 2023