



Solano Community College

Academic Senate

BASIC SKILLS COMMITTEE

Minutes

Friday 12/11/15, 2-3pm, Room 135

1. **Call to order** – Joshua Scott, Chair, 2:05pm
2. **Discussion of composition of BSI committee, continued.** During our last meeting we tentatively proposed the following.
 - a. **Voting Members**
 - 1) BSI Coordinator – Josh Scott
 - 2) English Coordinator – Tracy Schneider
 - 3) Math Coordinator – Genele Rhoads
 - 4) ESL Faculty Rep
 - 5) LC/FYE Coordinator
 - 6) DSP Counselor and/or regular Counselor (should they be voting or advisory?)
 - 7) ASC
 - 8) Administrator – VP Brown
 - b. **Advisory Members**
 - a. Student rep/tutor
 - b. Representative from tutoring
 - c. CTE faculty or admin
 - d. EOPS
 - e. UMOJA
 - f. PUENTE
 - g. CSEA – English/Math Lab techs

Karen brought up that UMOJA should stay as a voting member. She is meeting today with the UMOJA group and will get someone to commit to coming to the meetings so that there will be a quorum. Other groups (DSP, EOPS, PUENTE) will need to commit to having someone attend if they want to have a voting voice.

Members could call in to attend also. Room 135 doesn't have a phone, but we should be able to arrange it via a computer.

The meeting time will remain 2nd and 4th Fridays at 2:00pm in room 135.

Later we can change the composition of the committee by a vote.

Tracy Schneider made a motion, Terri Pearson-Bloom seconded to accept the committee composition as modified (UMOJA will become a voting member) and it passed unanimously.

Candace said that she can commit DSP as attending BSI also and so they also desire a voting member.

3. Professional development for Spring '16.

English has agreed to use multiple measures for English placement which will open English 1 to a much larger population of students. The composition of English 1 classes will now become true 'Freshman' English classes, so more faculty development and support will be necessary to make these classes successful. The English department is planning level meetings and they want to attend the Reading Apprenticeship conference on May 13-14 (\$75 + hotel.) Melissa pointed out that the Reading Apprenticeship is really for all faculty, teaching reading in all of the disciplines, so we should invite all faculty and encourage those involved with Learning Communities. May 13-14 is Friday-Saturday during finals week, so instructors would need to check their finals schedules and get substitutes if they have a final.

4. First Year Experience Coordinator position and "Safety Net" proposal.

Dr. Brown has proposed an 80% release time Equity coordinator to help monitor some of the support services that are occurring. This position is still being framed and developed. The position may also help to groom new people to move into some of the coordinating roles so there is more continuity and we try to avoid having a program disappear like what happened with PUENTE and FYE this semester.

George Olgin brought up that this group needs to have better communication with some of these other groups and we need to have institutional commitment and know how Equity or SSSP funds are being used in order to have the true 'safety net'.

Karen McCord stated that we have to have the commitment to fill these types of positions when they become vacant.

Genele Rhoads mentioned that we should try to groom and recruit new faculty members to apply for these positions as they become available. Karen added that the advertising needs to be done in a timely manner also so that the transition can be smooth. This needs to become part of the culture of the college.

Terri Pearson-Bloom mentioned that this Equity coordinator could be a person that links the academic side of things to Student Services.

Barbara Villatoro mentioned that the Equity Coordinator should be one of the members of this group.

Isabel Anderson suggested that there be financial support for training new coordinators.

5. FYE

A position called Coordinator/Counselor will be going out for the FYE. It's really important that we get someone in this position so that the FYE can run more effectively in the spring and also planning for next academic year. There are a lot of new issues with FYE with the English course changes. The counseling time should be calculated according to the number of students involved.

6. Adjourn.